


MEMORANDUM

TO: Town Council

FROM: David E. Cox, Town Manager 

DATE: May 20, 2021

SUBJECT: Agenda Information – 5/25/2021

The following is additional or summary information regarding matters on the upcoming Town Council Agenda. The numbering below follows the agenda and some routine or self-explanatory items are not discussed in this memo. As you review your packet materials, please do not hesitate to contact the appropriate staff member or me prior to the Council meeting with any questions or concerns. Often, these conversations can help staff and me be prepared for the Council meeting and be ready to facilitate a more productive and efficient meeting for everyone.

6 Bids and Contracts

6a NEAR Agreement for Lake Monitoring and Other Services – Council is asked to approve a three year agreement with Northeast Aquatic Research (NEAR) for monitoring and lake management consulting to the Town and to approve the scope of services and costs for the upcoming fiscal year. As outlined in Parks and Recreation Director Hall’s memo, a new agreement with NEAR, who has served the community for a number of years, was recommended by the Conservation Lake Commission after an RFP process. The proposed agreement provides for an annual determination by the Town of the scope of services needed and related cost.

Recommended Action: Approve the Agreement and 21-22 annual scope.

7 Resolutions/Ordinances/Policies/Proclamations

7a Proclamation for EMS Week – Council is asked to adopt a proclamation acknowledging EMS week, which occurred May 16 through May 22, and thanking those community members who provide these critical services.

7b Fair Housing Resolution – Council is asked to adopt this annual resolution updating the Town’s commitment to upholding and enforcing the doctrine of fair housing for all within the community.

7c Senior Center Handbook/Policy – Senior Center Director Ewing will present a new handbook and policy document for operations at the Senior Center and is requesting review and approval by the Council. This first time handbook was developed with the Commission on Aging and Center Staff and outlines the policies, practices and protocols for persons using Senior Center services. To the extent some of these items rise to the level of Town policy, Council is asked to review, provide comment as necessary and approve the document.

Recommended Action: Approve the Senior Center Handbook

8 Continued Business

8a Consideration and Recommendation of The FY22 Town Budgets and Capital Plan – The Council is asked to give final consideration to the proposed Town Budgets for Education and General Government and the Town’s Capital Improvement Plan. The budgets and plan were developed over several meetings including those of the Capital Improvements Committee, the Board of Education, the Board of Finance and the Town Council. Preparation and consideration also included two public hearings. The current version of the budget, which is included in the packet, is also posted on the Town website as the [Democratic Town Council Proposed Budget](#). At its meeting on May 11, Council set the Annual Town Meeting for June 1 and the referendum on the budgets for Tuesday, June 8. If approved, the document will be reissued as the Town Council Recommended Budget.

Recommended Action: Approve the recommended budgets for Town Meeting and referendum and approve the Capital Improvements Plan.

15 Executive Session – Council is asked to recess to Executive Session with the Town Attorney and Town Manager regarding pending claims against the Town. After the Executive Session, the Council is asked to return to open session at which time they may take action regarding the matters.

The remainder of the items are of a routine nature, in the sole purview of the Council or are announcements. Please contact me or the appropriate staff member with questions or concerns.

Town of East Hampton
Town Council Public Hearing & Regular Meeting
Tuesday, May 11, 2021
Town Hall Council Chambers and Zoom

MINUTES

Present: Chairman Pete Brown, Vice Chairman Dean Markham, Council Members Tim Feegel, Derek Johnson, Barbara Moore, Mark Philhower and Kevin Reich and Finance Director Jeff Jylkka.

Call to Order

Chairman Brown called the meeting to order at 6:30 p.m. in the Town Hall Council Chambers and via Zoom.

Adoption of Agenda:

A motion was made by Ms. Moore, seconded by Mr. Reich, to adopt the agenda adding a Resolution for the Small Cities Grant. Voted (7-0)

Public Hearing on 2021-2022 Budget

Vice Chairman Markham provided an overview of the Democratic Town Council Proposed Budget. The current proposal is \$49,659,879, a 1.48 mill increase. Reductions were made to the original budget proposal including purchasing teacher laptops with funds remaining this year, moving SWAT funding to the special revenue fund and \$15,000 for Park & Rec being funded by the special revenue fund.

There were no comments on the budget for the Public Hearing. The Public Hearing section was closed.

Approval of Minutes

A motion was made by Mr. Reich, seconded by Mr. Feegel, to approve the minutes of the Town Council Special Meeting of April 20, 2021 as written. Voted (7-0)

A motion was made by Mr. Reich, seconded by Ms. Moore, to approve the minutes of the Town Council Public Hearing and Regular Meeting of April 27, 2021 as written. Voted (7-0)

Public Remarks

Margaret Faber, 45 School Lane, commented on the inability to speak on items at the Inland Wetlands Watercourses Agency meeting. She submitted a letter, pictures and a petition. These items will be included with the minutes filed in the Town Clerk's Office.

Mike Cunningham, 54 Long Hill Road, concurred with Ms. Faber and noted his frustration of not being able to comment at the Inland Wetlands meeting.

