

Town of East Hampton
Town Council Regular Meeting
Tuesday, February 13, 2018
Town Hall Meeting Room

MINUTES

Present: Vice Chairman Mark Philhower, Council Members Tim Feegel, Dean Markham, Josh Piteo and Kevin Reich and Town Manager Michael Maniscalco

Not Present: Melissa Engel and Pete Brown

Call to order & Pledge of Allegiance

Vice Chairman Philhower called the meeting to order at 6:30 p.m. in the Town Hall Meeting Room.

Adoption of Agenda

A motion was made by Mr. Reich, seconded by Mr. Markham, to adopt the agenda as presented. Voted (5-0)

Approval of Minutes

A motion was made by Mr. Reich, seconded by Mr. Piteo, to approve the minutes of the Town Council Public Hearing and Regular Meeting of January 23, 2018 as written. Voted (5-0)

Presentations

None

Public Remarks

Ann McLaughlin, 85 North Main Street, asked what the policy is for reading letters given to the Town Council. She said a letter was given to Council from the Housing Authority praising the Town Manager during a power outage at Bellwood Court and it wasn't read at a meeting.

Mr. Philhower noted that it is the Chairperson's decision as to what is read at meetings.

Bids & Contracts

None

Resolutions/Ordinances/Policies/Proclamations

None

Continued Business

None

New Business

Town Facilities Building Committee Quarterly Report

Steve Motto, Owners Project Manager for the Town Hall/Police Department project was in attendance to provide an overview of the Quarterly Update from the Town Facilities Building

Committee. As this is the first update he asked that any format or content changes be reported to the Town Manager for future reports. The report will be included with the minutes filed in the Town Clerk's Office. They are currently working on the budget. They started with the budget on the conceptual plans but are now working on the budget from the schematic design plan.

OPM Letter

A letter was received from the Office of Policy & Management seeking financial information from the town. The letter will be included with the minutes filed in the Town Clerk's Office. The municipal cap was repealed by the State Legislature last year. The municipality annually provides OPM with the annual audit. The Town Manager had conversations with other municipalities and the Town Attorney is of the mindset that a lot of the information provided through this form could later be used against the community in the budget process. The Town Manager is inclined to not reply dependent on the decision of the Council.

A motion was made by Mr. Markham, seconded by Mr. Piteo, to not file the town's budget expenditures with the Office of Policy and Management. Voted (5-0)

Amendment to Agreement for Middlesex Hospital Paramedic Services

A couple of years ago Middlesex Hospital approached all of the communities in its service area looking to partner in support of the paramedic program. At that time, they were requesting a dollar per capita and had plans for a possible increase. Recently a letter and agreement were received for the coming year indicating no increase from the one dollar per capita. The Council will need to authorize the Town Manager to sign this agreement. This item will be added to the next meeting agenda.

Town Manager Report

State Revenue Projections

Mr. Maniscalco reported that he attended the Council of Governments legislative meeting two weeks ago and it is apparent there is a lot of tension between the legislature and the Governor's Office. The Legislative leaders indicated they would like to minimize the impact to municipalities as much as possible. After the Governor's State of the Governor's budget looks like it will reduce East Hampton's funding by \$226,000. With the start of the short session and it being an election year, it will be very important to follow the legislative actions. He will be attending a CT Council of Small Towns Meeting and should obtain additional information.

Update on Radio System Emergency Repairs

Interim Police Chief Davoren provided an email outlining status of the emergency radio system repairs. The email will be included with the minutes filed in the Town Clerk's Office.

Update on Fuel Island

This project has been held up due to weather. As soon as the weather breaks the contractor will be back on site.

Update on Police Chief Search

The panel interviewed eight (8) candidates because one (1) dropped out the day of the interviews. The candidates have been narrowed down to four (4) with an internal staff panel to conduct interviews on Monday, February 12th. From there the Town Manager will hold one on one

interviews with the two finalists. Also, at the next meeting a draft employment agreement will be provided to Council to review.

Town Website - Mr. Maniscalco and Mr. Jylkka were working to fit funding into next year's budget. Mr. Jylkka will be talking with the Board of Finance to see how and if they would like to fund this update this fiscal year.

Tax Sale – The tax sale will take place on February 20th at the Town Hall. The Town has collected approximately \$779,000 with another payment to come before the sale. Once the properties are auctioned off the current owner has six months to pay the taxes and fees or the property will be sold to the winning bidder. The Council discussed when the funds would be received by the Town and if another sale would take place. Mr. Maniscalco indicated they would like to do a yearly tax sale.

Appointments

A motion was made by Mr. Philhower, seconded by Mr. Feegel to reappoint Michael Kowalczyk as an alternate on the Planning & Zoning Commission with a term through December 31, 2019. Voted (5-0)

Tax Refunds

A motion was made by Mr. Reich, seconded by Mr. Feegel, to approve tax refunds in the amount of \$24,371.35. Voted (5-0)

Public Remarks

None

Communications, Correspondence & Announcements

January Board and Commission Summary

The January Board and Commission Summary was provided to Council members.

Adjournment

A motion was made by Mr. Philhower, seconded by Mr. Reich, to adjourn the meeting at 7:10 p.m. Voted (6-0)

Respectfully submitted,

Cathy Sirois
Recording Clerk