

**TOWN OF EAST HAMPTON**  
**EAST HAMPTON, CT 06424**  
**BOARD OF FINANCE**  
Monday June 17, 2019  
EH Town Hall Meeting Room

**Approved Minutes**

**Present:** Richard Brown, Alannah Coshow, Bridget McLennan, Barbara Moore and Ted Turner

**Not Present:** Janine Jiantonio and Eric Peterson

**Other attendee(s):** Jeffery Jylkka: Director of Finance, Christopher Goff: BOE Chairman

**1-2. The meeting was called to order at 7:00 p.m. followed by the Pledge of Allegiance.**

**3. Adoption of Agenda**

*Upon a motion from Ms. Moore, seconded by Ms. Coshow and unanimously carried, the agenda was adopted as presented.*

**4. Approval of Minutes:**

**a) Regular Meeting 5/20/2019**

*Mr. Turner made a motion to approve the minutes as presented. The motion was seconded by Ms. Coshow. **Vote: 5-0. Motion Passed.***

**b) Special Meeting 5/23/2019**

*Ms. Moore made a motion to approve the minutes as presented. The motion was seconded by Ms. Coshow.*

***Vote: 5-0. Motion Passed.***

**5. Public Remarks:**

None

**6. Financial Transactions:**

None

**7. Special Presentations:**

None

**8. Correspondence:**

Chairman Brown acknowledged the letter from the BOE that would be discussed under agenda item 10c .

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**9. Status Reports [Financial]:**

**a) Revenue**

Mr. Jylkka highlighted that an additional \$60,000 of delinquent taxes has been collected following tax sale notices going out reducing the number of properties that will be in the tax sale to less than 10. He also noted that the property that owes the most (13 Summit St – \$94,000 in real estate taxes and \$42,000 in sewer taxes) and was included in last year’s Tax Sale with no bids received, more than likely will not even be included in the sale this year. Finally he highlighted that current projections show the fiscal year ending with a positive variance close to \$100,000.

**b) Expenditures**

Mr. Jylkka stated that there are no real changes in expenditures since last month.

**10. New Business:**

**a) Tax Suspension List – Review & Approval**

Mr. Jylkka confirmed for Board members that suspension does not mean “writing off” but that they will no longer be listed as active even though collection agencies are still working on. He also confirmed that there is a statute that says taxes cannot be collected after 15 years.

*Ms. Coshow made a motion to approve the tax suspension list for Grand List 2017 / FY 2018/2019 (608 accounts = \$267,392.25). The motion was seconded by Ms. Moore.*

***Vote: 5-0. Motion Passed.***

**b) Mill Rate**

Mr. Jylkka confirmed attendance for the special meeting to be held tomorrow evening (Tuesday, June 18, 2019) after the referendum results. All members present stated that they would be attending.

Mr. Jylkka then reviewed 3 possible mill rate options with the members:

- 1)** 33.27 (1.06 increase)
- 2)** 33.14 (0.93 increase – decreased through application of all ECS revenue)
- 3)** 33.17 (0.96 increase – decreased through application of a portion of ECS revenue – see item 10c below)

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**c) Education letter dated June 12,2019 requesting additional Capital Funds**

Referencing the letter sent by the Board of Education requesting that \$36,000 of the "additional" \$155,000 of ECS funding be "diverted" to fund the Middle School Chrome book 1-1 program, a brief discussion was had that included input from Chairman Goff and Mr. Jylkka. Discussion points included but were not limited to Board member opinions on possible line items that could be reduced to "find" the \$36,000 (i.e. football transportation, energy efficiencies and Armed Security Officer Pilot) and Chrome books being able to be funded out of Operating budget as well as Capital.

No action was taken, as any decision is dependent on budget's passing at the June 18, 2019 Referendum and a Mill Rate to be approved.

**11. Continued Business:**

**a) Tax Bill Modification**

Mr. Jylkka confirmed that if a permanent mill rate is set after the June 18, 2019 Referendum, the July tax bills will include the insert.

**12. Committee/Liaison Assignments**

**a) Town Council (Coshow/Jiantonio)**

Ms. Coshow shared information related to the following topics as discussed at the Town Council Meeting:

- 1) New Town Hall Status
- 2) New Town Hall Bonding/Funding
- 3) Private Road - Fern Lane
- 4) Paving N. Main Street
- 5) Health Director
- 6) Public Works Director
- 7) Ambulance Association Tax Abatement
- 8) Town Water Project

**b) Board of Education (Finance Sub-Committee) (McLennan/Brown)**

Ms. McLennan shared that the pilot for the High School Armed Security Officer is still under consideration and on the next BOE agenda.

**c) Economic Development Commission (Turner)**

Mr. Turner shared that a discussion with the Fat Orange Cat Brewery made him aware that their expansion plans are being held up by the back log impacting the permit process in the Building department.

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**d) Lake / Conservation (Moore)**

Ms. Moore shared that lake supporters seem to be very focused on expanding their organization and influence (many sub-committee meetings and information sessions occurring) in preparation for the next budget season.

**e) Fire Commissioners (Peterson)**

No Report

**f) Brownfields/Redevelopment (McLennan)**

No Report

**g) Park & Rec. Advisory Board (McLennan)**

No Report

**13. Public Remarks:**

**Christopher Goff – BOE Chairman:** Confirmed that all Board members received their invitation to High School Graduation occurring on Wednesday, June 19, 2019.

**14. Town Manager's Report**

No Report

**15. Adjournment:**

The motion to adjourn was made by Ms. Moore and was seconded by Mr. Turner.

**Vote: 5-0. Motion Passed. Meeting adjourned at 7:40 pm.**

Respectfully submitted,

Renee Bafumi  
Recording Secretary