



Office of the PLANNING & ZONING OFFICIAL

JEREMY DECARLI

jdecarli@easthamptonct.gov

MEMORANDUM

To: Michael Maniscalco, Town Manager
From: Jeremy DeCarli, Planning & Zoning Official
Date: July 6, 2017
Re: Certified Local Government Program

As a follow up to my memo of June 5, 2017, the purpose of this memo is to identify pros and cons of becoming a Certified Local Government. There are several advantages to becoming a CLG; however, the requirements of the program must be carefully weighed. The program requires the equivalent of one full-time staff person to be available at any time who would be the main contact for SHPO and would be responsible for fulfilling the program requirements.

In order to become a CLG, a written request must be submitted to the State Historic Preservation Office. The SHPO will determine eligibility and forward the decision on to the Secretary of the Interior for concurrence and a written agreement will be executed between the Town and the SHPO. A municipality may choose to request decertification at any time through a written request.

My department has developed a list of pros and cons to Town of East Hampton becoming a CLG and can offer the following:

Pros:

- Protect buildings that are being neglected;
- Eligibility to apply for grants;
 - Historic Preservation Enhancement Grant – up \$10,000 pre-development studies;
 - Small non-matching grants up to \$2,800;
- Current Middle Haddam Historic District meets the requirement for the Commission;
- Receive technical expertise and advisory services from the SHPO;
- Receive grant applications, orientation and technical materials, and training from the State Historic Preservation Office on an annual basis.

Cons:

- SHPO requires the equivalent of one full time staff member to oversee the program;
 - SHPO can consider an alternative for staffing (in the event of inadequate funding or lack of expertise); however, the requirements must still be. This discussion should take place prior to application.
- Must be at least two (2) 36 CFR 61 qualified members on historic commission;
- Create and maintain list of historic properties and resources in Town. List must be updated annually;
- Any adverse activity affecting any property in the commission's jurisdiction which is listed in the Connecticut Historic Resources Inventory shall be monitored and reported to the SHPO.

Program Requirements:

- Enforce legislation for the designation and protection of the historical properties;
- Enact an ordinance with CT General Statutes 7-147 (a-y) and establish adequate and qualified review commission by state and/or local legislation;
- Commission must include professionals in the disciplines of something related to historic preservation or persons that have demonstrated special interest, experience, or knowledge;
 - At least 2 36 CFR 61 qualified members;
 - Commission must hold annual informational/educational meeting about what the commission responsibilities;
- Maintain system to survey and inventory of historic properties
 - Data must be maintained and provided to SHPO
- Allow public participation in local historic preservation program
 - SHPO and CLG should work together, retain list of all public comments and people contacted and list of people attending public meetings
 - Reasonable time for public comment, Commission prepares report/forms for SHPO about the property
- Perform responsibilities delegated to it under the National Historic Preservation Act Amendments of 1980 and those specifically designated to it by SHPO

Supplemental CLG guidelines:

- Fund reports for; National Historic Landmark Nominations National Register of Historic Places Nominations, Connecticut State Register of Historic Places Nominations, Local Historic District, or Properties Reports;
- Fund a qualified consultant to complete pre-development studies on historic resources owned by the CLG;
- Fund Consulting Fees Administration (up to 15% of grant award, and must be pre-approved);
- Promotion of public awareness/education.

TOWN OF EAST HAMPTON AGENDA REPORT

AGENDA ITEM: 11b

DATE: July 6, 2017

SUBJECT: **East Hampton Public Library joining Libraries Online Consortium**

DEPARTMENT: Library

BACKGROUND

It is recommended to the East Hampton Town Council that the East Hampton Public Library re-join the Libraries Online (LION) library consortium in Middletown CT. The Library was a member of LION from 1983 through approximately 2005.

LION is a partnership of 27 public libraries and 1 academic library in central and southern Connecticut. Russell Library in Middletown, Rathbun Library in East Haddam and Brainerd Library in Haddam are all members.

Member libraries share their physical and digital collections among all other libraries. This would greatly increase our available collection for our patrons. The consortium offers 2.6M physical items and 13,000 digital items, as compared with East Hampton's from 88,000 physical items and approximately 500 digital items.

What is more, patrons can initiate their own holds and requests via LION's online catalog. Currently, East Hampton Library patrons cannot request anything that East Hampton does not own without staff member intervention. This is time and labor intensive for patrons as well as staff.

