

## Fact Sheet

### Bring Your Own Bag Ordinance, East Hampton, CT

#### Based on US averages, East Hampton uses and discards 11,000 single-use plastic bags every day:

- These bags are used for an average of 15 minutes and then either:
  - **Littered:** Littered bags pose a threat to wildlife, our watersheds and storm drains, and the natural beauty of our town.
  - **Thrown Away:** Bags that are thrown away eventually make their way to landfill where they will sit for hundreds of years, releasing toxic gases as they slowly break down.
  - **Recycled with Other Materials:** Contrary to popular belief, single-use plastic bags cannot be effectively recycled by your recycling service and create extremely expensive jams every day in sorting equipment.
  - **Recycled "Correctly":** Bringing plastic bags to a collection/bag drop often results in the bags being shipped overseas where they are burned to yield a small amount of plastic, only accelerating the release of toxic chemicals into the environment.

#### Our Goal:

- Have the Town Council move to host a public hearing on the matter of the "Bring Your Own Bag Ordinance" and ultimately, vote in favor of such an ordinance.

#### Our Proposal:

- Introduce a business-friendly ban on the distribution of single-use plastic checkout bags by retail establishments in East Hampton.
- Educate our residents to carry reusable shopping bags and educate our businesses how to successfully transition to better alternatives.

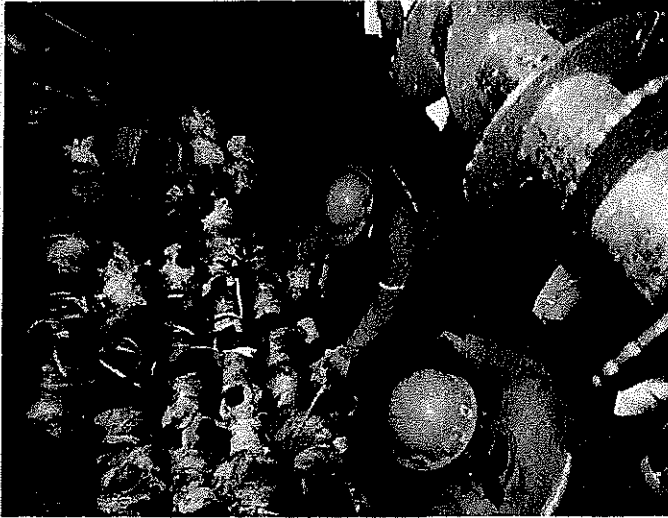
#### How will local retail establishments be impacted?

- Lower Expenses: Plastic bags cost between 2 and 5 cents. The average supermarket pays around \$1,000 every week for plastic bags.
- Retail Establishments will be able to collect revenue from the sale of reusable bags as well as recyclable paper bags.
- Reusable bags with company branding are a valuable marketing opportunity for local businesses.

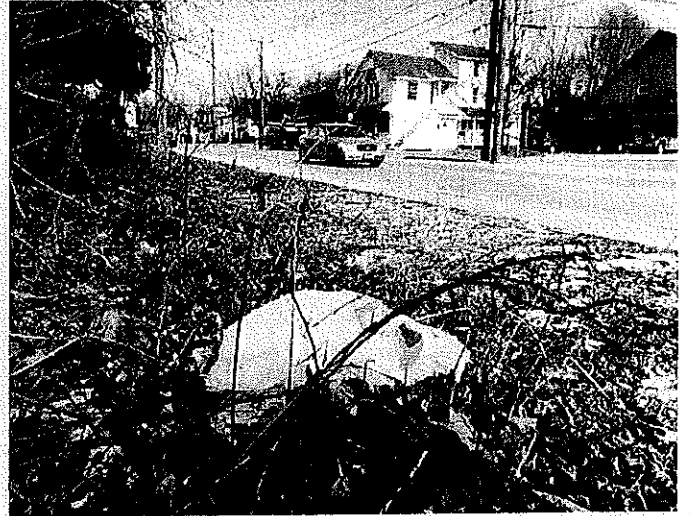
#### What will this mean to our town?

- Only 4 municipalities in Connecticut have adopted a plastic bag ban (Westport, Greenwich, Easton, Norwalk).
- Estimated 10-15 other municipalities have some sort of bag ban in the works.
- While we are not first, we can be the first in our area. We certainly cannot afford to be last.

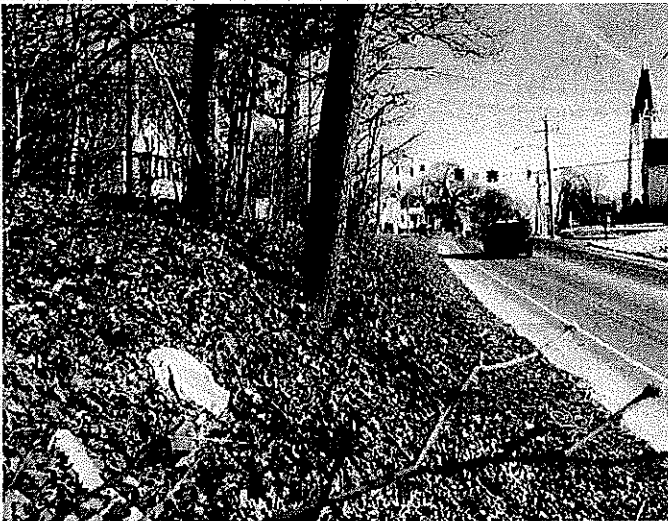
**Photo Sheet**  
**Bring Your Own Bag Ordinance, East Hampton, CT**



*Figure 1, Willimantic Waste Paper shuts down their recycle facility four hours each day to remove entangled plastic bags.*



*Figure 2, Plastic Bag on Main Street across from Walnut Ave.*



*Figure 3, Plastic bag on RT 66 between Rossini's Pizza and St. Patrick's Church.*



*Figure 4, Plastic Bag on Lake Drive.*

February 2019


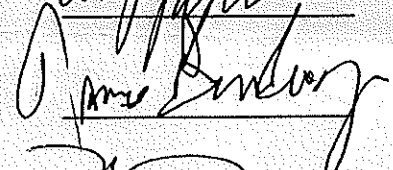

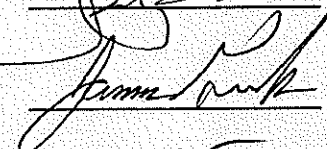
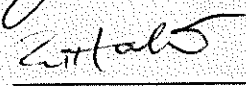




Dear East Hampton Town Council:

We support the 'Bring Your Own Bag' campaign in the Town of East Hampton and are willing to comply with the Bring Your Own Bag Ordinance when it goes into effect.