Mr. Philhower noted that the Town Council does not have control over the land use board's decisions. They have their own rules and regulations based on State Statutes. Any interference by

Council could jeopardize the town by getting sued and could contaminate an application. He doesn't believe the IWWA did anything wrong in not having a Public Hearing.

Mr. Johnson suggested an overview of procedural practices be done for the land use boards to be sure best practices are being followed.

Presentations

None

Bids & Contracts

None

Resolution/ Ordinances/ Policies/ Proclamation

Resolution for Small Cities Grant

The Town and Housing Authority received a Small Cities Grant for improvements at the Housing Authority properties. A resolution is required for the acceptance of the grant.

A motion was made by Mr. Markham, seconded by Mr. Philhower, to adopt the resolution for the Small Cities Grant. Voted (7-0)

Continued Business

Consideration of a Modification to the Street Standards Related to Driveways

Director of Public Works Matt Walsh was in attendance to respond to the Council's question from the last meeting to determine when the conflict between the Street Standards and the Zoning Code occurred. He noted the current Zoning Code was adopted in 1990. The current version of the Street Standards was revised in 2003 but it could not be determined if the driveway language was changed at that time.

A motion was made by Mr. Reich, seconded by Mr. Feegel, to approve the Street Standards Section 9.02 Driveway Criteria as presented. Voted (7-0)

New Business

Consideration & Possible Action Regarding High School Athletic Fields Project Scope

Kevin Fuselier of SLR Consulting was in attendance to provide a presentation on the High School Athletic Fields Project Scope. The presentation will be included with the minutes filed in the Town Clerk's Office.

A motion was made by Mr. Reich, seconded by Mr. Johnson, to approve the High School Athletic Fields Project Scope as presented. Voted (7-0)

Mr. Philhower noted his opinion that the track not be blue due to additional ongoing maintenance costs.

Consideration & Possible Action Regarding EDCs Bells on the Bridge Project

Economic Development Commission member Jase Doane provided a presentation on the EDC proposed project Bells on the Bridge. They are asking permission from the Town Council to utilize

the bridge on Main Street near the Library. A copy of the presentation will be included with the minutes filed in the Town Clerk's Office. Director of Public Works Matt Walsh noted no weight issue for the number of bells that would be on the bridge. He suggested the Town have the right to remove or move bells as needed. Chairman Brown would like to see plastic zip ties used rather than the metal ties as presented.

A motion was made by Mr. Philhower, seconded by Mr. Reich, to approve the use of the Main Street Bridge for the Bells on the Bridge project. Voted (7-0)

Review & Possible Action on WPCA Water Budget

Public Utilities Administrator Scott Clayton provided an overview of the WPCA Water Budget. He noted a decrease from last year and again this year there is no recommended increase in rates. The water budget will be included with the minutes filed in the Town Clerk's Office. A public hearing will be held on June 1, 2021. The final budget will be sent back to Council at the June 8th meeting.

Set Town Meeting & Referendum Date for 2021-2022 Budget

A motion was made by Mr. Markham, seconded by Ms. Moore, to set the Town Meeting date of Tuesday, June 1, 2021 at 6:00pm at the Town Hall.

A motion was made by Mr. Markham, seconded by Ms. Moore, to set the Referendum date of Tuesday, June 8, 2021 at the Middle School from 6:00am to 8:00pm.

There will be no additional public opinion questions on the ballot related to the size of the budget.

Town Manager Report

The Town Manager's Report was provided to Council members.

Appointments

Water Sub-Committee

Chairman Brown created a Water Sub-Committee to include himself, Mr. Feegel and Mr. Johnson. The Sub-Committee will review water sources and the direction for the Town. The first meeting will be Tuesday, May 25th at 5:45pm.

Tax Refunds

A motion was made by Mr. Reich, seconded by Ms. Moore, to approve tax refunds in the amount of \$3,763.99. Voted (7-0)

Public Remarks

None

Communications, Correspondence & Announcement

April Board and Commission Summary

The April Board and Commission Summary was provided to Council members.

Mr. Markham noted that the Council will vote on the budget that will be passed on to the residents at the May 25th meeting.

Mr. Philhower thanked everyone involved for fixing the clock on the Center School.

Adjournment

A motion was made by Mr. Reich, seconded by Ms. Moore, to adjourn the meeting at 7:48pm.

Voted (7-0)

Respectfully Submitted,

Cathy Sirois
Recording Clerk

**MEMO**

May 20, 2021

To: Town Council**From:** Jeremy Hall, Parks and Recreation Director**CC:** David Cox, Town Manager,
Conservation – Lake Commission

At its March 11, 2021 Conservation-Lake Commission meeting, the Commission voted unanimously to recommend continuing with professional services from Northeast Aquatics Research (NEAR) as the Town's primary Lake Limnologist.

Prior to the RFQ process, the Conservation – Lake Commission suggested that the Town request qualifications from other Limnologist within the New England Region. The suggestion prompted the Town to compose a Request for Qualifications (RFQ) that fit the standards of what the Conservation – Lake Commission was looking for from our lake Limnologist. The request was distributed through a formal RFQ process and was on the state website for multiple weeks before final responses were received. The outcome of the process yielded only one company submitting the information asked for in the RFQ. Two other companies called to inquire about the Town's relationship with NEAR. The general information provided to the two inquires was neutral regarding NEAR's relationship with the Town, but the two companies failed to deliver a formal RFQ response.