Member libraries also share a centralized Integrated Library System (ILS) which is database libraries use store item, bibliographic and patron records. LION provides the Sierra staff interface for the system. They support cataloging, circulation acquisitions, authority control and management reports. LION staff are available to train East Hampton staff. They also perform any maintenance and upgrades to the database. Currently, all of the above responsibilities fall on East Hampton Library staff.

Consortium staff also assist libraries in technology advancements. LION initiated email based notifications for their libraries almost 10 years ago, East Hampton did not offer this service until 2 months ago. LION also provides full support for its systems including hardware, software, network, PCs, printers, barcode scanners, wireless networks, receipt printers. This support would greatly expand our technological capability.

Joining LION would mean a larger selection of materials for our patrons, less staff time spent trouble shooting our ILS and a mechanism to better keep up with changing technologies.

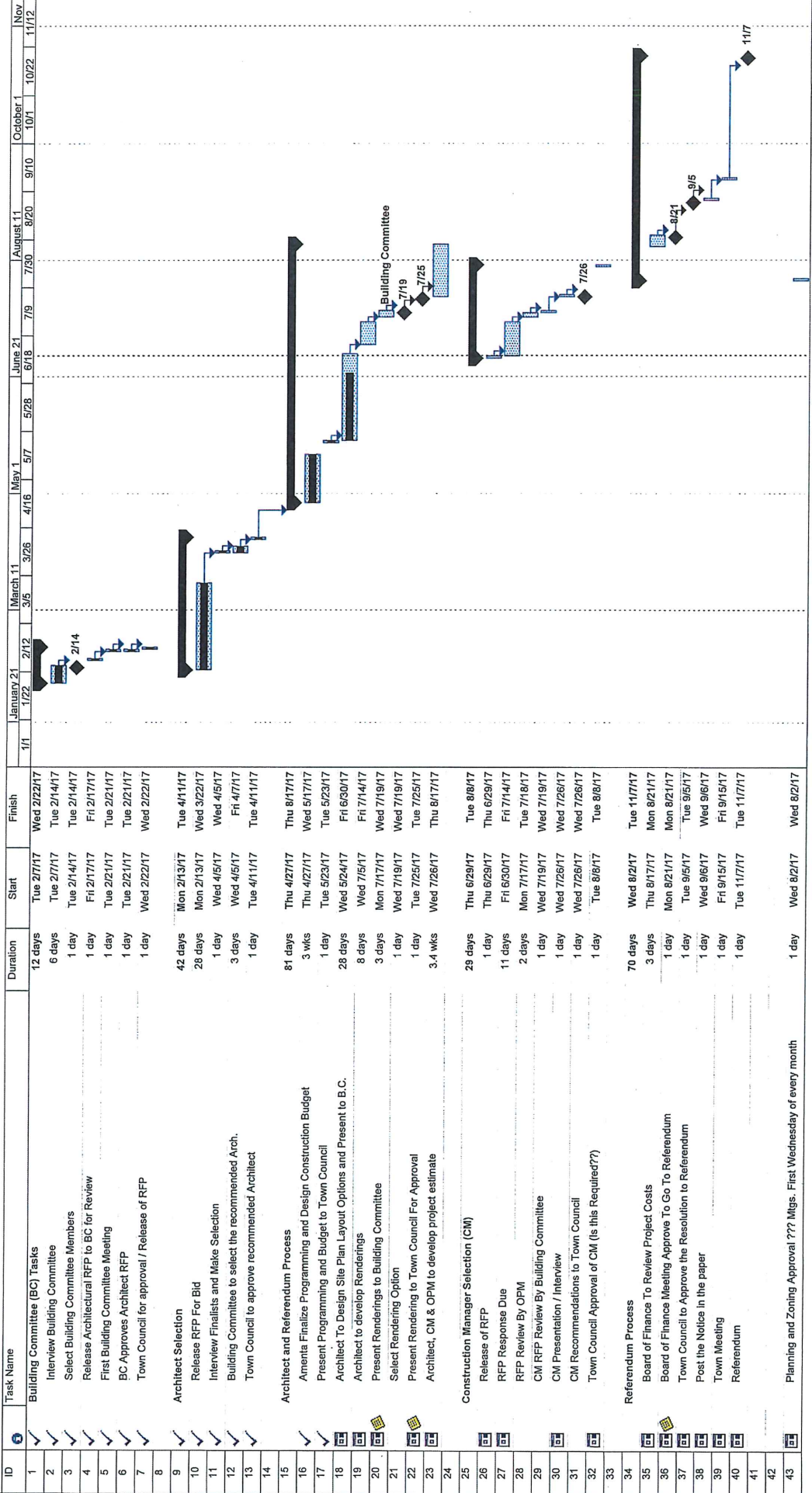
RECOMMENDED MOTION

Resolved that the East Hampton Public Library be authorized to join the Libraries Online library consortium.