The new practices will benefit both consumer and retailer. We retailers spend thousands of dollars providing bags that are creating waste and polluting the environment. As customer behavior changes, retailers will spend less on bags.

We would appreciate it if the ordinance provided a window of time for the retailers to use current plastic bag stock, allowing a transition to alternative bags for those who forget to bring one.

Sincerely,

Signature	Printed Name	Business
	<u>Eleni Papagoregou</u>	<u>island travelers.</u>
	<u>James Bardo</u>	<u>TCC East Hampton (Verizon)</u>
	<u>YUNA PARK</u>	<u>Creative Nails Inc</u>
	<u>James Gnoek</u>	<u>The Goat</u>
	<u>Brian Holdt</u>	<u>Arlene Cycles</u>
	<u>Lori Caldwell</u>	<u>Old Bank Flowers +</u> <u>Decor</u>
	<u>Alicia Bray</u>	<u>Sofia's</u>
	<u>Susan Popelucki</u>	<u>ECO COFFEE</u>
	<u>Michelle Fuchs</u>	<u>The Memory Maker</u>

*[Signature]*

Dalene Kelly

Jess Kelley

Brittany Cassella

Darlene Pisteep

Jill Kelley

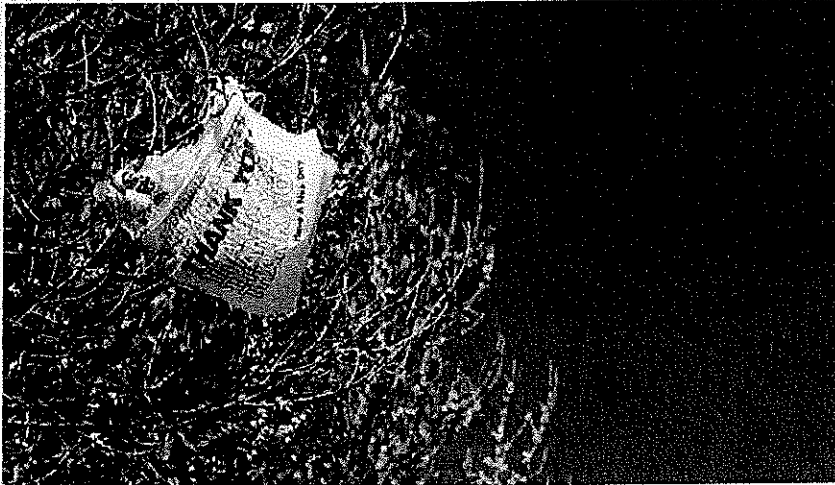
Black Birch & Grace

She Shed Creations

Pauls and Sandys Too

# Remove Plastic Bags From East Hampton, CT

6:10 PM TUESDAY FEBRUARY 5, 2019



Greener East Hampton started this petition to [East Hampton Town Council](#)

**Sign this petition to show your support for a single-use plastic bag ban in East Hampton.**

Residents of East Hampton, CT use about 11,000 single-use plastic bags EVERY DAY. With fewer than 5% of all single-use plastic bags being properly recycled, these bags end up in our town's lake, trees, and sewers. Those that are thrown away or improperly recycled create expensive jams in waste and recycling equipment on their way to landfills. It is time to do away with single-use plastic bags.

Signatures on this petition will help show our town council and local businesses that residents are ready to make single-use plastic bags a thing of the past!

If we succeed in instating a plastic bag ban in East Hampton, our town can become a success story that will inspire similar initiatives in surrounding towns and at the state level.

If you would like to get involved with this initiative or send your support, please contact [GreenerEastHampton@gmail.com](mailto:GreenerEastHampton@gmail.com)

359 have signed. Let's get to 500!

 signed this petition

First name

Last name

Email

United States

City

CT

Zip code

- Please share my name and email address with Greener East Hampton, so that I can receive updates on this campaign and others.
- Display my name and comment on this petition

 Sign this petition

By signing, you accept Change.org's [Terms of Service](#) and [Privacy Policy](#), and agree to receive occasional emails about campaigns on Change.org. You can unsubscribe at any time.

**Proposed Ordinance, Sample  
Bring Your Own Bag Ordinance, East Hampton, CT**

**“BRING YOUR OWN BAG” ORDINANCE**

**SECTION 1: PURPOSE**

The reduction in the use of disposable plastic shopping bags by Retail Establishments in the Town of East Hampton (the “Town”) is a public purpose that protects the marine environment and waterways, advances solid waste reduction, reduces greenhouse gas emissions, and protects the natural beauty of the Town. This ordinance seeks to reduce the number of plastic bags that are used, discarded, and littered, and to promote the use of reusable checkout bags and recyclable paper bags by Retail Establishments located in the Town.

**SECTION 2: DEFINITIONS**

The following words shall, unless the context clearly requires otherwise, have the following meanings:

**ASTM D6400**

The American Society for Testing and Materials (ASTM) International “Standard Specification for Compostable Plastics”.

**ASTM D7081**

ASTM International “Standard Specification for Biodegradable Plastics in the Marine Environment”.

**BIODEGRADABLE**

Materials that will completely degrade and return to nature i.e., decompose into elements found in nature within a reasonably short period of time after customary disposal.

**CARRYOUT BAG**

A bag proved by a retail establishment to a customer at the point of sale for the purpose of removing products purchased therein.

**COMPOSTABLE PLASTIC BAG**

A plastic bag that (1) conforms to the current ASTM D6400 specifications for compostability; (2) is certified and labeled as meeting the ASTM D6400 standard specifications by a recognized verification entity. A plastic bag that is made of polyethylene, polyethylene terephthalate, polyvinyl chloride, polypropylene, or nylon is not deemed “compostable”.

**CUSTOMER**

Any person purchasing goods from a retail establishment.

**MARINE-DEGRADABLE PLASTIC BAG**

A plastic bag that conforms to the current ASTM D7081 standard specification for marine degradability. A plastic bag that is made of polyethylene, polyethylene terephthalate, polyvinyl chloride, polypropylene, or nylon is not deemed “marine degradable”.

**PERSON**

Any natural person, firm, corporation, partnership, or other organization or group.

