



TOWN OF
EAST HAMPTON
CONNECTICUT

Town Manager
2020-2021 Budget Presentation
Board of Finance Public Hearing
ZOOM Meeting

April 20, 2020
20 East High Street
East Hampton, CT 06424
www.easthamptonct.gov

COVID-19 Pandemic Impacts

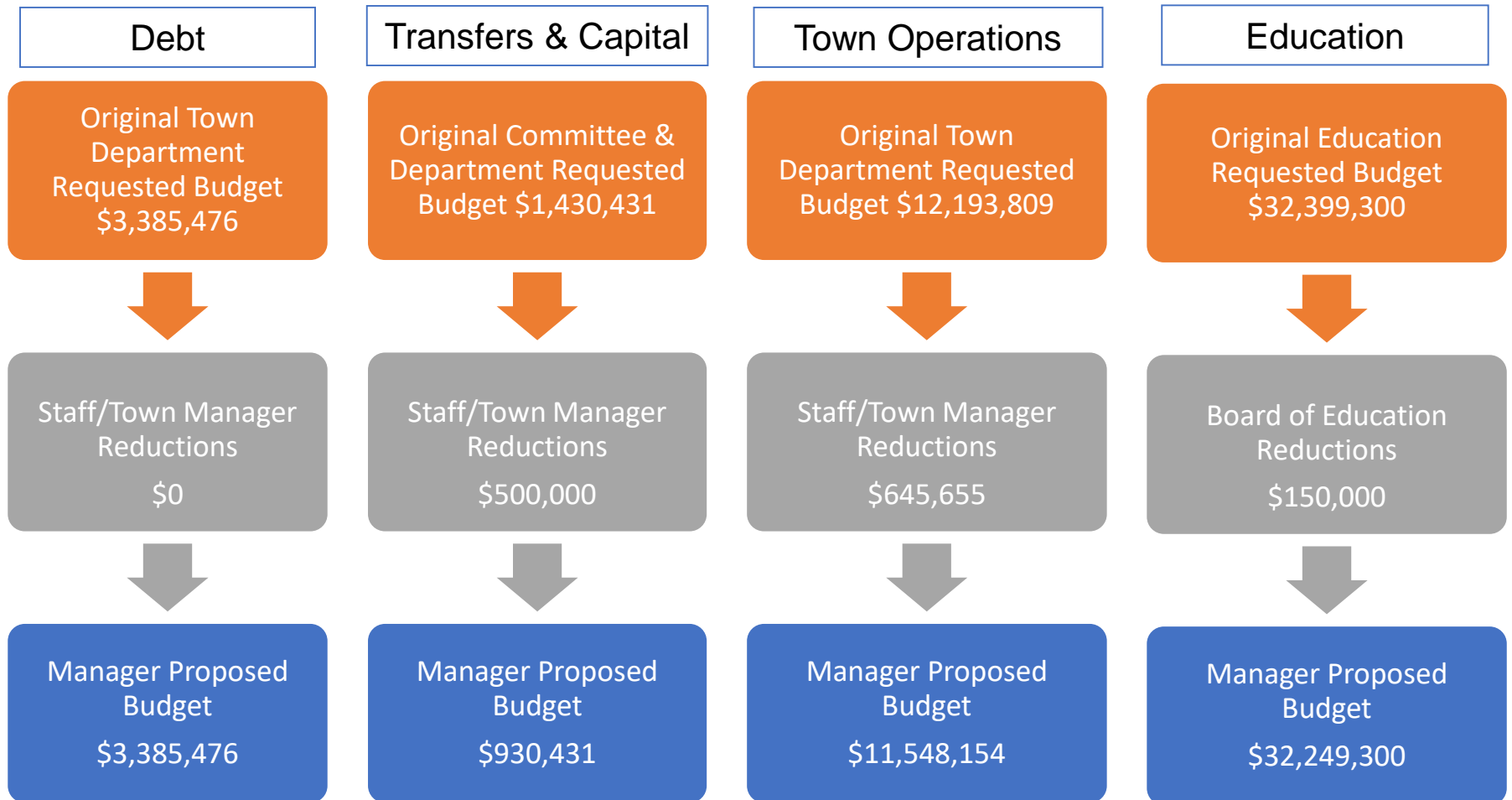
- Original Budget preparation process effectively stopped March 10, 2020 with the Governor's Emergency Declaration
- By March 15, all in-person meetings were eliminated and budget deadlines had been delayed
- By March 20, East Hampton had its first confirmed case, local emergency declared and non-essential businesses were closed
- April 1, Council adopted a revised Budget Policy Statement and Budget adoption process
- Between April 1 and April 13, Staff, Board of Education and Town Manager revisited and revised the proposed 2020-2021 Budget

2020-2021 Manager Budget

NOTE: As staff has continued to work on the budget, some errors have been noted. These have included:

