


MEMORANDUM

TO: Town Council  
FROM: David E. Cox, Town Manager   
DATE: July 22, 2022  
SUBJECT: Town Manager's Report

The following information includes follow up from general items that were discussed at previous Council meetings as well as updates of a general nature from the departments. The items are organized by department and are intended to provide information on activities currently being undertaken by the Town's departments and those matters that are upcoming. Not all departments will be represented in each Report.

**Library**

- The Library thanks the East Hampton Fire Department for collaborating on a Touch-a-Truck Storytime. The event was held at Seamster Park on Wednesday, July 20 and was attended by 118 people. Children were able to learn about the job of a firefighter, explore the trucks, and squirt water from the firehose. Feedback from families was excellent and very appreciative of both the Library and the Fire Department.
- Library summer programs have been a huge hit with about 150 people attending summer programs each week. Staff is busy every day with patrons checking in for Summer Reading and achieving goals towards prizes. Tuesdays continue to be "Spirit Days" at the Library and this coming Tuesday is Dress Like a Wizard Day for patrons and staff.
- Next week, teens can register for Harry Potter Teen Trivia lead by our new Public Service Associate Wini Ceretta. Families can register their children for Mindful Movements, Wednesday Storytimes, Amazing Animals, and Baby Rhyme Time on Thursday. Other Children's programs are currently waitlisted, such as Canvas Kids and A House for Hermit Crab. Children can also join the highly energetic Teacher Read-Aloud Series on Monday. Tuesday's Preteen Advisory Board will join Director Tim and Public Service Associate Keri for a game of Uno, snacks, and a discussion of favorite programs. Teens can join a Dungeons and Dragons adventure on Wednesday and join staff for Creative Writing on Thursday. Patrons can register for these programs and more at [easthamptonpubliclibrary.org](http://easthamptonpubliclibrary.org).
- The Library extends its thanks to Stephanie Smith for her time as Adult & Young Adult Librarian. Ms. Smith has taken a position as the Teen Librarian in Avon, CT. We wish her all the best!

## **Parks and Recreation**

- As a result of efforts to monitor lake conditions and some rise in blue green algae levels, the Town has contracted with the Pond and Lake Connection, a certified applicator, to apply a Copper Sulfate treatment to Lake Pocotopaug on Friday, July 29. Copper Sulfate does not have any labeled use restrictions for swimming, fishing, boating or irrigation during or immediately after treatment, however Pond and Lake Connection does ask that on the day of treatment when people see the boats on the water to please avoid them, so they are able to complete their task in a timely manner. A media release related to the treatment is included with this Report.
- The Air Line Trail Congressional Earmark was approved in the House last week and will be considered in the Senate as part of funding activity for the 2023 federal fiscal year. The Parks and Recreation Department staff are working through the State and the local legislative representatives to advocate for the 20% match contribution for this project. If approved, the project, which involves improvement of the 1200-foot section of the Trail northwest of Rt 66 behind the Department of Public Works and the Wastewater Plant, will be completed in 2023.
- Installation of the final surface for the tennis courts as part of the High School Athletic Fields project has been delayed by the subcontractor until the week of August 1.

## **Police**

- The Department successfully supported the 2022 Old Home Days event held July 14 through 16. Members of the Department covered the fairgrounds and ensured the road race and parade went off without a hitch. There were large crowds every day, but there were no major issues. In response to various tragic incidents that have occurred around the country, the Department instituted additional security measures at the events, which enhanced safety for attendees.
- Officer Vincent Garofalo will officially graduate from the Police Academy on July 28. He has done very well academically, and his field training will commence on July 30, where he will be assigned to a senior officer for 12 weeks.
- The Department will be assigning an Administrative Sergeant for the next several months to assist in the efforts related to accreditation and other, new administrative responsibilities of the Department.

### **Public Works**

- A memo from the Public Works Director is attached to this Report outlining plans for road paving and repair during summer and fall of 2022 and the spring of 2023.
- Public Works crews have completed the drainage project on Knowles Road and are mobilizing to Shipyard Road to complete another small drainage project. Upon completion, the drainage crew will move to Old Middletown Avenue to replace a failed metal culvert and to Old Marlborough Road to complete the small drainage project near the Meeks Point intersection.
- Crews will begin painting stop bars and cross walks this week as well as line striping on Town-owned parking lots, which may take a few weeks. Crews will also continue filling potholes, repairing curbs and performing roadside mowing throughout the summer.
- The Department's mechanics are nearing completion on the first fire-truck-to-plow truck conversion. Staff has completed its work on the first truck and will be sending it to our contractor to complete the conversion. Shortly, staff will begin work on the second truck, which will be completely converted by Town staff. As a reminder, the Town is repurposing the cab and chassis of two Fire Department tankers that were taken out of service this year to replace two of the Town's large dump trucks that were previously scheduled for replacement at a significant savings.