The response to the RFQ submitted by NEAR was reviewed in detail by the Commission and determined to be suitable to continue operating on a **three-year term** as the Town of East Hampton's Lake Limnologist. Per the contract, an annual review of the activity and budget by the Conservation – Lake Commission, the Town Manager, Parks and Recreation Director and Finance Director will be undertaken. Approval of the annual budget will occur through Town's budget process annually including Board of Finance and Town Council review.

It is the request of the Conservation – Lake Commission that the Town Council approves the contract for three years to Northeast Aquatic Research to provide lake water quality monitoring, reporting, and Limnologist support to the Town. The contract would commence July 1, 2021.

Conservation – Lake Commission:

Chair, Chuck Yenkner

Vice Chair, Jack Solomon

Members: Martin Podskoch, Wesley Jenks, John Purple, Timothy Day

MONITORING & LAKE MANAGEMENT CONSULTING
FOR
WATER QUALITY MONITORING OF LAKE POCOTOPAUG
FOR
EAST HAMPTON, CONNECTICUT

THIS AGREEMENT is made as of the __4__ day of May, 2021, by and between the Town of East Hampton a municipal corporation organized and existing under the laws of the State of Connecticut (hereinafter the “Town”), and Northeast Aquatic Research. (hereinafter “Consultant”).

WITNESSETH:

WHEREAS, the Town desires to contract with a consultant to provide water quality monitoring of Lake Pocotopaug and other related services (the “Project”); and

WHEREAS, the Consultant submitted to the Town a proposal dated April 29, 2021 (hereinafter referred to as “Proposal”), a copy of which is attached hereto as Exhibit A and is incorporated by reference as if fully set forth herein;

WHEREAS, the Town and the Consultant desire to enter into a formal agreement for the performance of these services;

THEREFORE, in consideration of the recitals set forth above and the mutual promises by the parties below, the parties agree as follows:

1. General - The Consultant agrees to perform services and abide by all the terms and conditions of this agreement per the Proposal dated April 29, 2021 (collectively referred to as “Agreement Documents”). In the event of a conflict between the Agreement Documents, the more stringent, higher quality, more expensive, more time consuming service shall prevail as reasonably determined by the Town. The Consultant shall perform its services consistent with the professional skill and care ordinarily provided by engineering design professionals practicing in the same or similar locality under the same or similar circumstances. The Consultant shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

2. Term - This term of this Agreement is three (3) years, commencing on July 1, 2021 and ending on June 30, 2024. Annually, on or before February 1, Consultant will submit a fee proposal and budget for agreed upon services to be rendered in the upcoming term. Final determination of annual budget will be the decision of the Town Council and Board of Finance through the Town budget process. The term of this Agreement may be extended for an additional period of time upon mutual agreement of the parties. Any extensions must be in writing and

signed by both parties. The term may be extended without additional compensation if the term is caused to be extended, in whole or in part, by the fault or negligence of the Consultant.

3. Compensation: Compensation for services shall be paid monthly in arrears based on services provided and allowable incurred costs. Fees for additional services beyond the scope of the Agreement Documents shall be either a mutually agreeable lump sum fee or performed on a time and materials basis based on personnel reimbursement rates approved in advance by the Town.

4. Payments: Unless modified by this Agreement, Consultant shall be paid for all services as specified in the schedule established in Exhibit A as a percentage completed for each task. Routine copies and printing, first class postage, routine local and long distance telephone calls and facsimile transmissions and receipt will be provided without charge. Payment for work fully performed is contingent upon the written approval of the Town Manager or his/her designee (the "Manager"). The Town shall pay the invoice within 30 days of the Manager's approval. All invoices shall clearly designate the work performed.

5. Right to Terminate - The Town shall have the right to terminate all or a portion of this Agreement for its convenience and without cause. As used in this provision, "convenience" shall include but not be limited to the Manager's determination that proceeding with the Agreement is not in the Town's interest. In the event of termination, the Town shall be liable to the Consultant for services performed to date and approved by the Manager in accordance with Paragraph 4, above. Either party may terminate this Agreement for cause upon not less than seven (7) calendar days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination. The Consultant expressly agrees that its sole remedy for termination by the Town for convenience or for cause shall be payment for services properly performed in accordance with the Agreement Documents as set forth in Paragraph 4. The Consultant expressly waives any and all consequential or other damages of any kind or nature.

6. Non-Employment Relationship - The Town and the Consultant are independent parties. Nothing contained in this Agreement shall create, or be construed or deemed as creating, the relationships of principal and agent, partnership, joint venture, employer and employee, and/or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms and conditions of this Agreement. The Consultant understands and agrees that its employees are not entitled to employee benefits, including but not limited to worker's compensation and employment insurance coverage, and disability from the Town. The Consultant shall be solely responsible for any applicable taxes.