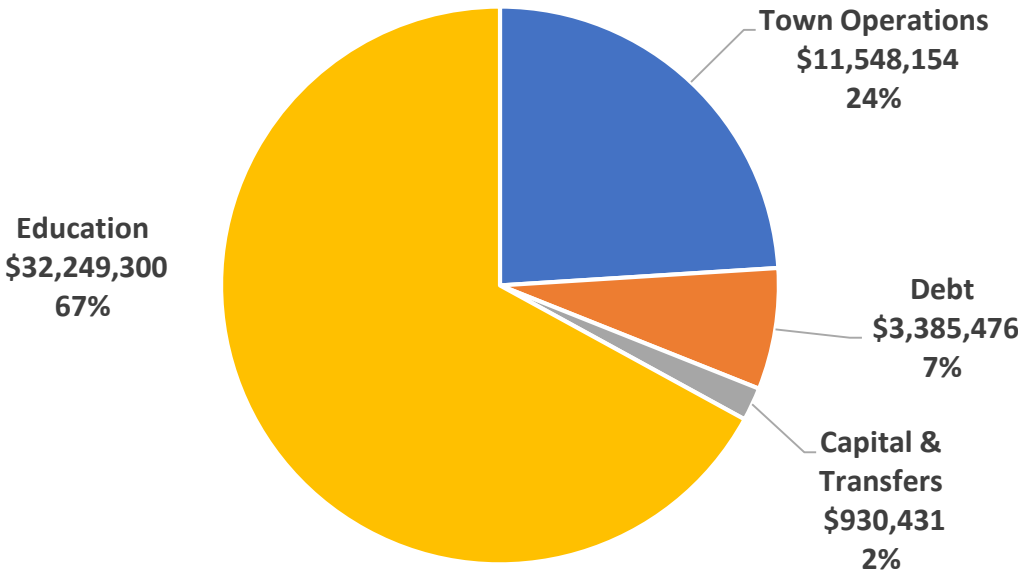
- Funds for Building Inspection support erroneously in two places. (-\$25,000)
- Funding for Pension needs misplaced in Health Benefits. (moves \$32,000)
- Additional funding for Unemployment Insurance moved from Health Benefits (moves \$8,000)
- The Full Time Employees chart was not updated properly. The corrected chart has been incorporated

