

Town of East Hampton  
Town Council Regular Meeting  
Tuesday, January 23, 2018  
Town Hall Meeting Room

**MINUTES**

**Present:** Chairperson Melissa Engel, Vice Chairman Mark Philhower, Council Members Tim Feegel, Dean Markham, Josh Piteo and Kevin Reich and Town Manager Michael Maniscalco

**Not Present:** Pete Brown

**Call to order & Pledge of Allegiance**

Chairperson Engel called the meeting to order at 6:30 p.m. in the Town Hall Meeting Room.

**Adoption of Agenda**

A motion was made Mr. Philhower, seconded by Mr. Feegel, to move the Discussion/Possible Approval of the TIF District Plan following the Approval of Minutes. Voted (6-0)

A motion was made by Mr. Philhower, seconded by Mr. Piteo, to adopt the agenda as amended. Voted (6-0)

**Approval of Minutes**

A motion was made by Mr. Philhower, seconded by Mr. Reich, to approve the minutes of the Town Council Regular Meeting of January 9, 2018 as written. Voted (6-0)

**Discussion/Possible Approval of TIF District Plan**

Planning & Zoning Administrator Jeremy DeCarli was in attendance to review changes to the TIF District plan and answer additional questions from Council members. A memo outlining changes and prior questions from Council will be included with the minutes filed in the Town Clerk's Office. Chairperson Engel invited the Board of Finance to attend the meeting; Barbara Moore and Ted Turner were in attendance. Council members and the Finance members present asked questions and provided their comments. It was noted that a vote by Council at this meeting would be to send the plan to the Planning & Zoning Commission for consideration. If Planning & Zoning approves the plan there would be 90 days before Town Council could vote and a Public Hearing would take place prior to a Council vote. This is the beginning of the process and there would be opportunities for other boards such as EDC, Board of Finance, Brownfields and Design Review Board to review and provide comments prior to a vote.

A motion was made by Mr. Piteo, seconded by Mr. Feegel, to forward the TIF District Plan with corrections as discussed to the Planning & Zoning Commission for review with a positive recommendation. Voted (4-2) Ms. Engel, Mr. Philhower, Mr. Feegel and Mr. Piteo in favor; Mr. Markham and Mr. Reich against.

**Presentations**

**Public Water System Interconnection Study Results**

Tim Smith, Public Utilities Administrator, provided an overview of the executive summary that was provided to the Council from the Water Development Task Force as well as 3 alternatives from the full report from Tighe and Bond, which will be included with the minutes filed in the Town Clerks office. There is no action to be taken on this item tonight. The Council asked to see the options and affordability of water system scenarios. Section 3 of the full report provides a cost analysis/comparison of the three scenarios. Mr. Smith noted that the capital cost of using the town's wells and MDC are the same but with MDC there is no way to control the rates going forward. Council members will review the information provided and will email Mr. Smith any questions they have on this topic prior to the next meeting.

### **Public Remarks**

Ted Turner, 223 Hog Hill Road, asked why the TIF plan did not go to the Board of Finance.

Mike Bloch, 31 Cone Road, would have liked to comment on the TIF district prior to the vote. He asked if there are any safeguards in place so future Councils don't wait to do projects in the Village Center until funds are available through the TIF.

Suzanne Goodman, 97 Quiet Woods Road, asked who decides how the TIF funds are used.

Chairperson Engel noted that there are no Board of Finance components for approval for the TIF. The Board of Finance would be involved in the make-up of fund that are not going to the general fund. She noted that the projects that the funds can be used for are outlined in the plan and any project recommendations would go to Town Council for final approval. Mr. Maniscalco felt that future Councils would not avoid doing projects in the Village Center to wait for TIF funding.

### **Bids & Contracts**

#### **Town & Board of Education Gasoline Bill**

The Town has joined other towns in the Capital Region Purchasing Council to bid unleaded gasoline. The low bidder was East River Energy for the two different options bid.

A motion was made by Mr. Reich, seconded by Mr. Markham, to authorize the Finance Director to purchase unleaded gasoline from East River Energy through December 31, 2018. Voted (6-0)

#### **Board of Education Bathroom Partition Bid**

The Board of Education bid out the repair and replacement of the bathroom partitions for three of schools. Superintendent Paul Smith indicated that \$600 will need to be transferred from the Soccer Field Drainage capital account. The Board of Education will need to request that transfer through the Board of Finance. The Council will only award the bid as presented.

A motion was made by Mr. Reich, seconded by Mr. Philhower, to award the bid for bathroom partitions for Memorial, Center and Middle Schools to Door & Sec. Company in the amount of \$22,935.68.

### **Resolutions/Ordinances/Policies/Proclamations**

#### **Discussion/Possible Approval of Revised Purchasing Ordinance**

A public hearing was held prior to the regular meeting for input on this revised ordinance. No comments were given.

