


MEMORANDUM

TO: Town Council
FROM: David E. Cox, Town Manager 
DATE: November 4, 2022
SUBJECT: Town Manager's Report

The following information includes follow up from general items that were discussed at previous Council meetings as well as updates of a general nature from the departments. The items are organized by department and are intended to provide information on activities currently being undertaken by the Town's departments and those matters that are upcoming. Not all departments will be represented in each Report.

Library

- Coming off the successful Halloween Happening Storytime, Library staff is preparing many new programs and activities including Pizza Party! (Grades K-3), Take and Makes for all ages, weekly storytimes, Teen Dungeons and Dragons, Fall Into Creative Writing (for teens), Nintendo Switch Tournament (Grades 6-12), Book Club, an Author Event on Unique Eats and Eateries of Connecticut, and more! Visit the Library website (<https://easthamptonpubliclibrary.org/>) for more information.
- The community is urged to "save the date" for this year's Jingle Bell Parade which is scheduled for December 9 in the Village Center. Kickoff festivities begin at the Library at 4:30 PM that day.
- The Friends of the Library Book Sale occurs today, Friday, November 4 from 4-7 PM and tomorrow, Saturday, November 5 from 10 AM-1 PM in the Library's Community Room.
- Library Director Kellogg will be discussing preliminary research and planning on the next Library strategic plan update with the Library Advisory Board at its November meeting. The Discussion will focus on information from the Association of Connecticut Library Boards virtual conference on developing strategic plans for libraries. The current strategic plan, which can be found on the Library website, is due for update next summer.
- As part of ongoing outreach activity for the Library, Children's Librarian Christine Cachuela will be leading the Climbing Club for students at Center School on Wednesday afternoons.

Parks and Recreation

- The first of this year's watershed projects is complete. The improvements on the Middlesex Land Trust property on Bay Road, including the addition of wetland plants, has been performed. In the upcoming weeks, the contractor will be moving on to other work, which include construction of swales and other practices.
- Staff is beginning efforts to coordinate the work to perform sand reclamation at Sears park, which will be undertaken largely in-house in coordination with the Public Works Department.

With the lake level reduced, sand that has washed into the lake will be excavated and returned to the beach area at the park.

- Floating vegetation islands produced by students at East Hampton High School have been installed in Christopher Brook upstream from the North Main Street bridge. These islands, which are smaller versions of ones that are planned for Christopher Pond, are intended to capture and consume nutrients before they enter the lake.

Police

- On October 29, the Department participated in the National Drug Enforcement Administration (DEA) Drug Take Back Day which was held in front of the Town Hall. In partnership with the Town's Prevention Coordinator and the East Hampton Prevention Partnership, 44 pounds of prescription medication was collected and ultimately destroyed. The goal of the program is to remove unneeded medications from homes as a measure of preventing medication misuse and opioid addiction from ever starting. This annual program supplements that ongoing effort to collect unneeded and expired medications through the permanent Drug Take Back Box located in the lobby of the Police Department. The box is a secure location and is available for disposing of prescription medications during normal business hours.
- Residents will once again notice some of the Town's Police Officers wearing some additional facial hair during the months of November and December. The Officers are participating in "No Shave November" to raise awareness for cancer. Police Officers across the state participate in this event every year with a goal of raising money for cancer research. Our Department members make a monetary donation to the Connecticut Cancer Foundation to participate and if they decide to extend their No Shave November into December, they have to make an additional donation. The goal is to raise as much money as possible for cancer research.
- During the month of October, the Department utilized one dose of Narcan on a 26 year old female who had overdosed on an unknown narcotic and became unresponsive. Due to the quick actions of the involved Officers, this individual was revived. The Department also responded to a medical call in which a 30 year old male had attempted to commit suicide by hanging and also overdose on an unknown drug. A family member had started CPR and two doses of Narcan were administered by responding officers. Due to the quick actions of a family member and the Officers involved, the individual survived.

