

Town of East Hampton
Town Council Regular Meeting
Tuesday, July 10, 2018
Town Hall Meeting Room

MINUTES

Present: Chairperson Melissa Engel, Vice Chairman Mark Philhower, Council Members Pete Brown, Tim Feegel, Dean Markham, Josh Piteo and Kevin Reich and Town Manager Michael Maniscalco

Call to order & Pledge of Allegiance

Chairperson Engel called the meeting to order at 6:15 p.m. in the Town Hall Meeting Room.

Adoption of Agenda

A motion was made by Mr. Philhower, seconded by Mr. Feegel, to adopt the agenda as written. Voted (7-0)

Executive Session

Personnel Matter – Town Manager Evaluation

A motion was made by Mr. Philhower, seconded by Mr. Reich, to enter Executive Session to discuss the Town Manager’s Evaluation. Voted (7-0)

Executive Session ended at 6:50pm

Possible Action on Executive Session Item

A motion was made by Mr. Philhower, seconded by Mr. Piteo, to approve the amendment to Town Manager Michael Maniscalco’s employment contract as written by Attorney Nicholas Grello. Voted (7-0). The wording will be included with the minutes filed in the Town Clerk’s Office.

Approval of Minutes

A motion was made by Mr. Philhower, seconded by Mr. Piteo, to approve the minutes of the Town Council Public Hearing, Special Meeting and Regular Meeting of June 26, 2018 as written. Voted (7-0).

Presentations

None

Public Remarks

None

Bids & Contracts

None

Resolutions/Ordinances/Policies/Proclamations

None

Continued Business

None

New Business

Amendment to Code Ordinance – Board of Fire Commissioners

Mr. Maniscalco provided an overview of the proposed ordinance change for the Board of Fire Commissioners. Concerns have been brought to the attention of the Town Manager regarding the Fire Marshal. He spoke with the Fire Commission Chairman related to the day to day oversight of the Fire Marshal. As a volunteer board, the oversight of this position is difficult. A proposed change to the ordinance was reviewed that would change the day to day oversight of the Fire Marshal to the Town Manager but the Fire Commission would still hire the position, as required by Statute. This item will be placed on the next agenda for review and possibly setting a Public Hearing date.

Town Manager Report

Update on Fuel Island

The project is slowly but steadily moving. A meeting was held to get a project status update from the architect and to review the contractual terms to determine the best next steps. The contractor has approximately 2 weeks of work left on the project. The State Fire Marshal reviewed the project and the local fire marshal will be signing off on what is needed.

Update on High School Water

The application has been submitted to DPH for an orthophosphate system. Once approved, the Town will move forward with ordering and installing the equipment. It should be installed before school starts.

Update on Airbnb Research

The Town Manager reviewed Council members' concerns on Airbnb's with the attorney. He said some of his other towns are regulating this industry with two methods. The first is the Council could pass an ordinance that would institute a requirement for an annual permit and fee. The second is to have the Planning & Zoning Commission pass regulations identifying specific requirement for an Airbnb. Drafts of both documents will be received from the Town Attorney for review at a future meeting. The Council noted their concerns regarding health and safety issues.

Update on Library Roof

This item will be on the next Council agenda.

Update on Lake Water Testing

Weekly testing has begun on the lake by the Chatham Health District. The latest results were very low levels.

Update on Black Walnut Bread Company

Mr. Maniscalco reported that there is misinformation circulating regarding the permit status for the bakery. No applications or fees have been submitted to the Building Department or Chatham Health District from the owner. There is a meeting scheduled with Town Officials, the Chatham Health District and the owner of the business to review what is needed to proceed.

Appointments

A motion was made by Mr. Philhower, seconded by Mr. Feegel, to reappoint the following:

Tom O'Brien – CT Office of Tourism – Term through May 31, 2021

Tom Adams, Design Review Board – Term through June 30, 2020

Jeff Foran – Inland Wetlands Watercourses Agency – Term through June 1, 2021

Jacqueline True-Alternate – Inland Wetlands Watercourses Agency – Term through June 1, 2021

Peter Villa – Water & Sewer Commission – Term through June 30, 2023

Voted (7-0)

A motion was made by Mr. Philhower, seconded by Mr. Piteo, to appoint Cynthia Singer to the Clean Energy Task Force with a term through December 31, 2019 and Christopher Strange to the Town Facilities Building Committee with a term through the end of the project. Voted (7-0)

Tax Refunds

A motion was made by Mr. Philhower, seconded by Mr. Feegel, to approve tax refunds in the amount of \$1,896.02. Voted (7-0)

Mr. Maniscalco also noted that the tax collection rate for last year was 99.02% - which does not include the tax sale.

Public Remarks

None

Communications, Correspondence & Announcements

Old Home Day Parade – Saturday, July 14th

Council members should be at the VFW for parade lineup by 10:45am.

The Council had a lengthy discussion on the appointment process for the ZBA. Questions arose regarding this being an elected position and the function of the Appointment's Sub-Committee in this process. This will be discussed further at the next meeting.

Adjournment

A motion was made by Mr. Reich, seconded by Mr. Piteo, to adjourn the meeting at 7:35 p.m.

Voted (7-0)

Respectfully submitted,

Cathy Sirois

Recording Clerk