


MEMORANDUM

TO: Town Council
FROM: David E. Cox, Town Manager 
DATE: February 4, 2022
SUBJECT: Town Manager's Report

The following information includes follow up from general items that were discussed at previous Council meetings as well as updates of a general nature from the departments. The items are organized by department and are intended to provide information on activities currently being undertaken by the Town's departments and those matters that are upcoming. Not all departments will be represented in each Report.

Assessor

- The Board of Assessment Appeals meets during the month of March to hear appeals related to real estate, personal property, and motor vehicles on the supplemental list (vehicles billed in January). Property owners wishing to appeal the valuation of property must submit a completed application between February 1 and February 20 for a hearing during the Board's March sessions. Applications are available on the [Board of Assessment Appeals](#) section of the Town website and may be hand delivered to the Assessor's Office in the Town Hall by Friday, February 18, 2022 or may be postmarked by Sunday, February 20, 2022. Once an application is received, the Board of Assessment Appeals will coordinate with the Appellant to schedule a meeting time.
- Due to the COVID-19 pandemic and microchip shortages, the ability of automakers' production lines to keep pace with buyer demand has been difficult leading to the well-publicized shortage of new vehicles. Fewer new cars means that people turn to used cars, and the increase in demand has driven used car prices upward. This increase in used car prices has led to significantly higher assessment values in October 2021 than in 2020. Until the overall changes in all assessed values are finalized and the Town's budget is set, it is not known how this will impact tax bills when they are produced.
- Low-income veterans, residents 65 years of age and older, and those who are totally disabled are reminded that they may be eligible for various tax credit, tax relief and other assistance programs available through the Assessor's Office. Applications are available now in the Assessor's Office or online at <https://www.easthamptonct.gov/assessor/pages/tax-relief-programs>.

Land Use

- A virtual meeting will be held on Thursday, February 10 at 7PM to discuss the East Hampton Annex of the Regional Housing Plan. Municipalities are required to adopt an affordable housing

plan no later than July 1, 2022, and update the plan every five years thereafter. The East Hampton annex of the Regional Housing Plan will fulfill this requirement.

- The Planning and Zoning Commission opened a Public Hearing on February 2 to discuss opting out of the Accessory Dwelling Unit (ADU) provision found within Public Act 21-29, which was signed into law last summer. The legislation includes a requirement that municipalities permit ADUs as-of-right on any residential property with certain requirements but includes an “opt-out” clause which allows municipalities to ignore that provision. The Town currently allows ADUs but does so using different standards and requirements than those included in the State law. In order to opt-out of the State’s standards and requirements, the Planning and Zoning Commission must vote to opt-out with a 2/3 majority. If that vote passes, the decision is then sent to the Town Council, which also must vote with a 2/3 majority to opt-out. If the supermajority fails at either level, the opt-out fails altogether and the Town must comply with the law. The PZC continued the hearing to the March meeting and will develop a presentation to give at the March PZC meeting and then again at a future Council meeting detailing its reasons for pursuing an opt-out.
- A provision of Public Act 21-29 requires that all members of the Planning and Zoning Commission receive training. Beginning on January 1, 2023, all members will be required to receive four hours of training before January 1, 2024, and then four hours every two years thereafter. There are ample training opportunities available for members to attend, and the members of the East Hampton Commission have historically done well with attending trainings voluntarily. The Office of Policy and Management created guidelines which went into effect on January 1, 2022, which places the burden of tracking the required training on the municipalities. The Land Use Office is developing a way to record training and will submit a report to the Council each year beginning January 2024 detailing the number of hours of training received by each member of the Commission.

Library

- The Library has begun planning the Summer Reading Program, which begins with a kick-off celebration on June 24 and will run until August 19. The Library will offer separate programs for kids, teens, and adults to encourage year-round reading. This year’s theme is Oceans of Possibilities.
- The children’s department has partnered with the Senior Center to distribute Valentine’s Days cards to local seniors. There is a mailbox in the children’s room where participants can leave their cards.

Parks and Recreation

- The Department is working closely with East Hampton Rotary Club and the East Hampton Soccer Club to install new LED lighting at Center School grounds. This lighting project will help provide better lighting for soccer practices and Old Homes Day event in the future. The Total cost of this project is \$9,345
- Preparations are being made to finalize an RFP for the construction of the access road for Eversource to remove its 13 poles from the unfinished portion of the Air Line Trail. The RFP is expected to be presented to Council at its February 22 meeting. The estimated cost of the work is divided between the Town (\$20,000 Capital Funds) and DEEP (\$40,000) and the Town's costs are included in any cost share required of the Town for the larger Air Line Trail project this work supports.
- The survey related to the Needs Analysis project has been completed and the Town received 292 unique responses. A snapshot of the results revealed the following information:
 - 68% of respondents are familiar or very familiar with Parks, Recreation Facilities, Programs and Services
 - 88% of respondents feel parks and recreation opportunities are important or very important (51%)
 - Top participation: Community Events (81%), Outdoor Recreation Programs (61%), Adult Enrichment (49%) and Fitness and Wellness (46%)
 - Top areas to focus on: Maintenance of Parks and Facilities, Community Wide Events, Land Preservation, Availability of Indoor Recreation Space
 - Greatest Need for Indoor or Outdoor Facilities: Indoor Aquatics (45%), Connections to the Air Line Trail (41%) , Indoor Multiuse Facility (39%)
- Information about the 5th Annual Golf tournament has been released. The tournament, which supports improvements and maintenance at the Seamster Park play area, is planned for Thursday, May 19 at Blackledge Country Club. View the attached flyer for more details.

Police

- During the month of January, the Department did not use Narcan on any drug overdose patients. However, the Department did respond to two medical calls in which parents had already administered Narcan. Fortunately, the adult child survived in both cases.

Public Works

- On Saturday, January 29, East Hampton experienced its first major snowstorm of the 2021 / 2022 season. Overall, the storm deposited between 10" and 14" of snow throughout town. Crews from Public Works began the planned response at 1:00 am on Saturday and continued throughout the day. The storm began to wind down around 7:00 pm Saturday at which point crews shifted priorities to clean up of cul-de-sacs, widening of roads and plowing of school parking lots. These efforts continued until 3:00 am Sunday. Staff reported at 5:00 am on Monday to check plow routes for ice over and to begin with sidewalk clearing. Sidewalk clearing

continued until Tuesday along with trucking of snow out of the Village Center, which was completed as of Wednesday. The remaining time has been spent maintaining and washing vehicles, stock piling and restocking deicing materials. Due to the extreme cold weather, hard workload and the age of some equipment in the fleet, a significant amount of time this week has also been spent repairing equipment. With the expectation of rain in the forecast, crews have also been clearing stormwater catch basin tops of snow and ice and checking drainage systems for obstructions.

Senior Center

- AARP free tax assistance is resuming by appointment on Mondays in February and March. This service was cut short in March of 2020 and provided assistance to a limited amount of taxpayers in 2021 due to limited availability of Tax Counsellors. In 2022, more counsellors are available, and the program will be at 'normal capacity' this year. About 60 returns are completed in a normal year.
- The Book Nook and the Book Bundles are being well received. Participants are looking forward to sharing their books with others via the Book Nook and the themed Book Bundles prepared by the Library are out in the community and there is desire for even more.
- The High School Interact Club will be volunteering time at the Senior Center on February 18 and participating in the first "Who Do YOU know?" event where participants will share about famous people or "celebrities" they know. Also in February, the Center is reinstating the EAST HAMPTON SPEAKS program where participants will share their knowledge of growing up in East Hampton.
- 138 people participated in Senior Center programming for the month of January.