7. No Misrepresentations or Omissions - No representation, warranty or statement of the Consultant in the Proposal or this Agreement, including the Exhibits hereto, or any document furnished pursuant thereto, contains or will contain any untrue statement of a material fact, or omits or will omit to state a material fact required to be stated to make the statements contained therein not misleading in any material respect.

8. Amendments - This Agreement may not be altered or amended, except by written

agreement of the parties.

9. Entire Agreement - It is expressly understood and agreed that this Agreement states the entire agreement between the parties and that the parties are not and shall not be bound by any stipulations, representations, agreement or promises, oral or otherwise, not printed or inserted in this Agreement or attached as Exhibits hereto

10. Validity - The invalidity of one or more of the phrases, sentences and clauses contained in this Agreement shall not affect the remaining portions so long as the material purposes of this Agreement can be determined and effectuated. To the extent that anything contained herein is inconsistent with the provisions of any exhibit or attachment hereto, the terms of this agreement shall prevail.

11. Connecticut Law and Courts - This Agreement shall be governed by and construed in accordance with the internal laws (as opposed to the conflicts of law provisions) of the State of Connecticut and the parties irrevocably submit in any suit, action or proceeding arising out of this Agreement to the jurisdiction of the United States District Court for the District of Connecticut and the jurisdiction of any court of the State of Connecticut.

12. Defense and Indemnification - The Consultant agrees, to the fullest extent permitted by law, to indemnify, defend, and hold harmless the Town and its agents and employees from and against all claims, damage, loss or expense, including reasonable attorney's fees, arising out of or resulting from the negligent acts, errors, or omissions of the Consultant and those for which the Consultant is directly or indirectly liable. The Consultant also agrees to pay any and all attorney's fees incurred by the Town, its agents, or its employees in enforcing any of the Consultant's defense or indemnification obligations. In any and all claims against the Town or any of its agents or employees by any employee of the Consultant, or anyone directly or indirectly employed by the Consultant, or anyone for whose acts the Consultant is liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by the Consultant under Workers' Compensation Acts, disability benefit acts, or other employee benefits acts. The defense, indemnification and hold harmless provisions of this Agreement shall survive termination and/or full or partial performance of this Agreement.

13. Compliance with Laws - The Consultant shall comply with all federal, state and local laws and regulations governing this Agreement, including without limitation health, safety and environmental requirements.

14. Insurance - Consultant shall carry Commercial General Liability Insurance (Bodily Injury, Property Damage, Products and Completed Operations) in an amount of not less than one million dollars (\$1,000,000) per occurrence with a two million dollar (\$2,000,000) aggregate, combined single limits and a three million dollar (\$3,000,000) umbrella liability policy. The Consultant shall provide Worker Compensation insurance as required by the State of Connecticut. The Agreement shall further provide Automobile bodily injury and property liability coverage with a combined limit per accident of one million dollars (\$1,000,000). The Consultant shall also provide valuable papers liability insurance with a limit of one hundred

thousand dollars (\$100,000) per accident. Consultant shall provide the Town with certificates verifying such coverage acceptable to the Town before commencing any services. Such policy shall require thirty (30) days' notice to the Town in writing prior to alteration, cancellation, termination or expiration of any kind.

Consultant to provide an umbrella liability policy in excess (without restriction or limitation) of those limits. Such policy shall contain limits of liability in the amount of \$3,000,000 each occurrence and \$3,000,000 in the aggregate.

Consultant shall provide errors and omissions insurance for liability resulting from their negligent acts, errors or omissions in the performance of their professional duties or operations. Such policy shall contain limits of liability in the amount of \$1,000,000 each occurrence and \$1,000,000 in the aggregate and cover the indemnification clause in this Agreement. Consultant shall continue this insurance coverage for a period of three (3) years from the date of acceptance of the completed work.

The Town and its respective officers, agents, members, servants and employees, shall, by appropriate endorsement, be named as additional insureds ("Additional Insureds") on the Consultant's policies of insurance and on the policies of insurance of the Consultant's consultants. The insurance of the Consultant and its consultants (both primary and excess) shall be primary to any insurance available to the Additional Insureds. Any insurance available to the Additional Insureds shall be secondary and non-contributory.

The insurance provisions herein shall survive termination and/or full or partial performance of this Agreement.

15. Ownership of Documents - All records, sketches, drawings, models, renderings field notes, field books, and other documents, (electronic or hard copy) prepared by or received by the Consultant during the performance of the terms of this Agreement shall become the property of the Town, even in the event the Town terminates the Agreement for its convenience or for cause. Documents shall be inventoried, indexed, and delivered to the Manager in corrugated cardboard "bankers' boxes: with drawings placed in storage tubes upon the completion of Agreement services. Reuse of documents shall be conditional upon execution of a separate agreement between the Town and the contracting party.

16. No Assignment - The Consultant shall not subcontract, transfer or assign its obligations under this Agreement or any portion thereof without prior written consent of the Manager or the Manager's designate.

17. Multiple Contracts - The Town reserves the right to enter into a service agreement with more than one consultant as may be required.