2020-2021 Manager Budget



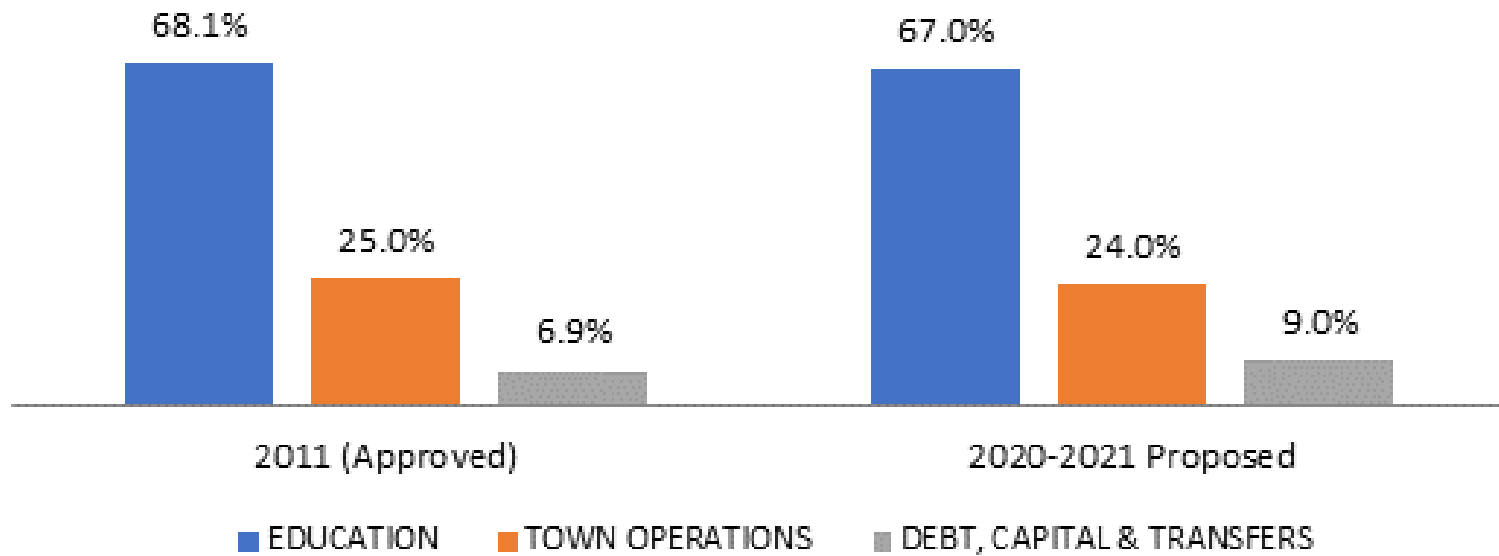
2020-2021 Manager Budget

Proposed Spending Plan by Major Function
Total Budget Request: \$48,113,361



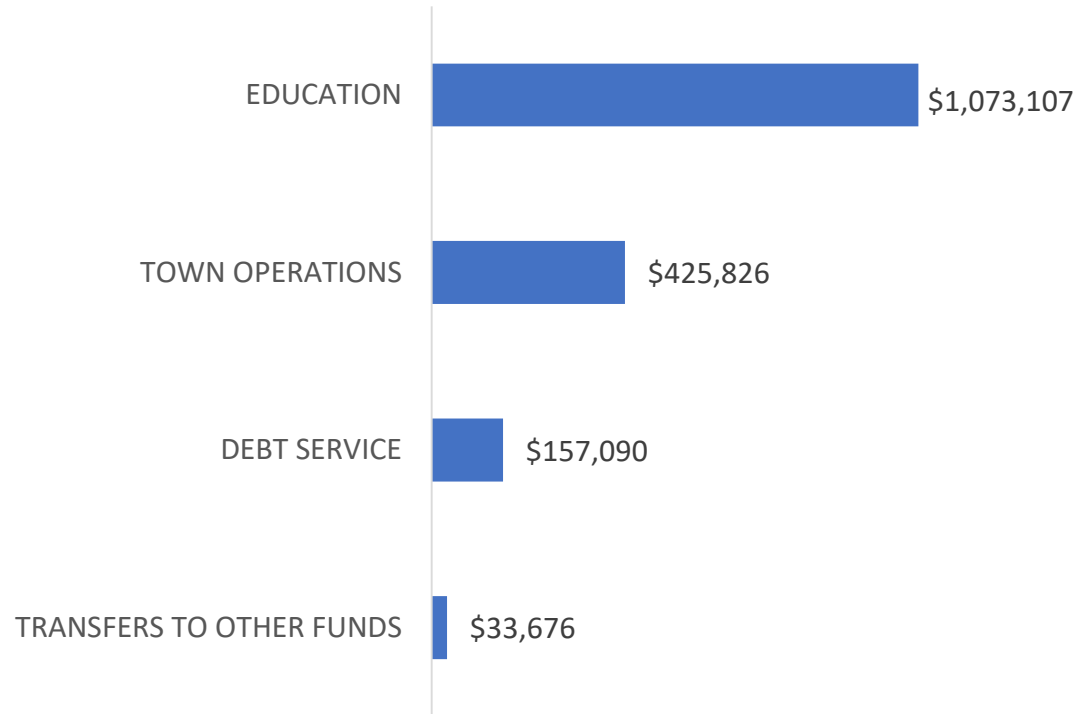
2020-2021 Manager Budget

Budget Allocation
2011 vs. 2021



2020-2021 Manager Budget

2020-2021 Allocation of Total Increase



2020-2021 Manager Budget

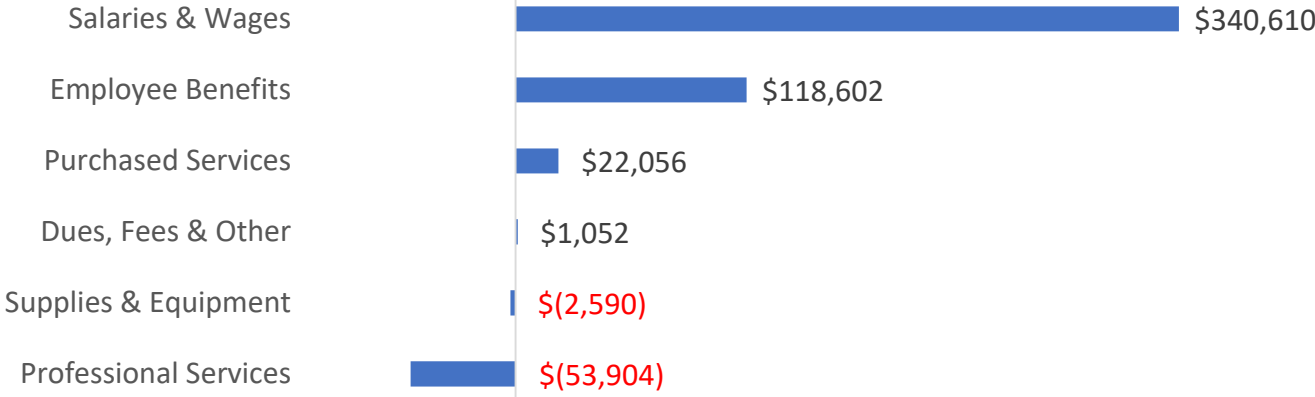
Major Expenditures Changes

- Salary Increases:
 - Full-time **\$160,060** (Relating to contractual obligations, anticipated increases and a general wage adjustment)
 - Part-time **\$4,834** (Increases in Library, Registrar and Senior Center hourly wages offset by other reductions)
- New staff and program requests :**\$177,667**
 - Stipend for Fire/Ambulance Volunteers (\$106,305)
 - Shared Facilities Manager (\$20,000)
 - Administrative Support in Fire Marshal (\$8,612)
 - Scheduler/Driver for Senior Transportation (\$7,750)
 - Additional Senior Meals (\$15,000)
 - Third Party Building Official Support (\$20,000)
- Transfer Station: **\$25,000 for Refuse Removal**
- Medical Benefits: **\$58,250** (Related to staff updates and an estimated 3.5% premium increase)
- Pension:
 - Defined Benefit \$77,500
 - Defined Contribution \$12,265
- Workers compensation and liability insurance anticipated reduction: **-\$52,250**
- Legal Services reduction: **-\$42,000**

