



**FAIR HOUSING RESOLUTION
TOWN OF EAST HAMPTON, CT**

TOWN COUNCIL

Melissa Engel
Chairperson

Mark Philhower
Vice Chairman

Peter Brown

Tim Feegel

Dean Markham

Josh Piteo

Kevin Reich

Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, the Town of East Hampton is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED, That the Town of East Hampton hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the Chief Executive Officer of the Town of East Hampton or his designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of East Hampton and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the Town of East Hampton on Tuesday, May 8, 2018

Sandra Wieleba, Town Clerk

**TOWN OF EAST HAMPTON
AGENDA REPORT**

Agenda Item: 9a

Item to be presented by: TLS

DATE: May 8, 2018

SUBJECT: 2018/19 Public Water System Operating Budget & Water Rate Recommendation
First Reading

DEPARTMENT: WPCA

RECOMMENDED ACTION –to approve the 2018/19 Operating Budget for the two Community Water Systems owned by the Town and operated by the WPCA.

BACKGROUND – Management has reviewed the operations of the two (2) public water systems as well as the projected operations costs of the new Hampton Woods system and has developed the following 2018/19 Public Water System Operating Budget. Based upon current operating conditions and known operational changes necessary to operate the systems as efficiently as possible the recommended budget for all systems totals \$198,368.00 and represents an increase of 4.33% or \$8,240.00 over last year. The Finance Director has recommended that the WPCA start depreciating assets at the ROWS and the VCWS. Increases in capital equals \$7,020.00 for both systems.

Village Center Water System

The VCWS continues to perform within parameters. The treatment plant, built in 2009, has begun to experience an increase in call-outs as a result of mechanical failures. To date these issues have been minor, within budget and has not affected water quality. The media in the greensand filters is approaching the end of its useful life and we will continue to monitor water quality to determine the optimum time to schedule a change-out. This is an expensive process (estimate \$10K per filter) and will need to be paid for when required, it has not been budgeted for in FY 18-19.

We did not experience any violations under the Safe Water Drinking Act for FY 17-18. VCWS revenues are tracking as projected, future revenues are discussed separately.

Royal Oaks Water System

Rebuilding of the piping and valves and one green sand filter was a total cost of \$17,000.00. While the slip lining improved the water quality, the wells still have 7 – 10 mg/l of iron, which will require additional filters to improve water quality.

We continue to increase the iron and manganese filter capacity at the plant with every change-out of the media. Currently our treatment capacity is 12.0 cubic feet. The pursuit of additional filters needs to be the focus for FY 18-19 FY 21-22 the anticipated costs for this project will be \$200,00.00 - \$230,000.00. We will need to replace both pumps for well #3 & #4 again this year, which are continuing fail due to high iron content.

We experienced no violations for water quality parameters in FY 17/18.

ROWS revenues are tracking as expected; management expects revenues to support the operation of the system for this fiscal year.

Hampton Woods Water System

The HWWS is new to the East Hampton WPCA for FY 2018/19; Phase I A of the development has 34 individual homes of which 6 are connected to the water system that is still being constructed. This facility will be expandable to serve 255 homes. The Town will not be responsible for a financial deficit associated with the operation prior to the full build out of the development, as per Developers agreement.

WATER RATE RECOMMENDATION: WATER RATE RECOMMENDATION:

The 2018/19 budget of \$198,368.00 will require no change in rates for FY 18-19.

Avg. Monthly Cost	VCWS Residential	ROWS Residential	Center School	Memorial School
Current Rates	\$54.25	\$81.79	\$809.51	\$1271.75
WPCA Board recommendation	No Change	No Change	No Change	No Change

ALTERNATIVE ACTIONS – at the discretion of the Town Council

FISCAL IMPACT – variable depending upon the ultimate action of the Town Council.



May 2, 2018

To: Michael Maniscalco, Town Manager
From: Glen LeConche, Building Official
 Jeremy DeCarli, Planning and Zoning Official
Re: Average Permit Turnaround Time

Below, please find the average "permit turnaround time" for the months of November 2017 through April 2018.

Permits are entered as "Received" upon payment. Not all applications are complete and often require follow-up and more information. The issuance of permits is often delayed by a lack of information from the applicant requiring more time between receiving an application and issuing a permit.