18. Execution - This Agreement may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement and shall become binding when one or more counterparts have been signed by each of the parties hereto and delivered (including delivery by facsimile) to each of the

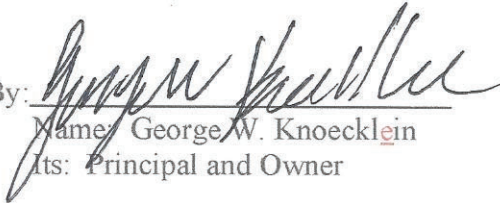
parties.

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IN WITNESS THEREOF, the parties have executed this Agreement this 4 day of May, 2021.

(CONSULTANT) Northeast Aquatic Research

Witness:

By: 
Name: George W. Knoecklein
Its: Principal and Owner



TOWN OF EAST HAMPTON

Witness:

By: _____
Name: David E. Cox
Its: Town Manager



Northeast Aquatic Research

74 Higgins Highway
Mansfield Center, CT 06250
www.northeastaquaticresearch.net

April 29, 2021

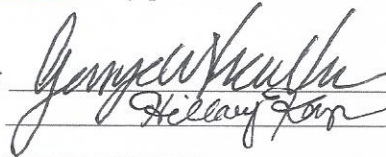
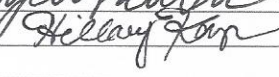
To: Jeremy Hall, Director of Parks and Recreation, Town of East Hampton, CT
From: Hillary Kenyon, M.S., CLM, Northeast Aquatic Research
RE: Monitoring & Lake Management Consulting **REVISED Proposal for Lake Pocotopaug 2021-2022**

2021-2022 Lake Pocotopaug Monitoring Budget		
Lake Monitoring Visits (10 total visits)	July 2021 - June 2022	\$8,000
Stormwater Sampling Labor (Estimated 2 storm events)	Anytime July 2020 - June 2021	\$1,500
Lake Water Quality Samples Lab Tests (Roughly 260 lab tests for TP, TN, NH3, NOx, Chl-a)	July 2021 - June 2022	\$7,588
Stormwater Samples (Up to 25 samples/ 50 lab tests - TP & TN)	July 2021 - June 2022	\$1,250
Phytoplankton / cyanobacteria ID/counts (18 NEAR samples + 4 GreenWater Labs splits, if the Town wants to sent additional samples to Berlin NE Labs, additional costs will be incurred)	July 2021 - June 2022	\$3,000
Zooplankton (8 total samples)	July 2021 - June 2022	\$800
Monthly Zoom Meeting Attendance (5x - \$120/hr remote rate)	July 2021 - June 2022	\$1,200
Conservation Lake Commission Meeting Attendance (as needed - \$120/hr remote rate)	July 2021 - June 2022	\$1,800
Field Visits for Watershed Retrofit Construction Planning (billed as needed at \$150/hr in-person rate or \$120/hr Zoom rate; estimated budget for 5 visits/meetings)	July 2021 - June 2022	\$2,625
Written Monthly Summary Monitoring Summaries (4)	Monthly During Summer	\$3,200
Town Council Presentation (after November 2021)	Winter 2021 - 2022	\$1,300
Data Organization & Analysis 2021	Winter 2021 - 2022	\$2,880
Written 2021 Final Season Overview Summary	Winter 2021 - 2022	\$800
Total Project Cost		\$35,943

We thank you for the opportunity to continue working with the Town of East Hampton. If you have any questions, please contact me at hillary.kenyon@gmail.com or by phone at 203-848-4610.

Authorized Signatures:

George W. Knoecklein, NEAR Principal and Owner
Hillary Kenyon, NEAR Project Manager, CLM
Town of East Hampton Authorized Individual

5/4/2021
5/4/2021

Proclamation

EMERGENCY MEDICAL SERVICES WEEK

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need twenty-four hours a day, seven days a week; and

WHEREAS, the members of emergency medical services teams engage in many hours of specialized training to enhance their lifesaving skills; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the Town of East Hampton appreciates the value and accomplishments of emergency medical services providers by recognizing May 16 - 22, 2021 as Emergency Medical Services Week.

NOW, THEREFORE, WE THE EAST HAMPTON TOWN COUNCIL, on behalf of the citizens of East Hampton, do hereby express our gratitude for your dedication, commitment and service to the Town of East Hampton.

EAST HAMPTON TOWN COUNCIL

James Brown, Chairman

Dean Markham, Vice Chairman

Timothy Feegel

Derek Johnson

Barbara Moore

Mark Philhower

Kevin Reich

Dated this 25th day of May 2021



**FAIR HOUSING RESOLUTION
TOWN OF EAST HAMPTON, CT**

TOWN COUNCIL

James Brown
Chairman

Dean Markham
Vice Chairman

Tim Feegel

Derek Johnson

Barbara Moore

Mark Philhower

Kevin Reich

Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, the Town of East Hampton is committed to upholding these laws and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED, That the Town of East Hampton hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, That the Chief Executive Officer of the Town of East Hampton or his designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of East Hampton and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the Town of East Hampton on Tuesday, May 25, 2021

James Brown, Town Council Chairman

Kelly Bilodeau, Town Clerk



East Hampton Senior Center Handbook

East Hampton Senior Center
105 Main Street, East Hampton CT 06424
www.easthamptonct.gov/East-Hampton-Senior-Center

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East Hampton Senior Center

Welcome to the East Hampton Senior Center! We are very pleased you have made the important step to inquire about the programs and services we offer. We have put together this booklet to help you learn how we operate and how you can obtain services. If you have any questions please feel free ask!

