Town of East Hampton  
Water Pollution Control Authority  
Regular Meeting  
Tuesday, June 7, 2022 Virtual Meeting via Zoom

APPROVED MINUTES

Present: Mark Barmasse, John Suprono, Dave Terry, Kerry Comisky, Peter Villa and Anthony DeSimone  
Not Present: Mike Filanda

Other Attendee(s) Scott Clayton, Public Utilities Administrator and Ben Gilmore, Superintendent Joint Facilities

1. Call to Order  
   Chairman Barmasse called the June 7, 2022 meeting to order at 6:04 p.m.

2. Approval of Minutes  
   A. Special Meeting of May 10, 2022  
      Mr. Villa made a motion to approve the May 10, 2022 Special meeting minutes as presented, seconded by Mr. Barmasse. Vote 3-0, 3 abstained

3. Public Remarks  
   A. None

4. Review of Correspondence  
   A. Mr. Clayton reported that there may be a possible buyer for Hampton Woods and has had conversations with DPH and others regarding stipulations on what time the WPCA would be responsible for the water system.

5. Committee Reports  
   A. Joint Facilities  
      Mr. Gilmore reported that the Joint Facilities Board approved $48,000 in electrical work to replace the conduit in the aeration tanks. The membranes in the tank will also be replaced while the tank is drained. Mr. Clayton added that Colchester original odor control system is up and running and has not received any recent odor complaints.

   B. Operations, Management & Budget Committee  
      1. Budget Status FY 21/22  
         Mr. Clayton reported on the 2021/22 budget. Revenue for WPCA is showing at 106.3% and Operations is at 90.00% spent. Operations includes several encumbered items that may not be utilized. Revenue collection from water customers for Town Center and Royal Oaks is looking better at 70.8% and 76.1% respectively. Expenditures are reporting at 144.2% for Town Center and 121.4% at Royal Oaks due to the transfer to capital of $73,000 (5920) for each system from the undesignated fund.

Mr. Barmasse opened the Public Hearing at 6:30pm. The regular meeting resumed pending public remarks. No public joined meeting.
C. Public Water Systems
   1. Village Center Water System Operations
      Well pump #2 was replaced. Estimated cost of $10,000 will be reflected in next months budget report. Water flushing is schedule for June 7th to the 9th.

   2. Royal Oaks Water System Operations
      Water flushing is schedule for June 14th to the 16th.

   3. Hampton Woods Water System
      Nothing additional to report.

   4. Municipal Water System Update
      Nothing to report

D. Sewer Development
   1. Sewer Service Area Discussion
      Nothing to report.

6. Old Business, Discussion/Action
   A. Connection Charge discussion
      Nothing to report.

7. Capital Planning
   A. Pine Trail, North Maple and Princess Pocotopaug Force Main
      Nothing new to report. Still waiting on bid documents from CLA Engineering.

Mr. Suprano made a motion to close Public Hearing on the Water Budget at 6:45pm, seconded by Mr. Terry. Vote: 6-0 Motion Passed

8. New Business, Discussion/Action
   A. Approve CCR Report
      Mr. Suprano made a motion to approve the CCR Reports, Seconded by Mr. DeSimone. Vote 6-0 Motion Passed

   B. Transfer to Capital
      Mr. Barmasse entertained a motion to transfer $92,823.00 from the Reserve for Capital & Non-recurring Fund (Fund 61-5980) to Capital Fund Balance (Fund 81). Motion to approved by Mr. Suprano, Seconded by Mr. DeSimone. Vote 6-0 Motion Passed

9. Executive Session
   A. None

Mr. Clayton proposed going back to in-house meetings. Meetings will resume in-house effective August 2nd 2022 along with a Zoom link.
10. **Adjournment**

Mr. Suprono made a motion to adjourn, seconded by Mr. Villa. *Vote: 6-0 motion passed*

The meeting was adjourned at 6:52 p.m.

Respectfully submitted,
Linda B. Connors
Recording Secretary

Minutes approved by a Vote: 5-0, approved by the East Hampton Water Pollution Control Authority on August 2, 2022.