FISCAL IMPACT No additional fiscal impact. Funds will be reallocated from existing library budget items.

East Hampton Town Hall

Fri 6/30/17



Project: Project1
Date: Fri 6/30/17

Task Spill

Progress Milestone

Summary Project Summary

External Tasks External Milestone

Deadline

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AGENDA
ITEM # 12e

Vehicles

Asset	Property Description	Date In Service	Book Cost
Type: Automobiles/Vehicles			
Department: Animal Control			
9	2006 E-150 Cargo Van	12/01/05	13,997.00
Animal Control			<u>13,997.00</u>
Department: Education			
1	2013 Ford E-150 delivery van	7/01/12	16,853.00
28	1995 CHEVY VAN	2/01/95	22,900.00
29	2011 Ford F-350	7/01/10	30,559.00
Education			<u>70,312.00</u>
Department: Emergency Preparedness			
6	2006 Ford F450	7/01/12	28,000.00
Emergency Preparedness			<u>28,000.00</u>
Department: Fire Department			
10	2009 Ford Expedition	7/01/08	33,691.00
13	2006 Rescue Truck / Spartan	6/01/06	475,994.00
18	FIRE CAB & CHASSIS	1/01/01	53,098.00
19	2000 GAL TANKER	9/11/01	54,870.00
21	1952 F-1 Dodge Power Wagon 3	1/01/52	12,250.00
22	1985 L-1 Pierce Telesquirt	1/01/85	264,000.00
25	FIRE TANKER	1/01/01	31,676.00
26	2011 Ford F-350 with Stahl service body	7/01/10	47,545.00
27	FIRE ENGINE PUMPER	1/01/00	200,396.00
32	FIRE CAB & CHASSIS	1/01/01	53,098.00
33	2000 GAL TANKER	8/31/01	64,870.00
34	1954 F2 Dodge Power Wagon 3	1/01/54	12,250.00
53	1994 PIERCE DASH PUMPING ENGINE	10/18/94	203,360.00
54	1989 E1 Ford/Pierce Engine	1/01/89	137,000.00
55	2014 Pierce Pumper on a Arrow XT chassis	7/01/13	634,899.00
56	2011 Pierce Tanker on a Peterbuils chassis	7/01/13	250,617.00
21612	2017 Pierce Ascendant	2/18/17	805,017.00
Fire Department			<u>3,334,631.00</u>
Department: Fire Marshal			
65	2007 FORD CROWN VICTORIA - Chief	12/18/06	21,328.00
Fire Marshal			<u>21,328.00</u>

