

**TOWN OF EAST HAMPTON
AGENDA REPORT**

AGENDA ITEM: Loa

DATE: July 25,2017
 SUBJECT: Board of Education Capital
 DEPARTMENT: Education

BACKGROUND

Included in the FY 2017-2018 capital plan is \$110,000 project for the acquisition of Chromebooks. The project is to be lease-financed over 4 years and amounts sufficient to pay for the first lease payment have been budgeted in the General Fund (Debt/Lease). Dell has a contract with the State of Connecticut (13PSX0280-MNWNC-108) to provide Chromebooks. The lease financing is a separate authorization.

RECOMMENDED MOTION

BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF EAST HAMPTON:

1. That the Town Council authorize the Board of Education to purchase Chromebooks and related items from Dell Marketing L.P.
2. That Dell Marketing L.P. has a contract with the State of Connecticut and purchasing items under state bids and/or contracts and/or participation in regional purchasing councils who have used a sealed bid procedure shall be exempt from the Town of East Hampton’s purchasing ordinance.

FISCAL IMPACT The lease cost is estimated at \$29,370.57 annually for 4 years. The interest rate is 4.55%. An amortization schedule is below.

	Date	Payment	Interest	Principal	Balance
Loan	09/01/2017				109,886.88
1	09/01/2017	29,370.57	0.00	29,370.57	80,516.31
2018 Totals		29,370.57	0.00	29,370.57	
2	09/01/2018	29,370.57	3,741.08	25,629.49	54,886.82
2019 Totals		29,370.57	3,741.08	25,629.49	
3	09/01/2019	29,370.57	2,550.24	26,820.33	28,066.49
2020 Totals		29,370.57	2,550.24	26,820.33	
4	09/01/2020	29,370.57	1,304.08	28,066.49	0.00
2021 Totals		29,370.57	1,304.08	28,066.49	
Grand Totals		117,482.28	7,595.40	109,886.88	

RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF EAST HAMPTON
July 25, 2017

Authorization of Board of Education Computers Lease-Purchase

WHEREAS, the Board of Education (the "Board of Education") of the Town of East Hampton (the "Town") has solicited and received a proposal for the acquisition of Dell Chromebook computers and related items for use by the Board of Education (such acquisition, the "Project"); and

WHEREAS, it is proposed that the Town, on behalf of the Board of Education, enter into a lease-purchase agreement (the "Agreement") with Dell Financial Services L.L.C. (the "Lessor") in the principal amount not to exceed \$110,000, to finance the costs of the Project; and

WHEREAS, it is contemplated that the interest portion of lease payments under the Agreement shall be exempt from Federal income taxation; and

WHEREAS, it is contemplated that payments due under the Agreement in future fiscal years will be funded as part of the Town's general fund budget; and

WHEREAS, the general fund has amounts sufficient to pay any payment due under the Agreement during the fiscal year ending June 30, 2018, and

WHEREAS, the lease-purchase financing agreement will contain a non-appropriation provision; and

NOW, THEREFORE, BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF EAST HAMPTON:

1. That the Town Council of the Town of East Hampton hereby approves the entrance into the Agreement on behalf of the Board of Education to finance the Project. The costs of the Project to be financed under the Agreement shall not **exceed**: ONE HUNDRED TEN THOUSAND DOLLARS (\$110,000), and with an amortization period not to exceed four (4) years, to finance the costs of the Project, the first payment on the lease-purchase financing may be made in the 2017/18 fiscal year from the general fund.
2. That the Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director of the Town are authorized to negotiate, approve, execute and deliver on behalf of the Town any lease-purchase agreement and any certificates or documents related to the acquisition or the financing and are authorized to determine the amounts, dates, interest rates, maturities, prepayment terms, form and other details of the lease-purchase agreement; and to perform all other acts and execute all other documents which are necessary or appropriate to enter into the lease-purchase

agreement, including without limitation any agreement with regards to the escrow of the proceeds of the lease-purchase agreement.