WPCA

- The WPCA began review of the utility's FY23 Budget this month. The budget draft is attached and identifies an increase of \$44,530 (2.37%), due, in large part, to increased contributions for capital expenditures. An interesting note in the budget is the fact that there has been a slight reduction in the amount of wastewater flow from East Hampton, which results in a slightly lower cost for treatment. This is, in part, due to ongoing efforts to inspect and maintain the collection system to prevent inflow and infiltration of ground and surface water into the system. The budget will be the topic of a public hearing on March 1. The final rate for sanitary sewer services will be established in September.

- As part of the WPCA's ongoing Capacity, Management, Operations and Maintenance (CMOM) evaluations, flow monitoring devices are being placed in several locations around the sewer system. These devices collect timed data on how much water is flowing through the system, which is then correlated with other information such as precipitation to help identify areas of potential clean water infiltration. This information combines with internal pipe and manhole inspections to identify and repair groundwater leaks and minimize the amount of clean water that is sent to the plant for unnecessary treatment.

Youth and Family Services

- Staff from Youth and Family Services recently attended the Community Anti-Drug Coalitions of America conference in Washington, D.C. During the conference, which was funded through the Town's prevention grant, staff attended multiple seminars, many focusing on the adverse effects, immediate and long-term, of alcohol and marijuana on a young person's brain. Of particular interest were the sessions addressing the life-long effects that substance use can have on academics, employment, and mental health. As a result of the invaluable education the Department gained, staff will be working closely with the Town's Prevention Coordinator to focus on after school programming and other activities that promote mental health and wellness, family engagement, and resiliency.

Town Manager/Other

- The Town's COVID rates are dropping quickly in the recent figures. The Town remains in the "Red Alert" level under the State's framework along with all of the State except two towns. In the recent reporting, the Town saw an average of about 9 new cases each day or 73 cases per 100,000 population. Data for the Town peaked at over 17 cases per day or 133 cases per 100,000. This week's report from Chatham Health District is attached to this Report. All who are eligible continue to be encouraged to receive the COVID vaccine, which is available through Chatham Health District and other locations. About 73% of the Town's residents are fully vaccinated.

DC

cc: Management Staff

Thursday
MAY 19 2022 10am
 8:30am Registration Shotgun Start

GOLF

TOURNAMENT

Blackledge Golf Course

\$125 = Golf + Cart + Dinner + 2 drinks
 or **\$50** Dinner Only



Platinum Sponsor: \$1,000 and Up TITLE SPONSOR

- ☉ Team Admission to Tournament
- ☉ Logo on Banner Displayed During Registration, Tournament and Dinner
- ☉ 24"x18" Fairway Sign with Logo on Two Holes During Play
- ☉ 1 Promotional Item in Player Gift Bags
- ☉ Logo and Sponsorship Mention in Media and Ads
- ☉ Logo on Golf Carts Participating in Tournament

Gold Sponsor: \$600 - \$1,000

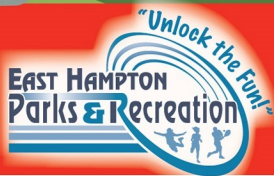
- ☉ Admission to Tournament for Two Players
- ☉ Logo on Banner Displayed During Registration, Tournament and Dinner
- ☉ Logo on Beverage Carts
- ☉ Logo and Sponsorship Mention in Media and Ads
- ☉ 24"x18" Fairway Sign with Logo on One Hole During Play

Silver Sponsor: \$200 - \$600

- ☉ Logo on Banner Displayed During Registration, Tournament and Dinner
- ☉ 24"x18" Fairway Sign with Logo on One Hole During Play

Contest Sponsor: \$100/ea

- ☉ **Longest Drive** - Identified on Banner Displayed During Play, Registration and Dinner
- ☉ **Closest to Pin** - Identified on Banner Displayed During Play, Registration and Dinner
- ☉ **Putting Contest - Prior to Start of Tournament** Identified on Banner Displayed During Play, Registration and Dinner



For Information or to Register:

860-267-7300

EastHamptonRec.com

In partnership with the
 East Hampton Rotary Club, and the
 Seamster Park Playground Committee

Seamster Park Playground

Sponsorship Commitment Form

**Deadline
 MAY. 5**

Platinum Sponsor \$1000 & Up
Gold Sponsor \$ 600 - \$1000
Silver Sponsor \$200 - \$600

Contest Sponsor \$100
Golf & Dinner \$125
Dinner Only \$50

Name _____ Email _____

Address _____ City _____

State _____ Zip _____ Tel _____

Sponsorship Level (please list level or specific sponsorship commitment) _____

Total Amount of Sponsorship: \$ _____

Signature _____ Date _____

Please make checks payable to East Hampton Parks and Recreation and mail to:
 East Hampton Parks and Recreation, 20 East High Street, East Hampton, CT 06424



Town of East Hampton
Water Pollution Control Authority
P.O. Box 218, 20 Gildersleeve Drive
East Hampton, Connecticut 06424-0218
Telephone (860) 267-2536, FAX (860) 267-9913

To: Members of the WPCA

XC: David Cox, Town Manager
Jeff Jylkka, Finance Director

Date: February 1, 2022

From: Scott Clayton

Re: Proposed WPCA Expense Budget – F/Y 2022-2023

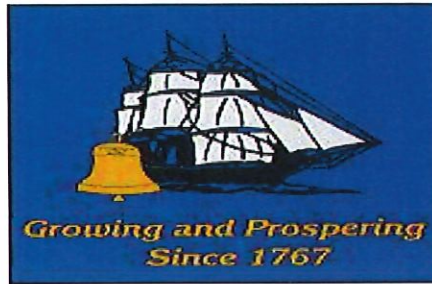
Enclosed is management's recommended operating expense budget for the forthcoming fiscal year. At this time no action will be required however, we will spend as much time as necessary reviewing the information at the February 1, 2022 meeting. Adoption of the operating expense budget is proposed for the March 1, 2022 meeting. The Public Hearing for revenues will be conducted on September 6, 2022 with revenue adoption scheduled at the regular meeting to follow. As you review the material the following items are brought to your attention:

- We have provided for all expenses at the same expenditure rate as the previous year except for changes that are known and quantifiable. All increases/decreases have been substantiated in the "Budget Detail".

This year's budget of \$1,878,411.80 reflects a proposed increase in expenses of \$44,530.22 or 2.37% over last year. The primary reason for this increase, Capital budget funding expense line item increased \$23,206.00 account (#5980), and the increase in pension of \$8,558.00 as recommended by the finance director, account (#5230).

The Capital budget has the inclusion of the North Maple L.S. force main replacement \$145,000.00 and the Pine Trail L.S. force Main Replacement \$168,000.00 carried over due to Covid.

As in the past, this year's budget is derived by the flow received at the wastewater treatment plant from each Town. This year Colchester contributed 45.65% and East Hampton 54.35%. East Hampton's 2020/21 annual contribution to the Joint Facilities has been determined to be \$1,148,780.00 (account #5899) which is a 1% decrease or \$11,000.00 less than last year.