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Vehicles

Asset	Property Description	Date In Service	Book Cost
Department: Joint Fac./Treatment Plan			
7	Ford - F450 (2012)	7/01/11	59,397.00
Joint Fac./Treatment Plan			<u>59,397.00</u>
Department: Parks & Recreation			
30	2003 Ford F-150 Pickup Truck	10/29/03	14,469.00
31	2010 Ford F-150 Pickup Truck	10/29/10	24,262.00
Parks & Recreation			<u>38,731.00</u>
Department: Police Dept.			
4	2013 Police Interceptor	7/01/12	26,611.00
5	2014 Ford Utility Police Vehicle	7/01/13	31,978.00
8	2011 Ford Crown Victoria Cruiser	7/01/11	26,047.00
57	2010 Ford Crown Victoria Cruiser	10/26/09	21,144.00
58	2010 Ford Crown Victoria Cruiser	10/26/09	21,144.00
59	2011 Ford Crown Victoria Cruiser	6/29/11	21,889.00
60	2011 Ford Crown Victoria Cruiser	6/29/11	20,789.00
64	2007 Chevrolet Malibu - Undercover	9/06/07	16,275.00
68	2015 Ford Expedition	7/01/14	30,759.00
69	2015 Ford Police Interceptor	7/01/14	27,778.00
70	2015 Ford Police Interceptor	7/01/14	26,153.00
Police Dept.			<u>270,567.00</u>
Department: Public Works			
2	2012 Ford F-550	7/01/12	70,127.00
3	2012 Ford F-150	7/01/12	19,445.00
11	2010 INTERNATIONAL DUMP TRUCK Model 7400	10/27/09	147,256.00
15	2009 Ford F-350	7/01/08	28,815.00
17	2009 International 7400 4x2	7/01/08	141,184.00
23	2007 Ford F550	10/30/06	36,145.00
24	2008 Ford F550	3/20/08	62,512.00
35	2004 International 7300 SFA 4X4	6/17/04	104,427.00
36	1999 CHEVY PICKUP 4X4	12/14/98	19,850.00
37	1987 INTERNATIONAL DUMP TRUCK	4/01/87	46,974.00
38	1988 Inter. Dump w/hitch	3/01/88	48,436.00
39	1997 DUMP TRUCK (INTERNATIONAL)	11/01/96	59,897.62
40	2001 INT DUMP TRUCK 37-EN	1/01/01	69,773.00
41	2001 INT 4900 DUMP TRUCK 34-	1/01/02	70,273.00
42	2002 INT DUMP W/PLOW	3/31/02	76,523.00
43	LOADER (VOLVO BML70C)	8/27/96	91,301.00

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Vehicles

Asset	Property Description	Date In Service	Book Cost
44	1988 Athey Sweeper	4/06/88	92,241.00
45	1998 BROOMBEAR SWEEPER	3/18/99	115,900.00
46	Senior Citizen Van *** move to Senior Center*	4/30/96	35,986.00
47	TRUCK BODY 45-EN (Is a part of asset# 28102)	1/01/00	25,560.00
48	2000 INTERNATIONAL DUMP TRUC	1/01/01	36,884.00
49	2001 INTERNATIONAL DUMP TRUC	1/01/02	43,348.00
61	2008 FORD Crown Victoria	7/01/08	20,777.00
62	2008 Ford Expedition	7/01/08	25,309.00
63	2008 Ford Expedition	8/21/07	33,778.00
66	2004 Ford Crown Victoria Cruiser	12/30/03	2,272.00
21590	International 7500	5/31/16	175,506.00
21610	2017 7500 International	12/01/16	172,349.00
Public Works			<u>1,872,848.62</u>
Department: Senior Center			
16	Startrans Senator Bus	7/01/08	50,560.00
Senior Center			<u>50,560.00</u>
Department: WPCA/TREATMENT PLANT			
12	2009 Ford Ranger	7/01/08	19,694.00
14	2008 Ford F-450 SD	7/01/08	53,752.00
50	2013 Ford Escape	7/01/13	24,126.00
51	SC108VVD STAHL CRANE BODY (With 6CEN)	6/28/02	11,623.00
52	6000LRX20H STAHL CRANE (With 4CEN)	6/28/02	14,620.00
67	2015 Ford F250	7/01/14	35,890.00
WPCA/TREATMENT PLANT			<u>159,705.00</u>
Automobiles/Vehicles			<u><u>5,920,076.62</u></u>



OFFICE OF THE MAYOR
City of Middletown
CONNECTICUT 06457

Daniel T. Drew
MAYOR

June 29, 2017

Mayor Enzo Faienza
41 Main Street
Cromwell, CT 06416

First Selectwoman Laura Francis
30 Town House Road
Durham, CT 06422

Town Manager Michael Maniscalco
20 East High Street
East Hampton, CT 06424


First Selectwoman Susan Bransfield
33 East Main Street
Portland, CT 06480

Dear Mayor, First Selectwomen, and Town Manager:

Please see the attached letter from the Board of Commissioners of Middletown Area Transit. I will be releasing the funds appropriated by the City of Middletown for MAT Transit as soon as the board passes a formal resolution to effectuate the sentiments expressed therein. I expect that will occur soon. I urge you all to do the same.

Thank you for your continued collaboration to provide services that benefit our respective constituents.

