


MEMORANDUM

TO: Town Council

FROM: David E. Cox, Town Manager 

DATE: October 22, 2020

SUBJECT: Agenda Information – 10/27/2020

The following is additional or summary information regarding matters on the upcoming Town Council Agenda. The numbering below follows the agenda and some routine or self-explanatory items are not discussed in this memo. As you review your packet materials, please do not hesitate to contact the appropriate staff member or me prior to the Council meeting with any questions or concerns. Often, these conversations can help staff and me be prepared for the Council meeting and be ready to facilitate a more productive and efficient meeting for everyone.

5 Presentations

5a 2020 Lake Testing and Watershed Plan Update – Representatives of Northeast Aquatics Research (NEAR), the Town's limnologist, will present information on the results of various testing performed on the lake this summer and as it compares to previous years. NEAR will also update on the 9 Elements Watershed Plan.

8 Continued Business

8a Project Eligibility Application for a Water System – In follow up to the discussion from the last Council meeting, Council is asked to consider and authorize the submission of a Project Eligibility Application to the State Department of Public Health (DPH). As noted previously, the Application is the first step in seeking funds through the Drinking Water State Revolving Fund and requests consideration of \$20 million to support preliminary and final design and construction of a system to integrate the Town's two existing water systems and expand their service area to include areas around the Village Center and along the RT 66 corridor. This application does not commit the Town to a project but allows the DPH to earmark funds for East Hampton including grant funds that may offset as much as half of this amount. Work on this portion of the project would be coordinated with \$250,000 in grant funds that were secured earlier this year, which are expected to provide for final evaluation of the existing situation, conceptual design of the construction project and development of more detailed budget figures. As the attached memo and material indicates, responses to Council questions and other clarification matters have been received. The Council is asked to authorize staff to finalize the application and submit it to the State Department of Public Health.

Recommended Action: Authorize the Town Manager to finalize and submit the Project Eligibility Application.

9 New Business

9A Action Related to End of Year Budget Transfers – Finance Director Jylkka is providing information regarding the details of previously approved fund transfers and he and the Board of Finance are recommending a number of closeout transfers within the Town’s budget details to officially move funds within budget lines. Item 9a1 includes information on the final transfers that were made to the Capital Reserve Fund in accordance with directions in the budget resolution adopted in March 2020. As the Council will recall, that resolution called for approximately \$300,000 in transfers from the General Fund to the Capital Reserve fund and directed that the details of those transactions would be reported to the Council once they were complete. No action is needed on this item. Item 9a2 covers transfers in the amount of \$137,702 within the Town’s budget to reflect actual expenditures in various line items. These actions do not increase the Town’s overall approved expenditures and only moves expenditures between line items. The Board of Finance reviewed the proposed transfers at its meeting on October 19 and recommended approval.

Recommended Action: Approve the End of Year Budget Transfers in the amount of \$137,702 and authorize the Finance Director to make any additional transfers, up to \$5,000 in the aggregate, that may be needed to close out the books for the 2019/2020 fiscal year and to report those additional transfers to the Board of Finance and the Town Council.

9b Consideration of Comstock Trail Property Offer – The Council is asked to consider an offer from the owner of three properties on Comstock Trail. The offer is to sell the properties to the Town for their assessed value, which totals \$13,270. The vacant properties are covered with conservation easements and are not buildable based on the presence of wetlands or watercourses on the property.

Recommended Action: Determine whether the Town is interested in acquiring the properties.

The remainder of the items are of a routine nature, in the sole purview of the Council or are announcements. Please contact me or the appropriate staff member with questions or concerns.

DC

Town of East Hampton
Town Council Special Meeting/Executive Session
Thursday, October 8, 2020
Town Hall 2nd Floor Meeting Room

MINUTES

Present: Chairman Pete Brown, Vice Chairman Dean Markham, Council Members Tim Feegel, Barbara Moore, Mark Philhower, and Kevin Reich and Town Manager David Cox.

Not Present: Derek Johnson

Call to Order

Chairman Brown called the meeting to order at 6:00 p.m. in the Town Hall 2nd Floor Meeting Room.

Executive Session

Strategy & Negotiation Regarding Collective Bargaining

A motion was made by Mr. Reich, seconded by Ms. Moore, to enter Executive Session at 6:00pm with Town Manager David Cox, Labor Attorney Nicholas Grello, Finance Director Jeff Jylkka and Police Chief Dennis Woessner invited into the session. Voted (6-0)

Executive Session ended at 7:15pm.

Adjournment

A motion was made by Mr. Reich, seconded by Mr. Markham, to adjourn the meeting at 7:15pm. Voted (6-0)

Respectfully Submitted,

Cathy Sirois
Recording Clerk

Town of East Hampton
Town Council Regular Meeting
Tuesday, October 13, 2020
Town Hall Council Chambers and Zoom

MINUTES

Present: Chairman Pete Brown, Vice Chairman Dean Markham, Council Members Tim Feegel, Derek Johnson (via Zoom), Barbara Moore, Mark Philhower and Kevin Reich and Town Manager David Cox.

Call to Order

Chairman Brown called the meeting to order at 6:30 p.m.

Adoption of Agenda:

A motion was made by Ms. Moore, seconded by Mr. Reich, to adopt the agenda as written. Voted (7-0)

Approval of Minutes

A motion was made by Mr. Johnson, seconded by Mr. Reich, to approve the minutes of the Town Council Special Meeting of September 22, 2020, Regular Meeting of September 22, 2020 and the Special Meeting of October 6, 2020 as written. Voted (7-0)

Public Remarks

None

Presentations

None

Bids & Contracts

None

Resolution/ Ordinances/ Policies/ Proclamation

None

Continued Business

None

New Business

Approve RFP for High School Baseball Field/Track/Tennis Court

Mr. Cox provided an overview of the RFP for the Design/Engineering Services for Exterior Athletic Surface Replacement & Drainage Improvements. The plan is to utilize leftover funds from the High School project to fund this project. There was a question about including the Sears Park tennis courts as well. The bond counsel discouraged using these funds for locations other than the High School.

A motion was made by Ms. Moore, seconded by Mr. Reich, to approve the RFP for Design/Engineering Services for Exterior Athletic Surface Replacement & Drainage Improvements as presented. Voted (7-0)

Approve Water System Application

The Council reviewed a Drinking Water State Revolving Fund Project Eligibility Application. This application provides eligibility only. Council members had questions on several items in the application. The approval will be tabled until the next Council meeting. Mr. Cox will review the items in question.

Schedule Town Council Tour to Review Blight Issues

The Council members would like to tour the blight issues in town. The Town Manager's office will provide members with possible dates.

Schedule Town Council Tour of Town Hall During Operating Hours

The Council members would like to tour the Town Hall offices during operating hours. The Town Manager's office will provide members with possible dates.

Town Manager Report

Mr. Cox provided an overview of the Town Manager's Report, which will be included with the minutes filed in the Town Clerk's Office.

Appointments

A motion was made by Ms. Moore, seconded by Mr. Philhower to appoint Ryan Baldassario to the Brownfields Redevelopment Agency and Paul Wisniewski to the Clean Energy Task Force. Voted (7-0)

Tax Refunds

A motion was made by Mr. Philhower, seconded by Mr. Feegel, to approve tax refunds in the amount of \$2,488.33. Voted (7-0)

Public Remarks

None

Communications, Correspondence & Announcement

September Board and Commission Summary

Council members received the September Board and Commission Summary

The Town Hall Grand Opening and Ribbon Cutting will be held on Sunday, October 18 at 2:00pm.