Town of East Hampton

Water Pollution Control Authority

***2022 – 2023
OPERATIONS BUDGET***

61-58-0581-XXXX

Proposed: February 1, 2022

Proposed Expense Adoption: March 1, 2022

Proposed Public Hearing: September 6, 2022

Proposed Revenue Adoption: September 6, 2022

**WATER POLLUTION CONTROL AUTHORITY BUDGET
FISCAL YEAR 2022-23 DETAIL**

page 1 of 4

5110 Full Time P/R

50%	PUA				\$58,653	
50%	Adm. Asst.	\$ 30.51	per contract			
	reg. Pay		63,457		\$31,729	
	\$ 29.91					
					Total	\$90,382

5120 P/T P/R (19.5 hrs/wk)

Note: (1) 50/25/25
minute taking

		current	new rate			
P/T CI	\$15.00	\$	15.45	3,917		
				1,500		
					Total	\$5,417

5130 Overtime Salaries

no inc. WPCA minutes

	Total	\$2,200
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5140 Longevity

Linda Connors

350	175		
		Total	\$175

5210 Medical Insurance

Projected increase TH 8%

# of Employees	Coverage	PER MO.	P/Y+10%	Empl. Cost		
				15%	Emplr. Cost	
1	HSAF	2,817	35,494	5,324	15,085 LC	
1	HSAS	1,078	13,583		13,583 SC	
				slow inc.	2,500	
					Total	\$31,168

5213 Life Insurance

0.35 per \$1000 of compensation

	<u>P/R</u>	<u>cost/mo</u>	<u>cost/mo</u>
#5110	90,382	0.62	56
			Total
			\$672

5220 S.S. & 5221 Medicare

0.062
0.0145

	<u>P/R</u>	<u>SS</u>	<u>Medicare</u>	
#5110	90,382	5,604	1,311	
#5120	5,417	336	79	
#5130	2,200	136	32	
		5220	Social Security	Total
				\$6,076
		5221	Medicare	Total
				\$1,421

5230 Pension

0.24

5110 Secr.+PUA + 5130 O/T P/R	<u>P/R</u>		
inc per TH/finance	\$92,581.53	Total	22,034

5235 DC Plan Cont

Total 0

5260 Workers Comp.

Proj. inc. 50%/TH

	<u>P/R</u>	<u>code</u>	cost per	
			\$100 of P/R	
Mgmt.	58,653	9410	\$	3.30
clerical +P/T P/R	35,820	8810	\$	0.59

2,903
318
Total \$3,221

5310 Refunds

No projected increase

Total \$500

5316 Computer HW Maint

Town HW maint (Tom)

Total \$ 1,000

5319 Meetings/Conf.

<i>Certification Training</i>	600
<i>Educ & OSHA materials</i>	500
<i>Seminars/Training</i>	750

Total \$1,850

5330 Prof/Tech Services

<i>Annual Auditing Repts.</i>	7,000	
<i>Attorney fees</i>	3,500	
<i>Dev. Rev & Insp.</i>	5,000	
<i>Prof. Services Engr.</i>	2,500	GIS maintenance & I n I
CMOM	100,000	

Total \$118,000

5425 G.P. Repairs

Repairs to Grinder Pumps

Total \$40,000

5430 Bldg. & Equip. M&R

Pump station repairs

5 new gensets	62,500	note: work performed by others
	20,000	Emerg. Gen. Maint. Cont.
	10,000	I n I repairs

Total \$92,500

5438 Vehicle Repr./Maint

50% of 1 vehicle

Total \$750

5440 Rental/Contract

Special services which are contracted out.

Comcast internet/50%	390
Copier maintenance lease (50%@XXX/mo)	1,150
Post Office Box rental (50%)	70
Telephone (50% of 4 yr. Maint. Cont. 7/1/17-6/30/21)	3,300

Total \$4,910

5480 Computer SW Maint

Town (Tom) & T&B, GIS maint & support (Quality Data & Munis support)
GIS Hosting T&B

\$7,000
\$2,000
Total \$9,000

5520 Prop/Liab Insurance

	<u>current</u>	<u>current</u>	<u>split (81/19)</u>		
	Premium	Jt. Fac.	WPCA		
Property (B&M)	\$17,720	14,353	3,367	\$3,367	
Pub. Officials	\$1,506	1,220	286	\$286	
Gen. Liab.	\$11,465	9,287	2,178	\$2,178	
Auto	\$6,125	4,961	1,164	\$1,164	
Umb.	\$3,992	3,234	759	\$759	
Total	40,808	33,054	7,753	<u>\$7,753</u>	\$7,753

5530 Communications

	<u>per month</u>	<u>annual</u>			
Mission Scada		1000	Subscriber # 288512-1		
Telephone (SNET)	1,500	18,000	Note: 17 circuits/2 phones lines		
				Total	\$16,000

5540 Newspaper Adv.

no increase				Total	\$1,200
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5580 Staff Travel

Total \$1,000

5590 Other Purch. Serv.

Note: Quality Data Sewer billings	2800	accounts	@	\$	1.60		
Bill hosting/Printing	\$ 1,000.00					Total	\$5,480

5595 Interfund Serv. Chge

Billing, collecting & bookeeping services provided by Town.

Total \$13,663

5611 Office Supplies

Office/Misc Supplies	2200			Total	\$2,200
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5622 Electricity

current monthly average	\$	4,750			
for 19 PS located in EH	inc 3%			Total	\$58,710

5627 Motor Fuel

(50% WPCA/50% Jt. Fac)	200 gals/month	Total	\$2,838
	\$ 2.37 per gal/per TH		

5680 Chemicals

bioxide Hampton woods	1000 gal/tnk	Total	\$5,300
	\$ 2.65 / gal		

5690 Other Supp./Materials

\$ 60,000 note: work performed by the Jt. Fac.	Total	\$ 60,000
Parts for pumps		

5741 Machinery

Total	\$0
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5742 Vehicles

Total	\$0
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5743 Furniture & Fixtures

No projected increase	Total	\$500
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5744 Computer Equip.

increase in 23-24 Computer upgrades	Total	\$1,000
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5810 Dues & Fees

AWWA (50%)	\$ 150.00		
CWWA (50%)	\$ 125.00		
CAWPCA & CWPAA (100%)	\$ 115.00		
WEF (50%)	\$ 75.00		
Webster Bank	\$ 500.00	Total	\$965

5890 Other

petty cash no projected inc.	Total	\$0
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5893 Claims and Settlements

Total	\$0
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5899 Interfund Serv. Chrg

E.H. share to oper/maint the East Hampton WW system	\$ 134,161	J/F budget app. 2/11/22	
E.H. share to oper/maint the Joint Facilities WWTP	\$ 1,017,336	J/F budget app. 2/11/22	
		Total	\$1,151,497

5980 Res. For Cap & NR

(Fund #81)	116,029	Total	\$116,029
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5990 Contingency

Unforeseen expenses	3000	Total	\$3,000
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Total Prop.expenses 22/23	\$ 1,878,411.80
Total Prop.expenses 21/22	\$ 1,833,881.58
Projected Total expenses 21/22	\$ 1,821,576.00
22/23 Inc +-	\$ 44,530.22
Percent Increase Over Prev Year	2.37%