Sincerely,



DANIEL T. DREW
Mayor

cc: Sam Gold, Executive Director, RiverCOG
Middletown Common Council
Senator Paul Doyle
Senator Len Suzio
Representative Joseph Serra
Representative Matthew Lesser
James P. Redeker, Commissioner, Department of Transportation
Anna Barry, Deputy Commissioner, Department of Transportation
Richard Andreski, Public Transportation Chief, Department of Transportation
Pamela Sucato, Legislative Director
Joseph Comerford, Executive Director, Estuary Transit
Dave Lee, General Manager, CT Transit
Carl Erlacher, Director of Finance
Joe Samolis, Director, Planning, Conservation & Development
Brig Smith, General Counsel



Middletown Transit District
340 Main Street
Middletown, CT 06457
Phone (860) 346-0212
Fax (860) 347-8314

RECEIVED

William C. Donahue, Chairman • Stephen P. Shapiro, Secretary/Treasurer • Robert Gatehouse, Commissioner • Brian Dudek, Commissioner
Stewart Killanson, Commissioner • ~~John J. Hukley, Commissioner~~ • Andrew Chiaravallo, Administrator

CITY OF MIDDLETOWN
MAYOR'S OFFICE

Hon. Daniel T. Drew
Mayor
City of Middletown
Municipal Building
245 deKoven Drive
Middletown, CT 06457

June 29, 2017

Mayor Drew:

In response to your letter dated June 27, 2017, please be advised that, at your direction, the Board of Commissioners of Middletown Area Transit has terminated the employment of Mr. Chiaravallo and Mr. Lewis.

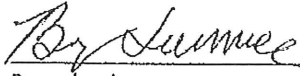
Since we understand from your letter that you have coordinated with the state on measures to make sure interim management is in place immediately, by this letter, we are requesting that you request from the Department of Transportation "that DOT provide an acting emergency manager, to be appointed by the Board." In connection with that, the Board requests a meeting with whomever is recommended by the DOT and that a transition period be implemented which should include consultation with Mr. Chiaravallo and Mr. Lewis.

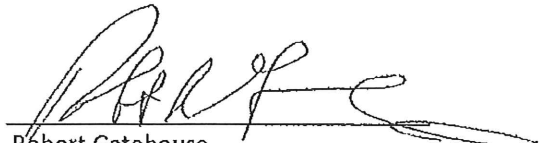
The Board is not in favor of reducing the number of Commissioners from six to two and thinks that operation on that basis will be untenable. The Board requests a meeting with you for clarification on this issue and the other points raised in your letter.

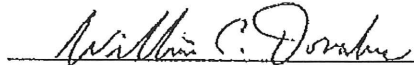
The Board requests that the Mayor make a recommendation as to the appointment of a member to RiverCOG for the Board's approval.

In terms of reinstatement of service on the "H and I routes, as well as evening service", as you state, it is unclear what your intent is but, in order to sustain service at the previous levels including paratransit services, immediate additional funding will be required. It is our understanding from your letter that the City and the State will be able to provide this. Please be advised that, in order to comply with the union contract, notice of the City's intention in this regard must be given immediately. We also request that the City withdraw its Title VI complaint against MAT as MAT was in compliance with the FTA requirements as we understand them.

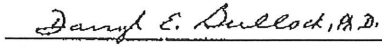
Sincerely,


Beverley Lawrence


Robert Gatehouse


William Donahue


Stewart Kristiansen


Darryl Bullock


Brian Dudek

CRCOG

CAPITOL REGION COUNCIL OF GOVERNMENTS


Working together for a better region.


CRCOG Inter-town Cooperation Award

Presented to

East Hampton

The towns of Glastonbury and East Hampton established a multi-town dispatch protocol where Glastonbury provides police, fire and EMS dispatch services to East Hampton. The changeover occurred in July of 2016 and continues to operate effectively. This is a great example of two communities working together to provide an extremely important municipal service.


Stewart "Chip" Beckett III, Chairman
June 8, 2017


Lyle D. Wray, Executive Director
June 8, 2017



AGENDA
ITEM # 14

Office of the COLLECTOR OF REVENUE
KRISTY MERRIFIELD, CCMC
kmerrifield@easthamptonct.gov

July 7, 2017

To: The East Hampton Town Council,

The documentation for the tax refunds listed below is available in the Office of the Collector of Revenue for your review. There are five refunds totaling \$6,423.45.

Respectfully Submitted,

Kristy L. Merrifield, CCMC
Collector of Revenue

	151.68	+
	392.58	+
	7.36	+
	3,319.44	+
	2,552.39	+
005		
	6,423.45	*