### **Senior Center**

- Community Renewal Team (CRT) continues to serve lunches five days a week at the Senior Center. Lunches, which are donation based, are well attended and growing.
- The Center is offering virtual travel through Beeyonder, and the events have been a huge success. The recent "trip" to Belgium was enjoyed by all and the participants are looking forward to the next trip to Spain in August. The trips are live and interactive through which local participants are connected with a person in the country for a walking or some other type of tour that allows real-time viewing and interaction.
- Staff is planning the end of summer picnic lunch scheduled for August 24 at Sear's Park. The event will include a food truck and live music by Bay Point Jazz. Staff also continues to plan for September's National Senior Center Month.

### **Youth and Family Services**

- The Department handled one relocation case and one eviction in the month of July and anticipates potential relocation and eviction cases in the upcoming weeks. Staff is

actively putting together resources for the community to assist with these relocations and evictions. While the Town does not provide emergency housing or are we able to provide access to shelter beds, staff continues to connect these residents with the 211 system for emergency housing needs and shelter beds.

- Epoch Arts hung the last of the art installations in the therapy rooms. Using funds from our Enhancement Grant, the Department purchased a gaming system that will be accessible to youth coming in for therapeutic services or recreation activities. We will be reworking our drop-in center; however, due to inconsistent attendance, we will run them once a month rather than weekly starting in September.
- The Black and White photography contest is still open and will remain open until Friday September 2. Prizes include \$200, \$150, and \$100 Amazon gifts for first, second, and third place. Photo submissions can be sent to [lincognito@easthamptonct.gov](mailto:lincognito@easthamptonct.gov).

#### **Town Manager/Other**

- The weekly COVID Status Report from Chatham Health District (CHD) is attached to this Report and shows a decrease in the Town's officially reported COVID cases.
- The most recent Visual Monitoring Report for Cyanobacteria (Blue Green Algae) from Chatham Health District is attached to this Report. The CHD report indicates increasing accumulation of Blue Green Algae at the Sears Park swim area resulting in an advisory for swimmers to be aware of the conditions.
- The Partisan Primary for various State offices will occur on August 9 at the High School. Absentee ballots are available in the Town Clerk's office now.
- The Board of Education will be holding a public hearing on Monday, July 25 in the Town Hall regarding additional armed school security.
- Also on Monday, the Board of Education and the Board of Finance will meet in joint session to prepare for the upcoming negotiation of the school's administrative staff contracts.
- The Board of Finance has asked that Town Manager and the Superintendent look at a combined IT Department. Currently, the Departments share resources and support but operate separately.
- A training session regarding meeting process and best practices for compliance with the Freedom of Information Act, and the rules for conducting effective and legal public meetings will be presented on Monday, August 8 beginning at 6pm in the Town Hall. All Town Board and Commission members have been invited to the session, which will be



presented by a representative from the CT Freedom of Information Commission and the Town Attorney.

DC

cc: Management Staff



FOR IMMEDIATE RELEASE

From: Town of East Hampton Conservation, Lake Commission

To: Lake Association, Residents of East Hampton

7/21/2022

Within recent weeks the Conservation Lake Commission with support from our contracted Lake Limnologist at Northeast Aquatics Research and Town Council have been working to find additional options to help with controlling the Cyanobacteria levels of Lake Pocotopaug that will work in conjunction with Aeration/Bio Blast, Watershed 319 projects and education. The outcome of the meetings has resulted in the approval of an application of Copper Sulfate to be used in Lake Pocotopaug to help control the Cyanobacteria blooms from forming. The Town has contracted with the Pond and Lake Connection a certified pesticide applicator to apply the Copper Sulfate treatment on Friday, July 29<sup>th</sup>.

Copper Sulfate does not have any labeled use restrictions on Swimming/Fishing/Boating/Drinking/Livestock Watering or Irrigation. Pond and Lake Connection does ask that on the day of treatment when people see the boats on the water to please avoid them, so they are able to complete their task in a timely manner. The Pond and Lake Connection will treat half of the lake on this day.