APPENDIX G

WPCA

Fiscal Year 2021/22

Capital Budget 2019-2025

Fund 81

<u>Actual Cost</u>	<u>Est. Cost</u>	<u>Purchase Year</u>	<u>Projects</u>
\$236,600	\$350,000	2019/20	North Main LS controls, generator dialer
	\$138,000	2020/21	Pine trail LS controls, generator, dialer
	\$153,000	2020/21	Barbara ave LS controls, generator, dialer
	\$166,000	2022/23	Pine trail Force Main
	\$145,000	2022/23	North Maple Force Main
	\$152,000	2023/24	Old Marlborough LS controls, generator
	\$96,000	2024/25	Bay Road LS controls
	\$96,000	2024/25	North Maple LS controls
	\$101,000	2025/26	Chestnut Hill LS controls
	\$101,000	2025/26	Day Point LS controls
	\$1,498,000		Current Projected Total Capital Budget
	\$ 1,498,000.00		Current Fiscal Year 100% Funding Level

Add check valves here

Basic business practice as defined by Moody's & DEP requires a contingency of 5-10% of the annual operating budget be kept within the Capital Budget. \$ 115,103

Recommended FY 20/21 funding level for Capital Budget

see line item 5980 Oper. Transfer to Cap. Budget

\$ 92,823

WPCA F/Y 2022-23 Operating Budget - Expenditures only

	Actual	APPROVED	Spent	%	PROPOSED	\$	%
	2020-21	2021-22			2022-23		
	EXPENSES	BUDGET	01/21/22	Available	BUDGET	+/-	+/-
5110 Full Time P/R	83,560	87,646	46,117	47.38%	90,382	2,736	3.1%
5120 P/T P/R (19.5 hrs/wk)	0	5,417	0	100.00%	5,417	(0)	0.0%
5130 Overtime Salaries	344	2,200	340	84.55%	2,200	0	0.0%
5140 Longevity	0	175	0	100.00%	175	0	0.0%
5210 Medical Insurance	25,552	33,668	11,400	66.14%	31,168	(2,500)	-7.4%
5213 Life Insurance	95	652	66	89.88%	672	20	3.1%
5220 Social Security	5,020	5,906	2,784	52.86%	6,076	170	2.9%
5221 Medicare	1,174	1,381	651	52.86%	1,421	40	2.9%
5230 Pension	9,266	13,477	16,960	-25.84%	22,034	8,557	63.5%
5235 DC Plan Cont	0	0	0	0.00%	0	0	0.0%
5260 Workers Comp.	1,599	3,139	1,616	48.52%	3,221	82	2.6%
5310 Refunds	0	500	0	100.00%	500	0	0.0%
5316 Computer HW Maint	0	1,000	0	100.00%	1,000	0	0.0%
5319 Meetings/Conf.	1,750	1,850	218	88.22%	1,850	0	0.0%
5330 Prof/Tech Services	118,266	118,000	17,500	85.17%	118,000	0	0.0%
5425 G.P. Repairs	55,511	30,000	23,421	0.00%	30,000		
5430 Bldg. & Equip. M&R	91,047	90,000	49,075	45.47%	92,500	2,500	2.8%
5438 Vehicle Repr./Maint	0	750	0	100.00%	750	0	0.0%
5440 Rental/Contract	1,027	4,910	959	80.47%	4,910	0	0.0%
5480 Computer SW Maint	8,286	9,000	5,029	44.12%	9,000	0	0.0%
5520 Prop/Liab Insurance	5,111	7,753	3,995	48.47%	7,753	0	0.0%
5530 Communications	12,995	16,000	9,770	38.94%	16,000	0	0.0%
5540 Newspaper Adv.	900	1,200	370	69.17%	1,200	0	0.0%
5580 Staff Travel	270	1,000	136	86.40%	1,000	0	0.0%
5590 Other Purch. Serv.	3,089	5,480	2,546	53.54%	5,480	0	0.0%
5595 Interfund Serv. Chge	13,259	13,663	0	100.00%	13,663	0	0.0%
5611 Office Supplies	720	2,200	171	92.23%	2,200	0	0.0%
5622 Electricity	56,478	58,710	21,062	64.13%	58,710	0	0.0%
5627 Motor Fuel	1,888	2,838	527	81.43%	2,838	0	0.0%
5680 Chemicals	0	5,300	0	100.00%	5,300	0	0.0%
5690 Other Supp./Materials	70,655	60,000	25,287	57.86%	60,000	0	0.0%
5741 Machinery	0	0	0	0.00%	0	0	0.0%
5742 Vehicles	0	0	0	0.00%	0	0	0.0%
5743 Furniture & Fixtures	362	500	0	100.00%	500	0	0.0%
5744 Computer Equip.	733	1,000	0	100.00%	1,000	0	0.0%
5810 Dues & Fees	20	965	20	97.93%	965	0	0.0%
5890 Other	0	0	0	0.00%	0	0	0.0%
5893 Claims and Settlements	0	0	0	0.00%	0	0	0.0%
5899 Interfund Serv. Chrg	1,142,059	1,159,779	869,835	25.00%	1,151,497	(8,282)	-0.7%
5980 Res. For Cap & NR	71,403	92,823	0	100.00%	116,029	23,206	25.0%
5990 Contingency	0	3,000	0	100.00%	3,000	0	0.0%
	\$1,782,439	\$1,841,882	\$1,109,855	39.74%	\$ 1,868,412	\$ 26,530	
					+/-	1.44%	

	Approved 21-22 Budget	Estimated EOY Budget	+/-	
PROJECTED REVENUES:				
Permit Fees -	300	3,000	2,700	
Developer Review & Inspection -	2,500	0	(2,500)	
Trans. from Equip. Sinking Fund #66	0	0	0	
Use Charges Billed:				
10/1/22 (3405 est. EDU's)				1,684,480
10/1/21 (3400 act. EDU's)	1,665,417	1,665,417	0	
Interim Billing	500	0	(500)	
Charges for Services (Prior Years)	1,500	1,500	0	
Delinquent Interest	5,000	36,600	31,600	
Lien Fees	500	4,200	3,700	
Use Charges (CL&P,Food Bag)	0	0	0	
Marlborough Discharge Fees	101,400	105,000	3,600	
Other	0	0	0	
Interest to be Earned	2,500	50	(2,450)	
Subtotal of Revenues -	1,779,617	1,815,767		
Transfer from Und.Fund Balance	2,822	0		
Total Revenue Budget	\$1,782,439	\$1,815,767	\$36,150	-\$33,328

PROJECTED EXPENSES :

