

Fact Sheet**Bring Your Own Bag Ordinance, East Hampton, CT****Based on US averages, East Hampton uses and discards 11,000 single-use plastic bags every day:**

- These bags are used for an average of 15 minutes and then either:
 - **Littered:** Littered bags pose a threat to wildlife, our watersheds and storm drains, and the natural beauty of our town.
 - **Thrown Away:** Bags that are thrown away eventually make their way to landfill where they will sit for hundreds of years, releasing toxic gases as they slowly break down.
 - **Recycled with Other Materials:** Contrary to popular belief, single-use plastic bags cannot be effectively recycled by your recycling service and create extremely expensive jams every day in sorting equipment.
 - **Recycled "Correctly":** Bringing plastic bags to a collection/bag drop often results in the bags being shipped overseas where they are burned to yield a small amount of plastic, only accelerating the release of toxic chemicals into the environment.

Our Goal:

- Have the Town Council move to host a public hearing on the matter of the "Bring Your Own Bag Ordinance" and ultimately, vote in favor of such an ordinance.

Our Proposal:

- Introduce a business-friendly ban on the distribution of single-use plastic checkout bags by retail establishments in East Hampton.
- Educate our residents to carry reusable shopping bags and educate our businesses how to successfully transition to better alternatives.

How will local retail establishments be impacted?

- Lower Expenses: Plastic bags cost between 2 and 5 cents. The average supermarket pays around \$1,000 every week for plastic bags.
- Retail Establishments will be able to collect revenue from the sale of reusable bags as well as recyclable paper bags.
- Reusable bags with company branding are a valuable marketing opportunity for local businesses.

What will this mean to our town?

- Only 4 municipalities in Connecticut have adopted a plastic bag ban (Westport, Greenwich, Easton, Norwalk).
- Estimated 10-15 other municipalities have some sort of bag ban in the works.
- While we are not first, we can be the first in our area. We certainly cannot afford to be last.

Photo Sheet
Bring Your Own Bag Ordinance, East Hampton, CT

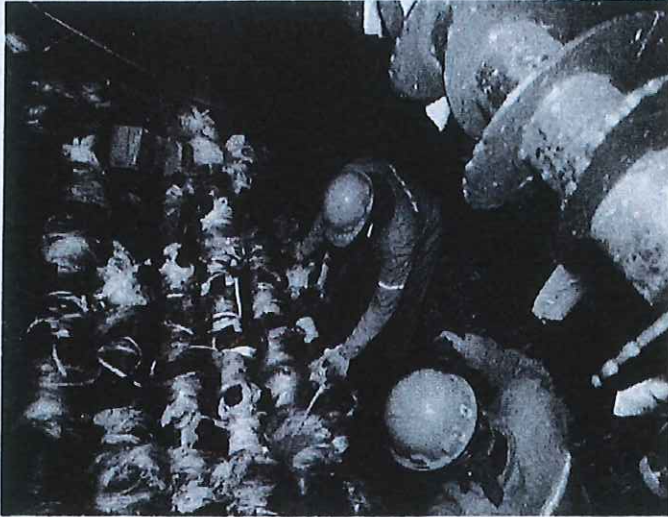


Figure 1, Willimantic Waste Paper shuts down their recycle facility four hours each day to remove entangled plastic bags.

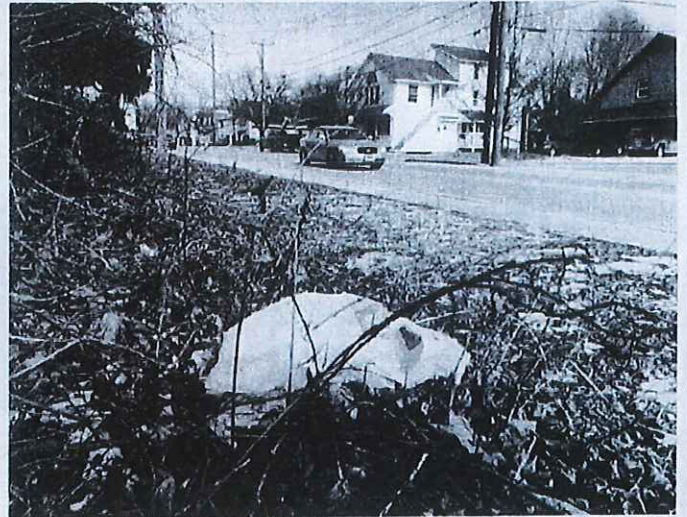


Figure 2, Plastic Bag on Main Street across from Walnut Ave.



Figure 3, Plastic bag on RT 66 between Rossini's Pizza and St. Patrick's Church.



Figure 4, Plastic Bag on Lake Drive.

February 2019


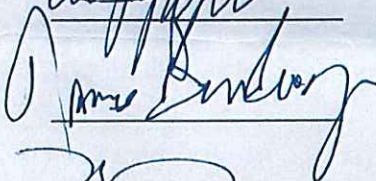
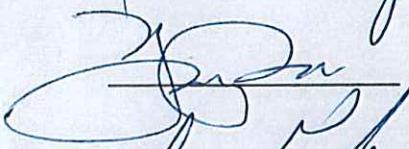
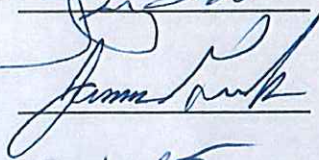
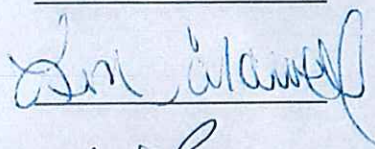
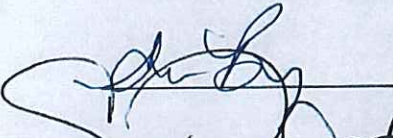
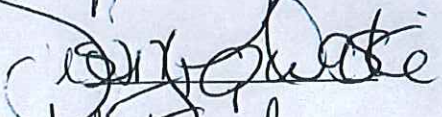
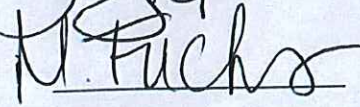
Dear East Hampton Town Council:

We support the 'Bring Your Own Bag' campaign in the Town of East Hampton and are willing to comply with the Bring Your Own Bag Ordinance when it goes into effect.

The new practices will benefit both consumer and retailer. We retailers spend thousands of dollars providing bags that are creating waste and polluting the environment. As customer behavior changes, retailers will spend less on bags.

We would appreciate it if the ordinance provided a window of time for the retailers to use current plastic bag stock, allowing a transition to alternative bags for those who forget to bring one.

Sincerely,

Signature	Printed Name	Business
	<u>Eleni Papageorgiou</u>	<u>island travellers.</u>
	<u>James Burdo</u>	<u>TCC East Hampton (Verizon)</u>
	<u>YUNA PARK</u>	<u>Creative Nail-IT</u>
	<u>James Gworek</u>	<u>The Court</u>
<u>Zitalis</u>	<u>BRUNO HOLDT</u>	<u>AIRLINE CYCLES</u>
	<u>Lori Caldwell</u>	<u>Old Bank Flowers +</u> <u>Greenery</u>
	<u>Alicia Bray</u>	<u>Sofia's</u>
	<u>Susan Popeleski</u>	<u>ECO COFFEE</u>
	<u>Michelle Fuchs</u>	<u>The Memory Maker</u>

~~_____~~

Darlene Kelly

Jill Kelley

Brittany Cassella

Darlene Pisteef

Jill Kelley

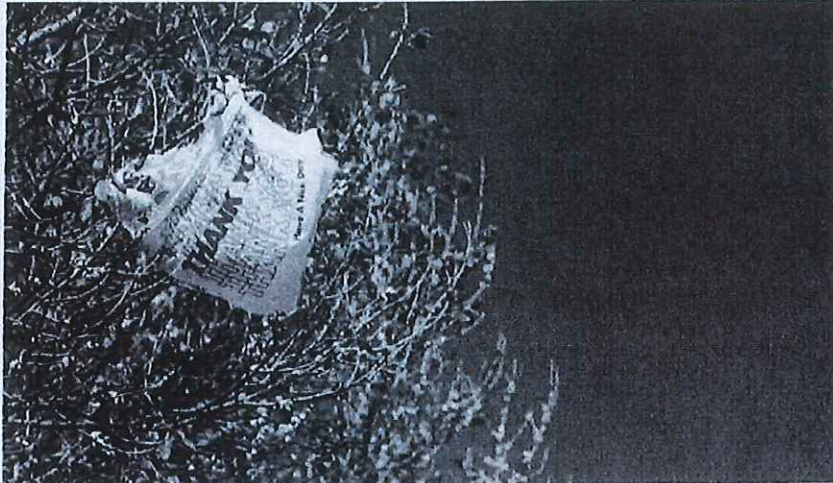
Black Birch & Grace


She Shed Creations

Pauls and Sandys Too

Remove Plastic Bags From East Hampton, CT

6:10 PM TUESDAY FEBRUARY 5, 2019



 Greener East Hampton started this petition to East Hampton Town Council

Sign this petition to show your support for a single-use plastic bag ban in East Hampton.

