Parks Maintainer

(Part-time Position Opening)

Park Maintainer
The Town of East Hampton is accepting applications for the position of Parks Maintainer. This part-time, year-round position performs a wide variety of manual labor tasks in the construction, installation, repair and maintenance of parks, grounds and recreational areas and facilities. Participates in snow removal operations.

Applicants must have knowledge and experience in the safe operation of equipment including but not limited to manual shift trucks, towing trailers with equipment, hand and riding mowers, hand and power tools, trimmers, paint machines, snowplow and other equipment used in maintenance of municipal facilities, turf, athletic fields, recreational areas, snow removal, etc. Custodial duties include cleaning restrooms, refuse removal, and general housekeeping tasks as assigned. Applicants must be 18 years or older, possess a valid Connecticut driver’s license and have a clean driving record. $15.50 per hour. 19.5-hour workweek. Job description and application are available at www.easthamptonct.gov.

Applicants should submit a cover letter, resume and employment application to the Town of East Hampton, Department of Human Resources, 1 Community Drive, East Hampton, CT 06424, or by email to Human Resources at lseymour@easthamptonct.gov, by August 26, 2022, or until filled. A job description and employment application may be found at www.easthamptonct.gov. EOE/AA/M/F.

Posted: 8/4/2022
Closing: 8/26/2022, or until filled

Distribution list:
- M. Angeli, NAGE
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- Board of Education
- Town employee emails
- RiverEast News Bulletin (6/12/2022)
- www.easthamptonct.gov
- CRPA
Parks Maintainer

(Part-time)

General statement of duties:
The Parks Maintainer performs a wide variety of manual labor tasks in the construction, installation, repair and maintenance of parks, grounds, and recreational areas or facilities. Duties require the ability to perform heavy manual labor and operate turf maintenance equipment efficiently and safely. The Parks Maintainer works under supervision of higher classification Parks Maintainer. Work is assigned, supervised, and reviewed by the Parks and Recreation Director or superior.

Essential job functions and accountability/examples of work
- Carries out work according to standard procedures and directives, utilizing appropriate safety equipment, hand tools and power equipment and turf maintenance equipment needed to complete assigned tasks.
- Works within local, state, and federal health and safety standards to assure that work conforms to OSHA and MSDS requirements.
- Assists in preparing vehicles and equipment, loading materials, positioning, and securing equipment being transported to the work site.
- Services and maintains vehicles and equipment with fuel, lubricants, and accessories.
- Reports any mechanical problems or safety concerns to superiors immediately.
- Performs manual work in the removal of trees, leaves, brush, trash, and refuse.
- Assists in the installation or replacement of benches, fences, posts, rails, or signs.
- Operates equipment to cut, trim and maintain turf fields, grounds, and recreational areas and grades, lines and prepares playing fields.
- Assists in and/or performs a variety of duties to prepare equipment, fields, grounds, facilities, and waterways for seasonal-use changes as dictated by sport seasons, game schedules, peak and off-season parks and facility usage, weather, and field conditions.
- Performs custodial duties by cleaning and maintaining equipment, facilities, buildings, and grounds.
- Participates in snow removal and performs other duties as assigned including working as a Public Works Maintainer I.

Required knowledge, skills, and abilities:
Possess a working knowledge of the techniques and methods used in the care and maintenance of turf, courts, sand-based fields, and recreational areas. Skilled in the operation of turf maintenance and equipment. Knowledge of working/mechanical systems including but not limited to irrigation, athletic lighting, plumbing and drainage. Good knowledge of traffic and safety rules and accident prevention practices in the operation of equipment under all types of weather conditions. Dependable. Good physical condition. Ability to understand and follow oral and written instructions. Ability to establish and maintain effective working relationships with co-workers, other departments, and the public.
Acceptable Experience, Education, and Training
Some experience at the level of Parks Maintainer I or in parks and grounds maintenance and a High School Diploma; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

Physical Requirements:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to walk, sit, and talk or hear. Understand, interpret, and carry out and communicate instructions and directives. The employee is required to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. Possess the manual dexterity and mechanical aptitude required to use hand and power tools and equipment. The employee is required to climb or balance; stoop, kneel, crouch or crawl. Have significant stamina; be in good health and physical condition; Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Willingness and ability to perform strenuous physical labor; lift and/or carry objects more than 40 pounds.

Additional Requirements:
Must possess a valid motor vehicle operator’s license issued by the State of Connecticut and have a clean driving record. Must agree to and pass all Town criteria required on a criminal background check, drug testing and health physical. Ability to work cooperatively, professionally, and effectively with staff, other departments, and the public in everyday, stressful, and demanding situations.

Work Environment
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee generally works in outside weather conditions. The employee is exposed to cold, wet and/or humid conditions, or airborne particles. The noise level in the work environment is usually moderate to loud in the field.

General Guidelines
The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.
The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. This is a non-exempt position.