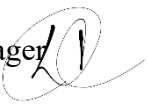


MEMORANDUM

TO: Town Council
FROM: David E. Cox, Town Manager 
DATE: April 19, 2024
SUBJECT: Town Manager's Report

The following information includes follow up from general items that were discussed at previous Council meetings as well as updates of a general nature from the departments or agencies. The items are organized by department and are intended to provide information on activities currently being undertaken by the Town's departments and related entities and those matters that are upcoming. Not all departments will be represented in each Report.

Collector

- The Collector's Office continues its efforts to collect unpaid, past due taxes due to the Town. As of earlier this week, the Office had issued 145 Alias Tax Warrants via State Marshal in the pursuit of collecting delinquent motor vehicles taxes. In just a few days, a number of those delinquent accounts were paid eliminating over \$6,000 past due amounts.
- As of this week, more than half of the 60 property owners that were notified that their properties would be subject to a Tax Sale Auction have paid their delinquent taxes totaling over \$298,000. The remaining 29 properties are still scheduled for the Tax Sale Auction that will take place in June.
- As a reminder, residents who receive sanitary sewer service from the Town have until Wednesday, May 1 to pay without penalty. Payments legibly postmarked by the USPS on or before May 1, 2024 are considered timely regardless of when they are received by the Collector's Office. Payments received after that date, including payments received without postmark, are considered past due. As a reminder, payments may be made online through the link on the Town website (www.easthamptonct.gov). Payments made through direct withdrawal from a checking or savings account incur no transaction charge. Payments made by other methods will incur a charge. Also, payments by check may be placed in the drop box outside Town Hall and are considered timely if dropped by midnight May 1.

Finance

- The Town filed its annual ARPA report with the Treasury Department earlier this week. Attached is the worksheet used to prepare the filing, which shows the current status of the nearly \$3.8 million received by the Town.

Library

- The Library will be running a fee forgiveness program during the month of May entitled, "MAY we see your dog?" This program was inspired by the Worcester Public Library's "March Meowness" program, in which patrons received fee forgiveness for showing a library staff member a photo of their cat (or any cat). The program received national media attention. East Hampton's program will follow a similar format but will instead forgive the fee for one lost or damaged item per patron in exchange for a dog photo. This initiative is an effort to bring back some of the estimated 300 patrons who may no longer be using the Library because they have fees on their account. Worcester Public Library has agreed to partner with our library on social media to help with promotion of the program. More details about the program can be found on the Library's website.
- The Library is hosting an author event with East Hampton High School's Library Media Specialist Katie Tietjen on Tuesday, May 21 at 6:30pm. Tietjen's book, *Death in the Details*, was published in April and has been well-reviewed by several professional review publications.
- Music in the Library returns on Tuesday, April 30 at 6:30pm with acoustic guitarist Aaron Spearin playing popular song covers.
- The Community Center siding replacement project is a bit delayed and is expected to begin in early May. The Library and the Senior Center will remain open during the six-week work period and will maintain their normal program schedules. Parking should be minimally affected.

Police

- On April 18, the Department participated in the Wellness Day held every year at the high school. The goal is to provide students with the opportunity to learn about public safety (Police/Fire & EMS) and also to learn about the dangers associated with drugs and alcohol. The Department utilizes Fatal Vision Impairment Goggles, which allows students to see what it is like to perform certain activities like walking and driving while under the influence of varying levels of alcohol. The goggles were purchased with a grant obtained by the Town's Prevention Coordinator. The event is a huge success every year.
- During the month of April, the Department is participating in Autism Awareness month by placing Autism Awareness magnets on each police vehicle. The goal is to raise awareness to promote autism acceptance, celebrate neurodiversity and individual

differences, and continue to advance inclusivity and connectedness throughout the community.