Residents of East Hampton, CT use about 11,000 single-use plastic bags EVERY DAY. With fewer than 5% of all single-use plastic bags being properly recycled, these bags end up in our town's lake, trees, and sewers. Those that are thrown away or improperly recycled create expensive jams in waste and recycling equipment on their way to landfills. It is time to do away with single-use plastic bags.

Signatures on this petition will help show our town council and local businesses that residents are ready to make single-use plastic bags a thing of the past!

If we succeed in instating a plastic bag ban in East Hampton, our town can become a success story that will inspire similar initiatives in surrounding towns and at the state level.

If you would like to get involved with this initiative or send your support, please contact GreenerEastHampton@gmail.com

359 have signed. Let's get to 500!



signed this petition

First name

Last name

Email

United States

City

CT

Zip code

- Please share my name and email address with Greener East Hampton, so that I can receive updates on this campaign and others.
- Display my name and comment on this petition

 Sign this petition

By signing, you accept Change.org's [Terms of Service](#) and [Privacy Policy](#), and agree to receive occasional emails about campaigns on Change.org. You can unsubscribe at any time.

**Proposed Ordinance, Sample
Bring Your Own Bag Ordinance, East Hampton, CT**

“BRING YOUR OWN BAG” ORDINANCE

SECTION 1: PURPOSE

The reduction in the use of disposable plastic shopping bags by Retail Establishments in the Town of East Hampton (the “Town”) is a public purpose that protects the marine environment and waterways, advances solid waste reduction, reduces greenhouse gas emissions, and protects the natural beauty of the Town. This ordinance seeks to reduce the number of plastic bags that are used, discarded, and littered, and to promote the use of reusable checkout bags and recyclable paper bags by Retail Establishments located in the Town.

SECTION 2: DEFINITIONS

The following words shall, unless the context clearly requires otherwise, have the following meanings:

ASTM D6400

The American Society for Testing and Materials (ASTM) International “Standard Specification for Compostable Plastics”.

ASTM D7081

ASTM International “Standard Specification for Biodegradable Plastics in the Marine Environment”.

BIODEGRADABLE

Materials that will completely degrade and return to nature i.e., decompose into elements found in nature within a reasonably short period of time after customary disposal.

CARRYOUT BAG

A bag proved by a retail establishment to a customer at the point of sale for the purpose of removing products purchased therein.

COMPOSTABLE PLASTIC BAG

A plastic bag that (1) conforms to the current ASTM D6400 specifications for compostability; (2) is certified and labeled as meeting the ASTM D6400 standard specifications by a recognized verification entity. A plastic bag that is made of polyethylene, polyethylene terephthalate, polyvinyl chloride, polypropylene, or nylon is not deemed “compostable”.

CUSTOMER

Any person purchasing goods from a retail establishment.

MARINE-DEGRADABLE PLASTIC BAG

A plastic bag that conforms to the current ASTM D7081 standard specification for marine degradability. A plastic bag that is made of polyethylene, polyethylene terephthalate, polyvinyl chloride, polypropylene, or nylon is not deemed “marine degradable”.

PERSON

Any natural person, firm, corporation, partnership, or other organization or group.

POSTCONSUMER RECYCLED MATERIAL

A material that would otherwise be destined for solid waste disposal, having completed its intended end use and product life cycle.

PRODUCE BAG or PRODUCT BAG

A bag used by a consumer inside a retail establishment to (A) contain bulk items such as produce, nuts, grains, candy, or small hardware items; (B) contain or wrap meat, fish, or frozen foods whether or not pre-packaged; (C) contain or wrap flowers, potted plants, or other items to prevent moisture damage to other purchases; or (D) contain unwrapped prepared foods or bakery goods.

RECYCLABLE

Material that can be sorted, cleansed, and reconstituted using available recycling collection programs for the purpose of using the altered form in the manufacture of a new product. "Recycling" does not include burning, incinerating, converting, or otherwise thermally destroying solid waste.

RECYCLABLE PAPER BAG

Means a paper bag that meets all of the following requirements: (1) contains no old growth fiber, (2) is one hundred percent (100%) recyclable overall and contains a minimum of forty percent (40%) postconsumer recycled material; (3) is capable of composting, consistent with the timeline and specifications of the American Society of Testing and Materials (ASTM) Standard D6400.

RETAIL ESTABLISHMENT

Any retail space located in the town including but not limited to grocery stores, pharmacies, liquor stores, convenience stores, restaurants, retail stores, and vendors selling clothing, food, personal items and dry-cleaning services.

REUSABLE CARRYOUT BAG

A carryout bag that is specifically designed and manufactured for multiple reuse and meets requirements of Section 4 in this ordinance.

SINGLE-USE PLASTIC BAG

Those bags, with or without handles, constructed of a film of high-density polyethylene (HDPE), low-density polyethylene (LDPE), linear low-density polyethylene (LLDPE), polyvinyl chloride (PVC), polyethylene terephthalate (PET), polypropylene (other than woven and non-woven polypropylene fabric) if said film is less than 4.0mm in thickness and which do not meet the ASTM D6400 and ASTM D7081 standard specifications.

SECTION 3: REGULATIONS AND PROHIBITIONS

- (a) No retail establishment in the Town of East Hampton shall provide single-use plastic bags to customers.
- (b) If a retail establishment provides carryout bags, produce bags, or product bags to customers, the bags must be one of the following:
 - (1). Recyclable Paper Bag, or
 - (2). Reusable Carryout Bag, or

- (3). Compostable Plastic Bag (meeting the specifications of ASTM D6400, as defined herein), or
- (4). Marine Degradable Plastic Bag (meeting the specifications of ASTM 7081, as defined herein)
- (c) Nothing in this ordinance prohibits customers from using bags of any type that they bring to the retail establishment themselves or from carrying away goods that are not placed in a bag, in lieu of using bags provided by the retail establishment.
- (d) Any retail establishment that provides a recyclable paper bag, a compostable plastic bag, or a marine degradable plastic bag, with the exception of produce bags, to a customer must charge the customer 10 cents (\$0.10) for each bag provided.
- (e) No retail establishment shall rebate or otherwise reimburse a customer any portion of the 10 cent (\$0.10) charge required in Subsection (d).
- (f) All monies collected by a retail establishment under this ordinance will be retained by that retail establishment.
- (g) This regulation does not apply to bags used by a non-profit corporation or other charity to distribute food, grocery products, clothing, or other household items to clients.

SECTION 4: REUSABLE BAG STANDARDS

- (a) A retail establishment may provide or sell reusable carryout bags to its customers or to any person.
- (b) A reusable carryout bag must have a handle.
- (c) A reusable carryout bag must be constructed out of:
 - (1). Cloth, other washable fabric, or other durable materials whether woven or non-woven; or
 - (2). Recyclable plastic, with a minimum thickness of 4mm.
- (d) A reusable carryout bag must meet the minimum reuse testing standard of 175 reuses carrying 16 pounds.

SECTION 5: ENFORCEMENT; VIOLATIONS AND PENALTIES

- (a) Written Warning
 - (1). Any retail establishment violating the provisions of this ordinance shall be deemed to have committed an infraction and will be issued a written warning.
 - i. The written warning will be sent via certified mail to the business, describe the violation by listing specific findings of fact, stating that the practice must be corrected within fourteen days of the date the letter was received, and shall include a copy of this ordinance. The written warning

shall only be issued once to any business. Subsequent violations of this ordinance by the same business will not be eligible for a written warning, but will instead result in the immediate issuance of a citation as set forth below.

(b) Citation:

- (1). Fourteen days after receiving a written warning via certified mail, any business that fails to correct its business practice and thus continues to act in violation of the ordinance, shall be issued a citation via certified mail.
- (2). If after fourteen days from the date of mailing, a business fails to sign for the written warning sent via certified mail, a citation will be issued via certified mail.
- (3). Any business that previously received a written warning and is later found to be noncompliant with this ordinance will be issued a citation via certified mail.
- (4). Citations will be dated, describe the violation by listing specific findings of fact, state the amount of the fine, and indicate the date on which the fine is due, (which will be fourteen days from the date of the citation) describe the process for appeal, and describe the daily fine resulting from continued noncompliance.