Public Works

- The pavement shimming work continues to progress well on Wopowog Road in anticipation of chip sealing of the road in the late spring. Daniel Street and Collie Brook Road are also scheduled for this asphalt preservation technique (chip sealing) in the spring.
- This past week, some work was performed on gravel roads to repair damage done by the heavy rain last week. Wilks Road, Pine Brook Road and School House Lane were all addressed. The

damage done by heavy rains has been reduced in the last few years by ongoing efforts of the Department to improve drainage on the roads, especially in the most problematic areas.

- In the coming weeks, fall cleanup will begin on Town owned properties and senior staff will continue to train newly hired staff on plowing and other winter maintenance skills. Staff will also be finalizing preparation of equipment for the winter including calibrating the plow trucks for salt usage.
- The conversion of two former Fire Department tanker trucks to Public Works use is nearly complete. According to the vendor performing the last of the work, it is estimated that the converted truck will be in service just before Thanksgiving. The majority of the fabrication work for this retrofit was done in-house by our mechanic staff at a large cost savings to the Town. The truck has been sent to the builder to install the central hydraulic system, newly purchased dump body, plow and sander system. The mechanics shop continues to work on the other retrofit which is being completed entirely in house and will likely be completed sometime this winter. Once both conversions are completed, the two surplus Public Works truck chassis will be liquidated on the GovDeals website.

Youth and Family Services

- The Department continues to intake energy assistance program applications for processing to the provider. As reported previously, funding for the program was reduced this year even as prices have increased, which will leave a gap in coverage. In addition, both the Senior Center and the Youth and Family Services Department are experiencing difficulty in getting applications finalized with the provider. While the Town has very limited funds to assist in extreme circumstances, staff and participants have been contacting area legislators to express concern that the reduced funding for this program will not be enough assistance.
- The Department's "Adopt a Family" program is under way and growing, with families calling to both sponsor and be adopted. As of now, the Department has approximately ten families enrolled and matched with a wait list of families in need of "adoption" that have yet to be paired with sponsoring families. Those interested in helping are encouraged to contact the Youth and Family Services Department.
- The Drop-in Center is set to open at East Hampton High School on Monday, November 7 after school. Although the Center is meant to provide an opportunity to youth to lead conversations about issues affecting their lives, the Department also plans to provide structured activities in the future on budgeting, savings, check-writing, and entering the workforce.
- The Department will be sponsoring several youth from Center School and the Middle School to participate in an after-school holiday-themed paint nights on December 6 and December 14 as part of its ongoing outreach programming.

- The Department's grant funded clinician is continuing to meet with a Juvenile Review Board (JRB) youth. As a reminder, the JRB program is an alternative to traditional penalties and punishment for youth offenders in legal trouble. The minor is demonstrating great improvement and showing investment in the therapeutic process. As resources allow, the Department will continue to provide more advanced, skilled therapeutic services to these youth through , experienced, licensed professionals.

Town Manager/Other

- The most recent weekly COVID Status Report from Chatham Health District (CHD) is attached to this Report and shows officially reported COVID cases of seven, which is a slight increase from the previous report but remains at summertime levels. Various vaccination services are available (Flu/COVID) through Chatham Health District. See the District website (<https://www.chathamhealth.org/>) for more information.
- Additionally, Chatham Health District will be distributing about 2,000 COVID-19 self-test kits, purchase using grant funds, on Friday, November 11 at the East Hampton Town Hall. Distribution will occur between 2pm and 6pm as a drive up event on the circle drive in front of the Town Hall. The event will continue as long as kits are available or all vehicles have been served, whichever occurs first.

DC

cc: Management Staff

CHATHAM HEALTH DISTRICT COVID-19 STATUS REPORT

Updated 03Nov2022

Dashboard

DPH data published on 11/3/22

Town	County	CDC County Community Level*	Average Daily Case Rate #/100,000 population in the Past Week	Number of Cases in the Past Week **	Change in Number of Cases in the Past Week **
Colchester	New London	Low	7.2	8	0
East Haddam	Middlesex	Medium	6.4	<5	0
East Hampton	Middlesex	Medium	7.8	7	3
Hebron	Tolland	Medium	6.0	<5	0
Marlborough	Hartford	Medium	0.0	0	-5
Portland	Middlesex	Medium	10.8	7	2
Chatham Health District	NA	NA	6.8	30	0
					Increased from previous week
					Decreased from previous week
					Unchanged from previous week