Public Works

- The Wopowog Culvert project has begun. A notice to proceed has been issued to the contractor, Southern Industries, and they have begun mobilizing materials and equipment to the site. The work is expected to begin in the upcoming week. The first stages of the project will be to install required erosion controls and remove the existing pipes and structures. That will be followed by installing the dewatering equipment and pipes. Once the site is prepared and dry, the contractor can begin work to install the precast box culvert. The timeline of this contract is 60 days to substantial completion which gives a date of June 18 for substantial completion. The Town's consulting engineer will be providing construction inspection services on the project on an as needed basis.
- The High School tennis courts have been milled and repaved, which was undertaken as a corrective measure to address premature cracking of the top surface of the tennis courts. The corrective action, which is being undertaken as a warranty repair, was witnessed and monitored by a representative of the contractor, Mountain View Landscaping, the Public Works Director and a Certified asphalt inspector from an independent firm. The inspector monitored workmanship and compaction density of the new surface being placed. After the asphalt cures for 27 days, the final acrylic play surface can be applied.
- The main soccer field at the High School has been treated, fertilized, aerated and seeded. This field will remain closed to athletics throughout the summer in order to have it be in excellent shape for the fall soccer season. This closure has been coordinated with all users and should have little if any impact. All other fields at the High School remain open.

Recreation

- Staff has begun conducting interviews for all seasonal employment positions as well as the vacant Program Leader position. Interviews will conclude in April and staff training for seasonal employees has been scheduled for May 22. Employees will be in Sears Park beginning Memorial Day weekend.
- The annual Lake Cleanup day will be hosted at Sears Park this Saturday, April 20. This event is hosted by the Friends of Lake Pocotopaug in conjunction with the Conservation and Lake Commission, and the Recreation and Public Works Departments. Dumpsters will be placed at Sears Park for residents and volunteers to dispose of metals, tires, wood,

brush and debris found around the lake. Full details for the event may be found at www.flpeh.org. The event begins at 9am.

- The season of NFL Flag Football begins this Sunday at the East Hampton Middle School fields. The program has record turnout this year for players and coaches. The season runs for six weeks concluding with a night game in May. Staff and the participants are looking forward to another great season!

Social Services

- Also, as a reminder, in partnership with East Hampton Police Department, the East Hampton Prevention Partnership is holding a Drug Take Back Day on Saturday, April 27 from 10am to 2pm at the Town Hall. People may drop off unused or expired prescription patches and medications, unneeded or expired over the counter medications, vitamins, and samples, as well as pet medications for safe disposal. For those that miss this event, a permanent drop box is available in the Police Department lobby during regular Town Hall operating hours.

WPCA

- The WPCA gave initial review to the draft Water Budget for FY25 at its meeting on April 16. The WPCA will review a final version of the proposed budget at its May 7 meeting at which time it is expected to make a recommendation to the Town Council for its consideration. A copy of the proposed budget is attached to this Report.

Town Manager/Other

- A joint meeting of the Town Council, Inland Wetlands and Watercourses Agency, Planning and Zoning Commission and the Conservation Lake Commission is planned for Thursday, May 2 beginning at 6:30pm. The meeting is for the purpose of discussing current regulations related to development and ground disturbing activity and enforcement practices, especially as they relate to protection of Lake Pocotopaug.