(c) Fine:

- (1). The fine for noncompliance with this ordinance is ninety dollars (\$90).
- (2). Businesses found to be noncompliant with this ordinance after the fine due date indicated in the citation will be subject to an additional ninety dollar fine for each day of noncompliance without the issuance of a separate citation.



ANCHOR

ENGINEERING SERVICES, INC.

T: 860.633.8770
F: 860.633.5971
www.anchorengr.com

41 Sequin Drive • Glastonbury, CT • 06033

February 21, 2019

Michael Maniscalco, Town Manager
Town of East Hampton
20 East High Street
East Hampton, CT 06424

Re: Library Roof Project
Bid Results & Recommendation of Award

Dear Michael,

As requested, we have compiled the results of the Library Roof Project bids received as a result of the Town's *Invitation to Bid*. Further, we have evaluated these results and our findings and recommendations are described below.

Background

Notice of the Invitation to Bid was posted on-line on January 4, 2019. A pre-bid was held at the site on January 22, 2019. A total of two addenda to the bid package were issued to all who sought to obtain the bid package for the project.

Bid Opening

The bids were opened at the Town Hall at 11:00 AM on February 8, 2019. Eleven (11) bids were received. Each of the bidders completed the administrative requirements of the bid process, including:

- Written Acknowledgement of Addendums No. 1 through No. 2
- Completed and Submitted Non-Collusion Affidavit
- Completed and Submitted Qualifications Information
- Submitted Bid Security in the amount of five percent (5%) of their bid

The bidders and the submitted bid prices are included on the attached bid tabulation form.

Our conclusion from this is that the scope of work was clear to the contractors and that the bids are competitively priced.

Consideration of the Bids

For the base project bid, a lump sum price was requested. There was an additional unit priced item for which prices were requested in case existing roof decking was found to be in poor condition and in need of replacement after the demolition of the existing roofing system. Additionally, one add alternate price was requested for the removal of the existing solar panel system.

Mr. Michael Maniscalco
February 21, 2019
Page 2

Consideration of the Apparent Low Bidder

Based upon this scope of work and the bids received, the apparent low bidder is JJS Universal Construction Company of Dudley, MA.

JJS is licensed in CT and has indicated that they would self-perform a substantial portion of the work on the project.

JJS has provided a project list for similar types of projects that were previously completed by their company. All of these projects consisted of roofing projects performed for municipalities or municipal housing authorities. They have noted that existing work would not impact their completion of this project. Anchor spoke with several of the references provided and received positive feedback with regards to JJS's work quality and overall professionalism.

Recommendation

On the basis of the bid received and the positive discussions with their references, we recommend the contract be awarded by the Town of East Hampton to the low bidder JJS Universal Construction Company, with a base bid price of \$175,000.00 and add alternate price of \$2,000.00.

Please contact me should you wish to discuss the above.

Sincerely,



Matthew N. Brown, P.E.
Principal

BID TABULATION
TOWN OF EAST HAMPTON
LIBRARY ROOF REPLACEMENT PROJECT
BID OPENING: FEBRUARY 8, 2019, 11:00 PM

ITEM NO.	BID ITEM	Bidder	Young Developers LLC		G.L. Capasso, Inc.		Advanced Improvements		Silk Town Roofing		J.J.S. Universal Const. Co.		Shoreline Restoration, LLC		DPM Contracting LLC		The Imperial Company, Restoration Contractor, Inc.		Greenwood Industries, Inc.		Scholar Painting & Restoration		Seacoast Construction, LLC	
			BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE	BID UNIT PRICE
1	LUMP SUM BASE BID	UNIT	\$311,120.14	\$366,540.00	\$303,729.96	\$281,060.00	\$175,000.00	\$372,386.00	\$177,085.00	\$261,200.00	\$347,000.00	\$348,320.00	\$288,850.00											
2	UNIT ADJUSTMENT - Remove and replace existing roof decking determined to be unsuitable, as directed by owner.	LS	\$37.80	\$165.60	\$250.00	\$34.65	\$36.00	\$5.15	\$41.25	\$50.00	\$42.75	\$135.75	\$24.00											
3	ADD ALTERNATE #1 - Removal of existing solar panels	LS	\$4,400.00	\$11,980.00	\$6,784.49	\$6,900.00	\$2,000.00	\$12,000.00	\$14,000.00	\$7,500.00	\$15,800.00	\$16,320.00	\$3,000.00											
		Bid Bond Submitted	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
		Addendum Acknowledged	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
		Non-Collusion Affidavit	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes
		Bidder Qualification Statement	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes	yes

Item 7a (Rescue/Pumper Fire Engine Acquisition Project):

M introduced the following resolution, which was
seconded by M :

RESOLVED, that the Town Meeting of the Town of East Hampton consider and act upon the following resolution which the Town Council recommends be approved, and which the Town Council hereby adopts:

**TOWN OF EAST HAMPTON
RESOLUTION OF TOWN MEETING APPROPRIATING \$679,000 FOR
ACQUISITION OF A RESCUE/PUMPER FIRE ENGINE AND RELATED
EQUIPMENT, AND AUTHORIZING THE ISSUE OF BONDS AND
NOTES IN THE SAME AMOUNT TO FINANCE THE APPROPRIATION**

RESOLVED,

1. That the Town of East Hampton appropriate SIX HUNDRED SEVENTY-NINE THOUSAND DOLLARS (\$679,000) for costs in connection with the acquisition of a rescue/pumper fire engine and related equipment for use by the East Hampton Volunteer Fire Department. The Town Manager is authorized to determine the scope and particulars of the project and to reduce or modify the scope of the project, and the entire appropriation may be expended on the project as so modified or reduced. The appropriation may be spent for acquisition costs, related equipment, consultant fees, training, legal fees, administrative costs, net temporary interest and other financing costs, and other expenses related to the project and its financing.

2. That the Town issue bonds or notes in an amount not to exceed SIX HUNDRED SEVENTY-NINE THOUSAND DOLLARS (\$679,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the temporary notes outstanding at any time shall not exceed SIX HUNDRED SEVENTY-NINE THOUSAND DOLLARS (\$679,000). The temporary notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The temporary notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

4. That the Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director of the Town shall sign any bonds,

notes or temporary notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or temporary notes. The Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or temporary notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or temporary notes; to provide for the keeping of a record of the bonds or notes or obligations; to designate a financial advisor to the Town in connection with the sale of the bonds, notes or temporary notes; to sell the bonds, notes or temporary notes at public or private sale; to deliver the bonds, notes or temporary notes; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or temporary notes.

5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

6. That the Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

7. That the Town Council, the Chairman and the Vice-Chairman of the Town Council, the Town Manager, the Finance Director, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the project, and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

FURTHER RESOLVED, that the Town Council hereby authorizes the Chairman of the Town Council to call a Special Town Meeting to be held Monday, March 11, 2019 at the East Hampton High School Auditorium, 15 North Maple Street, East Hampton, Connecticut at 6:00p.m., to act upon a resolution regarding the foregoing recommendations.

Item 1a (Public Safety Radio System Upgrades Project):

M introduced the following resolution, which was
seconded by M :

RESOLVED, that the Town Meeting of the Town of East Hampton consider and act upon the following resolution which the Town Council recommends be approved, and which the Town Council hereby adopts:

**TOWN OF EAST HAMPTON
RESOLUTION OF TOWN MEETING APPROPRIATING \$845,000 FOR
UPGRADES TO THE TOWN'S PUBLIC SAFETY RADIO SYSTEM, AND
AUTHORIZING THE ISSUE OF BONDS AND NOTES IN THE SAME
AMOUNT TO FINANCE THE APPROPRIATION**

RESOLVED,

1. That the Town of East Hampton appropriate EIGHT HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$845,000) for costs in connection with upgrades to the Town's public safety radio system for the Police Department, the Volunteer Fire Department, the East Hampton Ambulance Association, Inc. and the Public Works Department, contemplated to include related infrastructure upgrades to the existing Baker Hill and Cobalt tower sites, the addition of a tower site on Young Street, the replacement of mobile and portable radios for the Police Department, the Volunteer Fire Department and the East Hampton Ambulance Association, Inc., the replacement of pagers for the Volunteer Fire Department, and related equipment, improvements and work. The Town Manager is authorized to determine the scope and particulars of the project and to reduce or modify the scope of the project, and the entire appropriation may be expended on the project as so modified or reduced. The appropriation may be spent for design, construction, acquisition and installation costs, related work and improvements, equipment, engineering, consultant fees, training, legal fees, administrative costs, net temporary interest and other financing costs, and other expenses related to the project and its financing.