- Total above **\$421,326**

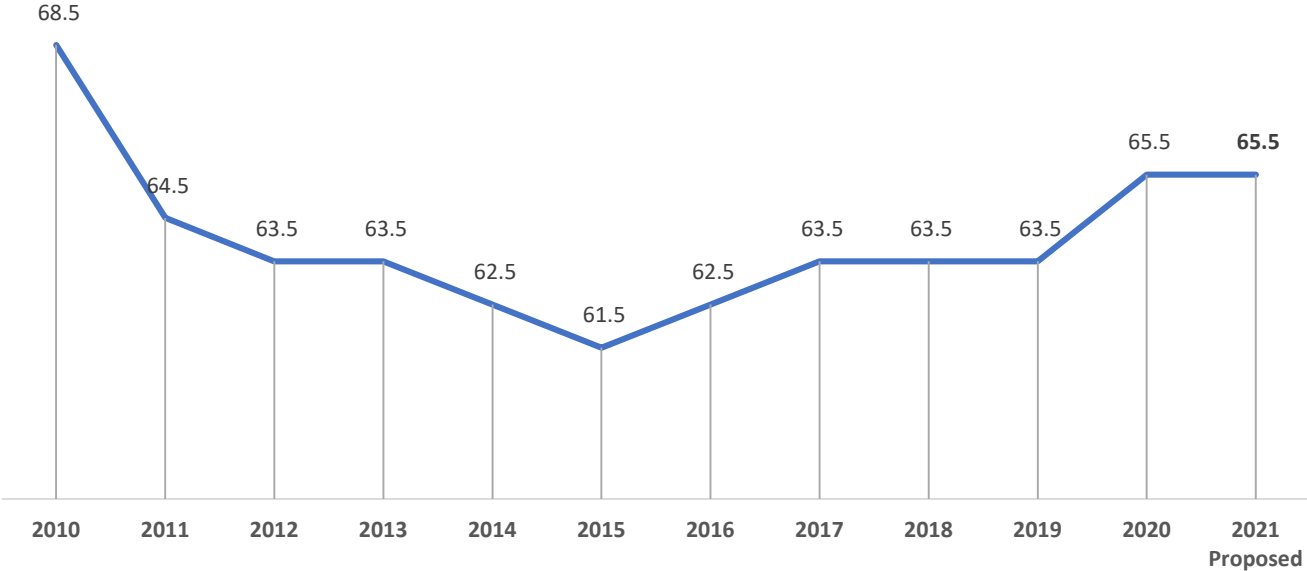
2020-2021 Manager Budget

Town Operations Proposed Budget Change Total Change: \$425,826

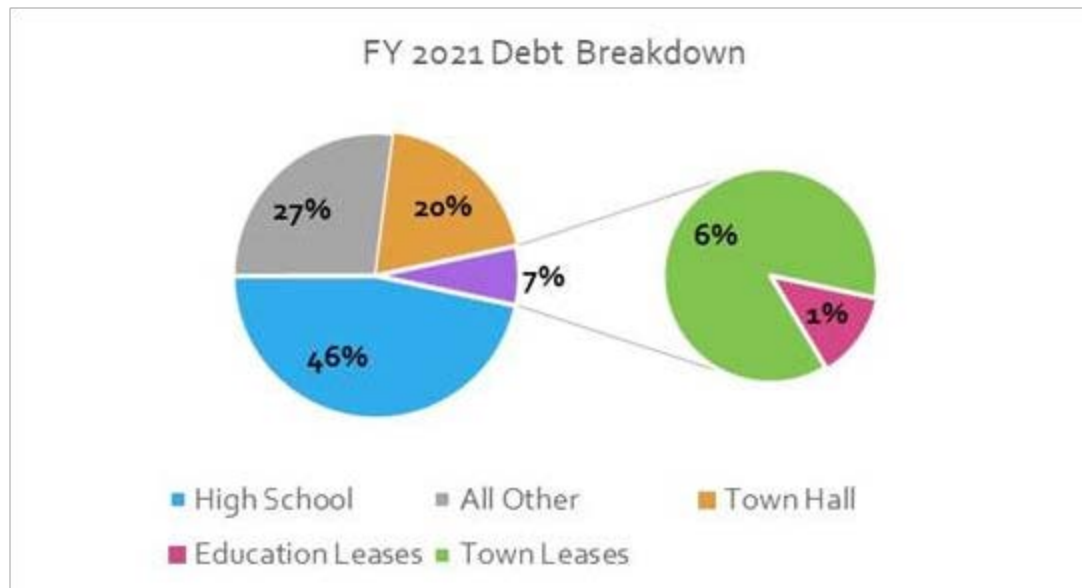
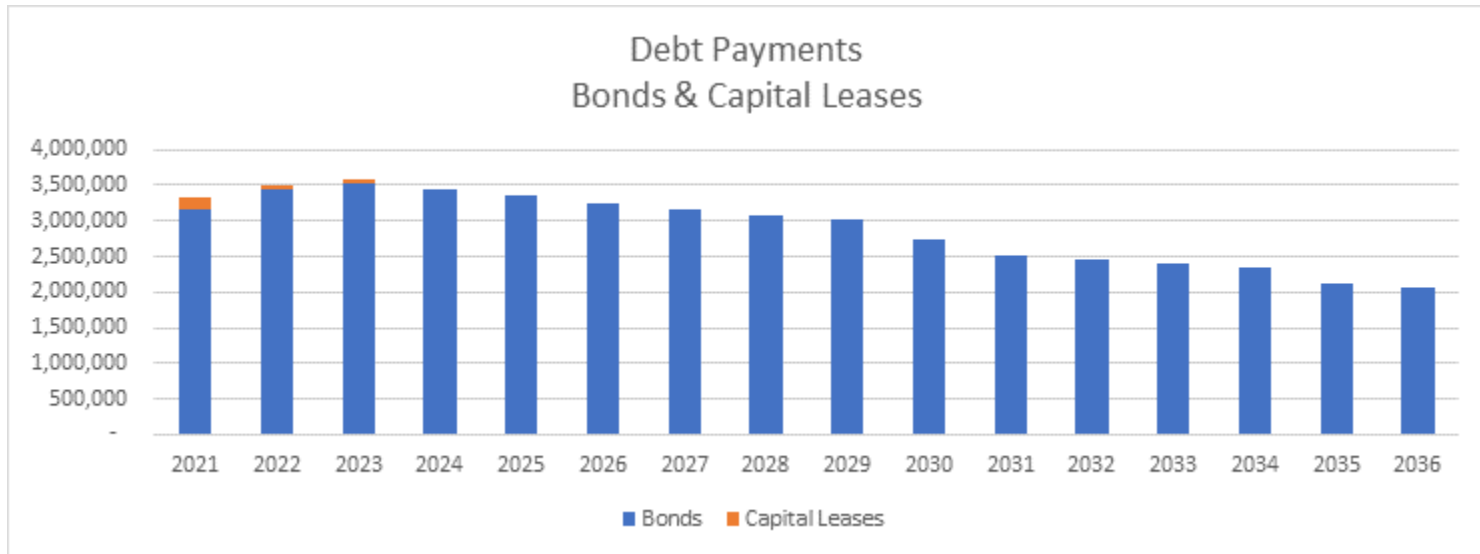