DC

cc: Management Staff

ARPA Project Report as of 03-31-2024

Project Name	Department	Project Number	ARPA Allocation	Expended FY 2024 (YTD)	Expended Thru 03-31-24	Balance	Fund	Recipient Project ID
Force Main Project	WPCA	SWR75	\$ 500,000	\$ -	500,000	\$ -	81	ARP99
Water System Improvements	Water	WTR04	7,600	-	-	\$ 7,600	53	WTR04
Turnout gear	Fire	23010	3,000	-	3,000	\$ -	50	CIP23
Building Automation Controller	Education	C2101	3,400	-	3,400	\$ -	50	CIP23
Concrete Stair Repair	Education	C2305	7,500	-	7,500	\$ -	50	CIP23
Cross Country Track Repair/Widen (Middle School)	Education	C2306	8,000	-	3,700	\$ 4,300	50	CIP23
Interior Finishes	Community Center	C2310	10,000	-	9,894	\$ 106	50	CIP23
Long Hill Drainage	Public Works	C2314	10,000	10,000	10,000	\$ -	50	CIP23
Gymnasium Floor Refinish (Center School)	Education	C2302	14,500	-	14,500	\$ -	50	CIP23
Interior Paint - Senior Center	Senior Center	C2001	15,000	-	-	\$ 15,000	50	CIP23
Sidewalk repair and replacement	Public Works	53002	15,000	-	15,000	\$ -	50	CIP23
Replace Town Hall Server	General Government	13003	20,000	-	20,000	\$ -	50	CIP23
Hales Brook Crossing Lake Drive	Public Works	C2211	20,000	4,500	13,000	\$ 7,000	50	CIP23
LED Lighting Conversions - Interior/Exterior (All Education Buildings)	Education	C2304	25,000	4,858	22,960	\$ 2,040	50	CIP23
Siding Repair - Community Center	Community Center	C2309	30,000	3,750	3,750	\$ 26,250	50	CIP23
Elevator Update - Center School	Education	C2307	34,000	-	33,980	\$ 20	50	CIP23
CCTV Upgrade	Education	C2315	35,000	440	35,000	\$ -	50	CIP23
Roof Replacement - Co 1	Fire	C2312	38,000	-	38,000	\$ -	50	CIP23
Exterior Paint - Community Center	Community Center	C1808	50,000	-	-	\$ 50,000	50	CIP23
Cruisers and Conversion - Vehicle Sinking Fund	Police	23052	57,000	-	55,587	\$ 1,413	50	CIP23
Technology	Education	93009	314,700	1,913	314,700	\$ -	50	CIP23
Donation to the VFW	Donation	ARP01	10,000	-	10,000	\$ -	50	ARP00
Ambulance Association Donation	Donation	ARP01	280,000	-	280,000	\$ -	50	ARP01
Asbestos abatement and floor replacement Middle School	Education	93226	82,000	82,000	82,000	\$ -	50	CIP24
Floor Tile and Carpet (Memorial)	Education	C2201	28,500	28,500	28,500	\$ -	50	CIP24
Playground Fall Protection	Education	C2203	15,000	-	11,054	\$ 3,946	50	CIP24
Technology	Education	93009	403,600	251,698	337,714	\$ 65,886	50	CIP24
Truck Overhaul	Education	C2401	16,000	3,750	3,750	\$ 12,250	50	CIP24
Scag Turf Tiger	Parks & Recreation	C2402	19,000	1	18,148	\$ 852	50	CIP24
Pickle Ball Court at Sears Park	Parks & Recreation	C2403	55,000	634	634	\$ 54,366	50	CIP24
Basketball Court Reconstruction at Sears Park	Parks & Recreation	C2308	50,000	-	-	\$ 50,000	50	CIP24
Tennis Court Reconstruction at Sears Park	Parks & Recreation	C2404	180,000	3,825	3,825	\$ 176,175	50	CIP24
Siding Repair - Community Center	Community Center	C2309	170,000	-	-	\$ 170,000	50	CIP24
Security Camera Upgrades	General Government	C2405	53,500	-	-	\$ 53,500	50	CIP24
Furnace Replacement Fire Co. 3	Fire	C2406	15,000	9,600	9,600	\$ 5,400	50	CIP24
Roof Replacement - Co 1	Fire	C2312	38,000	38,000	38,000	\$ -	50	CIP24
Para Tech Jacks	Fire	C2407	30,000	-	-	\$ 30,000	50	CIP24
Lucas CPR Device	Fire	C2408	15,000	14,647	14,647	\$ 353	50	CIP24
Thermal Imaging Camera Replacement	Fire	C2409	10,000	9,270	9,270	\$ 730	50	CIP24
Fire Department Server Rebuild/Replace	Fire	C2410	25,000	10,763	10,763	\$ 14,237	50	CIP24
Cruisers and Conversion - Vehicle Sinking Fund	Police	23052	40,000	40,000	40,000	\$ -	50	CIP24
Idemia LiveScan Fingerprint Machine	Police	C2411	11,500	11,289	11,289	\$ 211	50	CIP24
Sweeper Replacement	Public Works	C2412	300,000	300,000	300,000	\$ -	50	CIP24
Long Hill Drainage	Public Works	C2314	60,000	4,660	4,660	\$ 55,340	50	CIP24
Hales Brook Crossing Lake Drive	Public Works	C2211	75,000	-	-	\$ 75,000	50	CIP24
Wopowog Culvert Repair/Replacement	Public Works	C2413	20,000	-	-	\$ 20,000	50	CIP24
International Dump Truck	Public Works	C2414	230,000	230,000	230,000	\$ -	50	CIP24

Total \$ **3,449,800** \$ **1,064,098** \$ **2,547,825** \$ **901,975**

Total ARPA Award \$ **3,788,167.50**

Allocated to FY 2025 CIP \$ **350,000**

Town of East Hampton
Water Pollution Control Authority
P.O. Box 218, 20 Gildersleeve Drive
East Hampton, Connecticut 06424-0218
Telephone (860) 267-2536, Fax (860) 267-9913