The Building Official **cannot** issue any permits until any other regulatory authorities have given approval such as Chatham Health District, DPW, Zoning, and the Fire Marshal.

Larger projects such as new homes or commercial structures require more review time due to the complexity of the project and the quality and quantity of associated plans.

Please note: Permit Turnaround averages includes weekends and holidays when the Town Offices are closed.

Beginning October 1, 2016 the new 2016 Connecticut State Building Code came into effect. *This continues to impact on the department. Many applications arrive without the code required information. Rather than denying applications, the Building Official works with applicants to ensure compliance with the new code. This has impacted turnaround times as timelines are extended allowing applicants time to put together a complete application without being denied.*

November 2017		December 2017		January 2018	
114 Applications Received		74 Applications Received		53 Applications Received	
Permit Type	Average Turnaround	Permit Type	Average Turnaround	Permit Type	Average Turnaround
Building:	19	Building:	17	Building:	16
Demolition:	11	Demolition:	N/A	Demolition:	N/A
Electrical:	12	Electrical:	8	Electrical:	20
Mechanical:	17	Mechanical:	11	Mechanical:	18
Plumbing:	15	Plumbing:	5	Plumbing:	12
Zoning:	6	Zoning:	3	Zoning:	8
# of Inspections	314	# of Inspections	183	# of Inspections	138



February 2018

68 Applications Received

March 2018

80 Applications Received

April 2018

143 Applications Received

Permit Type	Average Turnaround	Permit Type	Average Turnaround	Permit Type	Average Turnaround
Building:	29	Building:	26	Building:	13
Demolition:	48	Demolition:	20	Demolition:	13
Electrical:	18	Electrical:	25	Electrical:	11
Mechanical:	23	Mechanical:	25	Mechanical:	14
Plumbing:	13	Plumbing:	21	Plumbing:	8
Zoning:	5	Zoning:	7	Zoning:	7
# of Inspections	116	# of Inspections	171	# of Inspections:	163



Office of the COLLECTOR OF REVENUE
KRISTY MERRIFIELD, CCMC
kmerrifield@easthamptonct.gov

May 8, 2018

To: The East Hampton Town Council,

The documentation for the tax refunds listed below is available in the Office of the Collector of Revenue for your review. There are two refunds totaling \$912.98.

Respectfully Submitted,

Kristy L. Merrifield, CCMC
Collector of Revenue

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754.34 [E]
158.64 [E]

912.98 [E]

BOARD AND COMMISSION SUMMARY APRIL 2018

Arts & Culture Commission

The Arts & Culture Commission held a special meeting on April 4th to discuss the applications received for the 2018-2018 grant program. At the regular meeting of the Arts & Culture Commission on April 19th, the applicants provided brief presentations on their applications. The two grants will be awarded to Epoch Arts and Stacey Gibson. The Commission also discussed their budget and future events including the Student Art Awards and the Wade Russo Meeting.

Board of Finance

On Monday April 16th, the Regular Meeting of the Board of Finance was held at the Town Hall Meeting Room:

2018-2019 Budget Deliberations: Board Members discussed what steps they will follow if the Referendum does not pass on May 15th including, but not limited to, requesting more detailed budget breakdowns.

Tax Bill Modifications: Mr. Jylkka shared a timeline for tax bill production and processing by Quality Data Systems (QDS) and gained agreement from Board members that if a temporary mill rate is set (i.e. both budgets do not pass at referendum on 5/15), it does not make sense to add the spending breakdown as it will not be accurate.

Brownfields Redevelopment Agency

The Brownfields Redevelopment Agency held their regular meeting April 23. A treatment system for the residential well at 4 Starr Pl was approved for installation (related to the STEAP grant for 13 Watrous).

Clean Energy Task Force

No meeting

Commission on Aging

The Commission on Aging met on April 12th at the Senior Center. The survey results will be presented to the Rotary Club on May 30th and to the Planning & Zoning Commission on May 2nd. The Advocacy Group met on March 20th and will be again to discuss the purpose of the group. The next Round Table meeting will be held on May 17th at 1:30pm at the East Hampton Senior Center. The Commission will participate in the Health Fair at the High School on May 12th.