2. That the Town issue bonds or notes in an amount not to exceed EIGHT HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$845,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the temporary notes outstanding at any time shall not exceed EIGHT HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$845,000). The temporary notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The temporary

notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

4. That the Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director of the Town shall sign any bonds, notes or temporary notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or temporary notes. The Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or temporary notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or temporary notes; to provide for the keeping of a record of the bonds or notes or obligations; to designate a financial advisor to the Town in connection with the sale of the bonds, notes or temporary notes; to sell the bonds, notes or temporary notes at public or private sale; to deliver the bonds, notes or temporary notes; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or temporary notes.

5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

6. That the Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

7. That the Town Council, the Chairman and the Vice-Chairman of the Town Council, the Town Manager, the Finance Director, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the project, and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

FURTHER RESOLVED, that the Town Council hereby authorizes the Chairman of the Town Council to call a Special Town Meeting to be held Monday, March 11, 2019 at the East Hampton High School Auditorium, 15 North Maple Street, East Hampton, Connecticut at 6:00p.m., to act upon a resolution regarding the foregoing recommendations.

Item 1a (Center School Heating System Improvement Project):

M introduced the following resolution, which was
seconded by M :

RESOLVED, that the Town Meeting of the Town of East Hampton consider and act upon the following resolution which the Town Council recommends be approved, and which the Town Council hereby adopts:

**TOWN OF EAST HAMPTON
RESOLUTION OF TOWN MEETING APPROPRIATING \$277,000 FOR
VARIOUS CENTER SCHOOL HEATING SYSTEM IMPROVEMENTS,
AND AUTHORIZING THE ISSUE OF BONDS AND NOTES IN THE
SAME AMOUNT TO FINANCE THE APPROPRIATION**

RESOLVED,

1. That the Town of East Hampton appropriate TWO HUNDRED SEVENTY-SEVEN THOUSAND DOLLARS (\$277,000) for costs in connection with various heating system improvements to Center School, contemplated to include the removal of the existing cast iron water tube boiler and its replacement with two smaller natural gas fired boiler units, the removal and replacement of piping, equipment, electrical systems, controls and ductwork, room re-configuration and modification and/or relocation of existing equipment as required, and related equipment, improvements and work. The Board of Education is authorized to determine the scope and particulars of the project and to reduce or modify the scope of the project, and the entire appropriation may be expended on the project as so modified or reduced. The appropriation may be spent for design, construction, acquisition and installation costs, related work and improvements, equipment, engineering, abatement, monitoring, consultant fees, testing and start-up costs, training, legal fees, administrative costs, net temporary interest and other financing costs, and other expenses related to the project and its financing.

2. That the Town issue bonds or notes in an amount not to exceed TWO HUNDRED SEVENTY-SEVEN THOUSAND DOLLARS (\$277,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project. The amount of the temporary notes outstanding at any time shall not exceed TWO HUNDRED SEVENTY-SEVEN THOUSAND DOLLARS (\$277,000). The temporary notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The temporary notes shall be general obligations of the Town and shall be secured by the

irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

4. That the Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director of the Town shall sign any bonds, notes or temporary notes by their manual or facsimile signatures. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or temporary notes. The Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or temporary notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or temporary notes; to provide for the keeping of a record of the bonds or notes or obligations; to designate a financial advisor to the Town in connection with the sale of the bonds, notes or temporary notes; to sell the bonds, notes or temporary notes at public or private sale; to deliver the bonds, notes or temporary notes; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or temporary notes.

5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

6. That the Chairman or the Vice-Chairman of the Town Council and the Town Manager or the Finance Director are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

7. That the Town Council, the Chairman and the Vice-Chairman of the Town Council, the Town Manager, the Finance Director, the Board of Education, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the project, and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

FURTHER RESOLVED, that the Town Council hereby authorizes the Chairman of the Town Council to call a Special Town Meeting to be held Monday, March 11, 2019 at the East Hampton High School Auditorium, 15 North Maple Street, East Hampton, Connecticut at 6:00p.m., to act upon a resolution regarding the foregoing recommendations.

RESOLUTION

East Hampton Town Council

Acceptance of a portion of Wangonk Trail as a Town Road

WHEREAS, the East Hampton Town Council has determined that it is in the best interests of the Town of East Hampton to accept as a public Town road a portion of roadway known as Wangonk Trail which extends north beyond Mohican Trail as a public town highway, and

WHEREAS, the subject portion of Wangonk Trail is a remaining piece of Wangonk Trail, having been laid out by the Princess Pocotopaug Association, Incorporated in June 1955, that is approximately 13.55 feet in length and 25.03 feet in width and extends north beyond the intersection of Wangonk Trail and Mohican Trail to private property, more particularly described on Schedule A attached hereto, and

WHEREAS, the East Hampton Planning and Zoning Commission has approved of the acceptance of this remaining portion of Wangonk Trail as a town road pursuant to Conn. Gen. Stat. Section 8-24, and

WHEREAS, the acceptance of Wangonk Trail Extension requires a vote of the legislative body of the Town of East Hampton, being the Town Council per Charter Section 2.4.

NOW, THEREFORE, BE IT RESOLVED:

That the Town of East Hampton Town Council hereby accepts from the Princess Pocotopaug Association, Incorporated a portion of Wangonk Trail, as described herein, as a public Town road.

Melissa Engel, Chair

Date _____

Schedule 'A'

All that certain piece or parcel of land, with all improvements thereon, lying and being in the Town of East Hampton, County of Middlesex and State of Connecticut, and shown as 'AREA TO REMAIN WITH THE PRINCESS POCOTOPAUG ASSOCIATION AREA =337.8 Sq. Feet 0.1 Acres' on a map entitled "COMPILATION PLAN - PREPARED FOR - SU ZHENG SHOWING EXISTING CONDITIONS 69 WANGONK TRAIL EAST HAMPTON CONNECTICUT SHEET NO. 1 OF 1 JOB NO. 2017-065 DATE JULY 10, 2017 BY: RWH SCALE 1" = 20' FILE NO. ZH15065BNDY ROB HELLSTROM LAND SURVEYING LLC MAILING ADDRESS: P.O. BOX 497 COUMBIA, CT. 06237-0497 (860) 228-9853 (860)228-1360 (FAX) 32 MAIN STREET HEBRON, CT., 06248", which map is on file in the East Hampton Town Clerk's Office, and more particularly bounded and describe as follows:

Beginning at the northwest corner of the premises herein described, thence running N 81° 35' 28" E a distance of 25.03 feet to a point; thence turning and running S 07° 02' 30" E a distance of 13.55 feet to a point; thence turning and running S 81° 47' 31" W a distance of 25.02 feet to a point; thence turning and running N 07° 02' 30" W a distance of 13.46 feet to the point and place of beginning.

Said premises are subject to a 20' Sanitary Sewer Easement as shown on said Map.

Said premises are further subject to a Driveway Easement Agreement between Su Zheng and Edward J. Riedinger, Dawn Riedinger and Dale Riedinger, Co-Trustees of the Riedinger 2008 Revocable Trust dated February 28, 2008 recorded in the East Hampton Land Records on even date herewith.



Office of the PLANNING & ZONING OFFICIAL
JEREMY DECARLI
jdecarli@easthamptonct.gov

MEMORANDUM

To: Michael Maniscalco, Town Manager
Cc: Town Council
Department of Public Works
From: Jeremy DeCarli
Date: February 7, 2019
Re: 8-24 Review: Acceptance of Wangonk Trail Extension (13.26' in length)

At the February 6, 2019 meeting of the East Hampton Planning and Zoning Commission the following motion was made:

The Planning and Zoning Commission recommends to the Town Council acceptance of a portion of Wangonk Trail Extension (13.26' x 25') for the following reason:

- Favorable Comments from Town Staff,
- Maintenance has historically been carried out by Public Works,
- Not inconsistent with the POCD.

If you have any questions, please feel free to contact me.

Sirois, Cathy

From: Maniscalco, Mike
Sent: Tuesday, January 22, 2019 2:46 PM
To: Sirois, Cathy
Cc: Hall, Jeremy
Subject: Fwd: Lake Pocotopaug - East Hampton, CT
Attachments: image002.jpg; ATT00001.htm; PocotopaugLk19-21.proposal.pdf; ATT00002.htm

For next TC mtg

Best regards,

Michael Maniscalco, MPA
Town Manager
Town of East Hampton
860-267-4468

Sent from my iPhone

Begin forwarded message:

From: "Hall, Jeremy" <jhall@easthamptonct.gov>
Date: January 22, 2019 at 8:30:19 AM EST
To: "Maniscalco, Mike" <mmaniscalco@easthamptonct.gov>
Subject: FW: Lake Pocotopaug - East Hampton, CT

Mike,

Attached is the application for a 3-year permit through Solitude. This application includes the three-year permit of \$1240 plus the additional copper sulfate treatment of \$7980 per application, according to Joe they estimate needing three applications for a total of \$23,940 over the course of the next two fiscal years. If this is agreed upon I was going to add two treatments in the next fiscal year budget of \$15,960. I will bring this up for discussion at our meeting today.