Data Source: <https://data.ct.gov/Health-and-Human-Services/COVID-19-Town-Level-Data/icxw-cada>

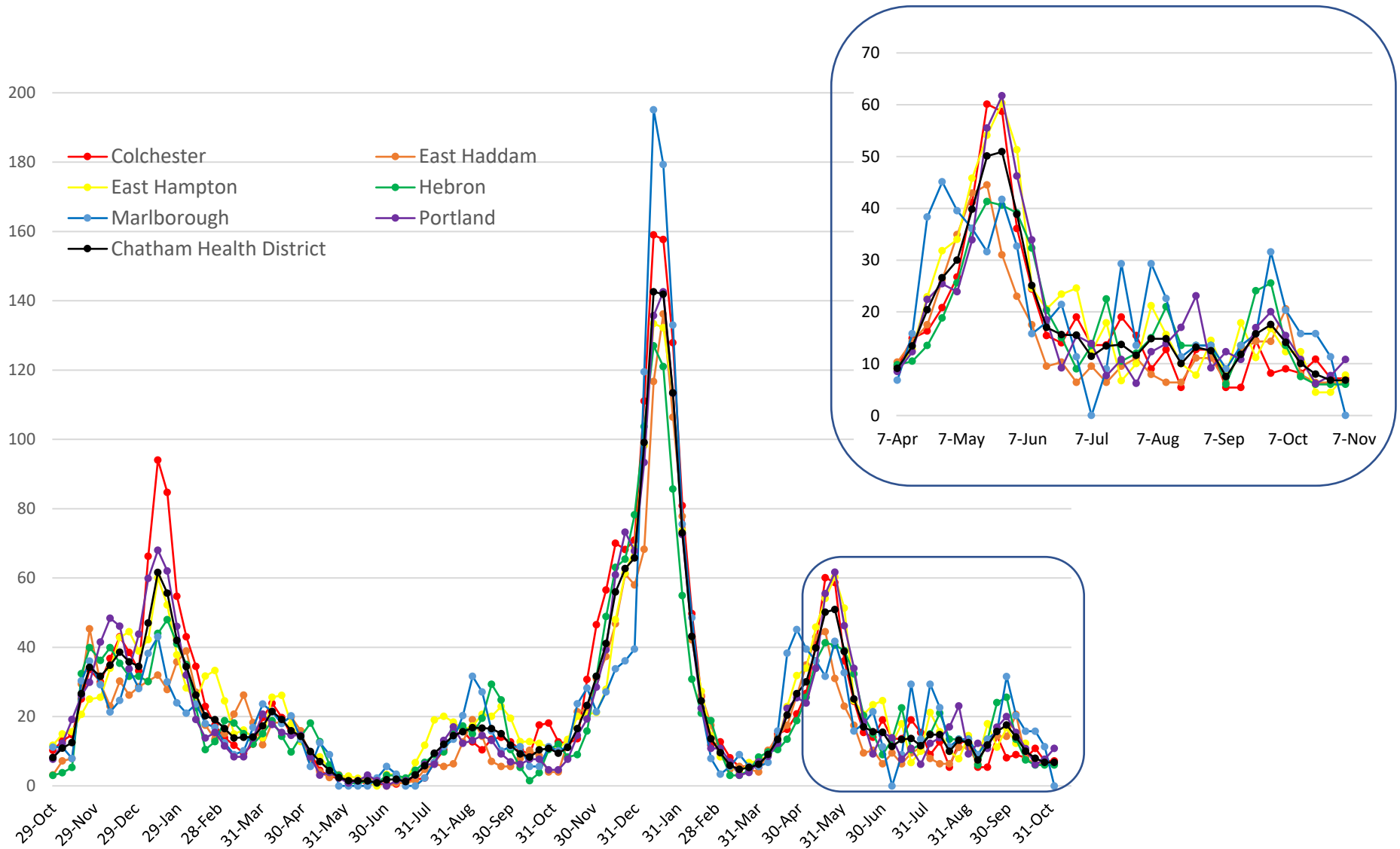
*Community Level Data Source: <https://www.cdc.gov/coronavirus/2019-ncov/your-health/covid-by-county.html>

