Town of East Hampton
Water Pollution Control Authority
Regular Meeting
Tuesday, August 2, 2022 Meeting
In-person and via Zoom

APPROVED MINUTES

Present: Mark Barmasse, Dave Terry, Kerry Comisky, Peter Villa and Anthony DeSimone
Not Present: John Suprono and Mike Filanda

Other Attendee(s) Scott Clayton, Public Utilities Administrator and Ben Gilmore, Superintendent Joint Facilities

1. **Call to Order**
   Chairman Barmasse called the August 2, 2022 meeting to order at 6:04 p.m.

2. **Approval of Minutes**
   A. **Regular Meeting of June 7, 2022**
      Mr. Terry made a motion to approve the June 7, 2022 meeting minutes as presented, seconded by Mrs. Comisky. **Vote 5-0**
   
   B. **Public Hearing-Water Rates Meeting of June 7, 2022**
      Mr. Terry made a motion to approve the June 7, 2022 Public Hearing minutes as presented, seconded by Mrs. Comisky. **Vote 5-0**

3. **Public Remarks**
   A. None

4. **Review of Correspondence**
   A. None

5. **Committee Reports**
   A. **Joint Facilities**
      Mr. Clayton reported that the MAPS Sub-Committee is still working on the RFQ interview findings. Facilities lost two operators and will be posting for replacements. Mr. Gilmore reported that Higgins has started the conduit work in the aeration tanks and that septage haulers are being limited with the tanks down.

   B. **Operations, Management & Budget Committee**
      1. **Budget Status FY 21/22**
         Mr. Clayton reported on the 2021/22 budget. Revenue for WPCA is showing at 109.00% and Operations is at 99.3% spent. Operations includes several encumbered items that may not be utilized. Revenue collection from water customers for Town Center and Royal Oaks is looking better at 83.0% and 91.00% respectively. Expenditures are reporting at 159.8% for Town Center and 125.4% at Royal Oaks due to the transfer to capital of $73,000 (5920) for each system from the undesignated fund.
C. Public Water Systems
   1. Village Center Water System Operations
      System is running well.

   2. Royal Oaks Water System Operations
      A well pump was replaced at Memorial school. There was a green sand change out on filter #3 at Royal Oaks.

   3. Hampton Woods Water System
      Nothing additional to report.

   4. Municipal Water System Update
      The TOEH received $1.5million grant from the State Board of Commission for study and design. The Pine Brook aquifers are having drill testing on the wells for water quality and quantity and the Oakum Dock wells will be having the water quality re-tested.
      Mr. Barmasse recommends that the Town Manager speak with Dave Terry who is an expert in the field of Hydrogeology in regards to the wells. It was also mention that the funds that were previously allocated for the initial study would be reinstated to the Public Water fund. Mr. Clayton confirmed that finance would make the transfer as soon as the grant funds become available.

D. Sewer Development
   1. Sewer Service Area Discussion
      Nothing to report.

6. Old Business, Discussion/Action
   A. Connection Charge discussion
      Nothing to report.

7. Capital Planning
   A. Pine Trail, North Maple and Princess Pocotopaug Force Main
      Bid package should be ready by mid-August.

8. New Business, Discussion/Action
   A. Set Public Hearing for Sewer Rate 9/6/2022
      The Board reviewed the budget proposed sewer use fee of $540.00. With the allocation of the State and Local Fiscal Recovery Funds (SLFRF) for the three (3) force main projects awarded by the Town Council, the Board agreed to keep the sewer use fee at $520.00. Due to the increasing maintenance cost the grinder pumps the grinder pump fee will increase to $300.00.
Mr. DeSimone recommends allowing those property owners with a grinder pump be allow to opt out of the agreement if they chose. Mr. Clayton will have the Town Attorney review the original agreement and a formal release.

Mr. DeSimone made a motion to set the Public Hearing for September 6th at 6:30pm, Seconded by Mrs. Comisky. *Vote 6-0 Motion Passed*

9. Executive Session
   A. None

10. Adjournment
    Mrs. Comisky made a motion to adjourn, seconded by Mr. Villa. *Vote:5-0 motion passed*
    The meeting was adjourned at 7:02 p.m.

Respectfully submitted,
Linda B. Connors
Recording Secretary

Minutes approved by a Vote: 3-0, 1 abstained approved by the East Hampton Water Pollution Control Authority on September 6, 2022.