Conservation-Lake Commission

The Conservation-Lake Commission held their regular meeting April 12. The upcoming walkthrough with NEAR, public works, Anchor Engineering, etc. was discussed. The purpose of this is to identify the multiple sites around town that the Committee can allocate the Federal Funding to be used for improvements. The budget and the lack of funds for a copper sulfate treatment was discussed.

Design Review Board

The Design Review Board met on Thursday April 19th. They reviewed the plans for a sign for a new store opening in the village center. They discussed the style and appearance of the sign; and whether it would interfere with pedestrian traffic on the sidewalk and the stairwell leading into the store. They approved of the sign with a stipulation for the applicant to ensure there wasn't any impingement from the sign in the egress path and stairwell for the business itself. The Planning and Zoning report was shared with the members and a nonconforming and unapproved lighting issue was brought to the attention of the other members by Mr. Chicoine. Napa Auto installed lighting that is causing light spillage into other properties in the area. There will be further conversations with the owner of the property and business.

Economic Development Commission

The Economic Development Commission met on Tuesday, April 17. They welcomed a new member to the commission; Mr. Walt Jedziniak. New officers were nominated and voted on by the members. The EDC business banner was discussed and was approved to buy one for the commission. The next spotlight business was announced, and an article will be in the next issue of The Rivereast and Events Magazine. The Spring Business Showcase Event was discussed amongst the members. The members talked about what will happen at the event and make sure the citizens learn more about the new businesses opening in the town. The water connectivity topic was briefly discussed and analyzed by the members.

Ethics Commission

No meeting

Fire Commission

The Board of Fire Commissioners held their regular meeting April 9. Discussion occurred on fixing the dry hydrants that need it. A trailer was approved for purchase. The ISO rating was recently updated and received from that agency; we are still rated a 6 which is the best we can be without a hydrant system in town.

High School Building Committee

The High School Building Committee held their regular meeting April 19. The purpose of the meeting was to approve necessary invoices; no other discussion was held.

Inland Wetland Watercourses Agency

The Inland, Wetland and Watercourses Agency held their regular meeting April 25. An application for a single-family home at 109 Colchester Ave. was approved.

Joint Facilities

No meeting

Library Advisory Board

No meeting

Middle Haddam Historic District Commission

No meeting

Parks & Recreation Advisory Board

No meeting

Planning & Zoning Commission

The Planning & Zoning Commission met on April 4th.

PZC-17-026 - A. Tyler Renovation, 13 North Main St. Commercial Site Plan Review and Special Permit for a brewery. Map 1A/Block 39A/Lot28B. Approved

PZC-17-019 - Harry Freeman, 138 East High St., Amendment to Zoning Regulation: DHD Zone-Diverse Housing Development. Withdrawn

PZC-18-001 – Roncalli Institute, Dan Loos, 49 Oakum Dock Rd., for a Special Permit for R-2 Zone (church allowed with special permit Section 4.2.D.1.E. Map 02/Block 9A/Lot 4. Postponed to May

PZC-18-005 – Dean Brown – 26 Barton Hill, Amendment to Zoning Regulation: Section 8.4, I (B&B). Map 02A/Block 47/Lot 40. Continued

PZC-18-006 – Garrett Homes, LLC. – 197 East High Street, Commercial Site Plan Approval for 28,856 sq. ft. commercial site plan with retail store in the Lake Pocotopaug Protection Area. Map 32/Block 71/Lot 1-2. Continued

PZC-18-008 – Kevin Kuhr – 60 Spellman Point, Special Permit Sec. 8.4.M for Accessory Dwelling Unit – Detached. Map 09A/Block 70/Lot 11. Approved

Updates to the Official East Hampton Zoning Map – Approved

Town Facilities Building Committee

The Town Facilities Building Committee held meetings April 5 & 26. Changes to the BOE space were discussed with Superintendent Smith and interior design finish options were presented to the Committee members for discussion.

Water Development Task Force

No meeting

Water Pollution Control Authority

The regular meeting of the Water Pollution Control Authority Committee was held at the Colchester-East Hampton Waste Water Treatment Plant Meeting Room on Tuesday, April 3rd at 6:00pm. The WPCA members welcomed Dave Terry as a new WPCA board member. The committee members approved the 18/19 WPCA Expense Budget of \$1,399,470 which reflects a proposed increase in expenses of \$136,966 or 10.85% over last year.

Zoning Board of Appeals

No meeting