TO: Members of the WPCA

XC: David Cox, Town Manager
Jeff, Jylkka, Finance Director

DATE: April 16, 2024

SUBJECT: 2024/25 Public Water System Operating Budget & Water Rate Recommendation

Management has reviewed the operations of the two (2) public water systems as well as the projected operations costs of the Hampton Woods system and has developed the following 2024/25 Public Water System Operating Budget. Based upon current operating conditions and known operational changes necessary to operate the systems as efficiently as possible the recommended budget for all systems totals \$242,618.00 and represents an \$887.00 or 0.37 % increase over last year.

Village Center Water System

The VCWS continues to perform within parameters. Testing of PFAS indicated contamination in well#1 raw water. The finished water after treatment tested at 0 ppt. Future projects include staying on top of media changeouts for the greensand and carbon filters. We will also have to test for PFAS quarterly as required by the state.

We did not experience any violations under the Safe Water Drinking Act for FY 23-24. VCWS revenues are tracking as projected.

Royal Oaks Water System

While the slip lining improved the water quality, the wells still have 7 – 10 mg/l of iron, which will require additional filters to improve water quality.

We continue to increase the iron and manganese filter capacity at the plant with every change-out of the media. Currently our treatment capacity is 12.0 cubic feet. We will need to replace both pumps for well #3 & #4 again this year, which are continuing fail due to high iron content. The finish water tanks were inspected and cleaned in 22/23 and are in good order.

We experienced no violations for water quality parameters in FY 23/24.

ROWS revenues are tracking as expected; management expects revenues to support the operation of the system for this fiscal year.

Hampton Woods Water System

The HWWS is fairly new to the East Hampton WPCA; Phase I A of the development has 34 individual homes of which 6 are connected to the water system. This facility will be expandable to serve 255 homes. The Town will not be responsible for a financial deficit associated with the operation prior to the full build out of the development, as per Developers agreement.

WATER RATE RECOMMENDATION: WATER RATE RECOMMENDATION:

The 2024/25 budget of \$242,618.00 will not require an increase in water rates for FY 24-25. The last water rate increase was in FY 23-24. The monthly meter charge will remain the same at \$40.00 per month/EMU, and the use charge will remain the same at \$12.00/1000gallons. There are other systems in the general area that charge up to \$12.50/1000 gallons such as Mansfield and South Coventry.



2024–25 Public Water Systems Operation Budget

63-59-0000-XXXX VCWS

63-59-0590-XXXX ROWS

63-59-0593-XXXX HWWS

Presented to WPCA: April 16, 2024

Recommended by WPCA: May 7, 2024

First Reading Date: May 14, 2024

Public Hearing Date: June 4, 2024

Town Council Adoption: June 11, 2024

Drop in Location:
20 Gildersleeve Drive
East Hampton, CT 06424

Board recommendation

**East Hampton Water Pollution Control Authority
Community Water Systems Fiscal Year Budget - 2024-25**

REVENUES

Residential Consumption Estimated

	VCWS	ROWS	HWWS
daily consumption (gals.)	6,000	12,000	4,080
Est. daily cons./unit (gals.)	92	130	120
Mthly. commodity cost (\$/1000gals.)	\$12.00	\$12.00	\$12.00
Monthly commodity charge (\$)	\$33.12	\$46.96	\$43.20
Monthly meter cost (1EMU = X.XX)	\$40.00	\$40.00	\$40.00
Per unit monthly cost (\$)	\$73.12	\$86.96	\$83.20
EMU's	92	92	34
Estimated monthly revenue	\$6,727	\$8,000	\$2,829

Last Increase 23/24

Est. Residential yearly revenue	\$80,724.48	\$96,000.00	\$33,945.60	\$210,670
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	Ctr. Sch.	Mem. Sch.
Monthly meter cost (15 EMU = \$X.XX)	\$600.00	
daily consumption (gals/day)	900	
Monthly commodity charge (\$)	\$324.00	
Monthly meter cost (20 EMU = \$X.XX)		\$800.00
daily consumption (gals/day)		1,800
Monthly commodity charge (\$)		\$648.00
Estimated monthly revenue	\$924.00	\$1,448.00