		EOY Exp.	+/-
5110 Full Time P/R	87,646	87,646	0
5120 P/T P/R (19.5 hrs/wk)	5,417	0	5,417
5130 Overtime Salaries	2,200	700	1,500
5140 Longevity	175	175	0
5210 Medical Insurance	28,668	22,000	6,668
5213 Life Insurance	652	200	452
5220 Social Security	5,906	5,000	906
5221 Medicare	1,381	1,300	81
5230 Pension	13,477	30,000	(16,523)
5235 DC Plan Cont	0	0	0
5260 Workers Comp.	3,139	3,000	139
5310 Refunds	500	0	500
5316 Computer HW Maint	1,000	500	500
5319 Meetings/Conf.	1,850	500	1,350
5330 Prof/Tech Services	115,000	115,000	0
5425 G.P. Repairs	30,000	40,000	(10,000)
5430 Bldg. & Equip. M&R	90,000	90,000	0
5438 Vehicle Repr./Maint	750	750	0
5440 Rental/Contract	4,910	2,000	2,910
5480 Computer SW Maint	9,000	9,000	0
5520 Prop/Liab Insurance	7,753	8,000	(247)
5530 Communications	16,000	16,000	0
5540 Newspaper Adv.	1,200	750	450
5580 Staff Travel	1,000	650	350
5590 Other Purch. Serv.	5,480	5,480	0
5595 Interfund Serv. Chge	13,663	13,523	140
5611 Office Supplies	2,200	2,000	200
5622 Electricity	58,710	50,000	8,710
5627 Motor Fuel	2,838	2,800	38
5680 Chemicals	5,300	0	5,300
5690 Other Supp./Materials	60,000	60,000	0
5741 Machinery	0	0	0
5742 Vehicles	0	0	0
5743 Furniture & Fixtures	500	500	0
5744 Computer Equip.	1,000	1,000	0
5810 Dues & Fees	965	500	465
5890 Other	0	0	0
5893 Claims and Settlements	0	0	0
5899 Interfund Serv. Chrg	1,159,779	1,159,779	0
5980 Res. For Cap & NR	92,823	92,823	0
5990 Contingency	3,000	0	3,000
Total Expenditures EOY	1,833,882	1,821,576	12,306

PROPOSED OPERATING BUDGET - WPCA
FISCAL YEAR 2022-23 REVENUE
 (estimated)

page 1 of 1

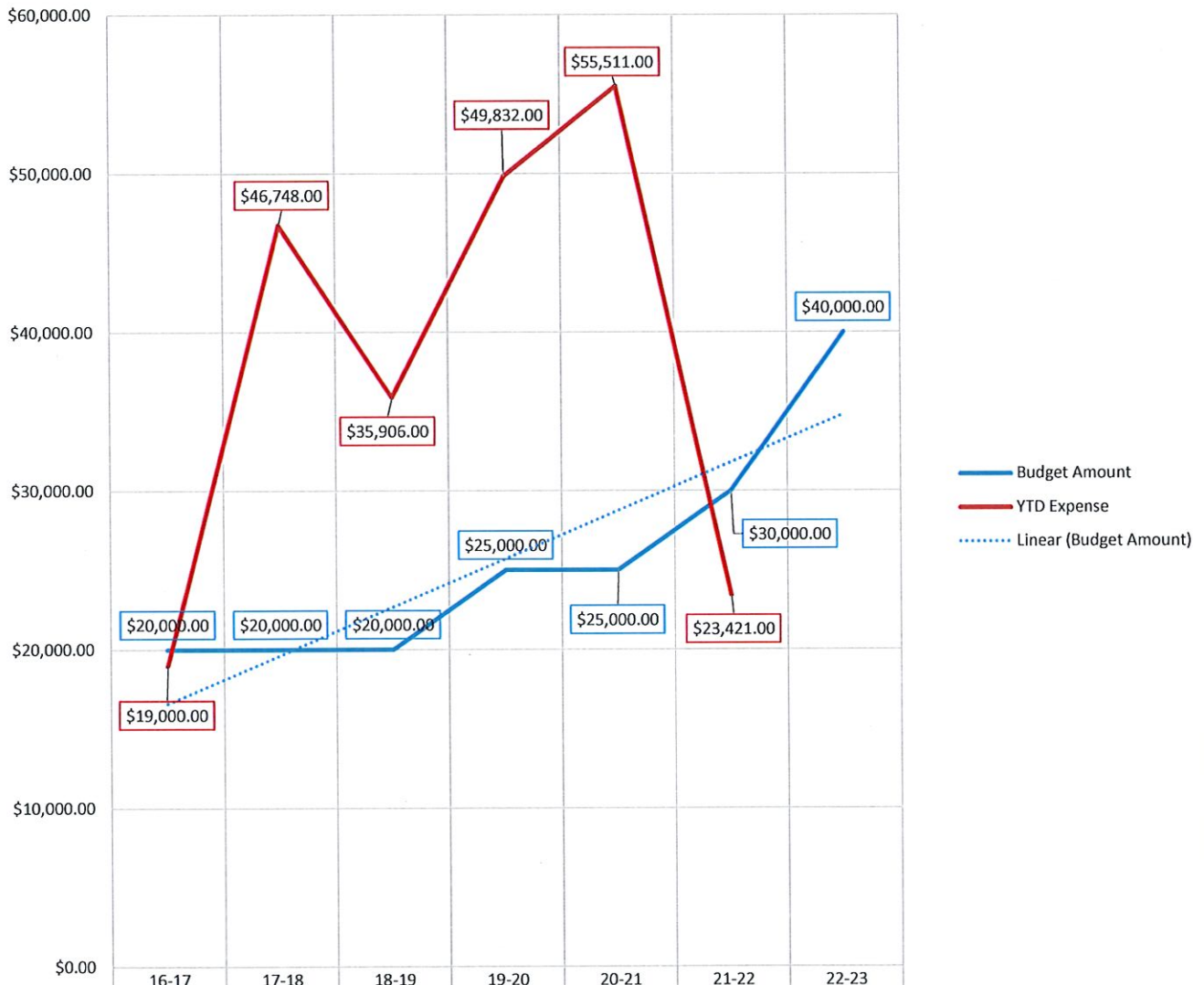
	APPROVED 21-22 BUDGET	EXPECTED 21-22 BUDGET	PROPOSED 22-23 BUDGET	Est. Revenue Analysis UNITS	fee	GP fee	# of GP	Revenue	Increase
Permit Fees -	300	2,035	300	10/10/05	\$ 230.00	\$ 50.00	94		
Developer Review & Inspection -	2,500	0	2,500	10/01/06	\$ 250.00	\$ 60.00	94		
Trans. from Capital Fund #66	0	0	0	10/01/07	\$ 260.00	\$ 75.00	94	\$825,790	
Use Charges:				10/08/08	\$ 270.00	\$ 80.00	94	\$869,090	
10/1/21 (3400 act. EDU's)	1,665,417	1,665,417	1,684,480	10/01/09	\$ 280.00	\$ 90.00	94	\$922,380	
10/1/21 (3400 est. EDU's)	500	500	500	10/1/10	\$ 290.00	\$ 90.00	94	\$976,190	
Interim Billing	1,500	34,574	5,000	10/1/11	\$ 300.00	\$ 120.00	94	\$1,051,380	
Charges for Services (Prior Years)	5,000	4,100	500	10/1/12	\$ 310.00	\$ 120.00	94	\$1,038,000	
Delinquent Interest	5,000	0	0	10/1/13	\$ 310.00	\$ 125.00	94	\$1,039,400	
Lien Fees	0	110,000	101,400	10/1/14	\$ 330.00	\$ 125.00	94	\$1,107,350	
Special Use Charges (CL&P, Food Bag)	101,400	0	0	10/1/15	\$ 345.00	\$ 125.00	94	\$1,160,600	
Marlborough Discharge Fees	0	1,156	0	10/1/16	\$ 345.00	\$ 125.00	94	\$1,172,675	
Other	2,500	50	1,000	10/1/17	\$ 365.00	\$ 125.00	94	\$1,206,325	\$33,650
Interest to be Earned	1,779,617	1,819,332	1,797,180	10/1/18	\$ 365.00	\$ 125.00	94	\$1,241,800	\$35,475
Subtotal of Revenues -	2,822	2,244	71,232	10/1/19	\$ 455.00	\$ 150.00	94	\$1,576,570	\$334,770
Trans. From Und. F.B. (Fund 61)	1,782,439	1,815,767	1,868,412	10/1/20	\$ 495.00	\$ 175.00	94	\$1,698,460	\$121,890
TOTAL REVENUES -	1,782,439	1,821,576	1,868,412	10/1/21	\$ 520.00	\$ 200.00	94	\$1,771,720	\$73,260
TOTAL EXPENDITURES -				10/1/22	\$ 520.00	\$ 200.00	94	\$1,792,000	\$20,280