Thanks,

From: Joe Carbonell <joecarbonell@aol.com>
Sent: Thursday, January 17, 2019 4:18 PM
To: Hall, Jeremy <jhall@easthamptonct.gov>
Cc: pfzawisza <PFzawisza@comcast.net>
Subject: Fwd: Lake Pocotopaug - East Hampton, CT

Ok, attached is the 3 year contract application for \$740. Total.

Also listed at end is cost for 1/2 lake at \$7980. Times 2 for whole lake. \$15,960. Might be slightly higher for additive if bacteria from sewers comes in high

Will probably need additional treatment following year

Please submit application, just needs signing, I am sure Peter or I will sign if allowed to keep Mike clean

Sent from my Verizon Wireless 4G LTE DROID

----- Forwarded message -----

From: Joe Onorato <JOnorato@solitudelake.com>

Date: Dec 20, 2018 12:11 PM

Subject: Lake Pocotopaug - East Hampton, CT

To: Joe Carbonell <joecarbonell@aol.com>

Cc:

Hi Joe,

Attached is the proposal you had requested for the three-year CTDEEP Permit as well as on-call copper sulfate treatments. I've structured this as a three-year term as the CT permit has an annual fee to be paid during each calendar year the permit is active. I've then added a cost for as-needed reactive algae treatments with enhanced copper sulfate. We've been pairing the copper sulfate with a special surfactant that allows the copper to remain in the water column for a longer duration. Please look this over and let me know if you need/want anything changed or revised, or if you have any questions. Feel free to call my cell phone or email.

Just another thought as well is that you and I had discussed a more proactive approach in the past which consists of more proactive low dose treatments with enhanced copper sulfate. If you want to pursue this more, I'm more than happy to discuss.

Merry Christmas and Happy Holidays.

Joe Onorato

Business Development Consultant

This electronic message is a public record as defined by the Connecticut Freedom of Information Act Section 1-200(5). A copy of this message and any reply will be retained by the Town of East Hampton and will be accessible to the public unless exempted by law.

PERMITTING/ ON-CALL ALGAE TREATMENT CONTRACT

PROPERTY NAME: Lake Pocotopaug – East Hampton, CT
CONTRACT DATE: January 1, 2019 through December 31, 2021
SUBMITTED TO: Mr. Joe Carbonell – East Hampton Lake Committee
SUBMITTED BY: Joe Onorato - SOLitude Lake Management® - CT Reg # B-3268
SPECIFICATIONS: Preparation and filing of three – year permit to allow for algae treatments of Lake Pocotopaug, as well as optional/as-needed algae treatments.

Permitting:

1. SOLitude staff will be responsible for the following:
 - a. Obtaining three-year State Pesticide Use Permit required to perform any work specified in this contract where applicable.
 - b. Filing of any notices or year-end reports with the appropriate agency as required by any related permit.
 - c. Notifying the client of any restrictions or special conditions put on the site with respect to any permit received, where applicable.

Client Responsibilities:

1. Client will be responsible for the following:
 - a. Providing information required for the permit application process upon request.
 - b. Providing Certified Abutters List for abutter notification where required.
 - c. Perform any public filings or recordings with any agency or commission associated with the permitting process, if required.
 - d. Compliance with any Order of Conditions or other special requirements or conditions required by the local municipality.
 - e. Compliance and enforcement of temporary water-use restrictions where applicable.

General:

1. Contractor is a licensed pesticide applicator in the state in which service is to be provided.
2. Individual Applicators are Certified Pesticide Applicators in Aquatics, Public Health, Forestry, Right of Way, and Turf/Ornamental as required in the state in which service is to be provided.
3. Contractor is a SePRO Preferred Applicator and dedicated Steward of Water. Each individual applicator has been trained and educated in the water quality testing and analysis required for site specific water quality management prescriptions, and utilizes an integrated approach that encompasses all aspects of ecologically balanced management. Each applicator has received extensive

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- training in the proper selection, use, and application of all aquatic herbicides, algaecides, adjuvants, and water quality enhancement products necessary to properly treat our clients' lakes and ponds as part of an overall integrated pest management program.
4. Contractor guarantees that all products used for treatment are EPA registered and labeled as appropriate and safe for use in lakes, ponds, and other aquatic sites, and are being applied in a manner consistent with their labeling.
 5. All pesticide applications made directly to the water or along the shoreline for the control of algae, aquatic weeds, or other aquatic pests as specified in this contract will meet or exceed all of the contractor's legal regulatory requirements as set forth by the EPA and related state agencies for NPDES and FIFRA. Contractor will perform treatments that are consistent with NPDES compliance standards as applicable in and determined by the specific state in which treatments are made. All staff will be fully trained to perform all applications in compliance with all federal, state, and local law.
 6. Contractor will furnish the personnel, equipment, materials, and other items required to provide the forgoing at his expense. Equipment will include trucks, boats, amphibious vehicles, all-terrain vehicles, utility vehicles, high volume tank sprayers, low volume tank sprayers, back-pack sprayers and other small equipment as required to properly access and perform treatments in the designated areas.
 7. Contractor will maintain general liability and workman's compensation insurance.
 8. Customer understands and acknowledges that there are irrigation restrictions associated with many of the products used to treat their lakes and ponds. The customer is responsible for notifying the contractor in advance of the contract signing and the start of the contract treatment if they utilize any of the water in their lakes or ponds for irrigation purposes. The customer accepts full responsibility for any issues that may arise from the irrigation of turf, ornamentals, trees, crops, or any other plants as a result of treated water being used by the customer for irrigation without the consent or knowledge of the contractor.
 9. Although there is rarely direct fish toxicity with the products used for treatment when applied at the labeled rate, any time there is an extreme infestation of algae and aquatic weeds, there is a risk of dissolved oxygen drops as a result of large masses of algae and aquatic weeds dying and decomposing simultaneously. This risk is most severe in times of extremely hot weather and warm water temperatures, as these are the conditions during which dissolved oxygen levels are naturally at their lowest levels. Often times lakes and ponds will experience natural fish kills under these conditions even if no treatment is performed. Every effort, to include the method and timing of application, the choice of products, and the skill and training of the applicators is made to avoid such problems. This risk is especially mitigated by the use of systemic herbicides wherever possible, which results in a very slow steady control of the target weed species. However, the customer understands and accepts that there is always a slight risk of the occurrence of adverse conditions outside the control of the contractor that will result in the death of some fish and other aquatic life. The customer also understands and accepts that similar risks would remain if the algae or submersed invasive vegetation present

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- in the lake goes uncontrolled, as it will over time interfere with the health and well-being of the existing fish population. The customer agrees to hold the contractor harmless for any issues with fish or other aquatic life which occur as described above, or are otherwise outside the direct control of the contractor, unless there is willful negligence on the part of the contractor.
10. Contractor is not responsible for treatment failures that result from dam or other structural failures, severe storms, flooding, or other acts of God that are outside of the control of the contractor.
 11. Contractor shall be reimbursed by the client for any non-routine expenses, administrative fees, compliance fees, or any other similar expense that are incurred as a result of requirements placed on the contractor by the client that are not covered specifically by the written specifications of this contract. Client will be notified if any such fees or expenses are anticipated.
 12. The customer agrees to pay penalties and interest in the amount of 2% per month for all past due invoices and related account balances in excess of 30 days past due from the due date as specified by the contract and as stated on the relevant invoice presented to the customer.
 13. The customer covenants and agrees to pay reasonable attorney's fees and all other related costs and expenses of SOLitude Lake Management® for collection of past due invoices and account balances and for any other actions required to remedy a material breach of this contract.