Est. Institutional yearly revenue	\$11,088.00	\$17,376.00	\$28,464
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Estimated total revenue 23/24	\$91,812.48	\$113,376.00	\$33,945.60	\$239,134
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Transfer from capital fund balance				-\$3,484
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Proposed fiscal year Operating Budget				\$242,618
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Annual Cost based upon 72,000 gals.	\$1,344.00
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Water sytem Fund balance (Fund 63) 6/30/20	\$ 196,273.00
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Water system Fund balance (Fund 63) 6/30/21	\$ 257,905.00
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Water system Fund balance (Fund 63) 6/30/22	\$ 160,656.00
---	---------------

Water system Fund balance (Fund 63) 6/30/23	\$ 186,059.00
---	---------------

Water System Capital balance (Fund 53) 6/30/23	\$ 187,950.00
--	---------------

Acct 5980 funded reserve/Capital 6/30/24	\$ 42,342.00	If need transfer for budget take from here
--	--------------	--

Projected PWS capital balance (Fund 53) 6/30/24	\$ 230,292.00
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Projected PWS fund balance (Fund 63) 6/30/24	\$ 186,059.00
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Funded Depreciation version

**East Hampton Water Pollution Control Authority
Community Water Systems Fiscal Year Budget - 2024-25**

REVENUES

Residential Consumption Estimated

	VCWS	ROWS	HWWS
daily consumption (gals.)	6,000	12,000	4,080
Est. daily cons./unit (gals.)	92	130	120
Mthly. commodity cost (\$/1000gals.)	\$12.00	\$12.00	\$12.00
Monthly commodity charge (\$)	\$33.12	\$46.96	\$43.20
Monthly meter cost (1EMU = X.XX)	\$40.00	\$40.00	\$40.00
Per unit monthly cost (\$)	\$73.12	\$86.96	\$83.20
EMU's	92	92	34
Estimated monthly revenue	\$6,727	\$8,000	\$2,829

Est. Residential yearly revenue	\$80,724.48	\$96,000.00	\$33,945.60	\$210,670
---------------------------------	-------------	-------------	-------------	-----------

	Ctr. Sch.	Mem. Sch.
Monthly meter cost (15 EMU = \$X.XX)	\$600.00	
daily consumption (gals/day)	900	
Monthly commodity charge (\$)	\$324.00	
Monthly meter cost (20 EMU = \$X.XX)		\$800.00
daily consumption (gals/day)		1,800
Monthly commodity charge (\$)		\$648.00
Estimated monthly revenue	\$924.00	\$1,448.00

Est. Institutional yearly revenue	\$11,088.00	\$17,376.00	\$28,464
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Estimated total revenue 23/24	\$91,812.48	\$113,376.00	\$33,945.60	\$239,134
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Transfer from Special revenue fund				-\$3,484
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Proposed fiscal year Operating Budget				\$242,618
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Annual Cost based upon 72,000 gals.	\$1,344.00
-------------------------------------	------------

Water system Fund balance (Fund 63) 6/30/20	\$ 257,905.00
Water system Fund balance (Fund 63) 6/30/21	\$ 160,656.00
Transfer from Water system budget / Capital 6/30/23	\$ 42,342.00
Unaudited Water system fund balance (Fund 63) 6/30/23	\$ 186,059.00
Unaudited Water system Capital balance (Fund 53) 6/30/	\$ 230,292.00

APPENDIX G
WPCA
 Fiscal Year 2024/25
Capital Budget 2019-2025
Fund 82

<u>Est. Cost</u>	<u>Purchase Year</u>	<u>Projects</u>
\$25,000	2019/20	Carbon Filters (ROWS)
\$30,000	2020/21	9 ft3 greensand addition (ROWS)
\$30,000	2020/21	9 ft3 greensand addition (ROWS)
\$30,000	2021/22	9 ft3 greensand addition (ROWS)
\$30,000	2022/23	Piping Repair (ROWS)
\$30,000	2023/24	Drill New well and outfit (ROWS)
\$30,000	2024/25	Carbon Filters (VCWS)
\$205,000		Current Projected Total Capital Budget
	\$ 205,000.00	Current Fiscal Year 100% Funding Level

Basic business practice as defined by Moody's & DEP requires a contingency of 5-10% of the annual operating budget be kept within the Capital Budget . \$ 19,013