	06/30/21	06/30/20	06/30/19	06/30/18
Audited Balances				46,836
Undesignated Fund Balance - Fund 61	\$400,351	\$1,141,307	\$879,862	\$617,834
proj. int. a/o 6/30/21	175			
Proj. Rev. - 21/22	\$1,815,767			
Proj. Exp. 21/22	\$1,821,576			
Transfer to Capital 21/22	\$0			
unaudited Balances a/o 6/30/22	\$394,542	\$400,351	\$1,141,307	\$879,862
Capital Fund Balance - Fund 81	\$1,019,413	\$435,866	\$994,076	\$1,058,613
proj. int. a/o 6/30/21	400			
21/22 FY contribution	\$92,823			
21/22 FY withdrawal	\$0			
21/22FY transfer from undesignated Fund	\$0			
unaudited Balances a/o 6/30/22	\$1,112,636	\$1,019,413	\$435,866	\$994,076
Sewer Dev. Fund Balance - (Fund 52)	\$478,372	\$444,456	\$334,596	\$296,641
proj. int. a/o 6/30/21	200			
Proj. Sewer connection fees	20000			
Hope Church Revenue	\$6,592			
unaudited Balances a/o 6/30/22	\$505,164	\$478,372	\$444,456	\$334,596

Note: Audited balances are BOLD

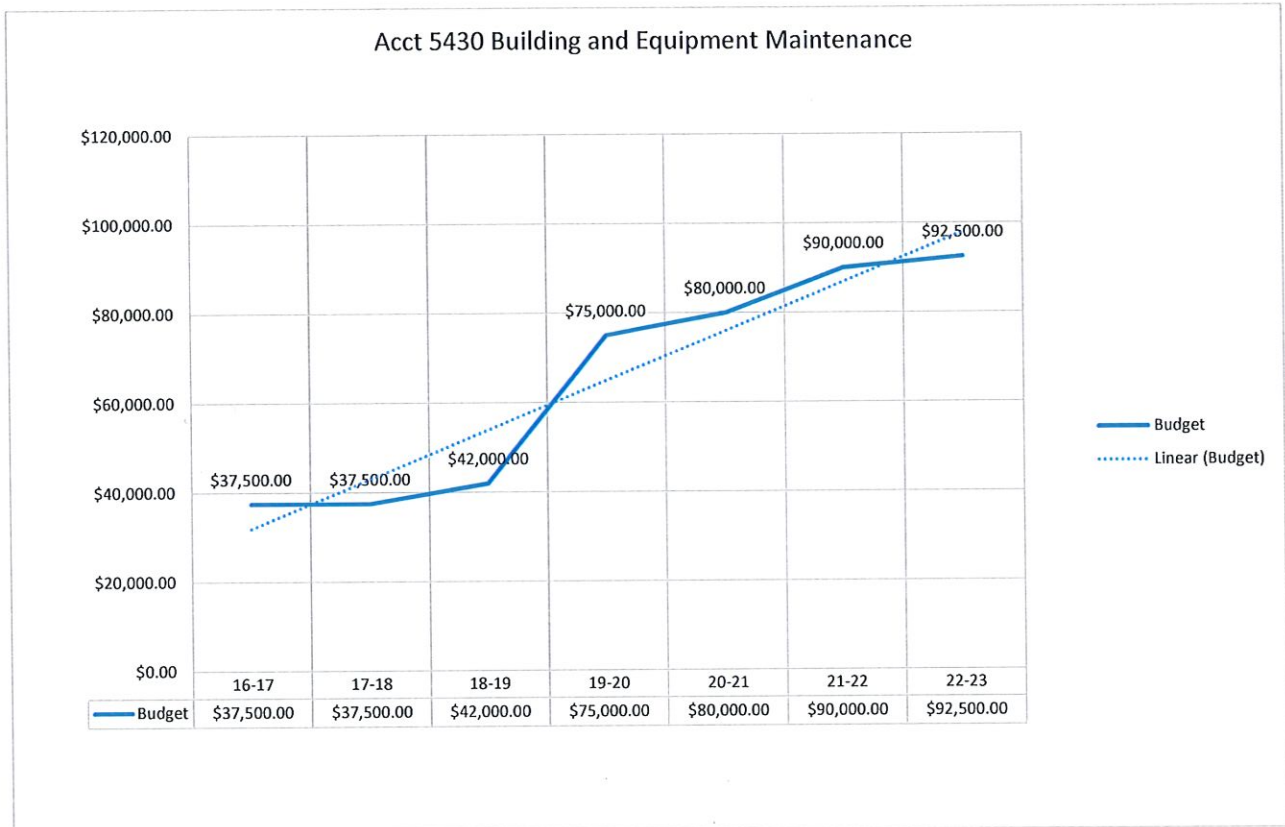
Budget		Spent YTD
\$20,000.00	16-17	\$19,000.00
\$20,000.00	17-18	\$46,748.00
\$20,000.00	18-19	\$35,906.00
\$25,000.00	19-20	\$49,832.00
\$25,000.00	20-21	\$55,511.00
\$30,000.00	21-22	\$23,421.00
\$40,000.00	22-23	