For more information on Copper Sulfate please visit contact The Pond and Lake Connection- Brookfield, CT 06804 203-885-0184  
[www.thepondconnection.com](http://www.thepondconnection.com)



## Sears Park Cyanobacteria Visual Monitoring Data Sheet

Date: 7/22/22

Time: 8:55

Observed By: Zac Jezek

Air Temperature (°F): 81'

Precipitation:  None  Raining

Cloud Cover:

0-5%  6-24%  25-49%  
 50-69%  70-89%  90-100%

Light Conditions:

Bright  Cloudy-bright  Overcast

| Location              | Water Color   | Wind Conditions   | Algae Observations (check if applies)  | Water Clarity (Secchi depth):   |
|-----------------------|---|---|--|---|
| Happiest Paddler Dock | <input checked="" type="checkbox"/> Dark Green<br><input type="checkbox"/> Brown<br><input type="checkbox"/> Bright-green<br><input type="checkbox"/> Blackish-tint<br><input type="checkbox"/> Orange-tint | <input type="checkbox"/> Calm <input type="checkbox"/> Light<br><input type="checkbox"/> Light to Breezy<br><input type="checkbox"/> Breezy <input type="checkbox"/> Windy<br><input type="checkbox"/> Very Windy<br><input type="checkbox"/> Strong            | <input type="checkbox"/> No bloom <input type="checkbox"/> Boat-sized patch<br><input checked="" type="checkbox"/> Regional (bay/cove) <input type="checkbox"/> Lake-wide<br><input checked="" type="checkbox"/> Streaks <input type="checkbox"/> Dots/clumps <input type="checkbox"/> Spilled paint<br><input type="checkbox"/> Full scum<br><br>Notes: | Secchi Reading #1: 1.05 m<br>Viewer Initials #1 _____<br>On Bottom? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>View Scope Used? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>Shady side? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br><br>Total Depth: 1.10 m |
| Public Swim Area      | <input checked="" type="checkbox"/> Dark Green<br><input type="checkbox"/> Brown<br><input type="checkbox"/> Bright-green<br><input type="checkbox"/> Blackish-tint<br><input type="checkbox"/> Orange-tint | <input checked="" type="checkbox"/> Calm <input type="checkbox"/> Light<br><input type="checkbox"/> Light to Breezy<br><input type="checkbox"/> Breezy <input type="checkbox"/> Windy<br><input type="checkbox"/> Very Windy<br><input type="checkbox"/> Strong | <input checked="" type="checkbox"/> No bloom <input type="checkbox"/> Boat-sized patch<br><input type="checkbox"/> Regional (bay/cove) <input type="checkbox"/> Lake-wide<br><input type="checkbox"/> Streaks <input type="checkbox"/> Dots/clumps <input type="checkbox"/> Spilled paint<br><input type="checkbox"/> Full scum<br><br>Notes:            | Secchi Reading #1: _____ m<br>Viewer Initials #1 _____<br>On Bottom? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>View Scope Used? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>Shady side? <input type="checkbox"/> Yes <input type="checkbox"/> No  |
| Public Boat Launch    | <input checked="" type="checkbox"/> Dark Green<br><input type="checkbox"/> Brown<br><input type="checkbox"/> Bright-green<br><input type="checkbox"/> Blackish-tint<br><input type="checkbox"/> Orange-tint | <input checked="" type="checkbox"/> Calm <input type="checkbox"/> Light<br><input type="checkbox"/> Light to Breezy<br><input type="checkbox"/> Breezy <input type="checkbox"/> Windy<br><input type="checkbox"/> Very Windy<br><input type="checkbox"/> Strong | <input type="checkbox"/> No bloom <input type="checkbox"/> Boat-sized patch<br><input type="checkbox"/> Regional (bay/cove) <input type="checkbox"/> Lake-wide<br><input checked="" type="checkbox"/> Streaks <input type="checkbox"/> Dots/clumps <input type="checkbox"/> Spilled paint<br><input type="checkbox"/> Full scum<br><br>Notes:            | Secchi Reading #1: _____ m<br>Viewer Initials #1 _____<br>On Bottom? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>View Scope Used? <input type="checkbox"/> Yes <input type="checkbox"/> No<br>Shady side? <input type="checkbox"/> Yes <input type="checkbox"/> No  |