Recommended F/Y 24/25 funding level for Capital Budget
\$ 45,348 see line item 5980 Oper. Transfer to Cap. Budget

WPCA CAPITAL BUDGET	Year 1 18/19	Year 2 19/20	Year 3 20/21	Year 4 21/22	Year 5 22/23	Year 6 23/24	Year 7 24/25
Budget Line Item 5980 (Res for Capital)	\$ 30,420	\$ 38,025	\$ 39,926	\$ 40,326	\$ 42,342	\$ 44,459	\$ 45,348
WATER sytem fund tranfer / Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Reserve for Capital	\$ 133,827	\$ 171,852	\$ 211,778	\$ 252,104	\$ 294,446	\$ 338,905	\$ 384,253
Anticipated Capital Fund Expenditures	\$ (25,000)	\$ (25,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (30,000)	\$ (25,000)
Cumulative Capital Expenditures	\$ 157,000	\$ 132,000	\$ 102,000	\$ 72,000	\$ 42,000	\$ 12,000	\$ (13,000)
Anticipated Capital Fund Balance	\$ 35,000	\$ 48,025	\$ 57,951	\$ 68,277	\$ 80,619	\$ 95,078	\$ 115,426
Budget Line Item 5980 Percent Increase over previous year	30%	25%	5%	1%	5%	2%	2%
Total Budget Percent Increase over 2023/2024 Budget	30%	33%	8%	2%	2%	2%	2%

Water sytem Fund balance (Fund 63) 6/30/20	\$ 196,273.00
Water system Fund balance (Fund 63) 6/30/21	\$ 257,905.00
Transfer /Water Ops budget / Capital 6/30/22	\$ 40,326
Water system Fund balance (Fund 63) 6/30/22	\$ 160,656.00
Water system Fund balance (Fund 63) 6/30/23	\$ 186,059.00
Acct 5980 funded reserve/Capital (Fund 53) 6/30/23	\$ 44,459.00
PWS audited capital balance (Fund 53) 6/30/23	\$ 187,950.00
Projected PWS capital balance (Fund 53) 6/30/24	\$ 233,298.18
Projected PWS fund balance (Fund 63) 6/30/24	\$ 186,059.00

VCWS F/Y 2024-25 Operating Budget - Expenditures only

Adopted:

page 1 of 1

	Actual	APPROVED	Spent	%	PROPOSED	\$	%
	22-23	2023-24			2024-25		
	EXPENSES	BUDGET	04/04/24	Available	BUDGET	+/-	+/-
5110 Full Time P/R	0	700	0	100.00%	700	0	0.0%
5120 P/T P/R (19.5 hrs/wk	0	2,623	0	100.00%	2,623	(1)	0.0%
5220 Social Security	0	163	0	100.00%	163	(0)	-0.2%
5221 Medicare	0	38	0	100.00%	38	0	0.1%
5319 Meetings/Conf.	0	500	0	100.00%	500	0	0.0%
5330 Prof/Tech Services	5,889	5,820	4,144	28.80%	5,820	0	0.0%
5430 Bldg. & Equip. M&R	47,508	15,950	3,339	79.07%	15,950	0	0.0%
5436 UTT/Oper. Labor	10,582	18,000	7,219	59.89%	18,000	0	0.0%
5490 oth purchasedproprsv	0	400	96	76.00%	400	0	0.0%
5520 Prop/Liab Insurance	0	1,317	0	100.00%	1,317	0	0.0%
5530 Communications	623	650	623	4.15%	650	0	0.0%
5540 Newspaper Adv.	125	100	0	100.00%	100	0	0.0%
5580 Staff Travel	1,195	1,500	783	47.80%	1,500	0	0.0%
5590 Other Purch. Serv.	2,690	4,030	2,771	31.24%	4,030	(0)	0.0%
5611 Supplies/ materials	5	100	0	100.00%	100	0	0.0%
5615 UNIFORMS	0	75	0	100.00%	75	0	0.0%
5622 Electricity	9,080	9,750	5,927	39.21%	9,750	0	0.0%
5627 Motor Fuel	0	600	0	100.00%	600	0	0.0%
5680 Chemicals	1,348	1,750	1,279	26.91%	1,750	0	0.0%
5690 Other Supp./Material	0	550	110	80.00%	550	0	0.0%
5744 Computer Equip.	0	25	0	100.00%	25	0	0.0%
5810 Dues & Fees	819	1,155	864	25.19%	1,155	0	0.0%
5893 Claims & settlements	0	0	0	0.00%	0	0	0.0%
5923op TRANS TO wpca cap	0	1,000	0	100.00%	1,000	0	0.0%
5980 Res. For Cap & NR	0	22,230	0	100.00%	22,674	444	2.0%
5990 Contingency	0	1,200	0	100.00%	1,200	0	0.0%
	\$79,864	\$90,226	\$27,155		\$90,669	\$443	0%
					+/-		