**Prior to 6/30/2022, average daily case rate was calculated by DPH based on number of cases in the previous 14 days. Beginning on 6/30/22, DPH began reporting data from the previous 7 days. When the number of cases in the previous 7 days is less than 5, DPH suppresses the data. Chatham Health District will continue to report average daily case rate based on the number of cases in the previous 7 days and n=4 will be used for calculation of average daily case rate and change in number of cases for those towns.

CHATHAM HEALTH DISTRICT COVID-19 STATUS REPORT

Updated 03Nov2022

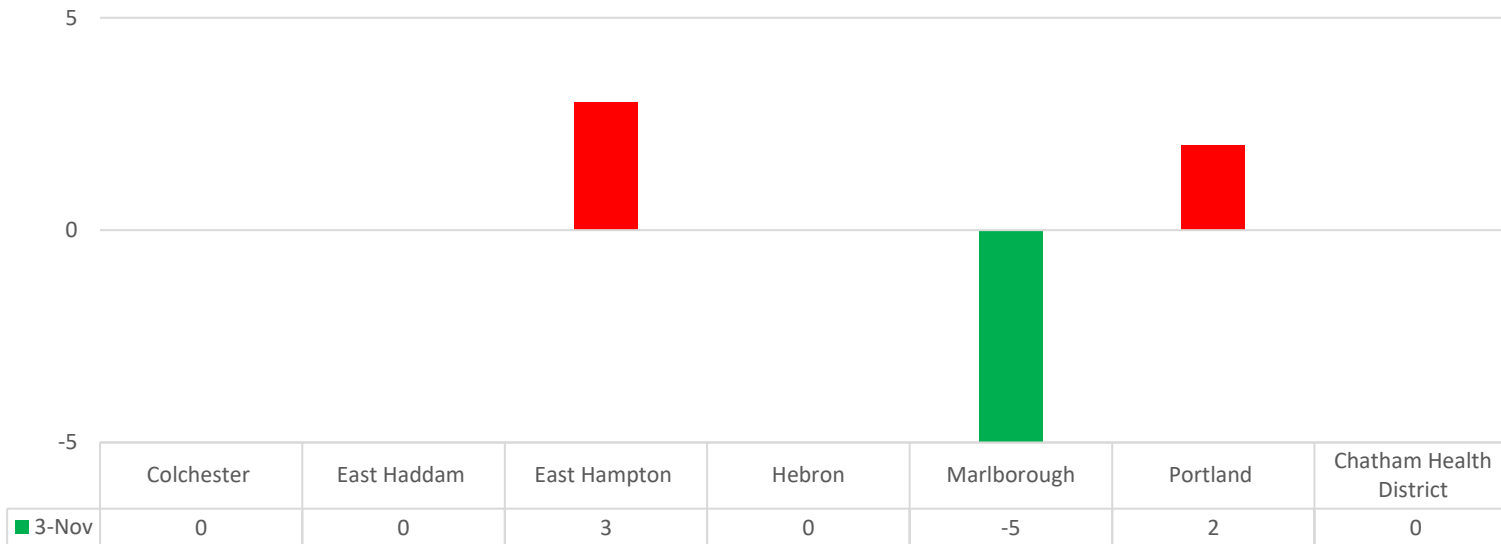
Average Daily Case Rate by Town (# of cases /100,000)