Adjournment

A motion was made by Mr. Reich, seconded by Mr. Philhower, to adjourn the meeting at 7:30pm. Voted (7-0)

Respectfully Submitted,

Cathy Sirois
Recording Clerk

Proclamation

AIR LINE HISTORY DAY

WHEREAS, "The Air Line" was a railroad line from New York City to Boston opened in 1873; and

WHEREAS, the railroad has a rich history in our town, including stations in East Hampton and Cobalt; and

WHEREAS, the Air Line State Park Trail is a much-used recreational facility benefiting town residents and visitors; and

WHEREAS, historical signage, an Eagle project of Boy Scout Troop 57, has been installed at Bishop's Cut and the Cobalt Station area of the Air Line State Park Trail to preserve the history of the railroad; and

WHEREAS, this project will be dedicated on November 7, 2020; and

NOW, THEREFORE, WE THE EAST HAMPTON TOWN COUNCIL, hereby proclaim that November 7, 2020 is Air Line History Day in the Town of East Hampton.

EAST HAMPTON TOWN COUNCIL

James Brown, Chairman

Dean Markham, Vice Chairman

Timothy Feegel

Derek Johnson

Barbara Moore


Mark Philhower

Kevin Reich

Dated this 27th day of October 2020

MEMORANDUM

TO: Town Council

FROM: David E. Cox, Town Manager 

DATE: October 21, 2020

SUBJECT: Water System – Project Eligibility Application

In follow up to the Council discussion at last week's meeting, I have been in contact with representatives of the State Department of Public Health (DPH) regarding further clarification of their intent and instructions for the Town's Project Eligibility Application for funding through the Drinking Water State Revolving Fund (DWSRF). The Council asked a number of clarification questions regarding the preliminary application, which is related to a longer term project and application seeking approximately \$20 million in support of the first phase of implementation of an expanded water system in Town.

Questions or matters that were raised directly by Council or that have been raised in the intervening days by staff are addressed below.

1. **What amount of grant-type funding (not paid back) is the State committing for this particular project?** As a small system under the DWSRF rules, the Town of East Hampton is eligible for up to 50% of the project costs. In this case, the total grant funding could be \$10 million.
2. **Is the source of the money federal or state?** As staff understands the situation, the funds are state funds as part of the general state operations.
3. **What work or activities can be funded through the DWSRF?** Studies, engineering, construction, and Force Account work (work performed by Town Staff) are all fundable through the program subject to various rules including selection method for professionals, competitive bidding and pre-qualification or pre-authorization.
4. **Are we aware of other obstacles to the implementation of the project besides the funding matter indicated in the draft application (e.g. environmental issues)?** Staff has reviewed a similar application completed by the Town in March 2010 using an outside consulting engineer and based on extensive study at the time of a system very similar to the one contemplated in the current application. The 2010 application also only identified funding as a potential obstacle. As such, we are confident in this answer as part of a preliminary application.
5. **Matters related to the Project Ranking Point Selection.**
 - a. Staff has clarified the backup information that will be submitted regarding items of water quality or quantity related issues.
 - b. It was clarified that not only will the application reflect consolidation of Public Water Systems but that it will also reflect potential consolidation of other types of water systems. Back up and additional information identifying the other water systems will be included.
6. **Matters related to the population served were clarified.** The questions refer both to the number of service connections that exist or may be included in the expanded system as well as

the current population served and the potential population served. Based on the previous application and the current average population per household according to recent census data, the application is updated to more clearly identify that information.

Staff intends to finalize the application, including the DPH-requested backup information, upon Town Council approval to submit. Once the Project Eligibility Application is submitted for review by DPH, the Department will begin to consider how the East Hampton project will be worked into their funding availability for the upcoming years. As noted, the DPH prioritizes a consolidated and expanded public water system in East Hampton highly and intends to commit resources to facilitating that work. Also, as discussed at the last Council meeting, details of the proposed project and information for a final funding application will be developed using a \$250,000 grant from the State through DPH. Staff is working on the paperwork related to those funds as well.

As part of the work funded by the grant and as final designs are developed, various public discussions will take place, which are expected to culminate in some sort of public vote on the final funding mechanism for the project. Nevertheless, the Council is asked, via approval of the Project Eligibility Application, whether staff should continue to pursue a water system that will address known and unknown water quality and water quantity issues in the community. The Council is asked to adopt a motion authorizing the completion and submission of a Project Eligibility Application in the estimated amount of \$20 million for combining and expanding various public water systems to include the Rt 66 corridor and surrounding area.

DC

Attachment

cc: Scott Clayton, Public Utilities Administrator

Town of East Hampton

Public Water System (PWS) Name

CT ^{CT0429031/CT0429121}
PWSID

DPH Proj. #: _____
(DPH to assign)

State of Connecticut – Department of Public Health
Drinking Water State Revolving Fund (DWSRF) – Project Eligibility Application



Please note this is not an application for a loan.

Name/title of the project: Town of East Hampton Municipal Water System	
Full Legal Name of Public Water System Applicant Town of East Hampton - Village Center & Royal Oaks Water System	PWSID Number (CTxxxxxxx) CT0429031/CT0429121SS
Authorized PWS Representative	
Name: Scott Clayton	Title: Public Utilities Administrator
Mailing Address: P.O. Box 218, East Hampton, CT 06424	
Telephone: 860-267-2536	Fax: 860-267-9913
Email: sclayton@easthamptonct.gov	
Project Contact Person (If different than the Authorized Representative)	
Name: David Cox	Title: Town Manager
Mailing Address: 1 Community Drive, East Hampton, CT 06424	
Telephone: 860-267-4468	Fax: 860-267-1027
Email: dcox@easthamptonct.gov	

WATER SYSTEM TYPE AND SERVICING

System Type: <input checked="" type="checkbox"/> Community PWS <input type="checkbox"/> Non-Profit Non-Community PWS <input type="checkbox"/> Other (explain)
Is this PWS a Not-for-Profit water company? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is this a municipality-owned PWS? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, is the Municipal Plan of Conservation and Development current? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Total population served by water system: <u>283</u>
Population to be served by the proposed project (see instructions): <u>1664</u>
Current number of service connections supplied by the water system: <u>113</u>
Number of service connections supplied by the proposed project (see instructions): <u>650</u>
Will this project provide water service to additional service connections not already being supplied by this PWS? <input checked="" type="checkbox"/> Yes (answer questions below) <input type="checkbox"/> No (move on to next question)
a) Will this project consolidate or interconnect an existing PWS? <input checked="" type="checkbox"/> Yes (complete Public Water System Consolidation Form) <input type="checkbox"/> No
b) Will this project serve homes with private wells that have water quality (approach/exceed MCL or Action Level) or quantity issues? <input type="checkbox"/> Yes (complete Private Well Consolidation Form) <input checked="" type="checkbox"/> No
c) Other situation not covered by a) or b): <input checked="" type="checkbox"/> Yes (please provide explanation) <input type="checkbox"/> No
Is the PWS regulated by the DEEP Public Utilities Regulatory Authority (PURA)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please note that you may be required to submit the appropriate financial and Construction Work in Progress (CWIP) documentation prior to a funding award.