ROWS F/Y 2024-25 Operating Budget - Expenditures only

Adopted:

page 1 of 1

	Actual	APPROVED			PROPOSED		
	2022-23	2023-24	Spent	%	2024-25	\$	%
	EXPENSES	BUDGET	04/04/24	Available	BUDGET	+/-	+/-
5110 Full Time P/R	0	600	0	100.00%	600	0	0.0%
5120 P/T P/R (19.5 hrs/wk	0	2,295	0	100.00%	2,295	(0)	0.0%
5220 Social Security	0	142	0	100.00%	142	(0)	0.0%
5221 Medicare	0	34	0	100.00%	34	(0)	-1.4%
5319 Meetings/Conf.	0	538	0	100.00%	538	0	0.0%
5330 Prof/Tech Services	7,910	7,863	4,763	39.43%	7,863	0	0.0%
5430 Bldg. & Equip. M&R	27,444	20,450	5,870	71.30%	20,450	0	0.0%
5436 UTT/Oper. Labor	10,900	18,000	7,819	56.56%	18,000	0	0.0%
5490 oth purchasedproprsrv	383	400	101	74.75%	400	0	0.0%
5520 Prop/Liab Insurance	0	2,424	0	100.00%	2,424	0	0.0%
5530 Communications	623	1,250	971	22.32%	1,250	0	0.0%
5540 Newspaper Adv.	175	100	0	100.00%	100	0	0.0%
5580 Staff Travel	1,194	1,500	783	47.80%	1,500	0	0.0%
5590 Other Purch. Serv.	7,319	10,882	7,039	35.32%	10,882	(0)	0.0%
5611 Supplies/ materials	4	87	0	100.00%	87	0	0.0%
5615 UNIFORMS	0	150	0	100.00%	150	0	0.0%
5622 Electricity	7,351	9,750	5,149	47.19%	9,750	0	0.0%
5627 Motor Fuel	0	650	0	100.00%	650	0	0.0%
5680 Chemicals	4,008	9,750	1,279	86.88%	9,750	0	0.0%
5690 Other Supp./Material	910	600	742	-23.67%	600	0	0.0%
5741 Machinery & Equipmer	22,771	0	0	0.00%	0	0	0.0%
5744 Computer Equip.	0	50	0	100.00%	50	0	0.0%
5810 Dues & Fees	821	1,339	784	41.45%	1,339	(0)	0.0%
5893 Claims & settlements	0	0	0	0.00%	0	0	0.0%
5923op TRANS TO wpca cap	0	1,500	0	100.00%	1,500	0	0.0%
5980 Res. For Cap & NR	0	22,230	0	100.00%	22,674	444	2.0%
5990 Contingency	0	1,200	0	100.00%	1,200	0	0.0%
	\$91,813	\$113,784	\$35,300		\$114,227	\$443	0%