CHATHAM HEALTH DISTRICT COVID-19 STATUS REPORT

Updated 03Nov2022

Change in Number of Cases Reported by Town

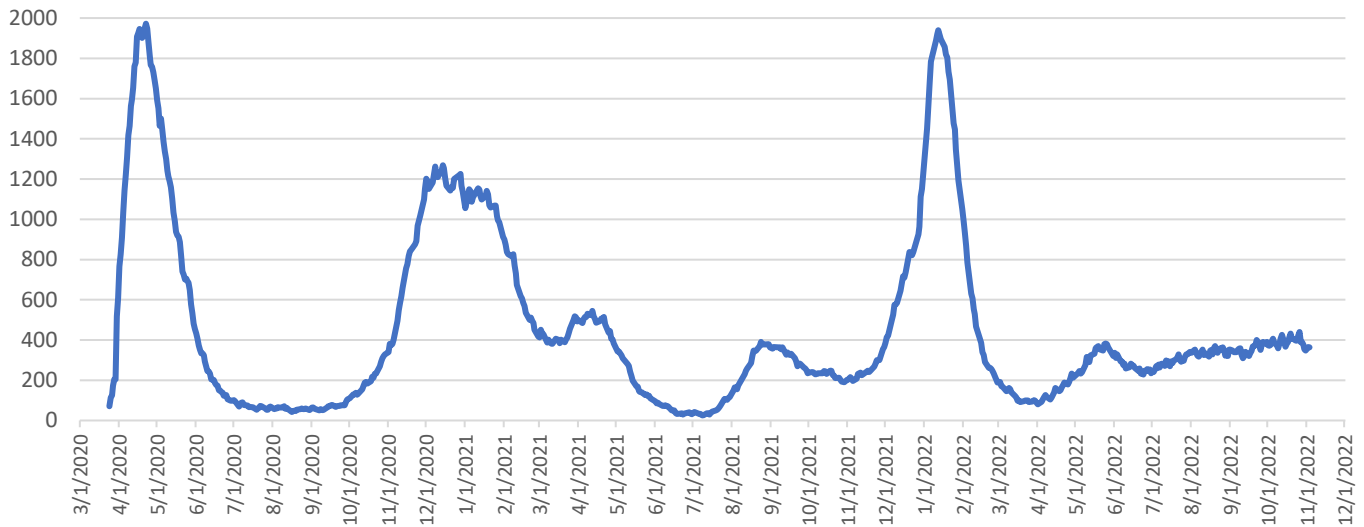


Source: <https://data.ct.gov/Health-and-Human-Services/COVID-19-Town-Level-Data/icxw-cada>

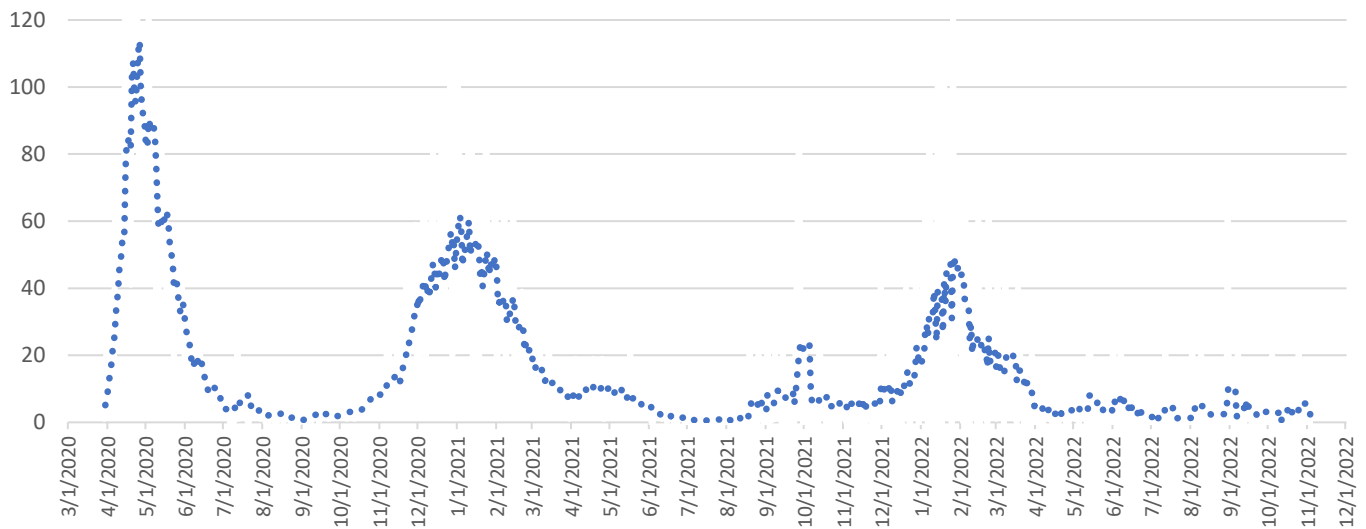
CHATHAM HEALTH DISTRICT COVID-19 STATUS REPORT