SEARS PARK  
7.22.22





ADJACENT PROPERTY  
7.22.22



ADJACENT PROPERTY  
7.22.22



SEARS PARK  
BOAT LAUNCH  
7.22.22







*Office of Public Works*

Matthew Walsh, P.E., Director

MEMO

TO: David Cox, Town Manager

FROM: Matthew Walsh, Director of Public Works

DATE: 7/22/2022

SUBJECT: *Fiscal year 2023 Capitol Road Maintenance Projects*

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This memo is to serve as a tentative list of the planned road maintenance items for the 2023 fiscal year. It is important to note that the roads listed in the plan are subject to change based on many factors such as asphalt pricing, contractor availability, and winter road deterioration. Also included are intended projects that will be initiated should there be additional funding available due to low salt usage over the winter. Please also note that where pavement shimming is described as a project, that work is being performed by the Public Works Department. As a reminder pavement shimming is a process in which hot mix asphalt is applied to specific portions of a roadway in order to restore the cross section and profile of a distressed road. This process also produces a smooth and uniform surface to which chip seal may be applied extending the overall service life of distressed pavement and improving rideability.

**Late Summer/Fall 2022**

- **Abbey Road** - Full depth mill and pave. The limits of this project begin at the intersection of Abbey Road and Cone Road and extend approximately 200' west of the intersection with North Cone Road. The project also intends to address approximately 175' of North Cone Road from Abbey Road north.



- **Clark Hill Road** - Reclaim and Pave. The limits of this project begin at 190 Clark Hill Road and extend northeast to approximately 100' past the intersection with Champion Hill Road.
- **Wopowog Road** - Pavement Shimming. The limits of this project begin at the intersection of South Main Street to the start of the gravel section. This shimming work is in preparation for spring 2023 chip sealing.
- **Brook Hill** - Pavement Shimming. Entire length. This shimming work is in preparation for spring 2023 chip sealing.
- **Daniel Street** - Pavement Shimming. Entire length. This shimming work is in preparation for spring 2023 chip sealing.
- **Collie Brook Road** - Pavement Shimming. The limits of this project begin at the intersection with South Main Street and Wopowog road and extend east to the gravel section. This shimming work is in preparation for spring 2023 chip sealing.

### **Spring 2023**

- **All roads** that were pavement shimmed the previous fall will be chip sealed.
- If funding is available due to low salt usage Hog Hill Road and Haddam Neck Road will be chip sealed.

A map of the project locations is included with this memo. Prior to road work, residents in the area will receive a notice regarding the work in their area.