2024-25 Individual Water System Expense Breakdown

	25%				Total
	VCWS	ROWS	Mem Sch	HWWS	
EXPENDITURES					
5110 - Full Time Salaries	700	500	100	100	1,400
5120 - PIT Seasonal PIR	2,623	1,967	328	328	5,245
5220 - Social Security (.062)	163	122	20	20	325
5122 - Medicare (.0145)	38	29	5	5	77
5319 - Meetings/Conf.	500	453	85	85	1,123
Certification Training	125	125	38	38	
Conf./Seminars	375	328	47	47	
5330 - Prof/Tech Services	5,820	4,778	3,085	1,899	15,582
DOHS Water Quality Testing	5,610	4,488	3,060	1,874	
Misc. Engr. Bldg	n/a	n/a	n/a	n/a	
B102 Tank Insp/engr	n/a	n/a	n/a	n/a	
Annual Auditing Reports	210	290	25	25	
5430 - Bldg & Equip. M & Rep.	15,950	17,100	3,350	250	36,650
JF Labor	250	500		250	
well pump replacement	3,000	3,000	3,000	0	
Dist/WTP system maint.	2,500	2,500	150	0	
plumbing parts & repairs	400	800	200	0	
Greensand Valves		500		0	
Greensand media changeout	9,000	9,000		0	
Emrg. Gen. Maint. & An. Insp.	800	800		0	
VFD for R.O. pump	n/a	n/a	n/a	n/a	
Storage tank cleaning	n/a	n/a	n/a	n/a	
Well Driller	0	0		0	
5436 - UTT/Oper. Labor	18,000	18,000		4,506	40,506
5490 - Other Purch. Property Scrvs	400	400		150	950
Locate leaks/R & R meter & radio	400	400		150	
5520 - Prop/Liab Ins (Inc 10%)	1,317	2,124	300	2,124	5,865
5530 - Communications	650	1,100	150	650	2,550
5540 - Newspaper Advertising	100	100		100	300
5580 - Travel	1,500	1,500		1,500	4,500
5590 - Other Purch. Services	4,030	10,676	206	4,322	19,234
Billing Administration (112 cust.)	3,280	8,676	106	3,597	
Shut offs/Final bills	100	600		100	
Flushing water mains 2X/yr	450	1,300		450	
Annual Cross Connection Report	200	100	100	175	
5611 - Office Supplies	100	74	13	13	200
5615 - Uniform Allowance	75	75	75	75	300
5622 - Electricity	9,750	9,750		9,750	29,250
5627 - Motor Fuel (Veh & Gen)	600	600	50	50	1,300
Veh. \$200/200/50 - Gen. \$400/400					
5680 - Chemicals	1,750	7,500	2,250	1,750	13,250
5690 - Other Supp/Materials	550	500	100	550	1,700
5744 - Computer Equip	25	25	25	25	100
5810 - Dues & Fees	1,155	1,144	195	570	3,064
AWWA	45	34	11	45	
CWWA	735	735	184	150	
DEEP Annual Diversion permit	250	250		250	
DEEP Generator Permit	125	125		125	
5923 - Oper. Transfer to S.F.	1,000	1,000	500	1,000	3,500
5980 - Res for Cap & NR	22,674	22,674	0	6,700	52,048
5990 - Contingency	1,200	900	300	1,200	3,600
TOTAL	90,669	103,090	11,137	37,723	242,618
Approved Operating Budget 23-24	90,225	102,646	11,137	37,723	241,731
"+/-	444	444	(0)	(0)	887
"+/-	0.49%	0.43%	0.00%	0.00%	0.37%

2024-25 Individual Water System Expense Breakdown

EXPENDITURES	25%				Total
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Misc. Engr. Bldg	n/a	n/a	n/a	n/a	
B102 Tank Insp/engr	n/a	n/a	n/a	n/a	
Annual Auditing Reports	210	290	25	25	
5430 - Bldg & Equip. M & Rep.	15,950	17,100	3,350	250	36,650
JF Labor	250	500		250	
well pump replacement	3,000	3,000	3,000	0	
Dist/WTP system maint.	2,500	2,500	150	0	
plumbing parts & repairs	400	800	200	0	
Greensand Valves		500		0	
Greensand media changeout	9,000	9,000		0	
Emrg. Gen. Maint. & An. Insp.	800	800		0	
VFD for R.O. pump	n/a	n/a	n/a	n/a	
Storage tank cleaning	n/a	n/a	n/a	n/a	
Well Driller	0	0		0	
5436 - UTT/Oper. Labor	18,000	18,000		4,506	40,506
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5540 - Newspaper Advertising	100	100		100	300
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5611 - Office Supplies	100	74	13	13	200
5615 - Uniform Allowance	75	75	75	75	300
5622 - Electricity	9,750	9,750		9,750	29,250
5627 Motor Fuel (Veh. & Gen.)	600	600	50	50	1,300
Veh. \$200/200/50 - Gen. \$400/400					
5680 - Chemicals	1,750	7,500	2,250	1,750	13,250
5690 - Other Supp/Materials	550	500	100	550	1,700
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"+/-	0.49%	0.43%	0.00%	0.00%	0.37%

Depreciation funded