Hours of Operation

Monday through Thursday 8:30AM - 4:00PM

Friday 9:00AM - 4:00PM

105 Main Street, East Hampton, CT 06424

860-267-4426 (Tel) 860-267-8276 (Fax)

[www.easthamptonct.gov/Senior Center](http://www.easthamptonct.gov/Senior%20Center)

Email: seniorcenter@easthamptonct.gov

<https://www.facebook.com/easthamptonseniorcenterct>

Mission Statement

The East Hampton Senior Center is a community focal point where older adults come together. The programs and services reflect participants' interests and skills based on their needs. The Senior Center programs promote overall well-being, independence and encourage involvement in the community.

The Center serves as a resource for the entire community. It provides information on aging and support for family care-givers, training professionals, lay leaders and students on development of innovative approaches to addressing aging concerns and opportunities.

Eligibility

Age: 60 years old and spouse/significant-other, younger than 60.

Independence: Participants must be independent in activities of daily living or be accompanied by a personal care attendant. The Senior Center Director reserves the right to assess participants for appropriateness for participation in programs, activities and trips.

Registration

Registration with the Senior Center provides access to a variety of programs and services including but not limited to:

- Belltown Senior Newsletter
- Elderly Nutrition Program
- Discounted Travel Trips
- Assistance Programs
 - Energy Assistance
 - AARP Tax Assistance
- Volunteer Opportunities
- Health Promotion and Prevention
- Advocacy
- Some programs have fees associated for the participating members

The registration process is critical in being active at the Senior Center. You will receive a registration card with a barcode number to use each time you visit the Center. You will 'swipe' your card to sign in for the activities you will participate in that day. This attendance tracker helps us with future planning and allows for the documentation necessary for funding opportunities. Using MyActiveCenter.com web-site gives you the ability to sign up for Senior Center programs from your home or anywhere, on-line.

Registration is free for East Hampton residents.
Non-residents pay a \$25 annual registration fee.

Inclement Weather Policy

Whenever inclement weather closes the East Hampton Schools the Senior Center will be closed. Announcements pertaining to closings and cancellations are announced on WFSB Channel 3.

Parking

The Community Center is a multi-use facility. Parking is available for the entire facility on first come-first served basis, including the handicapped parking. Due to the multi-use, we ask if you are able, to park in the back lot of the facility or at the 103 Main St. municipal lot. This gives the people with restrictions closer access to the facility. A DMV issued handicapped parking tag is required to use the handicapped spaces.

Smoke Free Environment

No tobacco use is allowed on Town property or in Town vehicles. This includes use of cigarettes, E-cigarettes, chewing tobacco, snuff, cigars, cigarillos or any other tobacco product.

Alcohol Prohibited

Alcoholic beverages are not permitted within the building or on the grounds. If a participant is found in possession of alcohol or under the influence of alcohol inside the Senior Center, the Senior Center staff will call the East Hampton Police Department for assistance. The individual may be banned from the Center for repeat offenses.

Fire Drills

Fire drills are conducted periodically. Everyone that is in the building when the fire alarm goes off must leave the building. Authorized personnel will deem when it is appropriate to re-enter the building after a fire drill. In the event of an emergency, members should exit to the parking lot and walk to the front of the building.

Confidentiality

It is the policy of the Senior Center to not disclose any information obtained from participants. We will not give out personal information without participants written permission.

Health and Safety

Emergencies & Health Protocols

During the COVID-19 Pandemic, all participants are expected to complete a self-assessment prior to entering the building. If you are exhibiting any symptoms of illness please stay home and do not enter the building.

Masks that completely cover nose, mouth should be worn for the entire time of your visit, except during meals. Upon entry please wash/sanitize hands. Sign-in, sanitize again and attend program. Please remember to follow social distancing and appropriate hygiene care to assist in keeping everyone protected from illness.

Hand Sanitizer: Participants are encouraged to use the waterless hand sanitizers located throughout the facility. If you are ill or have a fever, seek medical attention and please remain at home.

In the event of a medical emergency, 911 will be called immediately. The emergency contact on file will be called and informed of situation. Senior Center staff cannot transport anyone requiring emergency medical assistance to a hospital or doctor's office in a Town vehicle or personal vehicle. The Dial-A-Ride

transportation service cannot be used for emergency situations.

Emergency Contact Information: All Senior Center participants must have current emergency contact information on file in the office. In the event that emergency contact information changes, it is up to the participant to notify the main office within 48 hours.

Senior Center Programs/Services

Nutrition

Meal Program: The Senior Center Café typically offers congregate meals at the Center Monday through Friday. The Meals-On-Wheels program delivers meals Monday through Friday for people who are homebound. Both programs are funded through the Title III Elderly Nutrition grant, for people 60 and older. Voluntary donations are requested, \$3 per meal, as the grant does not cover all the meal costs. People under 60 will pay the full cost.