#### POSTCONSUMER RECYCLED MATERIAL

A material that would otherwise be destined for solid waste disposal, having completed its intended end use and product life cycle.

#### PRODUCE BAG or PRODUCT BAG

A bag used by a consumer inside a retail establishment to (A) contain bulk items such as produce, nuts, grains, candy, or small hardware items; (B) contain or wrap meat, fish, or frozen foods whether or not pre-packaged; (C) contain or wrap flowers, potted plants, or other items to prevent moisture damage to other purchases; or (D) contain unwrapped prepared foods or bakery goods.

#### RECYCLABLE

Material that can be sorted, cleansed, and reconstituted using available recycling collection programs for the purpose of using the altered form in the manufacture of a new product. "Recycling" does not include burning, incinerating, converting, or otherwise thermally destroying solid waste.

#### RECYCLABLE PAPER BAG

Means a paper bag that meets all of the following requirements: (1) contains no old growth fiber, (2) is one hundred percent (100%) recyclable overall and contains a minimum of forty percent (40%) postconsumer recycled material; (3) is capable of composting, consistent with the timeline and specifications of the American Society of Testing and Materials (ASTM) Standard D6400.

#### RETAIL ESTABLISHMENT

Any retail space located in the town including but not limited to grocery stores, pharmacies, liquor stores, convenience stores, restaurants, retail stores, and vendors selling clothing, food, personal items and dry-cleaning services.

#### REUSABLE CARRYOUT BAG

A carryout bag that is specifically designed and manufactured for multiple reuse and meets requirements of Section 4 in this ordinance.

#### SINGLE-USE PLASTIC BAG

Those bags, with or without handles, constructed of a film of high-density polyethylene (HDPE), low-density polyethylene (LDPE), linear low-density polyethylene (LLDPE), polyvinyl chloride (PVC), polyethylene terephthalate (PET), polypropylene (other than woven and non-woven polypropylene fabric) if said film is less than 4.0mm in thickness and which do not meet the ASTM D6400 and ASTM D7081 standard specifications.

### SECTION 3: REGULATIONS AND PROHIBITIONS

- (a) No retail establishment in the Town of East Hampton shall provide single-use plastic bags to customers.
- (b) If a retail establishment provides carryout bags, produce bags, or product bags to customers, the bags must be one of the following:
  - (1). Recyclable Paper Bag, or
  - (2). Reusable Carryout Bag, or

- (3). Compostable Plastic Bag (meeting the specifications of ASTM D6400, as defined herein), or
- (4). Marine Degradable Plastic Bag (meeting the specifications of ASTM 7081, as defined herein)
- (c) Nothing in this ordinance prohibits customers from using bags of any type that they bring to the retail establishment themselves or from carrying away goods that are not placed in a bag, in lieu of using bags provided by the retail establishment.
- (d) Any retail establishment that provides a recyclable paper bag, a compostable plastic bag, or a marine degradable plastic bag, with the exception of produce bags, to a customer must charge the customer 10 cents (\$0.10) for each bag provided.
- (e) No retail establishment shall rebate or otherwise reimburse a customer any portion of the 10 cent (\$0.10) charge required in Subsection (d).
- (f) All monies collected by a retail establishment under this ordinance will be retained by that retail establishment.
- (g) This regulation does not apply to bags used by a non-profit corporation or other charity to distribute food, grocery products, clothing, or other household items to clients.

#### **SECTION 4: REUSABLE BAG STANDARDS**

- (a) A retail establishment may provide or sell reusable carryout bags to its customers or to any person.
- (b) A reusable carryout bag must have a handle.
- (c) A reusable carryout bag must be constructed out of:
  - (1). Cloth, other washable fabric, or other durable materials whether woven or non-woven; or
  - (2). Recyclable plastic, with a minimum thickness of 4mm.
- (d) A reusable carryout bag must meet the minimum reuse testing standard of 175 reuses carrying 16 pounds.

#### **SECTION 5: ENFORCEMENT; VIOLATIONS AND PENALTIES**

- (a) Written Warning
  - (1). Any retail establishment violating the provisions of this ordinance shall be deemed to have committed an infraction and will be issued a written warning.
    - i. The written warning will be sent via certified mail to the business, describe the violation by listing specific findings of fact, stating that the practice must be corrected within fourteen days of the date the letter was received, and shall include a copy of this ordinance. The written warning



shall only be issued once to any business. Subsequent violations of this ordinance by the same business will not be eligible for a written warning, but will instead result in the immediate issuance of a citation as set forth below.

(b) Citation:

- (1). Fourteen days after receiving a written warning via certified mail, any business that fails to correct its business practice and thus continues to act in violation of the ordinance, shall be issued a citation via certified mail.
- (2). If after fourteen days from the date of mailing, a business fails to sign for the written warning sent via certified mail, a citation will be issued via certified mail.
- (3). Any business that previously received a written warning and is later found to be noncompliant with this ordinance will be issued a citation via certified mail.
- (4). Citations will be dated, describe the violation by listing specific findings of fact, state the amount of the fine, and indicate the date on which the fine is due, (which will be fourteen days from the date of the citation) describe the process for appeal, and describe the daily fine resulting from continued noncompliance.

(c) Fine:

- (1). The fine for noncompliance with this ordinance is ninety dollars (\$90).
- (2). Businesses found to be noncompliant with this ordinance after the fine due date indicated in the citation will be subject to an additional ninety dollar fine for each day of noncompliance without the issuance of a separate citation.

**Sirois, Cathy**

---

**From:** Maniscalco, Mike  
**Sent:** Tuesday, January 22, 2019 2:46 PM  
**To:** Sirois, Cathy  
**Cc:** Hall, Jeremy  
**Subject:** Fwd: Lake Pocotopaug - East Hampton, CT  
**Attachments:** image002.jpg; ATT00001.htm; PocotopaugLk19-21.proposal.pdf; ATT00002.htm

For next TC mtg

Best regards,

Michael Maniscalco, MPA  
Town Manager  
Town of East Hampton  
860-267-4468

Sent from my iPhone

Begin forwarded message:

**From:** "Hall, Jeremy" <jhall@easthamptonct.gov>  
**Date:** January 22, 2019 at 8:30:19 AM EST  
**To:** "Maniscalco, Mike" <mmaniscalco@easthamptonct.gov>  
**Subject:** FW: Lake Pocotopaug - East Hampton, CT

Mike,

Attached is the application for a 3-year permit through Solitude. This application includes the three-year permit of \$1240 plus the additional copper sulfate treatment of \$7980 per application, according to Joe they estimate needing three applications for a total of \$23,940 over the course of the next two fiscal years. If this is agreed upon I was going to add two treatments in the next fiscal year budget of \$15,960. I will bring this up for discussion at our meeting today.