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Full Time Employees

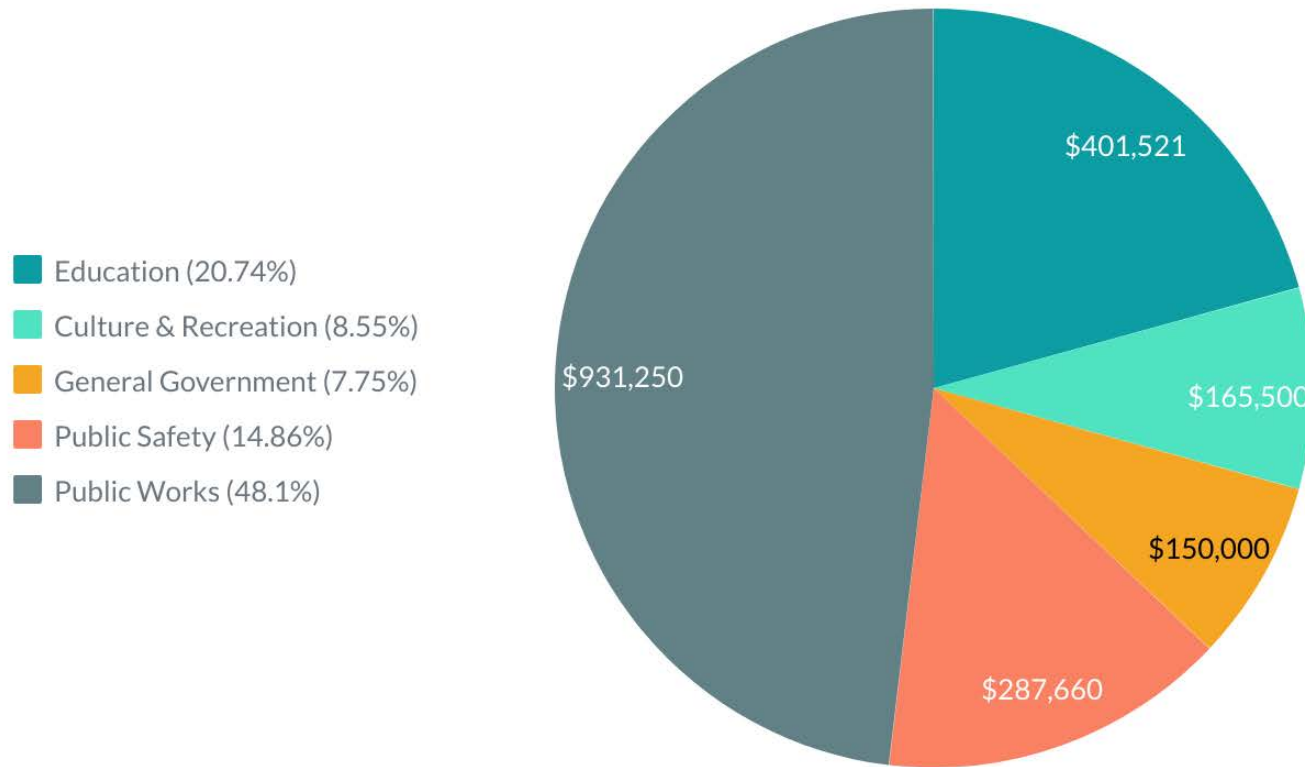


2020-2021 Manager Budget



2020-2021 Manager Budget

Capital Expenses by Category (\$1,935,931)