# Vicinity Map

# Legend



Google Earth

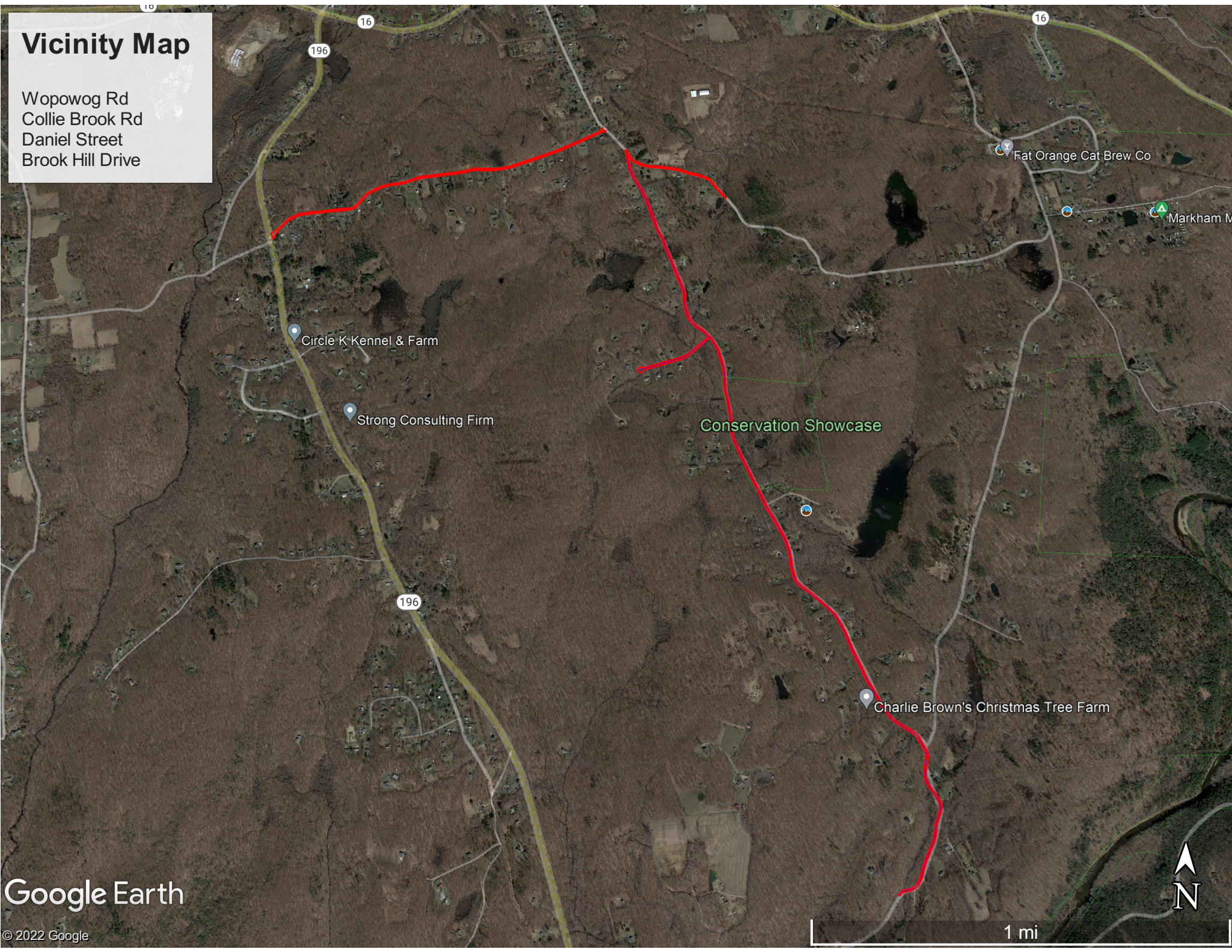
© 2022 Google

3000 ft



# Vicinity Map

Wopowog Rd  
Collie Brook Rd  
Daniel Street  
Brook Hill Drive



Google Earth

© 2022 Google

1 mi



# CHATHAM HEALTH DISTRICT COVID-19 STATUS REPORT

Updated 21Jul2022

## Dashboard

DPH data published on 7/21/22

| Town                    | County     | CDC County Community Level* | Average Daily Case Rate #/100,000 population in the Past Week | Number of Cases in the Past Week ** | Change in Number of Cases in the Past Week ** |
|-------------------------|------------|-----------------------------|---|-------------------------------------|---|
| Colchester              | New London | Low                         | 19.0  | 21                                  | 6   |
| East Haddam             | Middlesex  | Medium                      | 9.5   | 6                                   | 2   |
| East Hampton            | Middlesex  | Medium                      | 6.7   | 6                                   | -10   |
| Hebron                  | Tolland    | Low                         | 10.5  | 7                                   | -8  |
| Marlborough             | Hartford   | Low                         | 29.3  | 13                                  | 9   |
| Portland                | Middlesex  | Medium                      | 10.8  | 7                                   | 2   |
| Chatham Health District | NA         | NA                          | 13.7  | 60                                  | 1   |
|                         |            |                             |   |                                     | Increased from previous week                  |
|                         |            |                             |   |                                     | Decreased from previous week                  |
|                         |            |                             |   |                                     | Unchanged from previous week                  |

Data Source: <https://data.ct.gov/Health-and-Human-Services/COVID-19-Town-Level-Data/icxw-cada>