Thanks,

**From:** Joe Carbonell <joecarbonell@aol.com>  
**Sent:** Thursday, January 17, 2019 4:18 PM  
**To:** Hall, Jeremy <jhall@easthamptonct.gov>  
**Cc:** pfzawisza <PFzawisza@comcast.net>  
**Subject:** Fwd: Lake Pocotopaug - East Hampton, CT

Ok, attached is the 3 year contract application for \$740. Total.

Also listed at end is cost for 1/2 lake at \$7980. Times 2 for whole lake. \$15,960. Might be slightly higher for additive if bacteria from sewers comes in high

Will probably need additional treatment following year

Please submit application, just needs signing, I am sure Peter or I will sign if allowed to keep Mike clean

*Sent from my Verizon Wireless 4G LTE DROID*

----- Forwarded message -----

From: Joe Onorato <[JOnorato@solitudelake.com](mailto:JOnorato@solitudelake.com)>

Date: Dec 20, 2018 12:11 PM

Subject: Lake Pocotopaug - East Hampton, CT

To: Joe Carbonell <[joecarbonell@aol.com](mailto:joecarbonell@aol.com)>

Cc:

Hi Joe,

Attached is the proposal you had requested for the three-year CTDEEP Permit as well as on-call copper sulfate treatments. I've structured this as a three-year term as the CT permit has an annual fee to be paid during each calendar year the permit is active. I've then added a cost for as-needed reactive algae treatments with enhanced copper sulfate. We've been pairing the copper sulfate with a special surfactant that allows the copper to remain in the water column for a longer duration. Please look this over and let me know if you need/want anything changed or revised, or if you have any questions. Feel free to call my cell phone or email.

Just another thought as well is that you and I had discussed a more proactive approach in the past which consists of more proactive low dose treatments with enhanced copper sulfate. If you want to pursue this more, I'm more than happy to discuss.

Merry Christmas and Happy Holidays.

**Joe Onorato**

Business Development Consultant

This electronic message is a public record as defined by the Connecticut Freedom of Information Act Section 1-200(5). A copy of this message and any reply will be retained by the Town of East Hampton and will be accessible to the public unless exempted by law.

**PERMITTING/ ON-CALL ALGAE TREATMENT CONTRACT**

PROPERTY NAME: Lake Pocotopaug – East Hampton, CT  
CONTRACT DATE: January 1, 2019 through December 31, 2021  
SUBMITTED TO: Mr. Joe Carbonell – East Hampton Lake Committee  
SUBMITTED BY: Joe Onorato - SOLitude Lake Management® - CT Reg # B-3268  
SPECIFICATIONS: Preparation and filing of three – year permit to allow for algae treatments of Lake Pocotopaug, as well as optional/as-needed algae treatments.

Permitting:

1. SOLitude staff will be responsible for the following:
  - a. Obtaining three-year State Pesticide Use Permit required to perform any work specified in this contract where applicable.
  - b. Filing of any notices or year-end reports with the appropriate agency as required by any related permit.
  - c. Notifying the client of any restrictions or special conditions put on the site with respect to any permit received, where applicable.

Client Responsibilities:

1. Client will be responsible for the following:
  - a. Providing information required for the permit application process upon request.
  - b. Providing Certified Abutters List for abutter notification where required.
  - c. Perform any public filings or recordings with any agency or commission associated with the permitting process, if required.
  - d. Compliance with any Order of Conditions or other special requirements or conditions required by the local municipality.
  - e. Compliance and enforcement of temporary water-use restrictions where applicable.

General:

1. Contractor is a licensed pesticide applicator in the state in which service is to be provided.
2. Individual Applicators are Certified Pesticide Applicators in Aquatics, Public Health, Forestry, Right of Way, and Turf/Ornamental as required in the state in which service is to be provided.
3. Contractor is a SePRO Preferred Applicator and dedicated Steward of Water. Each individual applicator has been trained and educated in the water quality testing and analysis required for site specific water quality management prescriptions, and utilizes an integrated approach that encompasses all aspects of ecologically balanced management. Each applicator has received extensive

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training in the proper selection, use, and application of all aquatic herbicides, algaecides, adjuvants, and water quality enhancement products necessary to properly treat our clients' lakes and ponds as part of an overall integrated pest management program.

4. Contractor guarantees that all products used for treatment are EPA registered and labeled as appropriate and safe for use in lakes, ponds, and other aquatic sites, and are being applied in a manner consistent with their labeling.
5. All pesticide applications made directly to the water or along the shoreline for the control of algae, aquatic weeds, or other aquatic pests as specified in this contract will meet or exceed all of the contractor's legal regulatory requirements as set forth by the EPA and related state agencies for NPDES and FIFRA. Contractor will perform treatments that are consistent with NPDES compliance standards as applicable in and determined by the specific state in which treatments are made. All staff will be fully trained to perform all applications in compliance with all federal, state, and local law.
6. Contractor will furnish the personnel, equipment, materials, and other items required to provide the forgoing at his expense. Equipment will include trucks, boats, amphibious vehicles, all-terrain vehicles, utility vehicles, high volume tank sprayers, low volume tank sprayers, back- pack sprayers and other small equipment as required to properly access and perform treatments in the designated areas.
7. Contractor will maintain general liability and workman's compensation insurance.
8. Customer understands and acknowledges that there are irrigation restrictions associated with many of the products used to treat their lakes and ponds. The customer is responsible for notifying the contractor in advance of the contract signing and the start of the contract treatment if they utilize any of the water in their lakes or ponds for irrigation purposes. The customer accepts full responsibility for any issues that may arise from the irrigation of turf, ornamentals, trees, crops, or any other plants as a result of treated water being used by the customer for irrigation without the consent or knowledge of the contractor.
9. Although there is rarely direct fish toxicity with the products used for treatment when applied at the labeled rate, any time there is an extreme infestation of algae and aquatic weeds, there is a risk of dissolved oxygen drops as a result of large masses of algae and aquatic weeds dying and decomposing simultaneously. This risk is most severe in times of extremely hot weather and warm water temperatures, as these are the conditions during which dissolved oxygen levels are naturally at their lowest levels. Often times lakes and ponds will experience natural fish kills under these conditions even if no treatment is performed. Every effort, to include the method and timing of application, the choice of products, and the skill and training of the applicators is made to avoid such problems. This risk is especially mitigated by the use of systemic herbicides wherever possible, which results in a very slow steady control of the target weed species. However, the customer understands and accepts that there is always a slight risk of the occurrence of adverse conditions outside the control of the contractor that will result in the death of some fish and other aquatic life. The customer also understands and accepts that similar risks would remain if the algae or submersed invasive vegetation present

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in the lake goes uncontrolled, as it will over time interfere with the health and well-being of the existing fish population. The customer agrees to hold the contractor harmless for any issues with fish or other aquatic life which occur as described above, or are otherwise outside the direct control of the contractor, unless there is willful negligence on the part of the contractor.