Town of East Hampton

Public Water System (PWS) Name

DPH Project # (DPH to assign)

State of Connecticut – Department of Public Health
Drinking Water State Revolving Fund – Project Eligibility Application

PROJECT COSTS - AMOUNT OF DWSRF REQUEST

Estimated Total project cost:	\$ 20,000,000.00
Estimated Total amount requested from DWSRF:	\$ 20,000,000.00
Estimated amount from other sources:	\$

Identify other funding sources:

Basis of Estimate:

Estimated Cost of Engineering Firm to conduct analysis and recommendation.

Breakdown of DWSRF request: (check all that apply)	Anticipated Procurement Date (month & year)	Anticipated Contract Execution Date (month & year)	Estimated Amount from DWSRF
<input checked="" type="checkbox"/> Feasibility Study/Preliminary Engineering or Other Planning	Oct. 2020	Mar. 2021	\$ 1,000,000.00
<input checked="" type="checkbox"/> Final Design	to be determined		\$ 1,000,000.00
<input checked="" type="checkbox"/> Construction	to be determined		\$ 18,000,000.00

Does this amount include: (check all that apply)	<input checked="" type="checkbox"/> Construction Oversight	<input checked="" type="checkbox"/> Easement
	<input checked="" type="checkbox"/> Closing Costs	<input checked="" type="checkbox"/> Contingencies

Have you retained an engineer or consultant for any work associated with this project? Yes No
If yes, list services:

Any contract executed without prior DPH approval is not eligible for funding.

PROJECT DESCRIPTION

Provide a brief description (summary) of your project. Include other options that were considered and why this project was preferred. Also explain the impact this project will have on the water system. If possible, please include an approximate age of the current infrastructure in your description. (Attach a separate sheet if necessary):

The Town of East Hampton currently has 2 conceptual proposals to interconnect the existing water systems and supply the route 66 corridor with water. The 2 proposals would benefit the towns existing water system and many businesses, as well as homeowners that presently rely on wells. This project includes an engineering study and preliminary design to analyze and recommend how to proceed with consolidating water systems and the location of future wells, expansion of the systems to serve the commercial corridor, and future steps under the project will include final design and construction.

Town of East Hampton

Public Water System (PWS) Name

DPH Project # (DPH to assign)

**State of Connecticut – Department of Public Health
Drinking Water State Revolving Fund – Project Eligibility Application**

PROJECT LOCATION & ENVIRONMENTAL CONSIDERATIONS

Please identify the physical location (address) of the project. **Attach a scaled map showing the project location, the delineated Conservation and Development areas, and other pertinent environmental information.**

If available, please provide the nearest GPS coordinates of the project location. For a water main, provide the start and end points.

See Map

Identify any potential obstacles that could prevent or delay this project from moving forward, including environmental considerations.

N/A, municipal funding approval may be an implementation obstacle.

PROJECT BENEFITS

Describe the public health and environmental benefits that would be achieved with this project. (attach a separate sheet if necessary):

The Town of East Hampton is exploring proposals to interconnect existing water systems to supply the route 66 corridor eliminating many small water systems.

ASSET AND FISCAL MANAGEMENT PLANS

Public Act No. 18-168 §61 requires Asset and Fiscal Management Plans for small community water systems.

These plans must be in place by January 1, 2021. Refer to [Circular Letter 2019-01](#) and the [Capacity Development](#) webpage for more information. These plans are recommended for all community water systems.

In order for a small water system to be eligible for federal subsidy with a DWSRF loan, the system must have an Asset Management Plan currently in place, or agree to prepare one.

Does this public water system have an Asset Management Plan? Yes No

Does this public water system have a Fiscal Management Plan? Yes No

Town of East Hampton

Public Water System (PWS) Name

DPH Project # (DPH to assign)

State of Connecticut – Department of Public Health
Drinking Water State Revolving Fund – Project Eligibility Application

PROJECT READINESS INFORMATION

Only those elements (planning, design, construction) of eligible projects that can result in executed contracts and DWSRF loan agreements within a state fiscal year funding cycle may receive funding. Elements of eligible projects that cannot result in executed contracts and DWSRF loan agreements will be eligible to receive funding in future funding cycles. **This section must be completed in order for the DPH to determine those elements of a project that can be funded during this funding cycle.**

PROJECT READINESS

Indicate type(s) of local funding authorization(s) (i.e. town council, referendum, local board, etc.) necessary for this project:

Provide a list showing any that have been obtained with the date, and those that still need to be obtained and the date those are expected to be obtained.

What phase(s) of the project do these local funding authorization(s) cover? (check all that apply)

Planning Design Construction

Has a Preliminary Engineering Report, or similar project planning report, been prepared for this project?

Yes Date report was completed: _____ (you may submit report with this EA)

No Anticipated date the report will be completed: Jan. 2021

Is the final design of the project complete?

Yes Date final design was completed: _____

No Anticipated date the design will be completed: To be determined

Have bid specifications been prepared for this project?

Yes Is the project ready for competitive bidding?

Yes

No Anticipated date it will be ready for competitive bidding: Not determined

No Anticipated date bid specifications will be available: Not determined

Have all sites, easements or rights-of-way necessary to assure undisturbed construction and operation and maintenance of the proposed project been acquired?

Yes Submit a list of those sites, easements and rights-of-way

No Submit a list of those sites, easements, or rights-of-way that are necessary, their status, and when they are anticipated to be acquired.

Not determined yet

Has the project obtained all required local approvals to proceed (e.g. planning & zoning, inland wetlands, etc.)?

Yes Submit a list of all necessary local approvals and/or permits for this project, the local issuing entity, and date at which the approval or permit was obtained.

No Submit a list of all necessary local permits or approvals for this project, the local issuing entity and the current status of each

Not determined yet

Has the project obtained all State permits or approvals needed for this project (i.e. DEEP diversion permits, DOT permits, DPH change of use permits, etc.)? **** See note below ****

Yes Submit a list of all necessary state agency approvals and/or permits for this project, the state issuing entity, and date at which the approval or permit was obtained.

No Submit a list of all necessary state agency approvals and/or permits for this project, the state issuing entity and a status for each

Not determined yet

What is the anticipated start date for construction of this project? Not determined

Please ensure that time to obtain all authorization and approvals noted above, along with necessary DWSRF Program approvals, has been taken into consideration in determining this anticipated date.

NOTE: For purposes of answering the question regarding permits, state permits include permits issued by the DPH (i.e. Sale of Excess Water, Water Company Land, etc.); however, state approvals DO NOT include any approvals that are associated with the DPH DWSRF review process (technical project review & approval, pre-bid document review & approval, authorization to award contract).

State of Connecticut – Department of Public Health
Drinking Water State Revolving Fund – Project Eligibility Application

SIGNATORY SHEET

PLEASE SIGN AND DATE THE FOLLOWING STATEMENT:

As the duly authorized representative of the applicant, I understand that in evaluating this application, the State of Connecticut has relied upon the information provided to evaluate the enclosed project proposal. If such information subsequently proves to be incomplete, inaccurate, false and/or deceptive, this application may be modified, suspended or revoked.

Further, I understand that this application may also be suspended or revoked if it is found that any conditions(s) set forth by the State of Connecticut have been violated or if such an action is necessary to maintain the purity or adequacy of the water supply or public health.