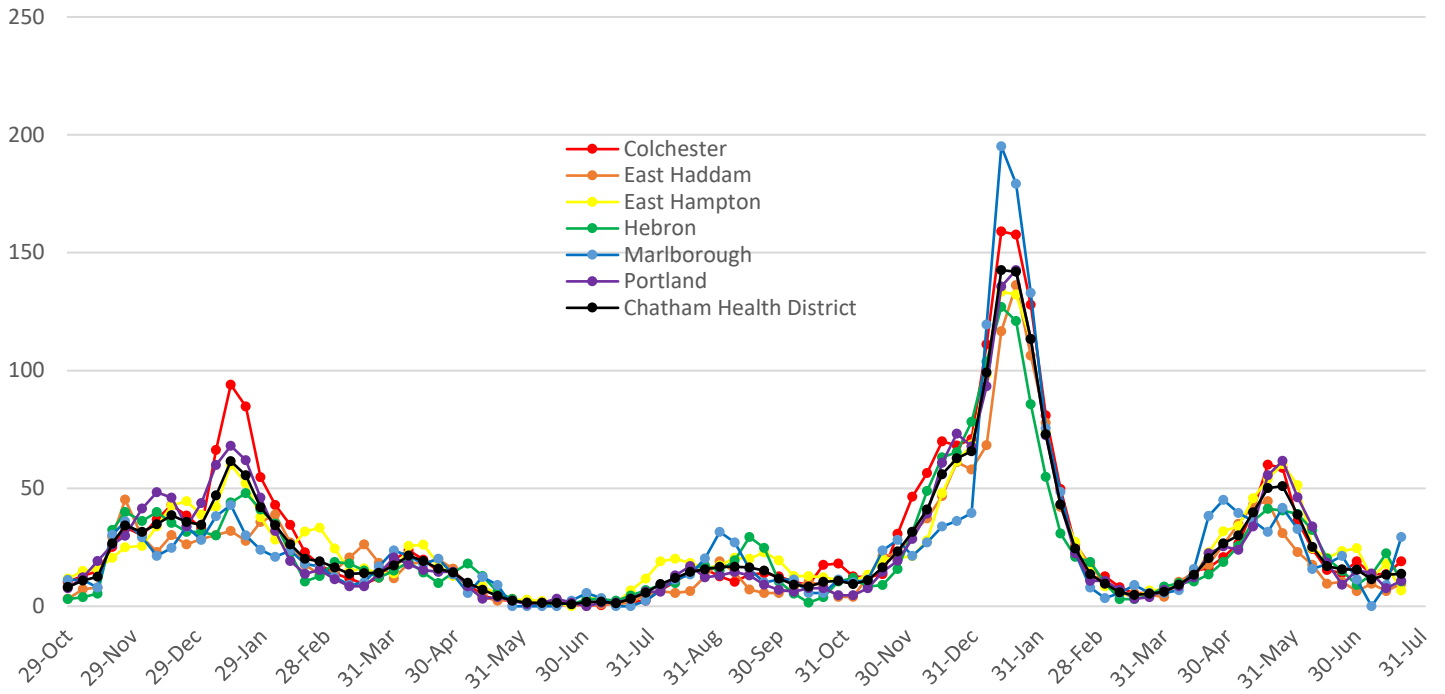
\*Community Level Data Source: <https://www.cdc.gov/coronavirus/2019-ncov/your-health/covid-by-county.html>

\*\*Prior to 6/30/2022, average daily case rate was calculated by DPH based on number of cases in the previous 14 days. Beginning on 6/30/22, DPH began reporting data from the previous 7 days. When the number of cases in the previous 7 days is less than 5, DPH suppresses the data. Chatham Health District will continue to report average daily case rate based on the number of cases in the previous 7 days and n=4 will be used for calculation of average daily case rate and change in number of cases for those towns.