Service and Payment Calendar:

Program Year	Description of Services/Tasks	Annual Program Cost
2019	▪ January: Obtaining Three Year State Pesticide Use Permit, including \$200 State filing fee. - \$740	▪ \$740
2020	▪ January: Administrative fee plus \$200 State filing fee. - \$250	▪ \$250
2021	▪ January: Administrative fee plus \$200 State filing fee. - \$250	▪ \$250
Total Program Cost		\$1,240

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CONTRACT PRICE: \$1,240.00 (Plus Any Applicable CT Sales Tax)

PAYMENT TERMS:

1. Payment will be due upon completion of tasks, according to the service and payment calendar provided above.

Approved:

SOLitude Lake Management®

(Authorized Signature)

Town of East Hampton

(Print Name and Title)

(Date)



ADDITIONAL RECOMMENDATIONS AS REQUESTED OR REQUIRED:

Lake Algae Treatment:

1. Any infestation of algae found in the lake at the time of application, shall be treated and controlled through the application of enhanced copper sulfate as required to control the specific varieties of algae present at the time of service.
2. The enhanced copper sulfate is a highly soluble, low pH algacide/bactericide designed for use in lakes, ponds, reservoirs, sedimentation basins, irrigation canals, treatment lagoons and other water systems.
3. One-half of the lake will be treated per treatment, per label restrictions.

ADDITIONAL PRICE: \$7,980.00 Per Treatment (Plus Applicable Sales Tax)

APPROVED: _____
(Town of East Hampton)

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Office of the PLANNING & ZONING OFFICIAL
JEREMY DECARLI
jdecarli@easthamptonct.gov

MEMORANDUM

To: Michael Maniscalco, Town Manager
Cc: Town Council
Department of Public Works
From: Jeremy DeCarli
Date: February 7, 2019
Re: 8-24 Review: Acceptance of Roads within the Whispering Woods Subdivision

At the February 6, 2019 meeting of the East Hampton Planning and Zoning Commission the following motion was made:

The Planning and Zoning Commission recommends to the Town Council acceptance of the roads within the Whispering Woods Subdivision which include Whispering Woods Road, Orchard View Lane, and Town Line Drive for the following reasons:

- Favorable Comments from Town Staff

And with the following Commentary:

- In consideration that the road has been completed and is performing to expectations, the Commission recommends using the existing cash remaining from the Construction Bond for the one year maintenance bond. The Town has previously used a substantial portion of the original construction bond for road maintenance and repair.
- In consideration that it is winter, expediting this road acceptance improves the health, safety, and welfare of the residents within this development.

If you have any questions, please feel free to contact me.



ANCHOR

ENGINEERING SERVICES, INC.

T: 860.633.8770
F: 860.633.5971
www.anchorengr.com

41 Sequin Drive • Glastonbury, CT • 06033

January 22, 2019

Mr. Dean Michelson, Director of Public Works
20 East High Street
East Hampton, CT 06424

Re: Chatham Forest Subdivision
Roadway Acceptance Inspection

Dear Dean:

This letter summarizes observations made during our site visit to the Whispering Woods development on 1/8/2019. The purpose of our site visit was to review the existing conditions of the roadway and drainage features in anticipation of the developer's formal request to have the roadway and drainage features accepted by the Town.

Our recommendations, based upon observations made during our site visit, which, in our opinion, should be addressed prior to the acceptance of the road by the Town of East Hampton, are as follows:

- An as-built of the monumentation should be provided so the Town can perform an inspection to ensure all monumentation was installed as required.
- The developer should confirm that the open space areas and all easements in the Town's favor have been deeded to the Town in accordance with the approved plans.
- We understand that the Town is planning on inspection and testing the 10,000 gallon water holding tanks prior to acceptance to ensure they are functioning as designed. Any issues noted during this inspection and testing should be addressed prior to acceptance.
- The developer should confirm that the riser pipes with screw caps have been installed at each of the 10,000 gallon holding tanks. These were not apparent during the site visit and should be marked with a permanent stake to avoid damage during future maintenance.
- The entire drainage system should be cleaned prior to the Town's acceptance. This includes all catch basins, piping systems as well as any sediment or debris that has accumulated in riprap splash pads and within stormwater basins. This work should be done after all other issues are resolved and the Town has indicated that acceptance will be recommended so that it occurs immediately prior to acceptance. The developer should make the Town aware of when this will be occurring so that a representative can be present to witness.
- During our initial inspection at the site in December of 2015, we noted numerous issues associated with the construction of the stormwater management system (detention basins, etc). While some of these issues have been addressed, many have not. Based upon our recent review, however, it appears as though the system is functioning adequately despite these unaddressed issues.

Mr. Dean Michelson
January 22, 2019

Page 2

If you have any questions regarding the above or the enclosed information, please don't hesitate to contact me at (860) 633-8770.

Sincerely,

A handwritten signature in blue ink that reads "Matt Brown". The signature is written in a cursive style with a horizontal line through the middle of the first name.

Matthew N. Brown, P.E.
Principal



Office of the PLANNING & ZONING OFFICIAL

JEREMY DECARLI

jdecarli@easthamptonct.gov

MEMORANDUM

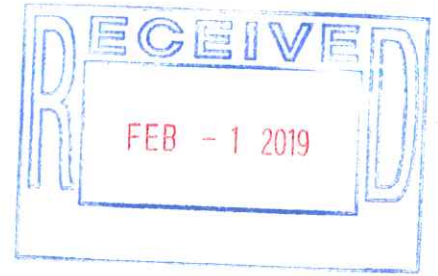
To: Michael Maniscalco, Town Manager
From: Jeremy DeCarli
Date: February 12, 2019
Re: Whispering Woods Road Acceptance Inspection

I am writing this memo to you to respond to and provide further information in regards to the letter dated January 22, 2019 from Matt Brown, Anchor Engineering, to Dean Michelson regarding the Whispering Woods Road Acceptance. The following bullet points directly correlate to the bullets points contained in the letter.

- As-Built drawings have been submitted to the Town and include the location of monuments. Locations have been field verified.
- Open Space areas have been deeded to the Town.
- The Fire Department has been asked to test the water tanks when possible. Any issues that may arise can be dealt with using the one-year maintenance bond. The tanks do hold water.
- Risers and screw caps have been installed and field verified.
- The drainage system has been cleaned and field verified.
- As noted in the letter, the system is functioning as expected.

If you have any questions, please feel free to contact me.

CW CONTRACTING, LLC
500 FOUR ROD RD
BERLIN, CT 06037
PH: (860-828-2912) FAX: (860)828-2913



Mr. Michael Maniscalco, Town Manager
Town of East Hampton
20 East High St.
East Hampton, CT 06424

Re: Whispering Woods Subdivision

Dear Mr. Maniscalco:

Please consider this a formal request to the East Hampton Town Council for acceptance of all roadways in Whispering Woods Subdivision. It is our understanding that this request will be considered at the February 6, 2019 meeting of the council. We thank you and your staff for working with us in this regard and we will look forward to the action of the Council in completing this request.

Yours very truly,

William H. Coons Jr.
CW Contracting, LLC

cc: Jeremy DeCarli
Planning and Zoning Official



Office of the PLANNING & ZONING OFFICIAL
JEREMY DECARLI
jdecarli@easthamptonct.gov

MEMORANDUM

To: Michael Maniscalco, Town Manager
From: Jeremy DeCarli
Date: February 7, 2019
Re: Possible Application for TAP Funding – Edgerton Street

As previously discussed, the RiverCOG has made us aware that the CTDOT and FHWA is soliciting for TAP project proposals that may be developed during the five-year period spanning FFY 2021 to FFY 2025. Future legislation or continuing resolutions will dictate how many projects can be initiated and the initiation of projects under this solicitation is predicated upon the funding levels provided by future legislation, which are presently unknown. Information from RiverCOG is included with this memo. The primary focus of these funds is community connectivity and promotion of safe travel for non-vehicular users.

As has been discussed, Edgerton Street is in need of significant upgrades, including pavement and drainage. It is my opinion that Edgerton Street could be vastly improved for pedestrians and bicyclists in conjunction with a drainage and repaving project, providing a safe route for non-vehicular users to access Memorial School, the Airline Trail, the Village Center, and a number of residential neighborhoods.

The Town could consider submitting a proposal to reconstruct drainage, repave, and standardize the road width to 30 feet creating two travel lanes and two bike lanes. A project of this nature would dovetail with the application already submitted for LOTCIP funding for the reconstruction of Smith Street providing cohesive bike lanes and sidewalks connecting all of the surrounding neighborhoods with the school, the Village Center and the Airline Trail.

Unlike LOTCIP funding, the TAP funds require a 20% match from the Town. Edgerton Street is approximately 3000 feet in length. Using State estimating guidelines, I have calculated the project at approximately \$1.9 Million, which would require a match in the amount of \$380,000.

Applications are due to RiverCOG by April 10, 2019.

If you have any questions, please feel free to contact me.

LCRV Region CEOs,

Below is information regarding the TA Program as mentioned at the January MPO Board meeting.