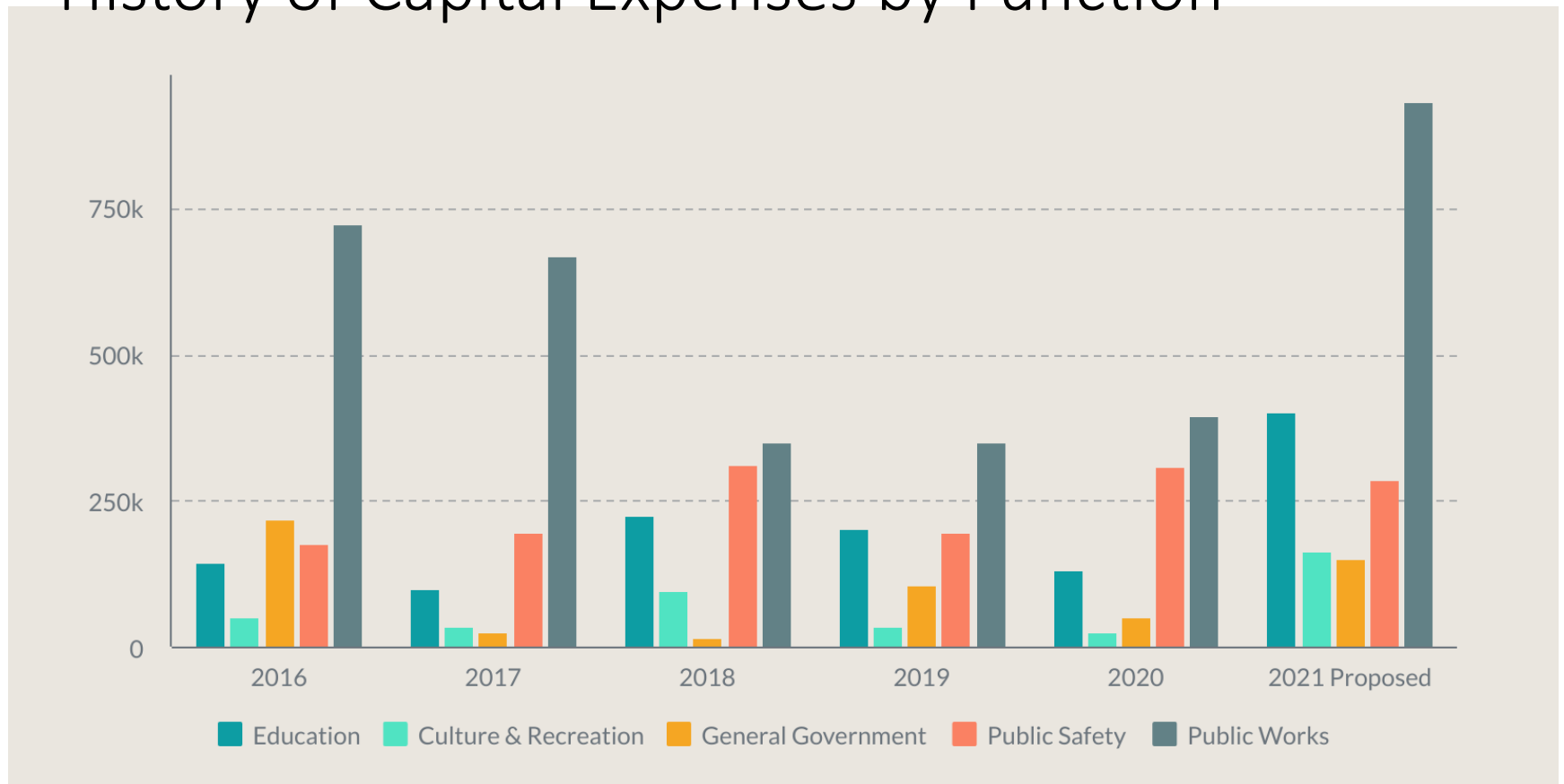
2020-2021 Manager Budget

Capital Revenues



2020-2021 Manager Budget

History of Capital Expenses by Function



2020-2021 Manager Budget

Revenues

Staff has estimated small increases in most revenue categories, with two reductions for an overall budgeted increase in the normal revenue streams of \$90,472.