3. That the Town Council, acting on behalf of the Town, hereby declares the Town's official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the Project may be funded initially from available funds of the Town, and that the Town reasonably expects to reimburse any such initial funding sources from the proceeds of the lease-purchase financing for the Project in an aggregate principal amount anticipated not to exceed \$110,000. The Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director of the Town are authorized to amend such declaration of official intent as the Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director of the Town deems necessary or advisable and to bind the Town pursuant to such representations and covenants as the Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director of the Town deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the lease-purchase agreement authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

4. That the Town Council, the Chairman and the Vice-Chairman of the Town Council, the Town Manager, the Finance Director, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the Project and to enter into the lease-purchase agreement.

TOWN OF EAST HAMPTON AGENDA REPORT

AGENDA ITEM: 8a

DATE: July 25, 2017

SUBJECT: **East Hampton Public Library joining Libraries Online Consortium**

DEPARTMENT: Library

BACKGROUND

It is recommended to the East Hampton Town Council that the East Hampton Public Library re-join the Libraries Online (LION) library consortium in Middletown CT. The Library was a member of LION from 1983 through approximately 2005.

LION is a partnership of 27 public libraries and 1 academic library in central and southern Connecticut. Russell Library in Middletown, Rathbun Library in East Haddam and Brainerd Library in Haddam are all members.

Member libraries share their physical and digital collections among all other libraries. This would greatly increase our available collection for our patrons. The consortium offers 2.6M physical items and 13,000 digital items, as compared with East Hampton's from 88,000 physical items and approximately 500 digital items.

What is more, patrons can initiate their own holds and requests via LION's online catalog. Currently, East Hampton Library patrons cannot request anything that East Hampton does not own without staff member intervention. This is time and labor intensive for patrons as well as staff.

Member libraries also share a centralized Integrated Library System (ILS) which is database libraries use store item, bibliographic and patron records. LION provides the Sierra staff interface for the system. They support cataloging, circulation acquisitions, authority control and management reports. LION staff are available to train East Hampton staff. They also perform any maintenance and upgrades to the database. Currently, all of the above responsibilities fall on East Hampton Library staff.

Consortium staff also assist libraries in technology advancements. LION initiated email based notifications for their libraries almost 10 years ago, East Hampton did not offer this service until 2 months ago. LION also provides full support for its systems including hardware, software, network, PCs, printers, barcode scanners, wireless networks, receipt printers. This support would greatly expand our technological capability.

Joining LION would mean a larger selection of materials for our patrons, less staff time spent trouble shooting our ILS and a mechanism to better keep up with changing technologies.

RECOMMENDED MOTION

Resolved that the East Hampton Public Library be authorized to join the Libraries Online library consortium.

FISCAL IMPACT No additional fiscal impact. Funds will be reallocated from existing library budget items.



LIBRARIES ONLINE, INCORPORATED

100 Riverview Center, Suite 252, Middletown, Connecticut

Membership Agreement (rev. June 26, 2012)

A. Role and Responsibilities of Libraries Online, Inc. ("LION").

1. LION's activities involve, in general and without limitation, the management and operation of shared system(s) which perform circulation, bibliographic, and other library functions, serving its Members remotely. LION's activities are established as general policies or with respect to specific action, as specified by its Members, as the term is used in LION's by-laws, at their meetings or by its Board of Directors, either at its meetings or by its unanimous written consents to action, as the case may be.

2. Among the various activities LION will perform, within the framework prescribed in foregoing paragraph 1, LION and its Members will do the following:

(a) LION, as distinguished from its Members, will provide the central system(s) it will use, consisting of equipment and related software programs, by purchase, lease, or license, as the case may be.