The Fixing America's Surface Transportation Act (FAST Act) will expire in 2020. To be prepared for subsequent legislation, CTDOT and FHWA is soliciting for TAP project proposals that may be developed during the five-year period spanning FFY 2021 to FFY 2025. Future legislation or continuing resolutions will dictate how many projects can be initiated and the initiation of projects under this solicitation is predicated upon the funding levels provided by future legislation, which are presently unknown.

Transportation Management Area (TMA) Metropolitan Planning Organizations' (MPO) member municipalities may submit applications. It is anticipated that current funding, eligible activities, and requirements under the FAST Act for the TA Set-Aside program will be carried over into future legislation. Applications may be submitted for the following types of projects: on-and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, community improvement activities, multi-use trail projects, and safe routes to school projects.

Additional information can be found at

https://www.fhwa.dot.gov/environment/transportation_alternatives/ and
<https://www.ct.gov/dot/cwp/view.asp?a=2303&Q=536574>

To receive TA Program funding a project must:

- be submitted by an eligible entity with a complete application
- be deliverable in FY21-FY25 (design complete/construction started)
- have a minimum cost of \$500,000
- be given a priority ranking number

If a municipality has submitted a project for TAP funding in the past that has not yet been programmed and wants the project to be considered again the project needs to be resubmitted with a new application. A single TMA priority form must be submitted to CTDOT even if there are multiple MPOs in the TMA. Also, please note, TAP is not a state bonded grant program similar to LOTCIP or the Community Connectivity program. It is an 80% reimbursement program using federal funds similar the stp-urban program.

The following files are attached: 1) FY21 Application, 2) FY21 cost estimating guidelines, 3) List of prior approved projects, 4) Draft project selection criteria including estimated funding allocation

Two hard copies and an electronic copy of the application should be submitted to me by April 10, 2019 so they can be reviewed at the 4/24 MPO Board meeting. If you have any questions, please contact me at your convenience.

Rob

Robert Haramut, Jr., Senior Transportation Planner
Lower CT River Valley Council of Governments
145 Dennison Road
Essex, Connecticut 06426
ph: 860/581-8554
fax: 860/581-8543
www.rivercog.org

Name
Street
Town, State Zip

YOUR REAL ESTATE TAX BILL

\$5,000.00

Location: 20 East High Street

HOW YOUR TAX DOLLARS ARE SPENT

EDUCATION	\$XXXX.XX
PUBLIC WORKS	\$XXXX.XX
PUBLIC SAFETY	\$XXXX.XX
ADMINISTRATION & FINANCE	\$XXXX.XX
REGULATORY	\$XXXX.XX
HEALTH & HUMAN SERVICES	\$XXXX.XX
CULTURE & RECREATION	\$XXXX.XX
DEBT	\$XXXX.XX
CAPITAL & TRANSFERS	\$XXXX.XX



More Information

Seminar Series

1st Seminar of a 3-Part Series: **How to Hire a Contractor**

Co-sponsored by the East Hampton Building Department and the East Hampton Library

Where: East Hampton Library Community Room

When: Wednesday, March 20, 2019

Time: 6:30 p.m. – 7:30 p.m.

To register, please call the

East Hampton Library at 860-267-6621.



Library Calendar



Building Dept. Webpage

How to Hire a Contractor. Are you thinking about renovating your home, installing a generator, or constructing a shed? The Building Department is hosting a seminar to assist you with the process and provide you with the resources so your home is safe, your investment is protected and the project complies with the state building code.

THE EAST HAMPTON PUBLIC LIBRARY AND
BUILDING DEPARTMENT PRESENT:

HOW TO HIRE A CONTRACTOR

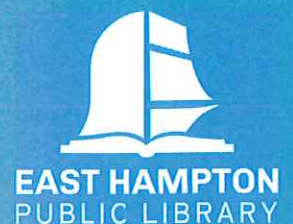


Are you thinking about renovating your home, installing a generator, or constructing a shed? It can be overwhelming to hire a contractor! Let the Building Department provide you with resources so your home is safe, your investment is protected and the project complies with the state building code - all adding value to your house and giving you peace of mind!

WEDNESDAY, MARCH 20, 6:30 PM
LIBRARY COMMUNITY ROOM
RESERVE YOUR SEAT: bit.ly/EHPLContractor
or call 860-267-6621



Check out the full event calendar with this QR Code





AGENDA
ITEM # 12

Office of the COLLECTOR OF REVENUE
KRISTY MERRIFIELD, CCMC
kmerrifield@easthamptonct.gov

February 12, 2019

Total:
\$ 14,062.07

To: The East Hampton Town Council,

The documentation for the tax refunds listed below is available in the Office of the Collector of Revenue for your review. There are (23) refunds totaling \$12,912.82.

Respectfully Submitted,

Kristy L. Merrifield, CCMC

Kristy L. Merrifield, CCMC
Collector of Revenue

455.71 ☒
1,706.20 ☒
15.66 ☒
3,529.89 ☒
46.26 ☒
290.24 ☒
38.58 ☒
375.50 ☒
1,867.67 ☒
2,298.97 ☒
7.94 ☒
37.10 ☒
104.63 ☒
31.63 ☒
10.06 ☒
244.99 ☒
269.20 ☒
130.36 ☒
152.53 ☒
638.26 ☒
96.62 ☒
8.10 ☒
556.72 ☒

023

12,912.82 ☒



February 26, 2019

To: The East Hampton Town Council,

The documentation for the tax refunds listed below is available in the Office of the Collector of Revenue for your review. There are (9) refunds totaling \$1,149.25.

Respectfully Submitted,

Kristy L. Merrifield, CCMC
Collector of Revenue

34.92
46.60
5.43
9.47
711.44
28.22
97.98
144.17
71.02

009

1,149.25

**BOARD AND COMMISSION SUMMARY
JANUARY 2019****Arts & Culture Commission**

The Arts & Culture Commission met on January 17th. They welcomed new member Amy Ordonez. They discussed the budget for next year, grants and working with the Library on an event calendar. Mr. Monahan spoke about his thoughts on the Village Center. Mr. Yocher discussed advertising banners on Main Street. They also discussed upcoming events.

Board of Finance

The Board of Finance met on Tuesday January 22nd for their Regularly Scheduled Meeting. Chief Woessner, Chief Volker and Mr. Harwood were given the opportunity to explain the projects being considered for Bonding.

i. Public Safety Radio

Chief Woessner provided an overview of the bid process conducted, and a handout outlining the scope of work as outlined by the preferred company. He also explained the urgency around gaining approval is that if East Hampton is able to coordinate the upgrade to coincide with The City of Middletown's upgrade, the town will be able to incur a 54% savings.

ii. Fire Truck

Chief Voelker and Chairman Salafia provided an overview of the need for a replacement rescue / pumper at Company 2, what it would be replacing (a 1994 Pierce Engine that would turn into the reserve Engine at Company 3 replacing a 1989 Ford) and the benefits it would provide.

iii. Center School Boiler

Mr. Harwood also provided a handout that outlined the history and scope of the boiler replacement project, as well as, the timeline restrictions and cost savings on repairs that are driving the aggressive timeline.

With unanimous agreement by Board Members to informally approve the bonding of all three projects, Mr. Jylkka stated that he will provide the formal resolutions at the February BOF Meeting for a formal vote.

Brownfields Redevelopment Agency

The Brownfields Redevelopment Agency met on January 28th. The Town Staff Report was reviewed. The members discussed updates for the DECD STEAP grant and the 4 Starr Place project. The members gave an update on 1 Watrous Street. The US EPA Brownfields grant application for the committee is nearly complete. The last thing needed for the application is a letter of support from DECD.

Clean Energy Task Force

The Clean Energy Task Force met on January 8th. Staff member Glen LeConche provided an overview of the new town website and talked about potential use for the task force. The group reviewed the electric car show location plans for 2019. They discussion activities

the task force can focus on in 2019 including a solar drive, energy audits for municipal buildings, a possible presentation at the Library, a possible collaboration with the Airline Trail Task Force and opportunities for the Task Force to post information at the new Town Hall facility.

Commission on Aging

The Commission on Aging met on January 10th. A new member, Mariann Mankowski, was introduced. Kathleen Hutter from CRT reviewed the elderly nutrition program including the café program and Meals on Wheels. The Senior Center Director provided an overview of programs at the center. The Advocacy group reported that they are focusing on transportation issues. The Thriving in Place program will possibly present information at the Lions Club Health fair in the spring.

Conservation-Lake Commission

The Conservation Lake Commission met on January 10th. They received an update from Jeremy Hall about the pamphlets to be mailed out and reviewed the pricing of the mailing options. There were no plan reviews and they discussed the watershed and federal funding projects along the lake. Steve Trinkus has the test pits dug but is waiting for warmer weather to conduct the percolation tests in the pits. The members decided to write a letter expressing their views on why the commission should have control of the dam and when the lake should be lowered. It was suggested that the commission presents the 9-point plan from Dr. George to the Town Council. The budget was reviewed and discussed.