I hereby agree to comply with all applicable requirements of other State and Federal laws, Executive Orders, regulations and policies governing this program and am fully aware that any modifications to the proposed project plan once it has been approved and priority ranked may significantly affect our eligibility ranking and/or opportunity to secure DWSRF financing.

I understand that this application (including any attachments thereto) and any other documents, records or information that I submit to the State of Connecticut in connection with the DWSRF program shall be public records, except as otherwise provided by any federal law or state statute. I further understand that third parties may have access to such public records as required under the Connecticut Freedom of Information Act, Connecticut General Statutes, Section 1-7 through Section 1-211, as amended.

I understand that entering into any contracts or agreements for this project without receiving prior written approval from the Department may prevent a particular service from being funded by the DWSRF.

I understand that this is not an application for a loan, but only to provide information to enable the Department of Public Health to evaluate the project for funding eligibility under the DWSRF program. Submittal of this application is necessary in order to be eligible for a loan.

Signature of Authorized Representative
of Public Water System (PWS)

Date

David Cox

Print Name of Person Signing

Town Manager

Print Title of Person Signing

PROJECT RANKING POINT SELECTION

Please check all that apply. Adequate documentation or justification must be included with the application in order to qualify for points. Refer to the [Instructions](#) for additional information of each item.

Check below **Category 1: Water Quality**

Check below	Activity #	a. Immediate Action	Points	Exclusions ¹
	1	Surface Water Treatment Rule Violation	50	None
✓	2	Microbiological MCL Violation (E. Coli)	50	1
	3	Nitrate MCL Violation	50	None
	4	Nitrite MCL Violation	50	None
	5	Lead Action Level Exceedance ²	50	None
	6	DPH Determination of Acute Health Risk for Other Contaminants	50	None
	7	Arsenic	40	None
	Activity #	b. Non-Acute MCL Violations	Points	Exclusions ¹
	8	Radioactivity MCL Violations	30	None
✓	9	Inorganic Chemical MCL Violations	30	3-7
✓	10	Organic Chemical MCL Violations (excluding total trihalomethanes)	30	None
	11	Pesticides, Herbicides and PCBs MCL Violations	30	None
	12	Disinfection By-Product MCL Violations	30	None
	Activity #	c. Other Contaminants of Health Concern	Points	Exclusions ¹
✓	13	DPH Action Level Exceedance (excluding lead and copper)	25	5
	14	Contaminant Exceeds 50% of MCL	20	1-12
	15	Copper Action Level Exceedance	20	5,13
	16	Sodium Notification Level Exceedance	5	9
	Activity #	d. Physical/EPA Secondary MCL Exceedances	Points	Exclusions ¹
	17	Turbidity Limit Exceedance	10	1
	18	Odor Limit Exceedance	10	None
✓	19	Color Limit Exceedance	10	None
	20	pH Outside Range of 6.4 - 10	10	None
	21	EPA Secondary MCL Exceedance	10	9,13,14,18-20
	Activity #	e. Private Wells (complete Private/Non-Public Well Consolidation Form)	Points	Exclusions ¹
	22	Water Main Extension to Serve Private Wells with MCL Violations or Action Level Exceedances	30	1-21, 23
	23	Creation of New PWS to Serve Private Wells with MCL Violations	30	1-22

^[1] Exclusion column indicates activity #'s that would be ineligible for additional points if the activities associated with those points are the same. Where 2 or more activities conflict the higher point activity shall be assigned to the project. These potential exclusions are typically displayed with the lower point value activity.

^[2] Eligible schools and child care facilities with lead levels at or above 75% of the lead action level would qualify for this activity.

Town of East Hampton

Public Water System (PWS) Name _____

DPH Project # (DPH to assign) _____

State of Connecticut – Department of Public Health
Drinking Water State Revolving Fund – Project Eligibility Application

Check below **Category 2: Advanced Surface Water Treatment (Maximum 15 pts from this category)**

Check below	Activity #	Elements	Points	Exclusions ¹
✓	24	Treatment Plant Upgrades to Address Future Known SDWA Rule or Requirement	15	None
✓	25	Treatment Plant Upgrades to Address Emerging Contaminants	10	None

Category 3: Water Supply/Conservation

	Activity #	a. Source Water Deficits (Maximum 40 pts from this subcategory)	Points	Exclusions ¹
✓	26	New Groundwater Well Development	40	None
	27	Rehabilitation of Existing Groundwater Wells	40	None
	28	Interconnection to Purchase Water from Another Community PWS	40	None
	Activity #	b. System Capacity Deficits	Points	Exclusions ¹
✓	29	System Capacity Deficit	20	None
	Activity #	c. Source Development (Maximum 10 pts from this subcategory)	Points	Exclusions ¹
✓	30	New Groundwater Well Development	10	26
	31	Rehabilitation of Existing Groundwater Wells	10	27
	Activity #	d. Conservation/Water Loss Reduction	Points	Exclusions ¹
	32	Installation of Source Water Meters (previously unmetered) ³	25	26-28, 30,31
	33	Installation of Distribution Meters (previously unmetered) ³	25	None
	34	Replacement of Source or Distribution Meters ³	15	None
	35	Incorporation of Advance Metering Infrastructure (AMI) technology (real-time metering)	10	None
✓	36	Water Transmission Main Rehabilitation or Replacement	15	None
✓	37	Water Distribution Main Rehabilitation or Replacement	10	None
	38	Project Will Significantly Reduce Water Loss (i.e. Unaccounted-for or Non-Revenue Losses)	10	32-35
	Activity #	e. Water Main Extension to Replace Private Wells with Inadequate Supply	Points	Exclusions ¹
	39	Water Main Extension (complete Private/Non-Public Well Consolidtion Form)	30	1-21, 23

^[3]The primary purpose of the project must be for the installation or replacement of meters to qualify for these points.

Town of East Hampton

Public Water System (PWS) Name

DPH Project # (DPH to assign)

State of Connecticut – Department of Public Health
 Drinking Water State Revolving Fund – Project Eligibility Application

Check below **Category 4: Infrastructure Violations/Deficiencies/Safety Hazards/Failures**

Check below	Activity #	Elements	Points	Exclusions ¹
	40	Infrastructure Violation/Deficiency/Safety Hazard/Failure (Source to Curb Stop)	10	32
	41	Hydropneumatic Storage Tank Replacement/Elimination	50	None

Category 5: Consolidation (Maximum 20 pts from Activities 43 and 44 combined)

	Activity #	Elements (complete a separate Public Water System Consolidation Form for each PWS proposed)	Points	Exclusions ¹
✓	42	Consolidation of a Community PWS	15 each	None
✓	43	Consolidation of a Non-Transient Non-Community PWS	10 each	None
	44	Consolidation of a Transient Non-Community PWS	5 each	None

Category 6: Resiliency/Security

	Activity #	a. Resiliency	Points	Exclusions ¹
✓	45	Regional Interconnection with Another Community PWS	15	28
	46	Relocation of Critical Facilities ⁴	10	None
	47	Redundancy of Critical Facilities ⁴	10	None
	Activity #	b. Planning (Maximum 50 pts from this subcategory) ⁵	Points	Exclusions ¹
	48	Climate Change/Drought Planning	50	1-47, 49-64
	49	Asset Management Planning	50	1-48, 50-64
	Activity #	c. Security ⁶	Points	Exclusions ¹
	50	Security Fencing, Alarms, Surveillance Systems or Other Security Measures	5	None
	Activity #	d. Emergency Power Provisions for Existing Critical Facilities	Points	Exclusions ¹
	51	New (does not currently exist) ⁷	50	1-50, 52-64
	52	Replacement or Upgrades ⁷	20	1-51, 53-64
✓	53	Included as Part of a Larger Project	5	None

^[4] Project must be supported by a formal resiliency or climate change plan to qualify for these points.