(b) LION, as distinguished from its Members, will own the copyrights in the data base that is recorded, from time to time, within its computer system. Each Member, by subscribing to this Agreement, hereby assigns to LION any copyrights that Members own in any portions of the data base that LION does not own by virtue of LION's being the author for copyright law purposes and agrees to execute formal instruments of specific assignment upon LION's request and at LION's expense.

(c) LION's staff will contract for maintenance service for the shared system(s) and will perform other tasks, in an effort to have the system(s) operate efficiently and with a minimum of downtime.

(d) LION's staff will provide training to Members.

(e) LION's staff will administer policies established by the Members or the Board of Directors.

(f) LION will produce and distribute notices and reports to Members in a timely manner.

(g) LION will render reasonable cooperation to auditors for Members.

(h) LION will enforce all warranties and system performance guarantees made by the vendors.

(i) LION will contract for the data communication services required by its Members for the use of the shared system(s).

B. Role and Responsibility of Each Member.

1. Each Member will participate in LION in an active and ongoing fashion and will abide with the By-laws of LION and the Membership Agreement.
2. Each Member will place its patron and bibliographic records in the shared system, in accordance with the standards adopted by the Board of Directors.
3. Each member will obtain approval by Lion for any new equipment, or LION may not be required to maintain or service such equipment.
4. Each Member will pay to LION annual system maintenance fees and periodic assessments, established by the Board of Directors.
5. Each Member will pay each invoice for those fees and assessments within ninety (90) calendar days of receipt.
6. Members may be called upon to assist in the training of new Members.
7. Resource sharing is central to LION's philosophy, and all Members are expected to participate.

C. Other Responsibilities.

1. LION and every Member are deemed to acknowledge that information recorded in LION's system(s) is confidential and to agree to exercise reasonable control over access to that system so that confidentiality is respected. Members acknowledge that Connecticut State Law protects the confidentiality of library records (C.G.S. Sec. 11-25) and that such records may be released only with the permission of the user or pursuant to a court order.
2. LION, on the one hand, and each Member, on the other, will use its best efforts to bring operational and other problems to the attention of the other as quickly as possible.
3. LION will insure its assets against loss or damage by fire, theft, or similar casualties. LION will duplicate regularly recorded data used with the shared system(s) and will store the duplicates in a separate geographic location for safekeeping.
4. Each Member shall indemnify LION, and directors and officers of LION, for, and hold them harmless from, all damage, loss, cost, and expense incurred or suffered by them as a result of, or in connection with, any claim, suit, or action made, or brought, against them by any third person to the extent that the claim, suit, or action, is related to, or arises out of, any act or omission for which that Member is legally liable to that person.

5. In light of each Member's opportunity to participate in the establishment of the policies that govern the operation of LION, LION shall not be liable to any Member for any harm suffered or incurred by that Member as a result of, or related to, any act taken, or omission made, pursuant to a policy or decision of the Members or the board of directors, in whose adoption that Member had the opportunity to participate, and no director of, or person employed by, LION shall be liable to any Member for any harm suffered or incurred by that Member as a result of, or related to, any act taken, or omission made, pursuant to a policy or decision of the Members or the board of directors.

D. Termination.

1. (a) A Member may terminate its participation in LION at any time entirely at its discretion, by at least six (6) months' prior written notice to the President of LION, and payment of the fees due, and assessments levied, prior to the effective date of termination. Notice given between July 1 and December 31 will terminate Membership as of the following June 30. Notice given between January 1 and June 30 will terminate Membership as of the following December 31. (b) Upon the vote of at least two thirds of the then-current Members, LION may terminate a Member's participation in LION in the event that the Member commits a breach of an obligation to LION and fails to remedy the breach within thirty (30) calendar days after it receives written notice from LION to that effect that specifies the nature of the claimed breach. Such termination shall be final, and shall not be subject to arbitration. (c) LION may not terminate any specific services to any Member without cause, unless it terminates furnishing the same services to all Members.