A motion was made by Mr. Philhower, seconded by Mr. Markham, to adopt the revised Purchasing Ordinance as presented. Voted (6-0)

**Discussion/Possible Approval of Ordinance for Retention of Excess Payments and Waiver of Tax Bills Less than \$5**

A public hearing was held prior to the regular meeting for input on this new ordinance. No comments were given.

A motion was made by Mr. Philhower, seconded by Mr. Reich, to adopt the Ordinance for Retention of Excess Payments and Waiver of Tax Bills Less than \$5 as presented. Voted (6-0)

**Continued Business**

**Discussion/Possible Approval of Budget Policy Statement**

Council members reviewed the draft Budget Policy Statement and made suggested changes.

A motion was made by Mr. Philhower, seconded by Mr. Piteo, to approve the Budget Policy Statement as amended. Voted (6-0)

**Set Date for First Capital Committee Meeting**

The Capital Committee Meeting will be held on Wednesday, February 7, 2018 at 10am in the Town Hall Meeting Room.

**New Business**

**Board of Education Rooftop HVAC Unit at Memorial School**

The Board of Education would like to transfer funds from the Middle School HVAC project in capital to a project for Memorial School HVAC.

A motion was made by Mr. Reich, seconded by Mr. Philhower, to waive the 2<sup>nd</sup> reading for this item. Voted (6-0)

A motion was made by Mr. Markham, seconded by Mr. Philhower, to transfer \$30,000 in Capital from the Middle School HVAC project to a Memorial School HVAC project contingent on a recommendation from the Board of Finance. Voted (6-0)

**Town Manager Report**

**State Revenue Projections**

The legislature passed some fixes for Medicare and the Governor recently vetoed them. The legislature is now considering an override. These fixes allowed the State to get federal reimbursements for these programs which could offset some of the deficit. It does not seem like there are going to be further cuts for municipalities for this year but additional cuts to municipal aid are expected in the coming year.

### **Update on Fuel Island**

The steel is currently on order and work has been in a holding pattern due to the weather.

### **Update on PD/Town Hall/BOE Project**

Town staff and the BOE have reviewed their individual plans for their departments and all departments have signed off. We are completing some minor floor plan changes and the 100% schematic design will be done. Newfield construction is currently running an estimated cost of the schematic design to ensure the project is still being designed to budget. The Planning & Zoning and Inland Wetlands applications have been submitted.

### **Update on Police Chief Search**

35 applications were received and 9 will be interviewed by the outside panel. That group will be narrowed down to 3 final candidates who will be interviewed by an internal interview panel consisting of the Town Manager and a few department heads.

### **Annual Report 2016-2017**

The Town Manager is required by the Charter to provide the Council and community with an annual report. A copy of the report was provided to Council members. Copies will also be made available to the public online as well as in the library.

Memorial School Playground – several pieces of the equipment are in very bad condition. The Parks & Recreation advisory board will be recommending some pieces of equipment be removed. Fundraising is still being done for the new playground.

Town Hall phones were down most of the day. Service calls have been placed.

Department budgets are due in to Finance by January 24<sup>th</sup>.

Mr. Reich asked for an update on the Director of Police Services. Mr. Maniscalco reported that the final paperwork was emailed to the State today to be able to name Thomas Davoren as the Interim Police Chief instead of Director of Police Services.

Mr. Piteo asked about the Supreme Court ruling for school funding and if it affects East Hampton. Mr. Maniscalco noted it could affect the town in a positive way.

### **Appointments**

A motion was made by Mr. Philhower, seconded by Mr. Feegel to appoint the following:

- Bonnie Berkovich to the Commission on Aging, term through December 31, 2020
- Gordon Hyde to the Design Review Board, term through June 30, 2019
- Cortney Hyte to the Parks & Rec Advisory Board, term through December 31, 2020
- Michael Filanda to the Water Pollution Control Authority, term through June 30, 2020
- Ron Gaudet to the Town Facilities Building Committee, term through the end of the project

Voted (6-0)

### **Tax Refunds**

A motion was made by Mr. Reich, seconded by Mr. Philhower, to approve tax refunds in the amount of \$49,006.32. Voted (6-0)

### **Public Remarks**

Barbara Moore, 7 Overlook Road, thanked Dean Markham for donating blood.

### **Communications, Correspondence & Announcements**

#### **December Board and Commission Summary**

The December Board and Commission Summary was provided to Council members.

Chairperson Engel provided Council members with a copy of the Board of Education Budget Requests document that was distributed at the last Board of Education meeting.

### **Adjournment**

A motion was made by Mr. Philhower, seconded by Mr. Reich, to adjourn the meeting at 8:22 p.m. Voted (6-0)

Respectfully submitted,

Cathy Sirois  
Recording Clerk