# CHATHAM HEALTH DISTRICT COVID-19 STATUS REPORT

Updated 21Jul2022

## Average Daily Case Rate by Town (# of cases /100,000)



## Change in Number of Cases Reported by Town

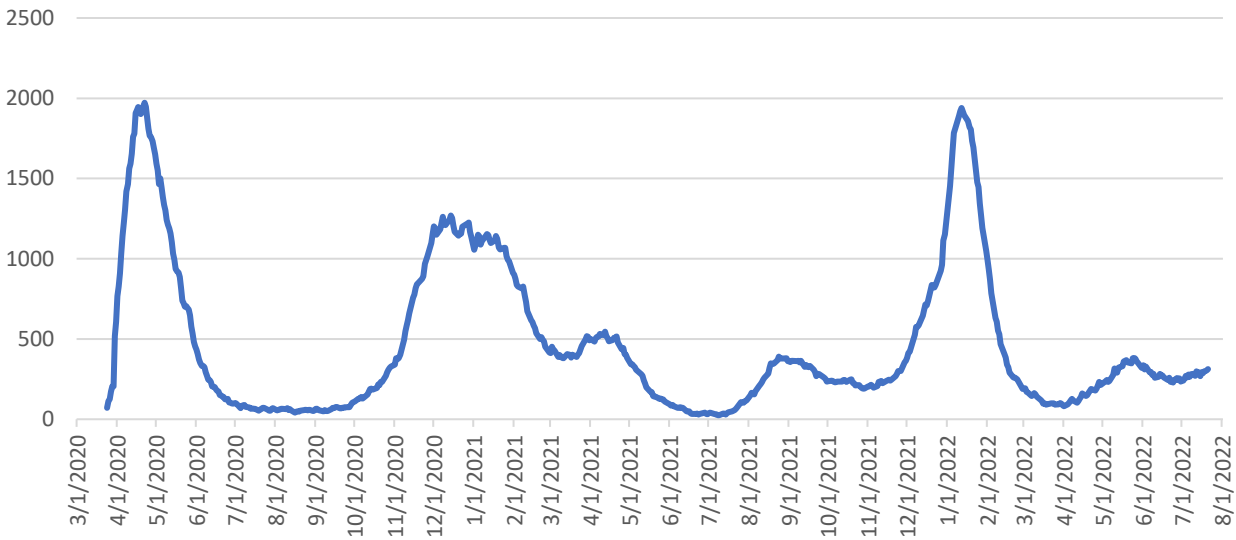


Source: <https://data.ct.gov/Health-and-Human-Services/COVID-19-Town-Level-Data/icxw-cada>

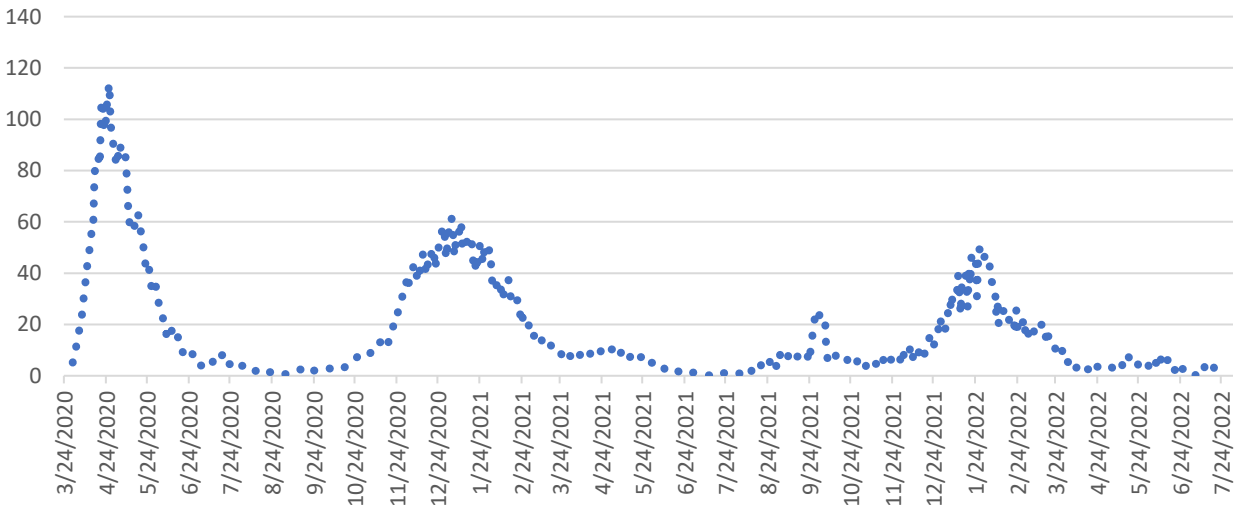
# CHATHAM HEALTH DISTRICT COVID-19 STATUS REPORT

Updated 21Jul2022

## Number of Patients Hospitalized with COVID-19 in Connecticut



## Number of Confirmed and Probable COVID-19 Deaths in Connecticut (7 day rolling average)



Source: <https://data.ct.gov/Health-and-Human-Services/COVID-19-State-Level-Data/qmgw-5kp6>

# CHATHAM HEALTH DISTRICT COVID-19 STATUS REPORT

Updated 21Jul2022

## All Ages Vaccination Coverage as Reported by CT DPH on 20Jul2022

| <b>Town</b>                    | <b>% Total Population<br/>Received First Dose</b> | <b>% Total Population<br/>Fully Vaccinated</b> | <b>% Total Population<br/>Additional Dose Received</b> |
|--------------------------------|---|--|--|
| <b>Colchester</b>              | 81.47   | 76.84  | 49.48  |
| <b>East Haddam</b>             | 78.90   | 73.59  | 47.05  |
| <b>East Hampton</b>            | 79.48   | 75.55  | 48.31  |
| <b>Hebron</b>                  | 80.89   | 76.68  | 51.35  |
| <b>Marlborough</b>             | 82.899  | 78.45  | 51.55  |
| <b>Portland</b>                | 83.71   | 79.83  | 52.63  |
| <b>Chatham Health District</b> | 81  | 77   | 50   |
| <b>Connecticut</b>             | 80  | 73   | 44   |