2. Whenever a Member's participation in LION is terminated, (a) that Member will have no right to withdraw the bibliographic data it input into the shared data base; (b) upon request and solely at the expense of the library, LION will furnish the Member a copy of its data upon termination; and (c) whenever termination takes place within a fiscal year, the Member will receive no refund of the unused portion of any fees or other charges, nor any portion of the corporation's assets.

F. General.

1. Headings are used in this Agreement are for convenience only and are not to be used in its interpretation.

2. Each Member subscribes to this Agreement in consideration of a similar subscription by other Members.

3. The terms and conditions set forth in this Membership Agreement may be modified in accordance with the Bylaws by a 2/3 vote of the Board of Directors.

4. This Agreement shall be re-executed by all Members upon revision if required by the Board.

By signing below the (Insert Library Institution Name) and Libraries Online (LION) agree to be bound by the terms and conditions of this agreement and the Libraries Online Bylaws as they may be changed or amended from time to time

Signature, Libraries Online

Alan E. Hagyard

Executive Director

Signature, East Hampton Public Library

Ellen Paul

Librarian



LIBRARIES ONLINE, INCORPORATED

100 Riverview Center, Suite 252, Middletown, Connecticut

Libraries Online By-Laws

Note: For purposes of these bylaws, the term Member refers to library institutions or organizations. The term Director refers to the individuals appointed to the LION Board of Directors by the Member library institutions or organizations.

ARTICLE I - NAME

The name of the Corporation is Libraries Online, Incorporated.

ARTICLE II - PURPOSE

Libraries Online Incorporated (LION) is a self-governing consortium of Connecticut library institutions committed to leveraging technology to share, expand, and promote quality, cost-effective information resources and services.

ARTICLE III - MEMBERSHIP

A. Membership shall be open to libraries and library associations. Each Member shall be entitled to one vote at any Membership meeting.

B. Membership shall be maintained by payment of fees according to the schedule set by the Board of Directors and compliance with all the requirements of Membership, as stated in the By-Laws, Member Agreement, and resolutions of the Board of Directors.

C. Each Member institution shall have one voting seat on the Board of Directors. Each Member institution shall designate in writing at the Annual Meeting its voting representative and authorized alternate.

D. Acceptance of new Members is conditional upon fulfillment of the requirements of Membership and a vote of the Directors of the Corporation. Such acceptance shall require a two thirds (2/3) vote of the full Board of Directors.

E. Acceptance of a new Member creates a vacancy on the Board of Directors. The new Member shall appoint a Director to fill the unexpired term.

ARTICLE IV - BOARD OF DIRECTORS

A. The Corporation shall have a Board of Directors which shall be equal to the number of Members in the Corporation as the same may change from time to time.

B. The Board of Directors shall be established by the Members at the Annual Meeting. Each Member shall be entitled to appoint one Director, and upon its failure to do so, such Director shall be appointed by a majority of the duly appointed Directors.

C. Directors shall serve for a one (1) year term or until the next Annual Meeting of the Corporation.

D. The Board of Directors shall meet at least quarterly and at such other times as required to conduct the business of the Corporation.

E. Special meetings of the Board of Directors may be called by the President or any three (3) Directors if written or oral notice is received at least forty eight (48) hours in advance of the meeting by all Directors

F. A majority of the Board of Directors shall constitute a quorum.

G. Any Member not represented by a Director or alternate for three (3) consecutive properly announced meetings of the Board may lose its representation on the Board by a vote of the Directors. Reinstatement may be considered by the Board upon written application of the Member.

H. The Board of Directors shall manage the affairs of the Corporation and shall make recommendations to the Membership.

I. All fees and an annual operating budget shall be set by the Board of Directors and revised as deemed necessary by that group.

J. The Board of Directors may apply for, and receive funds from any source for the purposes of the Corporation.

K. The Board of Directors is authorized to employ personnel, to make contracts or enter into agreements for the provision of cooperative services, and to establish schedules of fees and charges for users of such services.