^[5] Points are only awarded for the creation of an initial plan.

^[6] Security points may awarded to projects with existing security provisions or for the installation of new security provisions.

^[7] Project must be only an emergency power project to qualify for these points.

Town of East Hampton

Public Water System (PWS) Name _____

DPH Project # (DPH to assign) _____

State of Connecticut – Department of Public Health
Drinking Water State Revolving Fund – Project Eligibility Application

Check below **Category 7: Other Capital Improvements**

Check below	Activity #	Elements	Points	Exclusions ¹
✓	54	Treatment Facilities	10	None
✓	55	Pumping Facilities	5	None
✓	56	Storage Facilities	5	41
✓	57	Transmission or Distribution System	5	36-37
✓	58	Facility Automation (SCADA)	5	None
	59	Complete Lead Service Line Replacement	10	None
	60	Internal Building Piping Replacement (as part of Lead or Copper remediation)	10	None

Category 8: Sustainability/Statewide Planning Recognition

	Activity #	Elements	Points	Exclusions ¹
	61	Acquisition/Transfer of a Community PWS (complete the Public Water System Consolidation Form)	10	None
	62	Project is supported by an on-going Asset Management Program	10	63
	63	Project is supported in a PWS's Water Supply Plan pursuant to RCSA Section 25-32d-3	5	62
	64	Project Identified in a Statewide or Regional Water Planning Document under DPH oversight	10	None

Category 9: Affordability

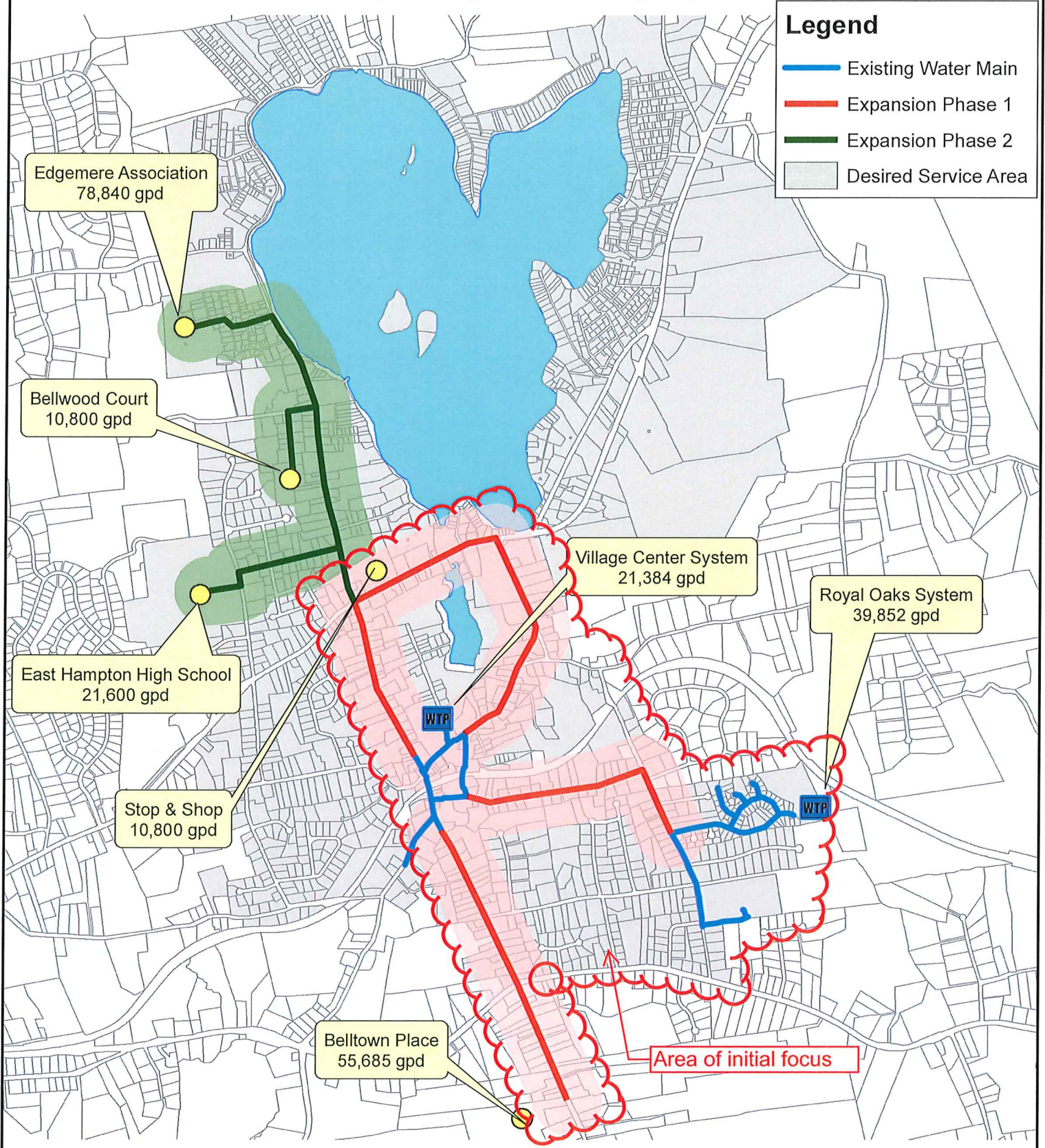
	Activity #	Elements	Points	Exclusions ¹
	65	Distressed Community	10	None

Reset form

Clicking on "Reset form" will clear all fields in this form related to a specific project. Those fields related to the PWS will remain (e.g. PWS name, PWSID, and PWS Representative, etc.).

Downtown Area Water System Buildout

(From Tighe & Bond Proposal)



Legend

- Existing Water Main
- Expansion Phase 1
- Expansion Phase 2
- Desired Service Area



Original map created 2018



This map is for planning purposes only.



Summary of Budget Transfers to the Capital Reserve Fund

On June 9, 2020 the Town Council approved budget transfers not to exceed \$304,589 from unexpended line items and that those amounts be transferred to the Capital Reserve Fund.