Updated 03Nov2022

Number of Patients Hospitalized with COVID-19 in Connecticut



Number of Confirmed and Probable COVID-19 Deaths in Connecticut (7 day rolling average)



Source: <https://data.ct.gov/Health-and-Human-Services/COVID-19-State-Level-Data/qmgw-5kp6>

CHATHAM HEALTH DISTRICT COVID-19 STATUS REPORT

Updated 03Nov2022

All Ages Vaccination Coverage as Reported by CT DPH on 26Oct2022

Updated vaccination data were not available on 03Nov2022.

This table will be updated on 10Nov2022.

Town	% Total Population Received First Dose	% Total Population Fully Vaccinated	% Total Population Additional Dose Received
Colchester	81.94	77.68	50.78
East Haddam	79.20	74.08	48.12
East Hampton	80.05	76.36	49.96
Hebron	81.25	77.21	52.62
Marlborough	83.30	79.23	53.24
Portland	84.67	81.07	54.76
Chatham Health District	82	77	51
Connecticut	81	74	44

Source: <https://data.ct.gov/Health-and-Human-Services/COVID-19-Vaccinations-by-Town/x7by-h8k4>

CHATHAM HEALTH DISTRICT COVID-19 STATUS REPORT

Updated 03Nov2022

Age-Specific Vaccination Rates as Reported by CT DPH on 05Oct2022

Updated vaccination data were not available on 03Nov2022.

This table will be updated on 10Nov2022.

Initiated Vaccination (%)	Age Group						
	<5	5-11	12-17	18-24	25-44	45-64	65+
Town							
Colchester	13.7	45.7	65.6	83.7	83.6	84.3	100.0
East Haddam	9.7	48.3	61.7	94.6	76.3	75.4	100.0
East Hampton	13.3	47.2	83.1	87.3	77.3	78.4	100.0
Hebron	16.2	39.2	55.1	99.6	82.2	82.0	100.0
Marlborough	17.4	44.5	81.8	100.0	77.6	80.0	100.0
Portland	18.1	56.4	72.5	89.8	84.4	83.1	100.0
Chatham Health District	14.5	46.5	68.7	90.7	80.6	80.7	100.0

Fully Vaccinated (%)	Age Group						
	<5	5-11	12-17	18-24	25-44	45-64	65+
Town							
Colchester	6.2	42.6	64.0	76.0	78.2	81.8	100.0
East Haddam	4.0	41.8	59.0	84.1	70.4	72.0	100.0
East Hampton	5.3	44.7	81.0	80.2	72.6	76.0	100.0
Hebron	6.4	36.7	54.2	90.9	76.9	79.8	100.0
Marlborough	5.7	40.8	78.2	100.0	73.5	77.9	100.0
Portland	6.2	53.1	71.3	84.1	80.1	80.8	100.0
Chatham Health District	5.7	43.2	66.8	83.5	75.6	78.2	100.0

Additional Dose	Age Group						
	<5	5-11	12-17	18-24	25-44	45-64	65+
Town							
Colchester	NA	9.5	31.9	38.8	46.0	60.2	95.2
East Haddam	NA	6.2	25.3	40.8	39.1	50.3	94.2
East Hampton	NA	10.6	40.4	41.1	42.7	54.9	95.7
Hebron	NA	8.1	29.7	54.4	45.8	59.5	100.0
Marlborough	NA	10.6	39.0	63.4	44.2	57.7	97.3
Portland	NA	12.4	35.3	47.9	48.7	59.4	94.2
Chatham Health District	NA	9.6	33.3	45.4	44.5	57.1	95.8

Source <https://data.ct.gov/Health-and-Human-Services/COVID-19-Vaccinations-by-Town-and-Age-Group/gngw-ukpw>