Design Review Board

The Design Review Board met on January 17th. The members were presented with the plan review for the new Public Library roof from Matt Brown of Anchor Engineering. The members made a motion to recommend approval for the applicant with a condition to support a matching design for the existing buildings.

Economic Development Commission

The Economic Development Commission met on January 15th. They decided to have a special meeting to finalize and make the pamphlet to send to the printers. The members decided to move the banner from Memory Maker to The Sleepy Rooster and to move the Spotlight on Business sign from Tang Asian Bistro to Crossfit. The members also made a motion to order another New Business banner and to make Devine Jewelers the Business of the Month for February. The members made a motion to approve of the letter of support for the public library as written. The commission members also reviewed the Town Manager's Report.

Ethics Commission

No meeting

Fire Commission

The Board of Fire Commission met of January 14th. The members received a report from both the Fire Marshal and the Fire Chief. The members and present fire fighters reviewed and discussed at length the capital and operating budget. Suggestions were made about options of how increase the number of inspections and pertinent duties of the Fire

Marshal. One was to make the Fire Marshal full-time again; and another was to add more money into the part-time line item to hire someone to perform inspections only. The Engine 2-12 project from the budget went favorably with the Board of Finance and some members of the Town Council. The next steps for the project would be the bonding stages in the process. There were two requests for payouts of vested funds and were voted on unanimously by the board members. The end of year report needs to be altered since the fire house software had a glitch when it switched over and updated to the newest version. The updated reports will be ready for the next meeting.

High School Building Committee

Minutes not yet available

Inland Wetland Watercourses Agency

The Inland Wetlands Watercourses Agency met on January 30th.

Agent Approvals:

- A. Application IW-18-023, Pennwood Builders, 55 O'Neil Lane, adding structural concrete piers to support existing house structure within Upland Review Area. Map 9A/Block 83/Lot 21.
- B. Application IW-19-001, Bemer Petroleum, 11 North Main Street, removal of a 500 gallon underground propane tank within the Upland Review Area. Map 01A/Block 39A/Lot 28A.
- C. Emergency repair of sewer main on Old Marlborough Road.

New Applications:

- A. Application IW-19-002, WPCA, Pine Trail, install a backup generator within the wetlands. Map 10A/Block 79A/Lot 15- Continued to 2/27/2019 Meeting.
- B. Application IW-19-003, WPCA, North Main Street, install a backup generator within the Upland Review Area. Map 4A/Block 45/Lot 24-1A. Continued to 2/27/2019 meeting
- C. Application IW-19-004, WPCA, Barbara Avenue, install a backup generator within Upland Review Area. Map 19/Block 45/Lot 1. Continued to 2/27/2019 meeting
- D. Application IW-19-005, T&O Enterprises, LLC., 80 East High Street, to construct a 600 sq. ft. car port between 2 existing buildings – work within 200' URA. Map 26/Block 85/Lot 13A. Continued to 2/27/2019 meeting
- E. Application IW-19-006, Stanislaw Oleksenko, 15 Cone Road, construct a new single-family home in the Upland Review Area. Map 06/Block 37/Lot 6A. Continued to 2/27/2019 meeting.
- F. Application IW-19-007, East Hampton Ventures, LLC., 100 Main Street, work within 100' of Pocotopaug stream. Map 02A/Block 49/Lot 2. Continued to 2/27/2019 meeting

Joint Facilities

The meeting of the Colchester –East Hampton Joint Facilities Committee meet on Tuesday January 22nd at 5:00 P.M. Mr. Angelo Simoni of 8 Stonegate Rd. contacted the Joint Facilities Committee about buying the property on Coughlin Rd. (06/6/3B) for a purchase price of \$70,000. The Board has agreed not to enter into negotiations. Mr. Clayton has made a request for modification to the NPDES permits. Allowing for testing of BOD's only.

The Joint Facilities committee reviewed and discussed the recommended operating and revenue budget for 19/20 fiscal year. Any changes or correction will be made at the February 19th 2019 meeting. Members entered into executive session at 6:15 p.m.

Library Advisory Board

The Library Advisory Board met on January 7th. The members were given the Director's Report, discussed the library website and the budget for the fiscal year. The new library website is expected to go live on January 28th. A few requests were added to the budget for pay raises for part-time and full-time staff, and for half of the computers to be replaced. The board is looking to form a sub-committee to investigate ridding the library of fines and fees. The sub-committee is looking for volunteers at this point.

Middle Haddam Historic District Commission

The Middle Haddam Historic District Commission met on January 24th. Alternate Kara Pedersen was seated once roll call was taken. The members were presented with an application for a Certificate of Appropriateness at 58 Middle Haddam Road to install a pool with a flagstone perimeter and wooden deck for applicants Paul and Snjezana Gillingham. The Contractor, Vinnie Torcasio, presented to the members in place of the applicants.

Parks & Recreation Advisory Board

Jeremy Hall updated the board on the status of the Seamster Park Playground project. The committee has been meeting on Friday mornings to go over the process and put a plan in place. Security cameras have been installed at Sears Park. Dan Roy motioned to amend the resolution for the Airline Trail sub-committee to include 9 members. Sheryl Dougherty seconded and all approved. Tim Adams and Dan Roy are finishing up the appointments to the committee.

Planning & Zoning Commission

The Planning & Zoning Commission met on January 2nd.

- PZC-18-021: The Neighborhood at Edgewater Hills – Phase 1D & E of approved master plan 18 lot subdivision. Map 10A/Block 85/Lot 5C. Approved
- PZC-18-022: A Midas Touch, LLC., 11 North Main Street, for a site plan modification for a personal service shop in a Commercial Zone. Map 01A/Block 39A/Lot 28A. Approved

Town Facilities Building Committee

The Town Facilities Building Committee met on January 10th. It was reported, they are waiting for Revision #4 from Boundaries for the sallyport and pump station change. The final check on grades should be done by Friday, January 11th. It was noted there is still room in the revised sallyport for 2 cars and storage. The Town Manager spoke to the new Town Clerk regarding the vault storage. A meeting is planned to re-review the needs in the vault. The FFE needs will be finalized next. Lisa Motto noted that they are only about 1 week behind. The foundation and steel is still on schedule. The steel company isn't going to need as long to erect the structure as anticipated but will need a little more time on fabrication but should be completed within the timeframe expected. The Town Hall foundation walls are 90% complete and some Police Department walls are poured.

Waterproofing the Town Hall walls will start next week. Glen LeConche is working on the building permit and is anticipated to be ready by February 19th. John Faulise from Boundaries provided a review of their invoicing for the project. The fire suppression work had been re-bid and was approved and awarded to Hartford Sprinkler. The group discussed the report from Welti Geotechnical on the sub-base and additional materials that may need to be used. The committee approved change orders and invoices.

The Committee met again on January 24th. The committee voted on which glass will be used in the front entry. Mr. Motto reported the site is extremely wet. The ground is frozen but the water is running over the ice. Additional stone berms were put in place. There was lengthy discussion on runoff including the possibility of hiring a 3rd party to review what can be done. A meeting was held with the new Town Clerk and a better layout to maximize storage for the vault was prepared. The committee approved invoices.

Water Pollution Control Authority

The Water Pollution Control Authority Committee met on Tuesday January 8th. The owner of 18 Dogwood Dr. addressed the committee concerning her failed septic system. By ordinance a new septic system is not permitted, and the property is required to connect to city sewer. Attempt to connect stopped due to granite ledge. Owner appealed to neighbors to connect to private sewer line (15 and 17 Dogwood Dr.) would be possible only with the agreement that the WPCA would take over the private sewer line. Request denied, with the recommendation for the homeowner to work out an agreement with the private sewer owners. Committee welcomed Anthony DeSimone as a new WPCA board member. Request for Public Hearing was approved and set for February 5th for the approval of construction of a Re-subdivision "The Neighborhood at Edgewater Hill" Master Plan Development dated January 7, 2019, discharging into the public sewer. Mr. Smith and the Town Manger met with both CT Water Company and Aquarian Water to see if they could come up with any water source options. Committee reviewed the Developers Agreement for the Town Hall. Cost of sewer connection fees along with engineering and inspection fees of approx. \$25,000.00 will be paid by the Town by means of "In-Kind Services". Committee also reviewed the Developers Agreement for Phase 1 "The Neighborhood at Edgewater Hill.

Zoning Board of Appeals

No meeting