

Town of East Hampton  
Town Council Regular Meeting  
Tuesday, October 9, 2018  
Town Hall Meeting Room

**MINUTES**

**Present:** Chairperson Melissa Engel, Vice Chairman Mark Philhower, Council Members Tim Feegel, Dean Markham, Josh Piteo and Kevin Reich and Town Manager Michael Maniscalco.

**Not Present:** Pete Brown

**Call to order & Pledge of Allegiance**

Chairperson Engel called the meeting to order at 6:30 p.m. in the Town Hall Meeting Room.

**Adoption of Agenda**

A motion was made by Mr. Philhower, seconded by Mr. Reich, to adopt the agenda as written. Voted (6-0)

**Approval of Minutes**

A motion was made by Mr. Reich, seconded by Mr. Philhower, to approve the minutes of the Town Council Workshop, Public Hearing and Regular Meeting of September 25, 2018 and the Town Council Special Meeting of October 2, 2018, as written. Voted (6-0).

**Presentations**

None

**Public Remarks**

None

**Bids & Contracts**

None

**Resolutions/Ordinances/Policies/Proclamations**

**Policy Related to Cost of Photocopies**

It was recently brought up by the Registrars that political parties were requesting free paper copies of the voter lists. While in 2013 the Town Manager issued a memo to all departments to charge for photocopies consistent with the CT General Statutes, it was found that other documents from prior Town Managers stated certain individuals could get free copies. As a result, in order to treat people fairly and in order to have guidance from the Council, a proposed policy was prepared that would supersede any previous directives. Questions arose as to whether there is a statute that allows political parties one free copy of the voter list. This will be researched and brought back to the next meeting.

## **Continued Business**

### **Discussion & Possible Action on Naming of Road for the new Town Hall/PD/BOE**

Council members provided their choice of the name for the road from the list compiled:

Ms. Engel – George Fowler Road

Mr. Philhower – George Fowler Road

Mr. Feegel – George Fowler Road

Mr. Markham – Chatham Circle

Mr. Piteo – East Hampton Avenue

Mr. Reich – Chatham Circle

A motion was made by Mr. Philhower, seconded by Mr. Feegel, to name the road “George Fowler Road”. Voted (3-3) Ms. Engel, Mr. Philhower and Mr. Feegel in favor; Mr. Markham, Mr. Piteo and Mr. Reich against. Vote does not pass.

This item will be added to the next meeting agenda.

## **New Business**

None

## **Town Manager Report**

### **Possible Appointment to Brownfields Redevelopment Agency**

Mr. Maniscalco appointed Brian Corvo to the Brownfields Redevelopment Agency with a term through June 30, 2023.

### **Update on Fuel Island**

The project is at substantial completion. The town is awaiting the contractors request for inspections and final punch lists. The RFP for the removal of the old tanks is planned to go out this week.

### **Update on Library Roof**

The Town Engineer and staff have been working on completing the bid package and expect it to be advertised this week.

### **Update on Radio System Required Update**

Prior to Chief Cox leaving, the Town had been working on evaluating and determining the best course of action forward for the radio back bone system in Town. Chief Woessner has picked this project up and is getting close to some recommendations and directions. It is expected there will be a presentation from him and some consultants at one of the next Council meetings. This important project is planned to be included in the capital budget for FY19-20.

### **Update on Winter Prep for Public Works**

With November quickly approaching DPW has been working to get prepared for the winter. The department just fixed the broken lift last week and the new truck is on order for a December delivery. There is one truck that is currently under repairs for a clutch, alternator and crack in the frame. All other vehicles have been repaired and are currently in a condition that they can plow.

### **Update on Rain Repairs**

With the large amounts of rain the last couple of weeks I would like to take a moment to recognize the Department of Public Works staff for their great work first in repairing and rebuilding the culvert on Wopowog Road and second working tirelessly to ensure the 10 miles of dirt roads remained passable. I would like to also make the Council aware that as a result of the rain we have been forced to make off monthly budget purchases of gravel and are currently storing additional gravel at DPW in the event of another storm.

### **Update on Village Center Fire Suppression Repairs**

The Town had an outside contractor repair the Village Center fire system this last week. It was a complex job due to the proximity of the natural gas lines. That said the project went well, the system has been pressure tested and is back on line. The issue was a small hole near an old repair.

### **Update on Town Hall/Police Department/BOE Project**

With the ground breaking complete, work has started on site with tree removal despite being slowed down due to the rain. The final repricing of the project including the site and concrete bids came in on budget and it is expected that the bid packages for the rest of the project should go out around 10/15/18.

### **Update on Town Clerk Position**

The final candidate has been offered the position and has accepted. We are in the process of completing background checks and preemployment physicals before the announcement of the final candidate. That announcement should be in the next 2-3 weeks.

### **Appointments**

A motion was made by Mr. Philhower, seconded by Mr. Reich, to appoint Linda Brogan to the Commission on Aging with a term through December 31, 2020. Voted (6-0)

### **Tax Refunds**

A motion was made by Mr. Feegel, seconded by Mr. Philhower, to approve tax refunds in the amount of \$210.43. Voted (6-0)

### **Public Remarks**

None

### **Communications, Correspondence & Announcements**

#### **September Board & Commission Summary**

The September Board and Commission Summary was provided to Council members.

#### **Short Term Rental Sub-Committee Meeting – October 10th**

The first meeting of the Short Term Rental Sub-Committee will be held on October 10<sup>th</sup> at 10am in the Town Hall Meeting Room.

**Capital Committee Meeting – November 14<sup>th</sup>**

The Capital Committee Meeting is scheduled for November 14<sup>th</sup> in the Town Hall Meeting Room.

**Adjournment**

A motion was made by Mr. Philhower, seconded by Mr. Reich, to adjourn the meeting at 6:50p.m. Voted (6-0)

Respectfully submitted,

Cathy Sirois  
Recording Clerk