An application form (Form A-5) must be completed within the first week of eating at the Senior Café. See the Cafe Coordinator for this form. Reservations may be made by calling 860-267-4426, ext. 320 by 11:30AM, one business day before the desired luncheon.

The East Hampton Senior Center is a licensed food service establishment. For the safety of all participants and staff, and to maintain compliance with Federal, State and local health codes, the following rules have been established:

- I. Only staff members and registered food service volunteers are allowed in the kitchen area.
- II. Participants are not allowed to remove food that is prepared or served in the Center from the building.
- III. A staff member with Serve Safe certification oversees all food service operations and enforcement of regulations.

Transportation

Dial-A-Ride: The Town of East Hampton contracts with the Middletown Area Transit to provide the Dial-A-Ride curb to curb service. The service is offered to all residents over 62 or who have a disability that prevents them from driving. There is a \$3.50 fee per one-way ride. Transportation is provided in the Middlesex county area (Middletown, Portland, Middlefield, Durham, East Hampton).

Books of tickets may be purchased through MAT transportation. There are several mini-buses utilized and they are equipped with wheelchair lifts. Requests for using the service must be given with a 48-hour notice, two business days prior to your requested appointment and may be made by calling 860-347-3313, MAT Dial-A-Ride. Applications are available at the Senior Center or through MAT or on-line at www.middletownareatransit.org.

Recreational Trips

Program Sign-up

Fees for trips, programs and special lunches are payable at the time you sign up. There are no exceptions. Once an activity or trip is full, a waiting list is established and people on the waiting list will be called if a cancellation occurs.

Trip Cancellation/Refund Policy

It is our policy to try to fill a trip cancellation with someone on the waiting list. If we cannot find a replacement, you may not receive your refund. Arrangements for trips and certain programs are made in advance. The Senior Center is responsible to pay for a guaranteed minimum number of participants. Our financial obligations are based on the requirements as stated by the facility/agency we are working with. It is very important you are certain you will be able to attend a trip prior to sign up. If

you call us to cancel because you are sick or have an extreme hardship, we will do our best to fill your spot and refund your fee. If there is no one available to take your place, you will not be entitled to a refund.

The Belltown Senior Newsletter

The East Hampton Senior Center publishes The Belltown Senior Newsletter, the official newsletter containing a monthly calendar of upcoming events, activities and programs. You may request to be on our mailing list, postal or electronically.

The monthly calendar, newsletter and menu can be accessed through the Town website: www.easthamptonct.gov/east-hampton-senior-center the local newspaper publications and the Center's Facebook page. In addition, all the programs are posted at the Senior Center.

Participants Rights and Responsibilities

The participants rights and responsibilities are for each person to uphold. They were established to ensure all will have a pleasant experience while at the Senior Center.

Personal Conduct

Participants will:

1. Complete and return a registration form with emergency contact information and up-date annually or as required.
2. Participants will sign-in each visit.
3. Be capable of independent decision making and planning own activities (e.g. transportation, lunch, financial transactions, etc.) or have a companion to assist them.
4. Be responsible for their own personal care.
5. Be independent in activities of daily living, including, but not limited to medications and other special needs. The Senior

Center staff cannot assist with medication and other personal health or medical care. If a participant experiences a medical problem while on the premises or at a Center activity, Senior Center staff may determine it necessary to call 911 for assistance and the emergency contact on file.

6. Refrain from smoking, drinking alcohol or using illegal substances on the premises or within any transportation provided by the Senior Center.

7. Show respect for everyone at the Senior Center and for personal property.

8. Violence or threats of violence or other harassment are not permitted and will result in the participant being asked to leave.

9. Understand sexual harassment of any type is not permitted, including but not limited to, verbal comments of a sexual nature, unwanted physical contact, assaults, gestures, jokes or language of a sexual nature.

10. Pets are not permitted inside the facility, except during approved programs or with prior written consent from the Senior Center Director. Service animals are only allowed with proper documentation.

If inappropriate behavior is witnessed/reported, the staff will use their discretion to take corrective action (e.g. asking the participant to abstain from inappropriate behavior) If necessary, staff will contact the police and/or the participant's emergency contact. Violations of the above personal conduct outline may result in the participant being asked to leave the Center for a period of time, with the possibility of permanent suspension of Senior Center privileges.

Exclusion from the Senior Center

The Senior Center Director has the right to exclude any person who repeatedly and/or intentionally does not follow the guidelines set forth in this manual. Infractions may be brought to the Director's attention by staff or other participants in Senior Center programs or activities.

Actions that may lead to exclusion are as follows:

Individuals who have problems that cannot be managed by staff may be excluded from participation. They will be notified and have the opportunity to meet with the Senior Center Director regarding the issue. It is the intent of the Senior Center to arrive at an appropriate resolution.

If a participant feels that the behavior or action of another participant is harmful or threatening to themselves or others, report the concern to the Director or a Senior Center staff member. All conversations will be handled with complete discretion and confidentiality.

Right to Appeal

The participant has the right to appeal by requesting, in writing, a meeting with the Senior Center Appeal Committee of Peers, to include the Director and a representative of the Commission on Aging and 3 members of the Senior Center chosen by the Director.