10. Contractor is not responsible for treatment failures that result from dam or other structural failures, severe storms, flooding, or other acts of God that are outside of the control of the contractor.
11. Contractor shall be reimbursed by the client for any non-routine expenses, administrative fees, compliance fees, or any other similar expense that are incurred as a result of requirements placed on the contractor by the client that are not covered specifically by the written specifications of this contract. Client will be notified if any such fees or expenses are anticipated.
12. The customer agrees to pay penalties and interest in the amount of 2% per month for all past due invoices and related account balances in excess of 30 days past due from the due date as specified by the contract and as stated on the relevant invoice presented to the customer.
13. The customer covenants and agrees to pay reasonable attorney's fees and all other related costs and expenses of SÖLitude Lake Management® for collection of past due invoices and account balances and for any other actions required to remedy a material breach of this contract.

**Service and Payment Calendar:**

Program Year	Description of Services/Tasks	Annual Program Cost
2019	▪ January: Obtaining Three Year State Pesticide Use Permit, including \$200 State filing fee. - \$740	▪ \$740
2020	▪ January: Administrative fee plus \$200 State filing fee. - \$250	▪ \$250
2021	▪ January: Administrative fee plus \$200 State filing fee. - \$250	▪ \$250
<b>Total Program Cost</b>		<b>\$1,240</b>

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**CONTRACT PRICE: \$1,240.00 (Plus Any Applicable CT Sales Tax)**

**PAYMENT TERMS:**

1. Payment will be due upon completion of tasks, according to the service and payment calendar provided above.

Approved:

\_\_\_\_\_

SOLitude Lake Management®

\_\_\_\_\_  
*(Authorized Signature)*

**Town of East Hampton**

\_\_\_\_\_  
*(Print Name and Title)*

\_\_\_\_\_  
*(Date)*



**ADDITIONAL RECOMMENDATIONS AS REQUESTED OR REQUIRED:**

**Lake Algae Treatment:**

1. Any infestation of algae found in the lake at the time of application, shall be treated and controlled through the application of enhanced copper sulfate as required to control the specific varieties of algae present at the time of service.
2. The enhanced copper sulfate is a highly soluble, low pH algaecide/bactericide designed for use in lakes, ponds, reservoirs, sedimentation basins, irrigation canals, treatment lagoons and other water systems.
3. One-half of the lake will be treated per treatment, per label restrictions.

**ADDITIONAL PRICE: \$7,980.00 Per Treatment (Plus Applicable Sales Tax)**

**APPROVED:** \_\_\_\_\_  
*(Town of East Hampton)*

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Office of the PLANNING & ZONING OFFICIAL  
JEREMY DECARLI  
jdecarli@easthamptonct.gov

MEMORANDUM

To: Michael Maniscalco, Town Manager  
Cc: Town Council  
Department of Public Works  
From: Jeremy DeCarli  
Date: February 7, 2019  
Re: 8-24 Review: Acceptance of Roads within the Whispering Woods Subdivision

At the February 6, 2019 meeting of the East Hampton Planning and Zoning Commission the following motion was made:

The Planning and Zoning Commission recommends to the Town Council acceptance of the roads within the Whispering Woods Subdivision which include Whispering Woods Road, Orchard View Lane, and Town Line Drive for the following reasons:

- Favorable Comments from Town Staff

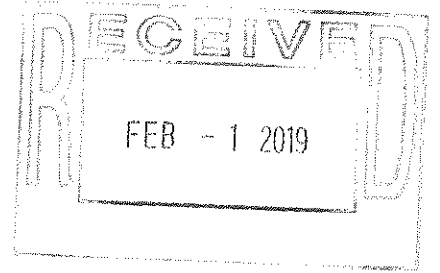
And with the following Commentary:

- In consideration that the road has been completed and is performing to expectations, the Commission recommends using the existing cash remaining from the Construction Bond for the one year maintenance bond. The Town has previously used a substantial portion of the original construction bond for road maintenance and repair.
- In consideration that it is winter, expediting this road acceptance improves the health, safety, and welfare of the residents within this development.

If you have any questions, please feel free to contact me.



CW CONTRACTING, LLC  
500 FOUR ROD RD  
BERLIN, CT 06037  
PH: (860-828-2912) FAX: (860)828-2913



Mr. Michael Maniscalco, Town Manager  
Town of East Hampton  
20 East High St.  
East Hampton, CT 06424

Re: Whispering Woods Subdivision

Dear Mr. Maniscalco:

Please consider this a formal request to the East Hampton Town Council for acceptance of all roadways in Whispering Woods Subdivision. It is our understanding that this request will be considered at the February 6, 2019 meeting of the council. We thank you and your staff for working with us in this regard and we will look forward to the action of the Council in completing this request.

Yours very truly,

A handwritten signature in cursive script that reads "William H. Coons Jr." followed by the date "1/30/19".

William H. Coons Jr.  
CW Contracting, LLC

cc: Jeremy DeCarli  
Planning and Zoning Official



Office of the PLANNING & ZONING OFFICIAL  
JEREMY DECARLI  
jdecarli@easthamptonct.gov

MEMORANDUM

To: Michael Maniscalco, Town Manager  
Cc: Town Council  
Department of Public Works  
From: Jeremy DeCarli  
Date: February 7, 2019  
Re: 8-24 Review: Acceptance of Wangonk Trail Extension (13.26' in length)

At the February 6, 2019 meeting of the East Hampton Planning and Zoning Commission the following motion was made:

The Planning and Zoning Commission recommends to the Town Council acceptance of a portion of Wangonk Trail Extension (13.26' x 25') for the following reason:

- Favorable Comments from Town Staff,
- Maintenance has historically been carried out by Public Works,
- Not inconsistent with the POCD.

