

**Town of East Hampton  
Town Council Regular Meeting**  
Tuesday, March 27, 2018  
East Hampton Town Hall

**DRAFT MINUTES**

**Present:** Chairperson Melissa Engel, Vice Chairman Mark Philhower, Council Members Josh Piteo, Tim Feegel, Pete Brown, Kevin Reich and Dean Markham, and Town Manager Michael Maniscalco

**Call to order & Pledge of Allegiance**

Chairperson Engel called the meeting to order at 6:30 p.m. Girl Scouts and Brownies led the Pledge of Allegiance.

**Adoption of Agenda**

*A motion was made by Vice Chairman Philhower, seconded by Councilor Piteo, to adopt the agenda. Voted (7-0)*

**Approval of Minutes**

*A motion was made by Vice Chair Philhower, seconded by Councilor Reich, to approve the minutes of the Town Council Regular Meeting of February 27, 2018. Voted (7-0).*

**Presentations**

None

**Public Remarks**

Judy Isele, 31 Wangonk Trail, stated that the planning & zoning regulation change being proposed in regard to the Hampton Woods development is potentially damaging to the Town and taxpayers, and constitutes a bailout of the bank and developer. She asked the Council to advise Planning & Zoning that this is not financially viable.

Vice Chair Philhower clarified that the Council does not influence the P&Z Committee.

**Bids & Contracts**

None

**Resolutions/Ordinances/Policies/Proclamations**

**Girl Scout Proclamation**

The Girl Scouts were presented with a proclamation celebrating Girl Scout Day and the importance of girl's leadership development.

**Continued Business**

**Budget Transfers 2017-2018**

*Councilor Reich moved to accept the Fiscal Year 2017-2018 Budget Transfer; second by Vice Chairman Philhower. Voted (7-0)*

### **New Business**

#### **Amended Fire Department Awards Program**

The Awards Program has been amended to reflect a tiered system of rewards for participating volunteer Fire Fighters.

*Councilor Reich moved to waive the second reading and to accept the amended Fire Department Awards Program; Vice Chairman Philhower seconded. Voted (7-0).*

#### **RFP for 1 Watrous Street Re-use**

This property is Town owned. The purpose of the RFP is to get the property back on the tax rolls and to get it in use consistent with the Village Center. The RFP seeks a business plan and a cost proposal for the property. The building is to be sold "as is" and a walkthrough may be required. The municipal process that the sale would proceed through was discussed, as was the possibility of a minimum bid, which was generally agreed as not advisable. The selection process and scoring criteria were discussed. This item will be on the agenda for the second meeting in April.

#### **Seamster Park Demolition**

Jeremy Hall, Park & Recreation Director, was present to discuss the proposed demolition of the playground at Seamster Park due to health and safety concerns. He has volunteers with construction experience that are willing to demolish it, and use their own excavation equipment. The Town will supply dumpsters and Public Works will support as needed. The timing was discussed; Mr. Hall would like it to be removed before opening day of Little League.

*Vice Chairman Philhower moved and Councilor Reich seconded to waive the second reading. Voted (7-0).*

*Vice Chairman Philhower moved and Councilor Reich seconded to instruct Park and Rec. to move forward with the demolition of the playground at Seamster Park. Voted (7-0).*

#### **Parks & Recreation Field Request Policy**

There is currently not a policy in place for field use. There was discussion on the Board of Ed's role in approving fields; the approval of field use has been migrated to the Park & Rec. department. Don Harwood has been in communication with Mr. Hall and is aware that this policy draft has been created. An item was added to the agenda to discuss the concerns regarding the lack of insurance policies.

*Councilor Brown moved to add agenda item 9(f) Discussion of Required Insurance Documents for Use of East Hampton Owned Fields and Property. Councilor Feegel seconded. Voted (7-0).*

### **Formal Request for Water Development Task Force Presentation**

The Water Task Force has met the goals assigned to them. They will be formerly requested to present to the Town Council at the first Council meeting in May.

### **Discussion of Required Insurance Documents for Use of East Hampton-Owned Fields & Property**

*Councilor Reich moved that effective immediately, insurance policies are required for all field usage. Second by Councilor Brown. Voted (7-0).*

### **Town Manager Report**

#### **Appointment to Economic Development Commission**

Walt Jedziniak is appointed to the EDC; term ending December 31, 2020.

#### **State Revenue Projections**

Mr. Maniscalco has still not heard much information; State is currently in session. He and Mr. Jylkka included about a 1.2 million dollar reduction in the upcoming budget; accounting for what was lost last year and a best estimate for what will happen next year (based on information previously received.)

#### **Update on Storm**

Mr. Maniscalco and the Council recognized the Town's first responders for their great work during the storms. He also noted that the Public Works Department has been challenged during the past few weeks; their salt is almost gone and they have spent allocated overtime.

#### **Update on Police Chief Search**

An offer to a candidate has been made and accepted. This person is now going through the required background checks, psychological testing, and polygraph.

#### **Update on Active Shooter Training for Police Department**

Chief Davoren has Police Officers cycling through an active shooter training; information is in the Council's packet.

#### **Update on Fuel Island**

The weather has slowed work on the fuel island, but wiring and conduit work is occurring on the fuel master system inside the public works building.

#### **Budget Books**

Are in the Town Manager's office if still needed.

### **Appointments**

*Vice Chair Philhower moved to appoint David Terry to the WPCA, term ending June 30, 2022; second by Councilor Reich. Voted (7-0).*

**Tax Refunds**

*A motion was made by Councilor Reich and seconded by Vice Chairman Philhower to approve two sets of tax refunds in the total amount of \$5,383.04. Voted (7-0)*

**Public Remarks**

None

**Communications, Correspondence & Announcements**

**February Board and Commission Summary**

Included in Councilor's packets

**Adjournment**

*A motion was made by Vice Chair Philhower and seconded by Councilor Reich to adjourn the meeting at 7:35 p.m. All voted in favor.*

Respectfully submitted,

Eliza LoPresti  
Recording Secretary