Department	Account	Amount
Legal	Labor Attorney	\$ 35,000
Assessor	Full-time wages	\$ 10,000
Assessor	Part-time wages	\$ 1,000
General Insurance	Workers Compensation	\$ 72,000
Employee Benefits	Medical Insurance	\$ 40,000
Contingency	Contingency	\$ 20,000
Regular Patrol	Full-time wages	\$ 25,000
Firefighting	Building Maintenance	\$ 8,500
Firefighting	Part-time wages	\$ 4,500
Firefighting	Fire Equipment Testing	\$ 10,000
Public Safety Dispatch	Glastonbury Dispatch Fee	\$ 20,000
Street Lighting	Electricity	\$ 6,000
Public Works Admin.	Overtime wages	\$ 28,000
Town Garage	Building Maintenance	\$ 13,000
Town Garage	Cleaning Services	\$ 3,589
Townwide Motor Fuel	Motor Fuel	\$ 8,000
	TOTAL	\$ 304,589

**Town of East Hampton
Fiscal Year 2019-2020 End of Year Budget Transfers**

Agenda Item: 6A

Department	Org	Object	Description	Transfer From/To	Comment
TRANSFER FROM					
Legal	01040000	5330	Professional/Tech. Services	\$ 7,400	Reduction in attorney utilization
Legal	01040000	5331	Labor Attorney	\$ 1,900	Reduction in attorney utilization
New Town Hall	01050130	5530	Communications	\$ 10,500	Budgeted expenditures for 6 months. Occupied building for 1.5 months
New Town Hall	01050130	5110	Full Time Salaries	\$ 24,050	Budgeted expenditures for 6 months. Occupied building for 1.5 months
New Town Hall	01050130	5622	Electricity	\$ 21,000	Budgeted expenditures for 6 months. Occupied building for 1.5 months
Registrars	01080000	5120	Part Time/Seasonal Salaries	\$ 3,000	Fewer referendums - COVID
Registrars	01080000	5550	Printing/Binding	\$ 4,700	Fewer referendums - COVID
Registrars	01080000	5590	Other Purchased Services	\$ 5,000	Fewer referendums - COVID
Human Services	01320000	5444	Direct Assistance	\$ 3,000	Received landlord reimbursement
Human Services	01320000	5110	Full Time Salaries	\$ 13,900	Directors position vacant for part of the year
Senior Center	01330000	5590	Other Purchased Services	\$ 5,000	Special programming reduced - COVID
Senior Center	01330000	5120	Part Time/Seasonal Salaries	\$ 7,150	Reduction in part-time wages - COVID
Town Garage	01530000	5430	Bldg & Equip Maint/Repair	\$ 3,202	Fewer repairs than anticipated
Library	01680681	5120	Part Time/Seasonal Salaries	\$ 27,900	Reduction in part-time wages - COVID

\$ 137,702

TRANSFER TO					
Fire Marshal	01220223	5530	Communications	\$ 115.00	
Building Department	01410000	5221	Medicare	\$ 145.00	
Building Department	01410000	5480	Software Maintenance Agreement	\$ 190.00	
Old Town Hall	01050000	5435	Refuse Removal	\$ 200.00	
Building Department	01410000	5438	Vehicle Repair/Maintenance	\$ 220.00	
Fire Marshal	01220223	5438	Vehicle Repair/Maintenance	\$ 325.00	
Fire Marshal	01220223	5220	Social Security	\$ 475.00	
Building Department	01410000	5220	Social Security	\$ 610.00	
Septage Disposal	01570000	5410	Public Utilities	\$ 676.00	
Police Patrol	01240000	5530	Communications	\$ 805.00	
Building Department	01410000	5130	Overtime Salaries	\$ 1,915.00	Increased demand for service
Community Center	01670000	5430	Bldg & Equip Maint/Repair	\$ 1,915.00	Light pole and fence repairs
Building Department	01410000	5110	Full Time Salaries	\$ 2,486.00	Retro-pay
Parks & Recreation	01610610	5120	Part Time/Seasonal Salaries	\$ 2,575.00	Additional hours for cleaning at Sears Park - COVID
Employee Benefits	01110000	5250	Unemployment Compensation	\$ 4,360.00	Increase in unemployment claims - COVID
Old Town Hall	01050000	5436	Water & Underground Tank Test.	\$ 4,650.00	Budgeted expenditures from July to Dec. Occupied the building for 10.5 months
Old Town Hall	01050000	5611	Supplies/Materials/Minor Equip	\$ 4,675.00	Budgeted expenditures from July to Dec. Occupied the building for 10.5 months
Building Department	01410000	5120	Part Time/Seasonal Salaries	\$ 5,450.00	Increased demand for service
Old Town Hall	01050000	5622	Electricity	\$ 6,150.00	Budgeted expenditures from July to Dec. Occupied the building for 10.5 months

**Town of East Hampton
Fiscal Year 2019-2020 End of Year Budget Transfers**

Agenda Item: 6A

Department	Org	Object	Description	Transfer From/To	Comment
Fire Marshal	01220223	5120	Part Time/Seasonal Salaries	\$ 7,510.00	Increased demand for service
Old Town Hall	01050000	5430	Bldg & Equip Maint/Repair	\$ 9,160.00	Budgeted expenditures from July to Dec. Occupied the building for 10.5 months
Town Council	01020000	5330	Professional/Tech. Services	\$ 12,900.00	Consultant to review water system proposals
Transfer Station	01560000	5435	Refuse Removal	\$ 14,715.00	Increase in transfer station utilization
Emergency Management	01240000	5960	Extraordinary Items	\$ 15,130.00	COVID related expenses
Old Town Hall	01050000	5420	Cleaning Services	\$ 19,300.00	Budgeted expenditures from July to Dec. Occupied the building for 10.5 months
Old Town Hall	01050000	5440	Rental	\$ 21,050.00	Budgeted expenditures from July to Dec. Occupied the building for 10.5 months
				\$ 137,702	

The above transfer is needed in order to zero out departmental deficits for the fiscal year end 2019-2020. This transfer also serves as additional communication to the Board of Finance and Town Council as to the operational areas in the budget that were over and under spent.

Motion: To approve the above transfers for the 2019-2020 fiscal year and authorize the Finance Director to make any additional transfers, up to \$5,000 (in the aggregate), that may be needed in order to close out the books for the 2019-2020 fiscal year. Further resolved that the Finance Director shall report back to the Board of Finance and the Town Council of any additional budget transfers.

APPROVED:
BOARD OF FINANCE: _____

TOWN COUNCIL: _____

Kenneth Barber & Associates, LLC
Attorneys at Law

29 West High Street • PO Box 88 • East Hampton, CT 06424
Tel (860) 267-2263 • Fax (860) 267-5832
www.Barber-Law-Firm.com

July 28, 2020

Mr. David Cox, Town Manager
Town of East Hampton
1 Community Drive
East Hampton CT 06424

RE: Offer to Sell Vacant Lots in Wetlands to Town for Public Space

Dear Mr. Cox:

Our office represents Mark McWilliams. Mr. McWilliams purchased three lots at auction that are unbuildable because of conservation easements. Mr. McWilliams was not aware of the restrictions when he bid, and he would like to offer to sell these properties to the town for public space at their assessed value.