Source: <https://data.ct.gov/Health-and-Human-Services/COVID-19-Vaccinations-by-Town/x7by-h8k4>

# CHATHAM HEALTH DISTRICT COVID-19 STATUS REPORT

Updated 21Jul2022

## Age-Specific Vaccination Rates as Reported by CT DPH on 06Jul2022

*This table will be updated again on 04Aug2022*

| Initiated Vaccination (%)      | Age Group |       |       |       |       |       |
|--------------------------------|-----------|-------|-------|-------|-------|-------|
|                                | 5-11      | 12-17 | 18-24 | 25-44 | 45-64 | 65+   |
| <b>Town</b>                    |           |       |       |       |       |       |
| Colchester                     | 45.9      | 65.6  | 82.7  | 84.8  | 83.3  | 100.0 |
| East Haddam                    | 48.4      | 61.6  | 93.2  | 75.9  | 75.7  | 100.0 |
| East Hampton                   | 48.0      | 83.0  | 86.9  | 77.1  | 78.7  | 100.0 |
| Hebron                         | 39.4      | 54.7  | 99.6  | 82.0  | 82.1  | 100.0 |
| Marlborough                    | 45.0      | 81.4  | 100.0 | 77.7  | 80.5  | 100.0 |
| Portland                       | 57.1      | 72.5  | 89.3  | 84.0  | 83.5  | 100.0 |
| <b>Chatham Health District</b> | 46.9      | 68.5  | 90.0  | 80.7  | 80.7  | 100.0 |

| Fully Vaccinated (%)           | Age Group |       |       |       |       |       |
|--------------------------------|-----------|-------|-------|-------|-------|-------|
|                                | 5-11      | 12-17 | 18-24 | 25-44 | 45-64 | 65+   |
| <b>Town</b>                    |           |       |       |       |       |       |
| Colchester                     | 40.8      | 63.8  | 75.0  | 78.9  | 77.5  | 100.0 |
| East Haddam                    | 40.1      | 59.0  | 82.7  | 69.8  | 72.0  | 100.0 |
| East Hampton                   | 42.9      | 80.5  | 79.2  | 72.1  | 76.0  | 100.0 |
| Hebron                         | 35.5      | 53.3  | 90.1  | 76.7  | 79.6  | 100.0 |
| Marlborough                    | 39.2      | 78.4  | 100.0 | 73.1  | 77.9  | 100.0 |
| Portland                       | 51.5      | 71.3  | 82.8  | 79.5  | 80.7  | 100.0 |
| <b>Chatham Health District</b> | 41.5      | 66.5  | 82.5  | 75.4  | 77.1  | 100.0 |

| Additional Dose (%)            | Age Group |       |       |       |       |       |
|--------------------------------|-----------|-------|-------|-------|-------|-------|
|                                | 5-11      | 12-17 | 18-24 | 25-44 | 45-64 | 65+   |
| <b>Town</b>                    |           |       |       |       |       |       |
| Colchester                     | 4.0       | 30.3  | 37.6  | 37.6  | 45.1  | 92.7  |
| East Haddam                    | 3.0       | 24.3  | 39.7  | 37.9  | 49.9  | 92.4  |
| East Hampton                   | 4.0       | 37.2  | 39.7  | 41.3  | 54.1  | 94.0  |
| Hebron                         | 3.6       | 28.0  | 52.0  | 44.2  | 58.6  | 100.0 |
| Marlborough                    | 2.2       | 37.5  | 61.0  | 42.9  | 56.6  | 96.3  |
| Portland                       | 5.6       | 32.3  | 45.4  | 47.3  | 58.2  | 91.7  |
| <b>Chatham Health District</b> | 3.8       | 31.3  | 43.7  | 41.3  | 52.8  | 94.1  |

Source <https://data.ct.gov/Health-and-Human-Services/COVID-19-Vaccinations-by-Town-and-Age-Group/gngw-ukpw>