L. In the event of a vacancy on the Board of Directors, other than that as stated in paragraph G above, the corresponding Member shall fill the vacancy.

M. No Director shall receive any compensation from the Corporation for acting as such.

ARTICLE V - OFFICERS

A. The officers shall consist of a President, Vice-president/President Elect, Secretary, and Treasurer and such other positions as the Board of Directors may establish.

B. The officers shall be elected at the last Board of Director's meeting of the fiscal year. Officers shall serve from July 1 to June 30.

C. The President shall preside at all meetings of the Board of Directors and of the Executive Committee; shall be an ex-officio additional member of all committees excepting the Nominating Committee; shall appoint committee chairs; shall present an annual report to the Membership; and shall perform all such duties as are incidental to the office of President.

D. The Vice-president/President Elect in the absence of the President shall exercise all the functions of the President and shall be vested with all his/her powers. The Vice-president/ President Elect automatically assumes the position of President at the beginning of the second year following the election.

E. The Secretary shall prepare minutes of all meetings of the Board of Directors and shall have charge of all records of the Corporation.

F. The Treasurer shall be responsible for the maintenance of all accounts of the Corporation and authorize payment of all bills within the scope of the budget, and make reports at each regular meeting of the Board of Directors and at the Annual Meeting of the Membership. The Treasurer shall provide an annual audit as required by the Board of Directors.

G. No officer shall receive any compensation from the Corporation for acting as such.

H. The President or a designee of the Board of Directors shall have the authority to sign all documents on behalf of the Corporation.

ARTICLE VI - CHIEF ADMINISTRATIVE OFFICER

The chief administrative officer of the Corporation is the Executive Director, who is appointed by the Board of Directors and shall have such duties as may be assigned him/her by the Board. The Executive Director shall be under the general supervision of the President and the Board of Directors. The Executive Director or his/her designee is an ex-officio non-voting advisor to all committees excepting the Nominating Committee, and shall notify the Board of Directors and the various committee chairpersons of matters which may require their attention.

ARTICLE VII - COMMITTEES

A. The Executive Committee shall consist of the officers of the Corporation and the immediate past president and shall meet at the call of the President. It shall stand in place of the Board of Directors at any time of bona fide emergency between meetings of the

Board, excepting in the appointment or discharge of the Executive Director, and in such other matters as the Board may reserve unto itself.

B. Standing Committees shall include a Finance Committee, Personnel Committee, Planning Committee and Nominating Committee.

C. The Nominating Committee shall consist of three members of the Board. The committee shall solicit candidates and prepare a slate of officers. The slate shall be disseminated to the Membership at least fourteen (14) days prior to the Annual Meeting. If accepted by the Membership, the slate shall be placed in nomination for election by the Board of Directors at its last meeting of the fiscal year. The Nominating Committee shall make recommendations for filling any vacancies as they may occur.

D. Other committees or task forces may be established by the President, with the consent of the Board. All committees are required to report on current activity to the Board at its regular meetings.

ARTICLE VIII – MEMBERSHIP MEETINGS

A. There shall be an Annual Membership Meeting and special Membership Meetings as may be necessary to carry on the business of the Corporation. Special meetings shall be called by the Board of Directors, or by the President within fourteen (14) days of the receipt of a written request from three Members.

B. Meeting notices stating the place, day and hour of the meeting, and in the case of a special meeting, the purpose for which the meeting is called, shall be given not less than forty eight (48) hours nor more than twenty eight (28) days before the date of the meeting. Such a notice shall be sent in writing directly to the designated voting representative of each Member.

C. A majority of the Members shall constitute a quorum.

D. Robert's Rules of Order, Rev., and the Freedom of Information Act shall govern in all matters covered by these By-Laws.