If you have any questions, please feel free to contact me.



Office of the PLANNING & ZONING OFFICIAL  
JEREMY DECARLI  
jdecarli@easthamptonct.gov

MEMORANDUM

To: Michael Maniscalco, Town Manager  
From: Jeremy DeCarli  
Date: February 7, 2019  
Re: Possible Application for TAP Funding – Edgerton Street

As previously discussed, the RiverCOG has made us aware that the CTDOT and FHWA is soliciting for TAP project proposals that may be developed during the five-year period spanning FFY 2021 to FFY 2025. Future legislation or continuing resolutions will dictate how many projects can be initiated and the initiation of projects under this solicitation is predicated upon the funding levels provided by future legislation, which are presently unknown. Information from RiverCOG is included with this memo. The primary focus of these funds is community connectivity and promotion of safe travel for non-vehicular users.

As has been discussed, Edgerton Street is in need of significant upgrades, including pavement and drainage. It is my opinion that Edgerton Street could be vastly improved for pedestrians and bicyclists in conjunction with a drainage and repaving project, providing a safe route for non-vehicular users to access Memorial School, the Airline Trail, the Village Center, and a number of residential neighborhoods.

The Town could consider submitting a proposal to reconstruct drainage, repave, and standardize the road width to 30 feet creating two travel lanes and two bike lanes. A project of this nature would dovetail with the application already submitted for LOTCIP funding for the reconstruction of Smith Street providing cohesive bike lanes and sidewalks connecting all of the surrounding neighborhoods with the school, the Village Center and the Airline Trail.

Unlike LOTCIP funding, the TAP funds require a 20% match from the Town. Edgerton Street is approximately 3000 feet in length. Using State estimating guidelines, I have calculated the project at approximately \$1.9 Million, which would require a match in the amount of \$380,000.

Applications are due to RiverCOG by April 10, 2019.

If you have any questions, please feel free to contact me.

LCRV Region CEOs,

Below is information regarding the TA Program as mentioned at the January MPO Board meeting.

The Fixing America's Surface Transportation Act (FAST Act) will expire in 2020. To be prepared for subsequent legislation, CTDOT and FHWA is soliciting for TAP project proposals that may be developed during the five-year period spanning FFY 2021 to FFY 2025. Future legislation or continuing resolutions will dictate how many projects can be initiated and the initiation of projects under this solicitation is predicated upon the funding levels provided by future legislation, which are presently unknown.

Transportation Management Area (TMA) Metropolitan Planning Organizations' (MPO) member municipalities may submit applications. It is anticipated that current funding, eligible activities, and requirements under the FAST Act for the TA Set-Aside program will be carried over into future legislation. Applications may be submitted for the following types of projects: on-and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, community improvement activities, multi-use trail projects, and safe routes to school projects.

Additional information can be found at  
[https://www.fhwa.dot.gov/environment/transportation\\_alternatives/](https://www.fhwa.dot.gov/environment/transportation_alternatives/) and  
<https://www.ct.gov/dot/cwp/view.asp?a=2303&Q=536574>

To receive TA Program funding a project must:

- be submitted by an eligible entity with a complete application
- be deliverable in FY21-FY25 (design complete/construction started)
- have a minimum cost of \$500,000
- be given a priority ranking number

If a municipality has submitted a project for TAP funding in the past that has not yet been programmed and wants the project to be considered again the project needs to be resubmitted with a new application. A single TMA priority form must be submitted to CTDOT even if there are multiple MPOs in the TMA. Also, please note, TAP is not a state bonded grant program similar to LOTCIP or the Community Connectivity program. It is an 80% reimbursement program using federal funds similar the stp-urban program.

The following files are attached: 1) FY21 Application, 2) FY21 cost estimating guidelines, 3) List of prior approved projects, 4) Draft project selection criteria including estimated funding allocation

Two hard copies and an electronic copy of the application should be submitted to me by April 10, 2019 so they can be reviewed at the 4/24 MPO Board meeting. If you have any questions, please contact me at your convenience.

Rob

Robert Haramut, Jr., Senior Transportation Planner  
Lower CT River Valley Council of Governments  
145 Dennison Road  
Essex, Connecticut 06426  
ph: 860/581-8554  
fax: 860/581-8543  
[www.rivercog.org](http://www.rivercog.org)

Name  
Street  
Town, State Zip

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## YOUR REAL ESTATE TAX BILL

\$5,000.00

Location: 20 East High Street

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## HOW YOUR TAX DOLLARS ARE SPENT

EDUCATION	\$XXXX.XX
PUBLIC WORKS	\$XXXX.XX
PUBLIC SAFETY	\$XXXX.XX
ADMINISTRATION & FINANCE	\$XXXX.XX
REGULATORY	\$XXXX.XX
HEALTH & HUMAN SERVICES	\$XXXX.XX
CULTURE & RECREATION	\$XXXX.XX
DEBT	\$XXXX.XX
CAPITAL & TRANSFERS	\$XXXX.XX



More Information

# Seminar Series

1<sup>st</sup> Seminar of a 3-Part Series: **How to Hire a Contractor**

Co-sponsored by the East Hampton Building Department and the East Hampton Library

Where: East Hampton Library Community Room

When: Wednesday, March 20, 2019

Time: 6:30 p.m. – 7:30 p.m.

To register, please call the

East Hampton Library at 860-267-6621.



Library Calendar



Building Dept. Webpage

**How to Hire a Contractor.** Are you thinking about renovating your home, installing a generator, or constructing a shed? The Building Department is hosting a seminar to assist you with the process and provide you with the resources so your home is safe, your investment is protected and the project complies with the state building code.



AGENDA  
ITEM # 12

Office of the COLLECTOR OF REVENUE  
**KRISTY MERRIFIELD, CCMC**  
kmerrifield@easthamptonct.gov

February 12, 2019

To: The East Hampton Town Council,

The documentation for the tax refunds listed below is available in the Office of the Collector of Revenue for your review. There are (23) refunds totaling \$12,912.82.