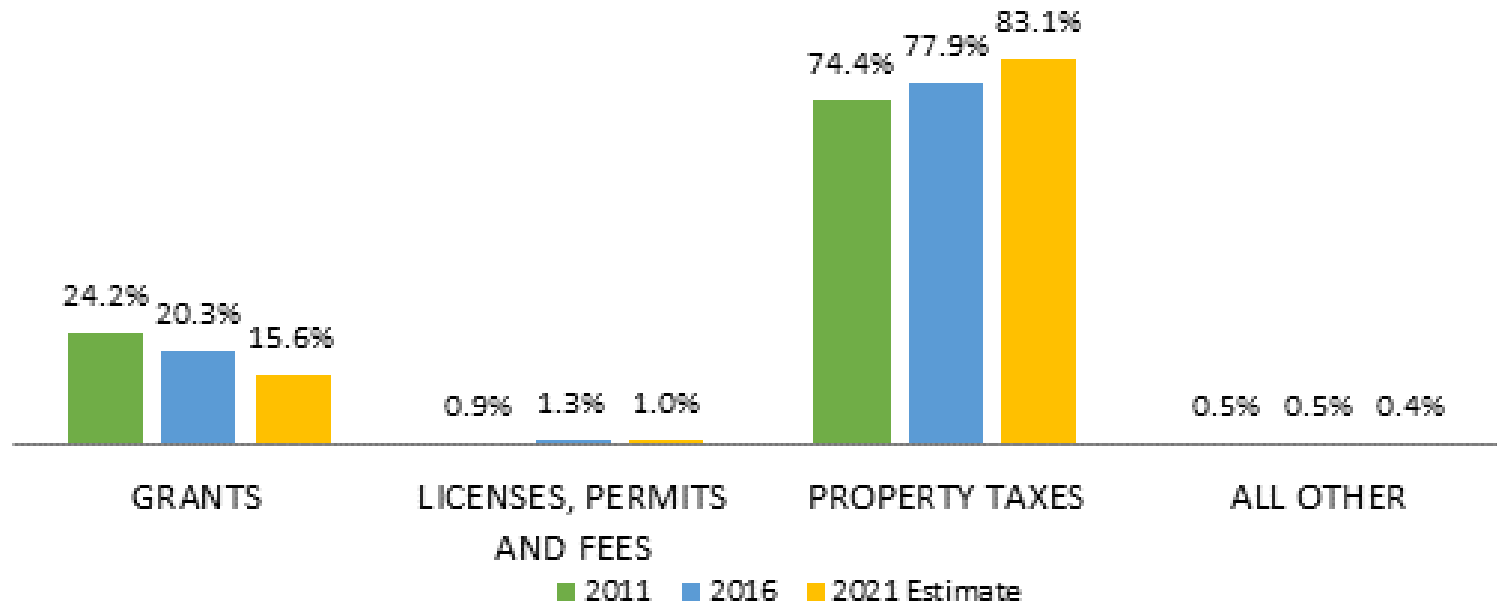
- Grants include a modest increase (\$36,475) in the anticipated revenue due, primarily, to an budget-to-budget expected increase in ECS funding
- Licenses, Permits and Fee and Other Revenue increase a small amount based on activity (\$30,980)
- Investment Income has been strong but only a small increase is anticipated due to the uncertainty (\$22,500)
- Delinquent tax collections increase a small amount based on activity (\$24,000)

Other Notable Revenue-Related Items

- Use of \$250,000 in surplus funds from FY 2019 to reduce taxes needed for transfer to the Capital Reserve Fund.
- Largest “increase” relates to the Volunteer Tax Abatement.
 - Eliminated last year in favor of a stipend (\$60,000)
 - Previously, a reduction in revenue. Now, the remuneration to public safety volunteers is an expense.

2020-2021 Manager Budget

% of Total Revenue

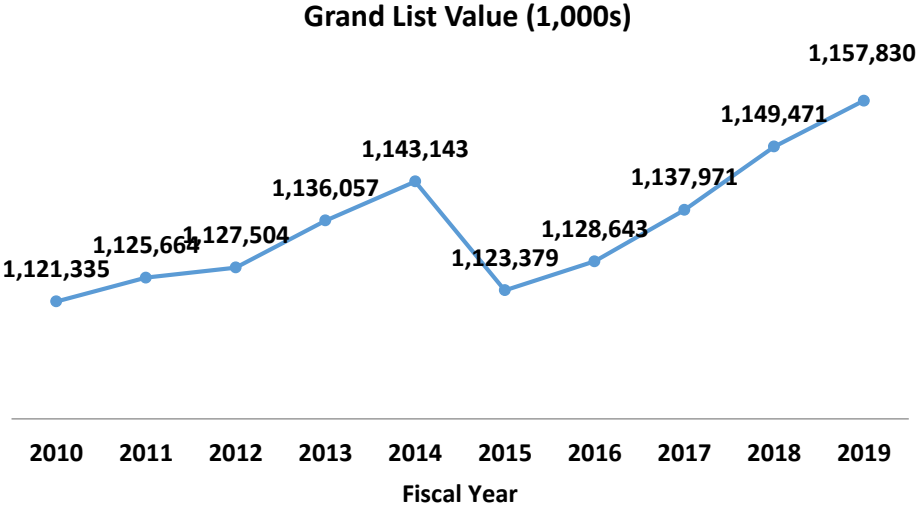
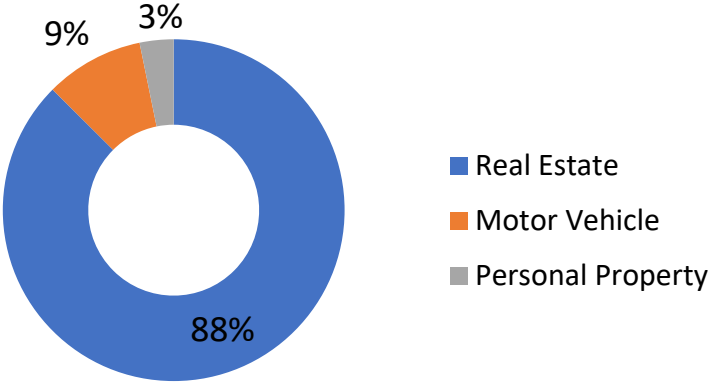