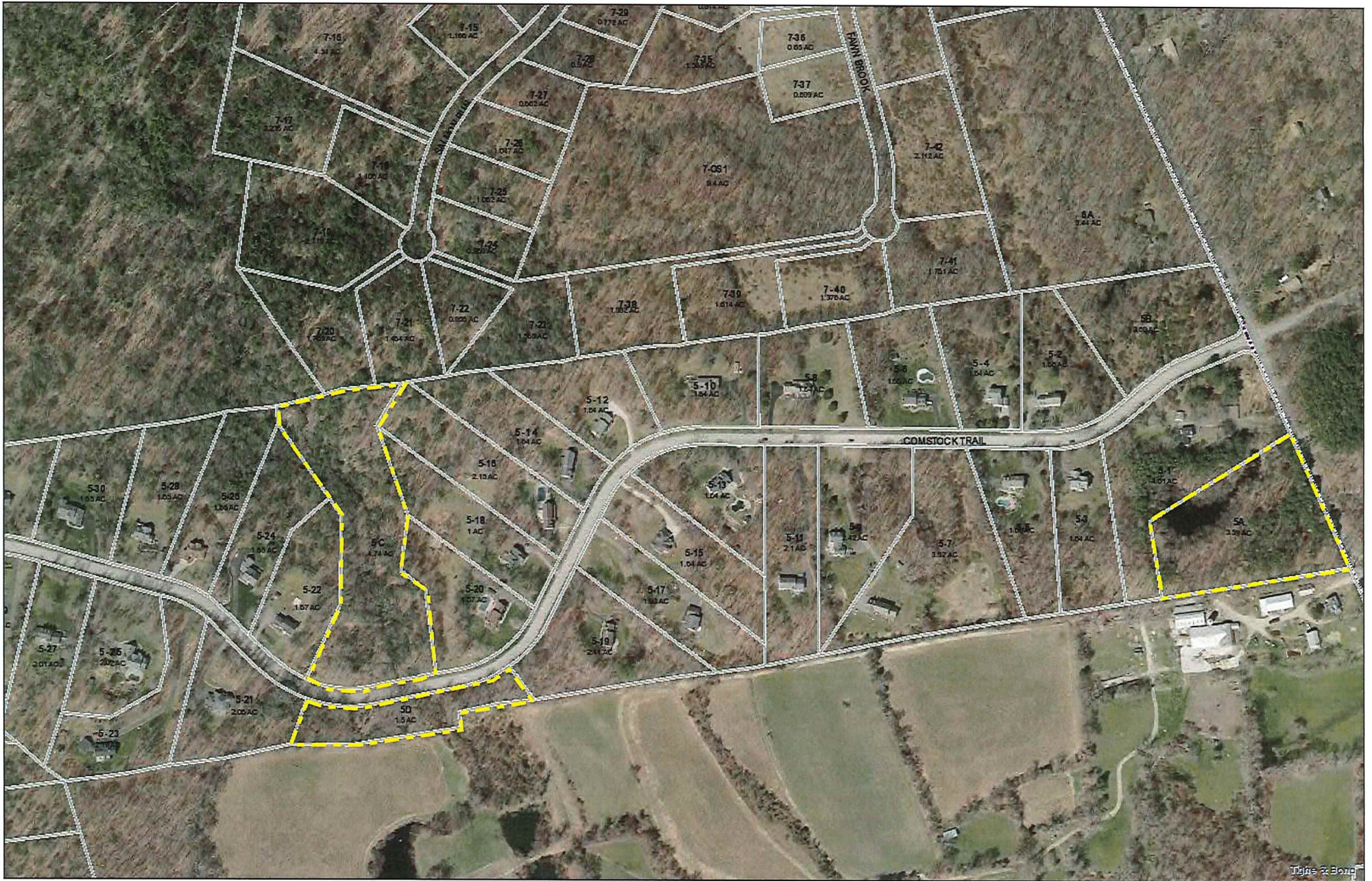
The properties are as follows:

1. Map ID: 36/ 95/ 5A; Property Location: Comstock Trail; recorded in Vol.587 at Page 371 of the East Hampton Land Records, sale date of 8/21/2018.
2. Map ID: 36/ 95/ 5C; Property Location: Comstock Trail; recorded in Vol.587 at Page 371 of the East Hampton Land Records, sale date of 8/21/2018.
3. Map ID: 36/ 95/ 5D; Property Location: Comstock Trail; recorded in Vol.587 at Page 371 of the East Hampton Land Records, sale date of 8/21/2018.

Kindly have the appropriate person from your office contact me at their earliest convenience to set up a meeting either in person or via video conference so we may discuss possibilities and options.

Sincerely,


Kenneth W. Barber, Esq.



Offered to Town

The information depicted on this map is for planning purposes only. It is not adequate for legal boundary definition, regulatory interpretation, or parcel-level analyses.

8/3/2020 8:55:06 PM
 Scale: 1"=376'
 Scale is approximate



COMSTOCK TRAIL

Location COMSTOCK TRAIL

Mblu 36/ 95/ 5A/ I

Acct# R06434

Owner EQUITY TRUST COMPANY

Assessment \$4,760

Appraisal \$6,800

PID 5108

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2019	\$0	\$6,800	\$6,800
Assessment			
Valuation Year	Improvements	Land	Total
2019	\$0	\$4,760	\$4,760

Owner of Record

Owner EQUITY TRUST COMPANY
 Co-Owner FBO MARK MCWILLIAMS
 Address 58-1 TOWNWOODS RD
 OLD LYME, CT 06371

Sale Price \$21,000
 Certificate
 Book & Page 587/ 371
 Sale Date 08/21/2018
 Instrument 09

Ownership History

Ownership History					
Owner	Sale Price	Certificate	Book & Page	Instrument	Sale Date
EQUITY TRUST COMPANY	\$21,000		587/ 371	09	08/21/2018
COMSTOCK RIDGE LLC	\$0		307/ 540	29	04/20/1999

Building Information

Building 1 : Section 1

Year Built:
 Living Area: 0
 Replacement Cost: \$0
 Building Percent Good:

Replacement Cost

Less Depreciation: \$0

Building Photo



(http://images.vgsi.com/photos/EastHamptonCTPhotos/default.jpg)

Building Layout

(http://images.vgsi.com/photos/EastHamptonCTPhotos/Sketches/5108_51)

Building Sub-Areas (sq ft)	Legend
No Data for Building Sub-Areas	

Building Attributes	
Field	Description
Style	Vacant Land
Model	
Grade:	
Story Height	
Foundation	
Exterior Wall 1	
Exterior Wall 2	
Roof Structure:	
Roof Cover	
Interior Wall 1	
Interior Wall 2	
Interior Flr 1	
Interior Flr 2	
Heat Fuel	
Heat Type:	
AC Type:	
Total Bedrooms:	
Total Bthrms:	
Total Half Baths:	
# Extra Fixtures	
Total Rooms:	
Bath Style:	
Kitchen Style:	
Fireplace	
Fin Basement	
Fin Bsmt Qual	
Bsmt. Garages	
Gas Fireplace	

Extra Features

Extra Features	Legend
No Data for Extra Features	

Land

Land Use

Land Line Valuation

Use Code 100
Description Resid Vacant
Zone R-4
Neighborhood 600
Alt Land Appr No
Category

Size (Acres) 3.59
Frontage
Depth
Assessed Value \$4,760
Appraised Value \$6,800

Outbuildings

Outbuildings	<u>Legend</u>
No Data for Outbuildings	

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2019	\$0	\$6,800	\$6,800
2018	\$0	\$6,800	\$6,800
2016	\$0	\$6,800	\$6,800

Assessment			
Valuation Year	Improvements	Land	Total
2019	\$0	\$4,760	\$4,760
2018	\$0	\$4,760	\$4,760
2016	\$0	\$4,760	\$4,760

COMSTOCK TRAIL

Location COMSTOCK TRAIL

Mblu 36/ 95/ 5C/ 1

Acct# R06455

Owner EQUITY TRUST COMPANY

Assessment \$5,560

Appraisal \$7,950

PID 5129

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2019	\$0	\$7,950	\$7,950
Assessment			
Valuation Year	Improvements	Land	Total
2019	\$0	\$5,560	\$5,560