Acct 5425 Grinder Pump Repairs



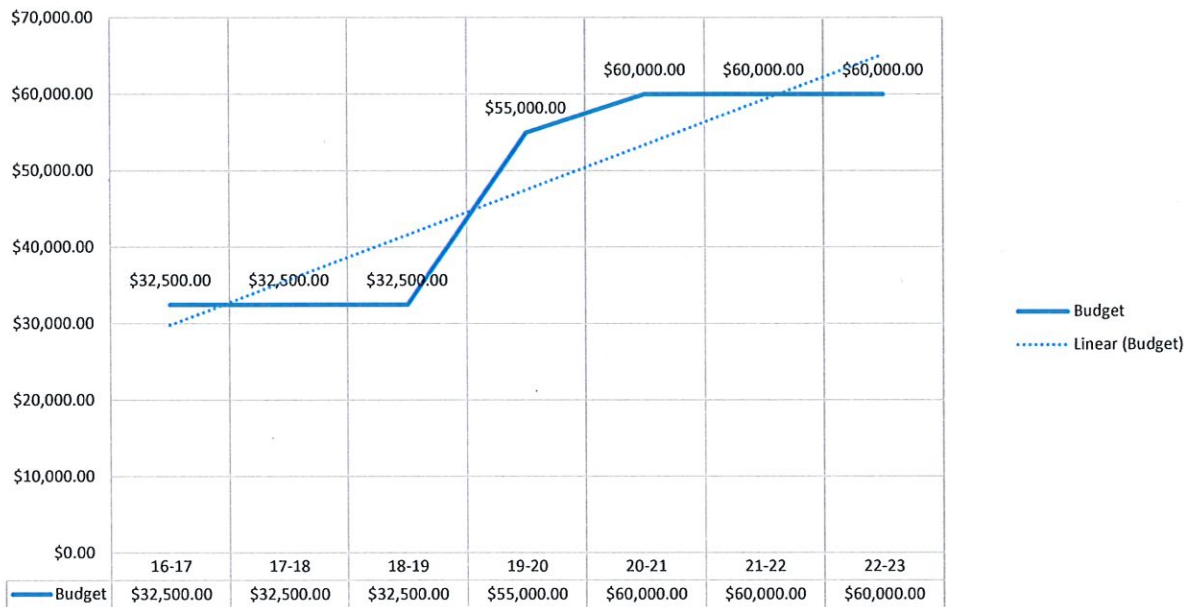
	16-17	17-18	18-19	19-20	20-21	21-22	22-23
Budget Amount	\$20,000.00	\$20,000.00	\$20,000.00	\$25,000.00	\$25,000.00	\$30,000.00	\$40,000.00
YTD Expense	\$19,000.00	\$46,748.00	\$35,906.00	\$49,832.00	\$55,511.00	\$23,421.00	

Budget	FY
\$37,500.00	16-17
\$37,500.00	17-18
\$42,000.00	18-19
\$75,000.00	19-20
\$80,000.00	20-21
\$90,000.00	21-22
\$92,500.00	22-23



Budget	FY
\$32,500.00	16-17
\$32,500.00	17-18
\$32,500.00	18-19
\$55,000.00	19-20
\$60,000.00	20-21
\$60,000.00	21-22
\$60,000.00	22-23

Acct 5690 Other Supplies and Materials



CHATHAM HEALTH DISTRICT COVID-19 STATUS REPORT

Updated 04Feb2022

Dashboard

(DPH reporting period: 1/16-1/29)

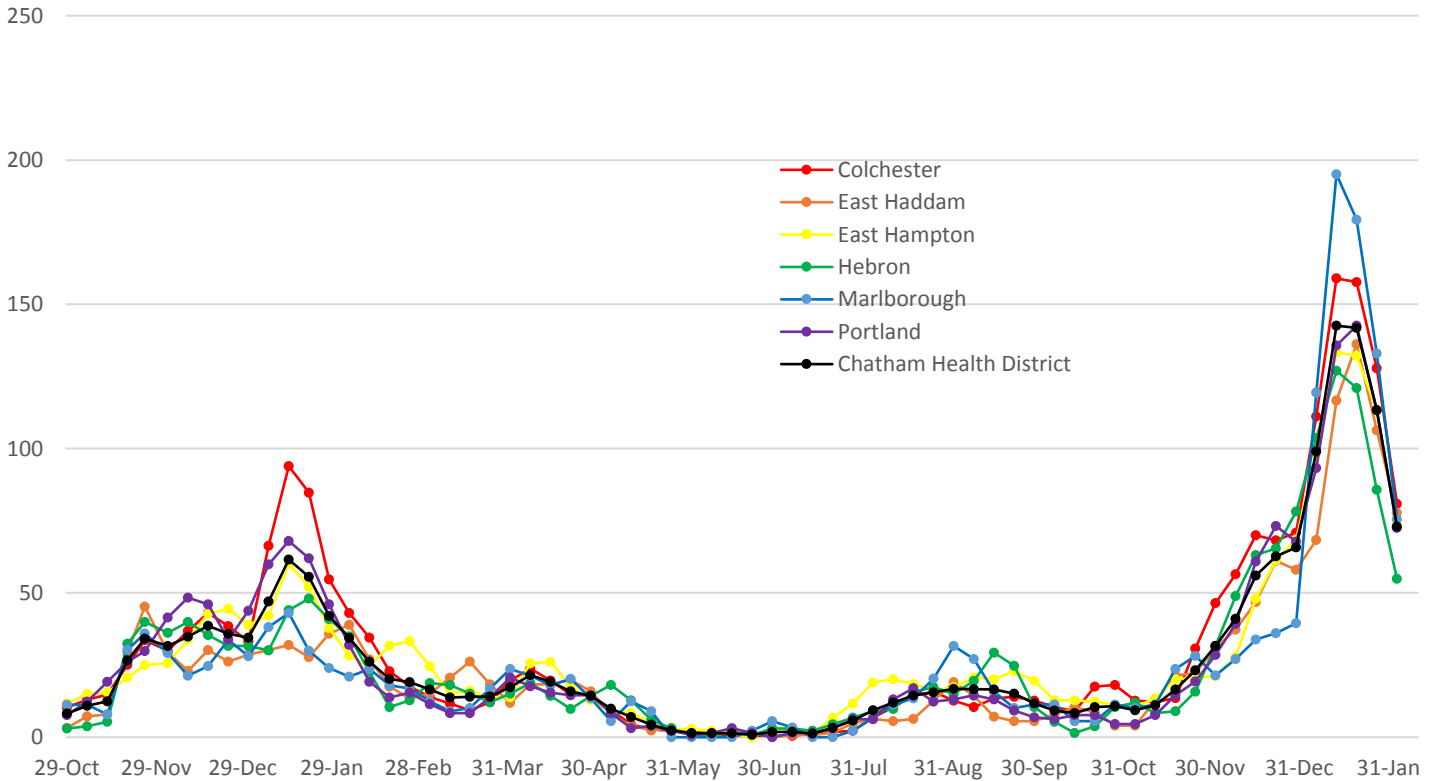
Town	Alert Status	Average Daily Case Rate #/100,000 population	Number of Cases	Change in Number of Cases
Colchester	Red	80.9	179	-104
East Haddam	Red	77.8	98	-36
East Hampton	Red	73.7	132	-71
Hebron	Red	54.9	73	-41
Marlborough	Red	75.5	67	-51
Portland	Red	72.5	94	-53
Chatham Health District	NA	73.0	643	-356