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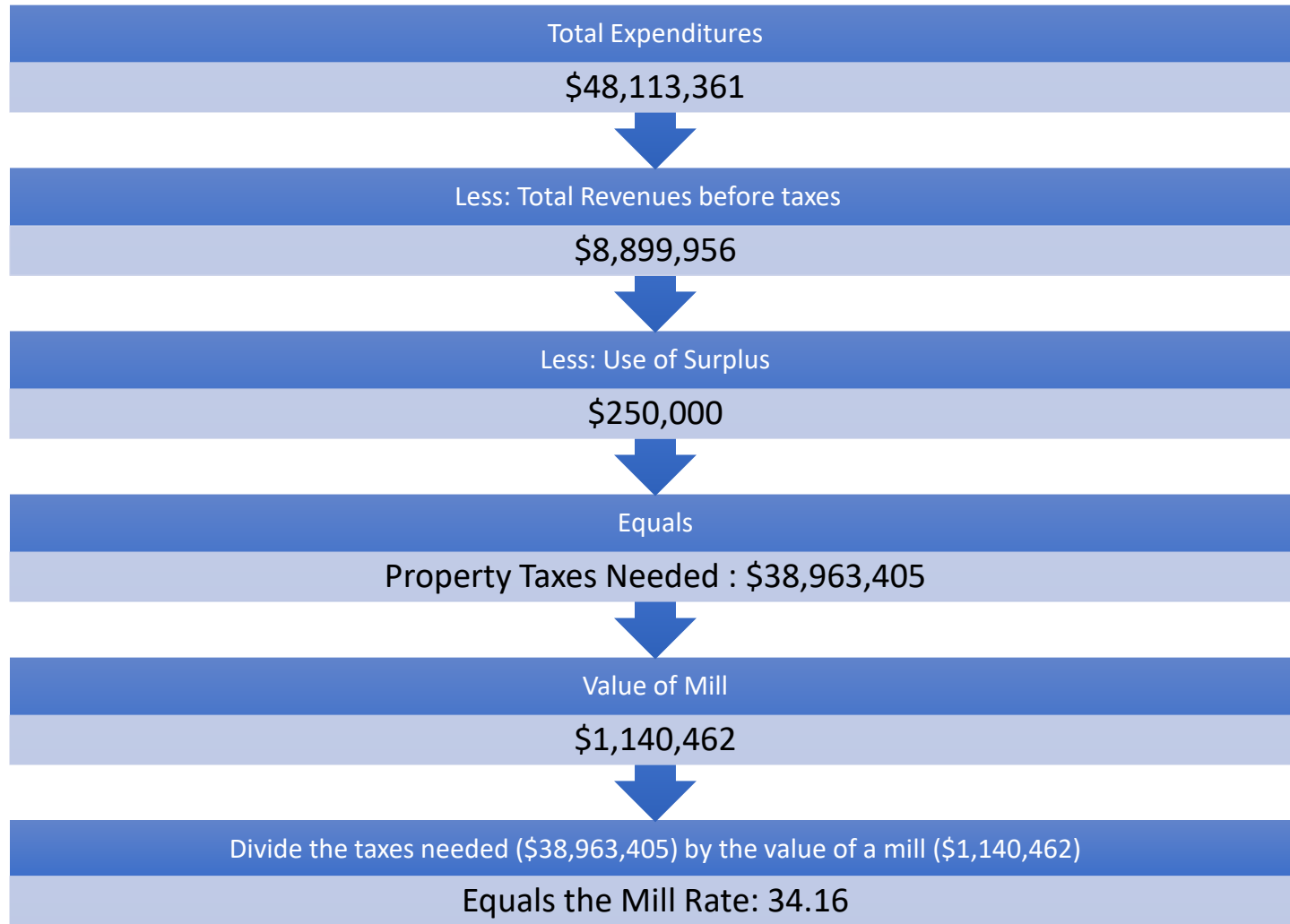
Grand List

- Grand list grew by approximately .7%.
- The 2019 Grand List, which is used for this budget, is currently valued at \$1,157,829,579. The final grand list is subject to change due to adjustments from the Board of Assessment appeals and litigation.
- Grand list growth will generate an additional \$281,000 in new tax revenue.

2019 GL Assessed Value



2020-2021 Manager Budget



2020-2021 Manager Budget

Mill Rate = \$34.16

Helped by increase in Grand List, a revenue gain and use
of Surplus

Overall Mill Rate Increase = \$0.89

2.68%

2020-2021 Manager Budget

Planned Board of Finance Virtual Meeting Dates

- **April 21, 2020** Budget Workshop (4:00pm-6:30pm)
- **April 22, 2020** Budget Workshop (6:00pm - 8:30pm)
- **April 23, 2020** Budget Workshop (6:00pm – 8:30pm)
- **April 24, 2020** Budget Workshop Board of Education (4:00pm- 6:00pm)
- **April 25, 2020** Budget Workshop (8:30am – 10:30am)
- **April 27, 2020** Written Comments Due (BOF)
- **April 30, 2020** Special Meeting for Budget Deliberations (6:30pm)
- **May 4, 2020** Special Meeting for Budget Deliberations (6:00pm)
- **May 12, 2020** Submit Board of Finance Recommended Budget to Town Council
- **May 21, 2020** Written Comments Due (Town Council)
- **June 15, 2020** Date by which the Town Council will approve Budget and set Mill Rate.

Visit www.easthamptonct.gov for updates and links to meetings

2020-2021 Manager Budget

- Written comments on the budget:
 - budget@easthamptonct.gov
 - Or by Mail to the Town Hall: 20 East High Street.
 - (After May 11: 1 Community Drive)

- Budget information online at:
www.easthamptonct.gov

- QUESTIONS?

