

Town of East Hampton
Town Council Regular Meeting
Tuesday, December 12, 2017
Town Hall Meeting Room

MINUTES

Present: Chairperson Melissa Engel, Vice Chairman Mark Philhower, Council Members Pete Brown, Tim Feegel (arrived at 5:35 p.m.), Dean Markham, Josh Piteo and Kevin Reich and Town Manager Michael Maniscalco

Call to order & Pledge of Allegiance

Chairperson Engel called the meeting to order at 5:30 p.m. in the Town Hall Meeting Room.

Adoption of Agenda

A motion was made by Mr. Philhower, seconded by Mr. Brown, to adopt the agenda as presented. Voted (6-0)

Executive Session

Personnel Matter: Police Chief/Town Manager

A motion was made by Mr. Philhower, seconded by Mr. Piteo, to enter Executive Session at 5:32 p.m. with Michael Maniscalco and Police Chief Sean Cox invited into the session. Voted (6-0) Mr. Feegel entered at 5:35 p.m.

Executive Session ended at 6:50 p.m.

Possible Action on Executive Session

None

Approval of Minutes

A motion was made by Mr. Philhower, seconded by Mr. Reich, to approve the minutes of the Town Council Regular Meeting of November 28, 2017 as written. Voted (6-0-1) Mr. Piteo abstained as he was not present at that meeting.

Presentations

250th Anniversary Proclamation from the Governor

Mr. Markham read and presented a proclamation from the Governor for the 250th Anniversary to Mr. Piteo, who was the Chairman of the 250th Anniversary Committee.

Public Remarks

Patience Anderson, 17 Anderson Way, invited the Council members to attend the Wreaths Across America event on Saturday, December 16th at noon at the VFW and wished them all Merry Christmas.

Bids & Contracts

Bid Award for Board of Education Safety & Security Window Film

In capital, the Board of Education was approved for funding for school security improvements to include safety laminate. After bidding the project they have decided to recommend Millard Enterprise, Inc. for the total project amount of \$62,105.

A motion was made by Mr. Reich, seconded by Mr. Piteo, to award the bid for Safety & Security Window Film to Willard Enterprises. Voted (7-0)

Resolutions/Ordinances/Policies/Proclamations

Approval of Revision to Purchasing Ordinance

The Purchasing Ordinance was last revised in 2001. The purpose of the new update is 1) to allow the town staff a quicker and more efficient method for purchasing services and 2) to allow the town to keep more jobs local. Some of the most noted modifications include increasing the dollar amount for bidding from \$10,000 to \$20,000 and a local preference section.

A motion was made by Mr. Philhower, seconded by Mr. Markham, to set a public hearing date of January 23, 2018 at 6:15pm. Voted (7-0)

Approval of Revision to Town Facilities Building Committee Resolution

After a successful passage of the referendum for the Town Hall/Police Department/Board of Education facility, town staff have been working out payment and approval procedures for the project. Through that process it was determined that the resolution was deficient for awarding bids. As a result, revisions are proposed for bid approvals.

A motion was made by Mr. Philhower, seconded by Mr. Piteo, to approve the changes to the Town Facilities Building Committee Resolution. Voted (7-0)

Approval of Updated Library Policies

Library Director Ellen Paul was in attendance to provide an overview of revised policies for the East Hampton Public Library. Staff recently realized that the Town Council has never approved the policies for the operation of the Library and the policies were very outdated. The Library Advisory Board will be reviewing and recommending updated policies for the Town Council to approve. They will be provided to Council in several parts. The first portion was provided to Council.

A motion was made by Mr. Reich, seconded by Mr. Piteo, to adopt the proposed operational policies for the East Hampton Public Library. Voted (7-0)

Continued Business

None

New Business

None

Town Manager Report

State Revenue Projections

Due to the size of the State deficit the legislature is scheduled to go into session in the next few weeks. How they handle municipal funding is still unknown at this point.

Update on 1 Watrous Street

To date, the building has been completely cleaned out. We are looking into seeing if we can get some of the illegally built structures on the interior removed. Work has also begun on the RFP for the sale of the property.

Update on Fuel Island

Work started Friday 12/8/17 and is expected to proceed through the next 2 months. Public Works, WPCA and the Building Department have been coordinating the construction.

Update on PD/Town Hall/BOE Project

This last week test holes were dug and no ledge was found. We are waiting on soil testing results. Architects are full into design and Newfield Construction has been working to develop a schedule and reevaluate the budget.

Update on Library LION Transition

The library has completed their transition to this consortium and the computer system. An update with more detailed information will be included with the minutes filed in the Town Clerk's Office.

Appointments

A motion was made by Mr. Philhower, seconded by Mr. Piteo, to reappoint the individuals listed below. Voted (7-0)

Brett Salafia – Board of Fire Commissioners – November 30, 2020

Eric Germain – Board of Fire Commissioners – November 30, 2020

Elizabeth Sennett – Arts & Culture Commission – December 31, 2020

Pat Petrone – Clean Energy Task Force – December 31, 2019

Brian Gay – Clean Energy Task Force – December 31, 2019

Deborah McDonald – Commission on Aging – December 31, 2020

Melissa Jones – Library Advisory Board – December 31, 2020

Cindy Shirshac – Library Advisory Board – December 31, 2020

Deb McKinney – Parks & Recreation Advisory Board – December 31, 2020

Dan Roy – Parks & Recreation Advisory Board – December 31, 2020

Rowland Rux – Planning & Zoning Commission – December 31, 2022

Tax Refunds

A motion was made by Mr. Reich, seconded by Mr. Markham, to approve tax refunds in the amount of \$177.29. Voted (7-0)

Public Remarks

Avery Connors, 10 Whittier Road, asked what the window laminate will do at the schools. The Superintendent of Schools who was in attendance in the audience responded that it will protect the schools from bullets and hammer attacks. He noted it is effective in delaying the time that it would take an attacker to get into the schools and provides time to lock the school down to protect the students.

Communications, Correspondence & Announcements

The Council received the November Board and Commission Summary.

Chairperson Engel reminded Council members that comments on TIF District are due to the Town Manager prior to the January 9th meeting.

Adjournment

A motion was made by Mr. Philhower, seconded by Mr. Brown, to adjourn the meeting at 7:30 p.m. Voted (7-0)

Respectfully submitted,

Cathy Sirois
Recording Clerk