Increased from previous week

Decreased from previous week

Unchanged from previous week

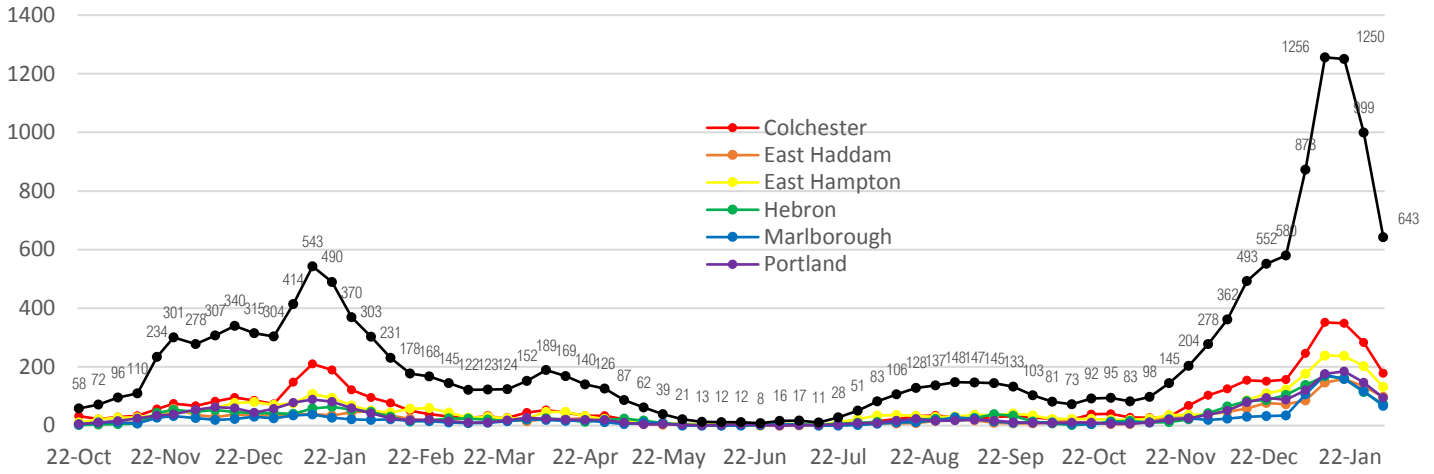
Average Daily Case Rate by Town (# of cases /100,000)



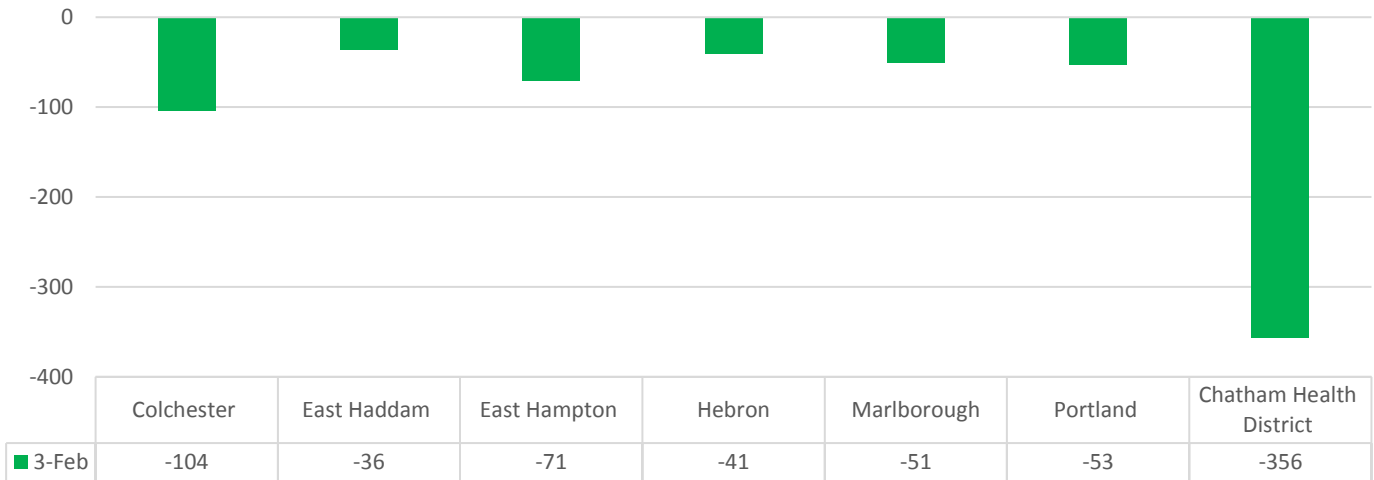
CHATHAM HEALTH DISTRICT COVID-19 STATUS REPORT

Updated 04Feb2022

Number of Cases Reported by Town



Change in Number of Cases Reported by Town

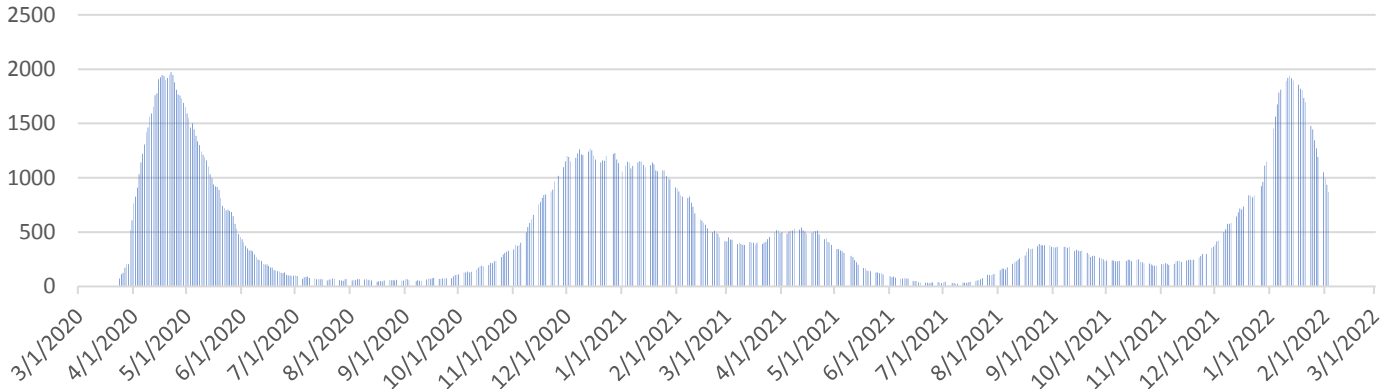


Source: <https://data.ct.gov/stories/s/COVID-19-data/wa3g-tfvc/>

CHATHAM HEALTH DISTRICT COVID-19 STATUS REPORT

Updated 04Feb2022

Number of Patients Hospitalized with COVID-19 in Connecticut



Source: <https://data.ct.gov/stories/s/COVID-19-data/wa3g-tfvc/>

Vaccination Coverage as Reported by CT DPH on 03Feb2022

Initiated Vaccination (%)	Age Group						All
	5-11	12-17	18-24	25-44	45-64	65+	
Town							
Colchester	41.0	65.3	81.1	84.0	84.7	100.0	80.8
East Haddam	29.6	59.4	91.6	74.6	75.4	100.0	76.9
East Hampton	41.9	80.6	84.8	76.6	79.1	100.0	78.4
Hebron	36.2	54.8	97.0	82.2	81.7	100.0	80.1
Marlborough	40.5	80.3	100.0	78.8	80.5	100.0	82.2
Portland	51.8	71.9	87.1	85.6	84.4	100.0	83.7
Chatham Health District	40.4	67.6	88.3	80.6	81.1	100.0	80.2
Connecticut							82.0

Fully Vaccinated (%)	Age Group						All
	5-11	12-17	18-24	25-44	45-64	65+	
Town							
Colchester	33.5	62.6	73.2	77.0	81.0	100.0	75.4
East Haddam	18.7	56.1	79.8	69.0	71.0	100.0	70.9
East Hampton	35.7	77.3	76.8	71.2	75.5	100.0	73.8
Hebron	29.5	52.6	87.3	76.4	78.3	100.0	75.0
Marlborough	32.8	76.0	99.8	72.9	76.6	100.0	76.5
Portland	45.0	69.4	79.3	81.0	80.4	100.0	79.1
Chatham Health District	32.9	64.7	80.2	74.8	77.3	100.0	75.0
Connecticut							73.0

Source: https://data.ct.gov/browse?COVID-19_Topic=Vaccination