ARTICLE IX - TERMINATION OF MEMBERSHIP

A. Except as otherwise provided by separate written agreement, a Member may terminate its participation in the Corporation at any time entirely at its discretion, by at least six months prior notice in written form to the President of the Board of Directors, and payment of assessment through the effective date of termination. Notice given between July 1 and December 31 will terminate Membership as of the following June 30. Notice given between January 1 and June 30 will terminate Membership as of the following

December 31. The Corporation may not terminate any services to any Member without cause, unless it terminates furnishing the same service to all participating Members.

B. If the Corporation terminates service to a Member, or if a Member terminates its participation, a) the Member shall have no right to withdraw the bibliographic data it input into the shared data base; b) upon request and solely at the expense of the member, the Corporation will assist the Member in obtaining a copy of its data upon termination; c) whenever termination takes place within a fiscal year, the Member will receive no refund of the unused portion of any prepaid fees, nor any portion of the Corporation's assets.

C. The Board of Directors shall have the power to vote to terminate Membership for cause, such as not fulfilling Membership requirements as stated in Article III. Such termination shall require a two thirds (2/3) majority vote of the full Board.

ARTICLE X - DISSOLUTION

A. The Corporation may be dissolved by a vote of at least two thirds (2/3) of the Board of Directors.

B. In the event of general dissolution, the Board of Directors may, after making provision for the payment of all of the liabilities of the Corporation, dispose of the assets of the Corporation by either:

1. Transferring the assets to another tax exempt organization qualifying as tax exempt under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future U. S. Internal Revenue Law), performing or organizing to perform services as set forth in Article II above, or

2. Distributing the assets of the Corporation proportionately to Members of the Corporation qualifying as non-profit under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future U. S. Internal Revenue Law). Each Member's proportionate interest shall be equal to a fraction the numerator of which is the contribution of that Member over the most recent five (5) fiscal years, and the denominator of which is total contribution of Members qualifying as tax exempt over the most recent five (5) fiscal years.

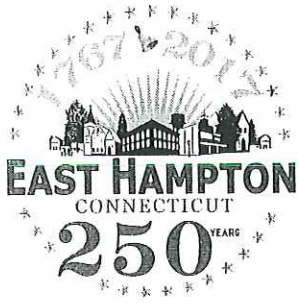
ARTICLE XI - AMENDMENTS

These By-Laws may be amended by a majority of the Members at the Annual Meeting or at any meeting for which written notice of the proposed amendment has been received at least twenty one (21) days in advance.

Approved 9/30/81, amended 12/15/81, 1/24/84, 12/21/93, 2/24/98, 12/14/2010, 6/26/2012



EAST HAMPTON TOWN HALL/POLICE DEPARTMENT



AGENDA
ITEM # 12

Office of the COLLECTOR OF REVENUE
KRISTY MERRIFIELD, CCMC
kmerrifield@easthamptonct.gov

July 20, 2017

To: The East Hampton Town Council,

The documentation for the tax refunds listed below is available in the Office of the Collector of Revenue for your review. There are thirteen refunds totaling \$2,977.34.

Respectfully Submitted,

A handwritten signature in black ink that reads 'Kristy L. Merrifield, CCMC'.

Kristy L. Merrifield, CCMC
Collector of Revenue

32.17 +
20.14 +
331.06 +
240.29 +
202.81 +
426.12 +
236.82 +
93.94 +
22.43 +
57.84 +
51.52 +
839.38 +
422.82 +

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2,977.34 *

BOARD AND COMMISSION SUMMARY
JUNE, 2017**250th Anniversary Committee**

The 250th Anniversary Committee met on June 1st. The members discussed the upcoming events for the Anniversary including the Library Timeline, the birthday cards, the Old Home Day parade, the Longest Dinner Table, a proposal for a Block Party and trivia night. They also discussed the inventory for the 250th themed merchandise.