Respectfully Submitted,

*Kristy L. Merrifield, CCMC*

Kristy L. Merrifield, CCMC  
Collector of Revenue

- 455.71 ☒
- 1,706.20 ☒
- 15.66 ☒
- 3,529.89 ☒
- 46.26 ☒
- 290.24 ☒
- 38.58 ☒
- 375.50 ☒
- 1,867.67 ☒
- 2,298.97 ☒
- 7.94 ☒
- 37.10 ☒
- 104.63 ☒
- 31.63 ☒
- 10.06 ☒
- 244.99 ☒
- 269.20 ☒
- 130.36 ☒
- 152.53 ☒
- 638.26 ☒
- 96.62 ☒
- 8.10 ☒
- 556.72 ☒

023

12,912.82 ☒

**BOARD AND COMMISSION SUMMARY  
JANUARY 2019****Arts & Culture Commission**

The Arts & Culture Commission met on January 17<sup>th</sup>. They welcomed new member Amy Ordonez. They discussed the budget for next year, grants and working with the Library on an event calendar. Mr. Monahan spoke about his thoughts on the Village Center. Mr. Yocher discussed advertising banners on Main Street. They also discussed upcoming events.

**Board of Finance**

The Board of Finance met on Tuesday January 22<sup>nd</sup> for their Regularly Scheduled Meeting. Chief Woessner, Chief Volker and Mr. Harwood were given the opportunity to explain the projects being considered for Bonding.

**i. Public Safety Radio**

Chief Woessner provided an overview of the bid process conducted, and a handout outlining the scope of work as outlined by the preferred company. He also explained the urgency around gaining approval is that if East Hampton is able to coordinate the upgrade to coincide with The City of Middletown's upgrade, the town will be able to incur a 54% savings.

**ii. Fire Truck**

Chief Voelker and Chairman Salafia provided an overview of the need for a replacement rescue / pumper at Company 2, what it would be replacing (a 1994 Pierce Engine that would turn into the reserve Engine at Company 3 replacing a 1989 Ford) and the benefits it would provide.

**iii. Center School Boiler**

Mr. Harwood also provided a handout that outlined the history and scope of the boiler replacement project, as well as, the timeline restrictions and cost savings on repairs that are driving the aggressive timeline.

With unanimous agreement by Board Members to informally approve the bonding of all three projects, Mr. Jylkka stated that he will provide the formal resolutions at the February BOF Meeting for a formal vote.

**Brownfields Redevelopment Agency**

The Brownfields Redevelopment Agency met on January 28<sup>th</sup>. The Town Staff Report was reviewed. The members discussed updates for the DECD STEAP grant and the 4 Starr Place project. The members gave an update on 1 Watrous Street. The US EPA Brownfields grant application for the committee is nearly complete. The last thing needed for the application is a letter of support from DECD.

**Clean Energy Task Force**

The Clean Energy Task Force met on January 8<sup>th</sup>. Staff member Glen LeConche provided an overview of the new town website and talked about potential use for the task force. The group reviewed the electric car show location plans for 2019. They discussion activities



the task force can focus on in 2019 including a solar drive, energy audits for municipal buildings, a possible presentation at the Library, a possible collaboration with the Airline Trail Task Force and opportunities for the Task Force to post information at the new Town Hall facility.

### **Commission on Aging**

The Commission on Aging met on January 10<sup>th</sup>. A new member, Mariann Mankowski, was introduced. Kathleen Hutter from CRT reviewed the elderly nutrition program including the café program and Meals on Wheels. The Senior Center Director provided an overview of programs at the center. The Advocacy group reported that they are focusing on transportation issues. The Thriving in Place program will possibly present information at the Lions Club Health fair in the spring.

### **Conservation-Lake Commission**

The Conservation Lake Commission met on January 10<sup>th</sup>. They received an update from Jeremy Hall about the pamphlets to be mailed out and reviewed the pricing of the mailing options. There were no plan reviews and they discussed the watershed and federal funding projects along the lake. Steve Trinkus has the test pits dug but is waiting for warmer weather to conduct the percolation tests in the pits. The members decided to write a letter expressing their views on why the commission should have control of the dam and when the lake should be lowered. It was suggested that the commission presents the 9-point plan from Dr. George to the Town Council. The budget was reviewed and discussed.

### **Design Review Board**

The Design Review Board met on January 17<sup>th</sup>. The members were presented with the plan review for the new Public Library roof from Matt Brown of Anchor Engineering. The members made a motion to recommend approval for the applicant with a condition to support a matching design for the existing buildings.

### **Economic Development Commission**

The Economic Development Commission met on January 15<sup>th</sup>. They decided to have a special meeting to finalize and make the pamphlet to send to the printers. The members decided to move the banner from Memory Maker to The Sleepy Rooster and to move the Spotlight on Business sign from Tang Asian Bistro to Crossfit. The members also made a motion to order another New Business banner and to make Devine Jewelers the Business of the Month for February. The members made a motion to approve of the letter of support for the public library as written. The commission members also reviewed the Town Manager's Report.

### **Ethics Commission**

No meeting

### **Fire Commission**

The Board of Fire Commission met of January 14<sup>th</sup>. The members received a report from both the Fire Marshal and the Fire Chief. The members and present fire fighters reviewed and discussed at length the capital and operating budget. Suggestions were made about options of how increase the number of inspections and pertinent duties of the Fire

Marshal. One was to make the Fire Marshal full-time again; and another was to add more money into the part-time line item to hire someone to perform inspections only. The Engine 2-12 project from the budget went favorably with the Board of Finance and some members of the Town Council. The next steps for the project would be the bonding stages in the process. There were two requests for payouts of vested funds and were voted on unanimously by the board members. The end of year report needs to be altered since the fire house software had a glitch when it switched over and updated to the newest version. The updated reports will be ready for the next meeting.

### **High School Building Committee**

Minutes not yet available

### **Inland Wetland Watercourses Agency**

#### **The Inland Wetlands Watercourses Agency met on January 30<sup>th</sup>.**

Agent Approvals:

- A. Application IW-18-023, Pennwood Builders, 55 O'Neil Lane, adding structural concrete piers to support existing house structure within Upland Review Area. Map 9A/Block 83/Lot 21.
- B. Application IW-19-001, Bemer Petroleum, 11 North Main Street, removal of a 500 gallon underground propane tank within the Upland Review Area. Map 01A/Block 39A/Lot 28A.
- C. Emergency repair of sewer main on Old Marlborough Road.