Owner of Record

Owner EQUITY TRUST COMPANY
 Co-Owner FBO MARK MCWILLIAMS
 Address 58-1 TOWNWOODS RD
 OLD LYME, CT 06371

Sale Price \$21,000
 Certificate
 Book & Page 587/ 371
 Sale Date 08/21/2018
 Instrument 09

Ownership History

Ownership History					
Owner	Sale Price	Certificate	Book & Page	Instrument	Sale Date
EQUITY TRUST COMPANY	\$21,000		587/ 371	09	08/21/2018
COMSTOCK RIDGE LLC	\$0		307/ 540	29	04/20/1999

Building Information

Building 1 : Section 1

Year Built:
 Living Area: 0
 Replacement Cost: \$0
 Building Percent Good:

Replacement Cost

Less Depreciation: \$0

Building Attributes	
Field	Description
Style	Vacant Land
Model	
Grade:	
Story Height	
Foundation	
Exterior Wall 1	
Exterior Wall 2	
Roof Structure:	
Roof Cover	
Interior Wall 1	
Interior Wall 2	
Interior Flr 1	
Interior Flr 2	
Heat Fuel	
Heat Type:	
AC Type:	
Total Bedrooms:	
Total Bthrms:	
Total Half Baths:	
# Extra Fixtures	
Total Rooms:	
Bath Style:	
Kitchen Style:	
Fireplace	
Fin Basement	
Fin Bsmt Qual	
Bsmt. Garages	
Gas Fireplace	

Building Photo



(<http://images.vgsi.com/photos/EastHamptonCTPhotos//default.jpg>)

Building Layout

(http://images.vgsi.com/photos/EastHamptonCTPhotos//Sketches/5129_51)

Building Sub-Areas (sq ft)	Legend
No Data for Building Sub-Areas	

Extra Features

Extra Features	Legend
No Data for Extra Features	

Land

Land Use

Land Line Valuation

Use Code 100
Description Resid Vacant
Zone R-4
Neighborhood 600
Alt Land Appr No
Category

Size (Acres) 4.74
Frontage
Depth
Assessed Value \$5,560
Appraised Value \$7,950

Outbuildings

Outbuildings	Legend
No Data for Outbuildings	

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2019	\$0	\$7,950	\$7,950
2018	\$0	\$7,950	\$7,950
2016	\$0	\$7,950	\$7,950

Assessment			
Valuation Year	Improvements	Land	Total
2019	\$0	\$5,560	\$5,560
2018	\$0	\$5,560	\$5,560
2016	\$0	\$5,560	\$5,560

COMSTOCK TRAIL

Location COMSTOCK TRAIL

Mblu 36/ 95/ 5D/ /

Acct# R06456

Owner EQUITY TRUST COMPANY

Assessment \$2,950

Appraisal \$4,220

PID 5130

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2019	\$0	\$4,220	\$4,220
Assessment			
Valuation Year	Improvements	Land	Total
2019	\$0	\$2,950	\$2,950

Owner of Record

Owner EQUITY TRUST COMPANY
Co-Owner FBO MARK MCWILLIAMS
Address 58-1 TOWNWOODS RD
 OLD LYME, CT 06371

Sale Price \$21,000
Certificate
Book & Page 587/ 371
Sale Date 08/21/2018
Instrument 09

Ownership History

Ownership History					
Owner	Sale Price	Certificate	Book & Page	Instrument	Sale Date
EQUITY TRUST COMPANY	\$21,000		587/ 371	09	08/21/2018
COMSTOCK RIDGE LLC	\$0		307/ 540	29	04/20/1999

Building Information

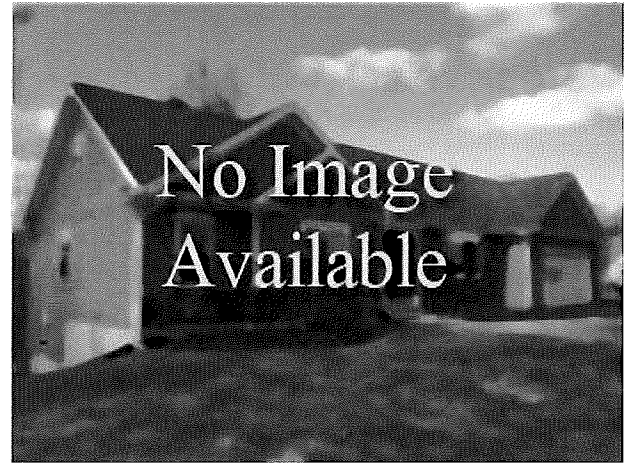
Building 1 : Section 1

Year Built:
Living Area: 0
Replacement Cost: \$0
Building Percent Good:

Replacement Cost

Less Depreciation: \$0

Building Photo



(http://images.vgsi.com/photos/EastHamptonCTPhotos//default.jpg)

Building Layout

(http://images.vgsi.com/photos/EastHamptonCTPhotos//Sketches/5130_51)

Building Sub-Areas (sq ft)	Legend
No Data for Building Sub-Areas	

Building Attributes	
Field	Description
Style	Vacant Land
Model	
Grade:	
Story Height	
Foundation	
Exterior Wall 1	
Exterior Wall 2	
Roof Structure:	
Roof Cover	
Interior Wall 1	
Interior Wall 2	
Interior Flr 1	
Interior Flr 2	
Heat Fuel	
Heat Type:	
AC Type:	
Total Bedrooms:	
Total Bthrms:	
Total Half Baths:	
# Extra Fixtures	
Total Rooms:	
Bath Style:	
Kitchen Style:	
Fireplace	
Fin Basement	
Fin Bsmt Qual	
Bsmt. Garages	
Gas Fireplace	

Extra Features

Extra Features	Legend
No Data for Extra Features	

Land

Land Use

Land Line Valuation

Use Code 100
Description Resid Vacant
Zone R-4
Neighborhood 600
Alt Land Appr No
Category

Size (Acres) 1.5
Frontage
Depth
Assessed Value \$2,950
Appraised Value \$4,220

Outbuildings

Outbuildings	<u>Legend</u>
No Data for Outbuildings	

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2019	\$0	\$4,220	\$4,220
2018	\$0	\$4,220	\$4,220
2016	\$0	\$4,220	\$4,220

Assessment			
Valuation Year	Improvements	Land	Total
2019	\$0	\$2,950	\$2,950
2018	\$0	\$2,950	\$2,950
2016	\$0	\$2,950	\$2,950



October 21, 2020

To: The East Hampton Town Council,

The documentation for the tax refunds listed below is available in the Office of the Collector of Revenue for your review. There are twenty (20) refunds totaling \$6,692.43.

Respectfully Submitted,

Kristy L. Merrifield, CCMC
Collector of Revenue

34.03	⊕
573.75	⊕
491.36	⊕
338.20	⊕
495.00	⊕
201.83	⊕
1,485.00	⊕
11.34	⊕
537.20	⊕
213.95	⊕
130.87	⊕
260.45	⊕
354.43	⊕
167.12	⊕
584.99	⊕
193.28	⊕
105.65	⊕
109.62	⊕
295.60	⊕
108.76	⊕
6,692.43	⊕

020