Arts & Culture Commission

The East Hampton Arts & Culture Commission met on June 15th. The Art Purchase Award will be held at the annual East Hampton Art Association art show on June 17 in the Village Center. Board members will select a painting that is created by and East Hampton artist and/or depicts an East Hampton theme. Open Studio is planned for the last weekend in October – a call to artists are circulating on social media and in the Rivereast Newspaper. The commission has learned that the budget has been cut to \$1585 – we had requested \$3000. Our budget will now be \$1585 for the coming fiscal year. Commissioners agreed the cuts may hamper our ability to support the arts in town. The traffic on our web site www.artsforeasthamptonct.org has increased after one of the grant winners provided a link to the announcement on Facebook. Members discussed how to handle when past grant recipients apply again year to year. Magazine article for the East Hampton Events that explains who we are as a commission with a photo is ready to be submitted. There was further discussion on holding an open house where arts and culture groups could network and share their upcoming schedules and projects. Members agreed this would be a worthy event to host, perhaps right here in the Goff House Museum

Board of Finance

The regular meeting of the Board of Finance for June was cancelled but the Board met following the budget vote on June 13th to set the mill rate.

Brownfields Redevelopment Agency

The Brownfields Redevelopment Agency held their regular meeting June 26. Weise has started to work again on the 13 Watrous site. The grant for this site is expected to be extended through the end of 2017.

Clean Energy Task Force

No meeting

Commission on Aging

The Commission on Aging held a special meeting on June 1st to choose a new logo for their commission. A regular meeting was held on June 8th. The commission discussed the congregate meal plan and meals on wheels, an ice cream social for the 250th anniversary of the town and updates to their brochure and senior discounts.

Conservation-Lake Commission

No meeting

Design Review Board

No meeting

Economic Development Commission

No meeting

Ethics Commission

No meeting

Fire Commission

The Fire Department Awards Program Trustees held a meeting June 12. They met with the investment advisor and discussed the plan and performance of funds.

The Board of Fire Commissioners held a regular meeting June 12 and a special meeting June 20. An estimate was obtained for the old ladder truck and it was authorized for the Finance Department to put it up on the Gov auction site. Fire lanes at the High School were approved and submitted to the Town Clerk. At the Special Meeting, accounts were reconciled and necessary equipment purchases were approved.

High School Building Committee

The High School Building Committee held their regular meeting June 15. As of the date of the meeting, the project was 95% complete. The pilot test of the aeration system for the blue water issue was completed. Tests were inconclusive, in that there will still some "good" test areas and some "bad", but the results were not in any sort of predictive pattern. The committee decided that the aeration system probably had not been up and running for enough time, and through extensive conversations with their engineers, decided to purchase an aeration system that would work to raise the pH of the water all the time. If this still does not work, addition of an orthophosphate to the water will occur. An additional special meeting was held June 27 to further discuss the blue water issue.

Inland Wetland Watercourses Agency

The Inlands Wetlands and Watercourses Agency held their regular meeting on June 28. Construction of a bio-basin at 13 N. Main St. was approved (old cabinet shop), as was a modification to an existing permit for a propane line for a new home at 15 Daly and modification to an existing permit for drainage at Edgewater Hills development. In July there will be public hearings during the meeting on amendments to the regulations for fire suppression and possible fee increases for agent approvals and other permit application services.

Joint Facilities

No meeting

Library Advisory Board

The Library Advisory Board held their regular meeting June 5. Members and Library Director Ellen Paul discussed an initiative for hosting community conversations and joining the Association of CT Library Boards.

Middle Haddam Historic District Commission

The Middle Haddam Historic District Commission met on June 22nd. Application #513 for a Certificate of Appropriateness at 119 Middle Haddam Road to add front door lamps and historic plaque was approved.

Parks & Recreation Advisory Board

The Parks and Recreation Advisory Board discussed the status of future and upcoming programs and the new addition of the "Teen Scene" program starting in July at Sears Park. Also discussed were fundraising efforts for Seamster Park. The board also made a motion to change wording on two of the rules of Sears Park. Details are outlined in the minutes from the meeting.