New Applications:

- A. Application IW-19-002, WPCA, Pine Trail, install a backup generator within the wetlands. Map 10A/Block 79A/Lot 15- Continued to 2/27/2019 Meeting.
- B. Application IW-19-003, WPCA, North Main Street, install a backup generator within the Upland Review Area. Map 4A/Block 45/Lot 24-1A. Continued to 2/27/2019 meeting
- C. Application IW-19-004, WPCA, Barbara Avenue, install a backup generator within Upland Review Area. Map 19/Block 45/Lot 1. Continued to 2/27/2019 meeting
- D. Application IW-19-005, T&O Enterprises, LLC., 80 East High Street, to construct a 600 sq. ft. car port between 2 existing buildings – work within 200' URA. Map 26/Block 85/Lot 13A. Continued to 2/27/2019 meeting
- E. Application IW-19-006, Stanislaw Oleksenko, 15 Cone Road, construct a new single-family home in the Upland Review Area. Map 06/Block 37/Lot 6A. Continued to 2/27/2019 meeting.
- F. Application IW-19-007, East Hampton Ventures, LLC., 100 Main Street, work within 100' of Pocotopaug stream. Map 02A/Block 49/Lot 2. Continued to 2/27/2019 meeting

### **Joint Facilities**

The meeting of the Colchester –East Hampton Joint Facilities Committee meet on Tuesday January 22<sup>nd</sup> at 5:00 P.M. Mr. Angelo Simoni of 8 Stonegate Rd. contacted the Joint Facilities Committee about buying the property on Coughlin Rd. (06/6/3B) for a purchase price of \$70,000. The Board has agreed not to enter into negotiations. Mr. Clayton has made a request for modification to the NPDES permits. Allowing for testing of BOD's only.

The Joint Facilities committee reviewed and discussed the recommended operating and revenue budget for 19/20 fiscal year. Any changes or correction will be made at the February 19th 2019 meeting. Members entered into executive session at 6:15 p.m.

### **Library Advisory Board**

The Library Advisory Board met on January 7<sup>th</sup>. The members were given the Director's Report, discussed the library website and the budget for the fiscal year. The new library website is expected to go live on January 28<sup>th</sup>. A few requests were added to the budget for pay raises for part-time and full-time staff, and for half of the computers to be replaced. The board is looking to form a sub-committee to investigate ridding the library of fines and fees. The sub-committee is looking for volunteers at this point.

### **Middle Haddam Historic District Commission**

The Middle Haddam Historic District Commission met on January 24<sup>th</sup>. Alternate Kara Pedersen was seated once roll call was taken. The members were presented with an application for a Certificate of Appropriateness at 58 Middle Haddam Road to install a pool with a flagstone perimeter and wooden deck for applicants Paul and Snjezana Gillingham. The Contractor, Vinnie Torcasio, presented to the members in place of the applicants.

### **Parks & Recreation Advisory Board**

Jeremy Hall updated the board on the status of the Seamster Park Playground project. The committee has been meeting on Friday mornings to go over the process and put a plan in place. Security cameras have been installed at Sears Park. Dan Roy motioned to amend the resolution for the Airline Trail sub-committee to include 9 members. Sheryl Dougherty seconded and all approved. Tim Adams and Dan Roy are finishing up the appointments to the committee.

### **Planning & Zoning Commission**

The Planning & Zoning Commission met on January 2<sup>nd</sup>.

- PZC-18-021: The Neighborhood at Edgewater Hills – Phase 1D & E of approved master plan 18 lot subdivision. Map 10A/Block 85/Lot 5C. Approved
- PZC-18-022: A Midas Touch, LLC., 11 North Main Street, for a site plan modification for a personal service shop in a Commercial Zone. Map 01A/Block 39A/Lot 28A. Approved

### **Town Facilities Building Committee**

The Town Facilities Building Committee met on January 10<sup>th</sup>. It was reported, they are waiting for Revision #4 from Boundaries for the sallyport and pump station change. The final check on grades should be done by Friday, January 11<sup>th</sup>. It was noted there is still room in the revised sallyport for 2 cars and storage. The Town Manager spoke to the new Town Clerk regarding the vault storage. A meeting is planned to re-review the needs in the vault. The FFE needs will be finalized next. Lisa Motto noted that they are only about 1 week behind. The foundation and steel is still on schedule. The steel company isn't going to need as long to erect the structure as anticipated but will need a little more time on fabrication but should be completed within the timeframe expected. The Town Hall foundation walls are 90% complete and some Police Department walls are poured.

Waterproofing the Town Hall walls will start next week. Glen LeConche is working on the building permit and is anticipated to be ready by February 19<sup>th</sup>. John Faulise from Boundaries provided a review of their invoicing for the project. The fire suppression work had been re-bid and was approved and awarded to Hartford Sprinkler. The group discussed the report from Welti Geotechnical on the sub-base and additional materials that may need to be used. The committee approved change orders and invoices.

The Committee met again on January 24<sup>th</sup>. The committee voted on which glass will be used in the front entry. Mr. Motto reported the site is extremely wet. The ground is frozen but the water is running over the ice. Additional stone berms were put in place. There was lengthy discussion on runoff including the possibility of hiring a 3<sup>rd</sup> party to review what can be done. A meeting was held with the new Town Clerk and a better layout to maximize storage for the vault was prepared. The committee approved invoices.

### **Water Pollution Control Authority**

The Water Pollution Control Authority Committee met on Tuesday January 8<sup>th</sup>. The owner of 18 Dogwood Dr. addressed the committee concerning her failed septic system. By ordinance a new septic system is not permitted, and the property is required to connect to city sewer. Attempt to connect stopped due to granite ledge. Owner appealed to neighbors to connect to private sewer line (15 and 17 Dogwood Dr.) would be possible only with the agreement that the WPCA would take over the private sewer line. Request denied, with the recommendation for the homeowner to work out an agreement with the private sewer owners. Committee welcomed Anthony DeSimone as a new WPCA board member. Request for Public Hearing was approved and set for February 5<sup>th</sup> for the approval of construction of a Re-subdivision "The Neighborhood at Edgewater Hill" Master Plan Development dated January 7, 2019, discharging into the public sewer. Mr. Smith and the Town Manger met with both CT Water Company and Aquarian Water to see if they could come up with any water source options. Committee reviewed the Developers Agreement for the Town Hall. Cost of sewer connection fees along with engineering and inspection fees of approx. \$25,000.00 will be paid by the Town by means of "In-Kind Services". Committee also reviewed the Developers Agreement for Phase 1 "The Neighborhood at Edgewater Hill.

### **Zoning Board of Appeals**

No meeting