Planning & Zoning Commission

The Planning and Zoning Commission met on June 7, 2017.

Application of Cobalt Lodge, 29 Middle Haddam Rd., for site plan modification for additional parking spots and a driveway. Map 01C/Block 9/Lot 7. – Approved for the following reasons:

1. the changes meet PZC regulations and this application and
2. the changes puts this property closer into compliance with the current regulations

The following conditions are to be applied:

1. That the buffer strip and plantings are planted as shown on the plans dated May 25, 2017,
2. That the plantings are maintained as shown on the plans dated May 25, 2017,
3. That Town Staff is notified prior to and at the start of construction,
4. That Erosion and Sediment Controls are in place prior to the start of construction,
5. That additional plantings are extended 15' along the lot line between lots 7 and 7A,
6. That a revised site plan is submitted to Town Staff to the satisfaction of Town Staff prior to the start of construction and,
7. That the gate is in accordance with the gate design approved by the Middle Haddam Historic District dated May 25, 2017 with access limited to emergency vehicles.

Application of Susan Popielaski –ECO Coffee, 367 West High St, for Site Plan Modification. Map 01C/Block 10/Lot 1. – Approved for the following reasons:

1. It meets PZC regulations and is a new business in East Hampton/Cobalt

The following conditions are to be applied:

1. That Town Staff be notified prior to and at the start of construction,
2. That all other permits and approvals required are obtained to the satisfaction of Town Staff and,
3. That the project must be completed to the satisfaction of Town Staff prior to final approval.

Town Facilities Building Committee

The Town Facilities Building Committee held multiple regular meetings in June. The RFP/Q for a construction manager was drafted and posted on DAS website; respondents will be forthcoming in mid-July. The Mottos hired a public relations consultant to help create materials to inform the public on the need for the new facilities. Sketches of possibilities for building configuration and situation onsite were presented to the Committee and one was chosen for further rendering by the Architects.

Water Development Task Force

No meeting

Water Pollution Control Authority

The regular meeting of the Water Pollution Control Authority Committee was held at the Colchester-East Hampton Waste Water Treatment Plant Meeting Room on Tuesday June 6th at 6:00 P.M. Mr. Smith provided an update on the three (3) water systems in town. The Town Center had its Sanitary Survey with the State of CT done on May 3, 2017 and no minor or major concerns were found. Royal Oaks had a situation where there was an overdose in bleach in the day tank. Because of the excess bleach, the Potassium permanganate (used to oxidize the iron) isn't being used, which caused the water to turn pink. Given that there were no health concerns and no valid email addresses or phone numbers, the residents were not notified. However, a Reverse 911 account will be created and will be used in the future if necessary. Hampton Woods has resumed operations. Steve Motto, of Edgewater Hall has taken over as project manager. Building Planning and Zoning has requested all supporting document from Peter Carli on the construction of the foundation of the Water Treatment building to insure building was properly constructed. Sewers pumps will be added and become operational once the water system is completed. The regular meeting broke off at 6:30 for the Water Budget Public Hearing. Two citizens who were representing their daughter (who lives at Royal Oaks) attended the hearing to learn more about the water system. There were no specific comments about the water rates or the budget as a whole. The members unanimously approved the operating and revenue Water Budget for 17/18 fiscal year.

Zoning Board of Appeals

The Zoning Board of Appeals met on June 12, 2017.

Application of Ralph Landino, 32 Pine Trail, to construct a 7.05' x 31.96' addition for washer and dryer room. Map 10A/Block 79A/Lot 14 – Continued to the July 12, 2017 Regular Meeting

Application of Alan Chadwick, 5 Sears Lane, to reduce the north side setback from 15' to 6' and to reduce the rear yard setback from 25' to 1' to set a prefab gazebo over existing patio and sea wall. Map 4A/Block 63B/Lot 14. – Denied to lack of sufficient hardship.