Town of East Hampton

CONNECTICUT

FISCAL YEAR 2021-2022

Democratic Town Council Proposed Budget



April 30, 2021

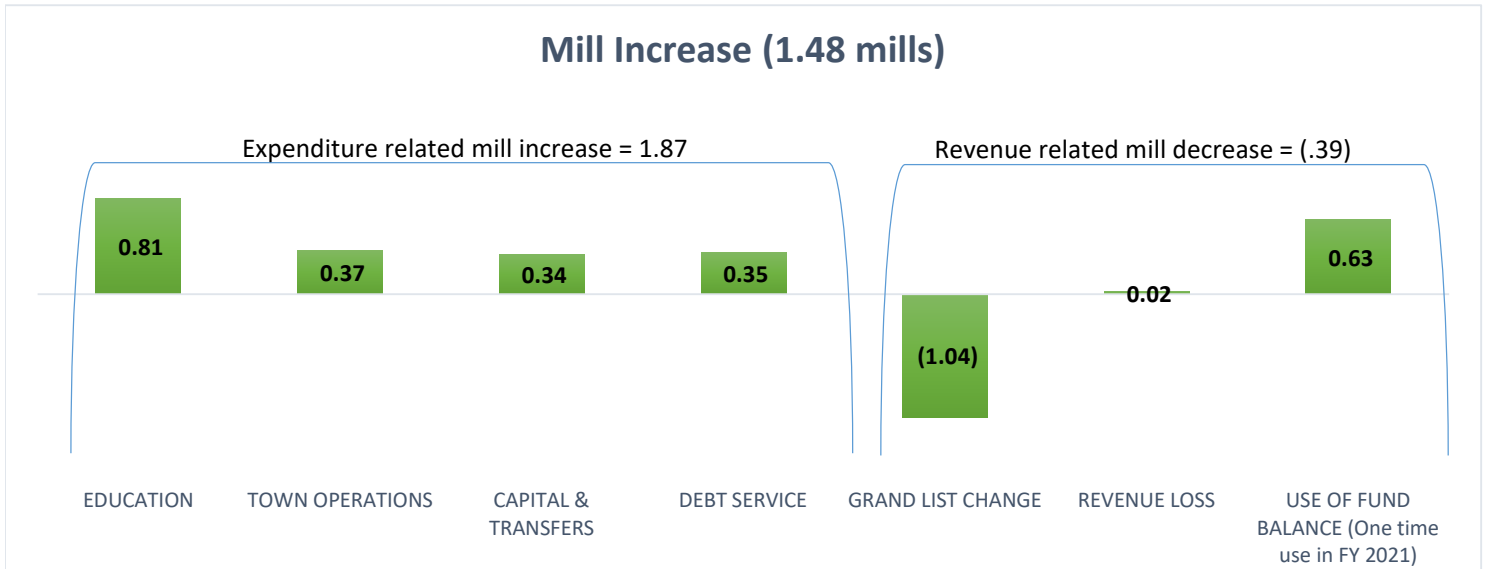
TOWN OF EAST HAMPTON
DEMOCRATIC TOWN COUNCIL PROPOSED BUDGET
July 1, 2021 - June 30, 2022

	Actual 2018-2019	Actual 2019-2020	Revised 2020-2021	DEMOCRATS PROPOSED 2021-2022	INCREASE/ (DECREASE)	2021 to 2022 Percent Change From Revised Bud.
EXPENDITURES						
EDUCATION	\$ 30,729,252	\$ 31,176,193	\$ 32,132,300	\$ 33,085,395	\$ 953,095	2.97%
TOWN OPERATIONS						
ADMINISTRATION & FINANCE	4,105,290	4,213,304	4,460,648	4,667,908	207,260	4.65%
PUBLIC SAFETY	2,519,802	2,548,537	2,881,558	2,982,208	100,650	3.49%
HEALTH & HUMAN SERVICES	414,988	417,175	506,346	500,698	(5,648)	-1.12%
CULTURE & RECREATION	1,008,485	1,017,563	1,134,682	1,195,979	61,297	5.40%
REGULATORY	363,711	408,543	425,075	457,269	32,194	7.57%
PUBLIC WORKS	2,139,463	2,130,373	2,227,349	2,266,585	39,236	1.76%
TRANSFERS TO OTHER FUNDS						
OTHER FUNDS	40,000	40,000	42,500	42,500	-	0.00%
CAPITAL IMPROVEMENT	812,206	1,499,681	416,931	812,725	395,794	94.93%
DEBT SERVICE	3,228,384	3,223,384	3,229,776	3,648,612	418,836	12.97%
TOTAL EXPENDITURES	\$ 45,361,581	\$ 46,674,753	\$ 47,457,165	\$ 49,659,879	\$ 2,202,714	4.64%
REVENUES						
FEDERAL REVENUES	\$ 817	\$ 5,298	\$ 19,368	\$ -	\$ (19,368)	-100.00%
GRANTS - STATE OF CT (EDUCATION)	7,135,740	7,066,380	6,922,366	6,922,849	483	0.01%
GRANTS - STATE OF CT (OTHER)	530,205	556,601	527,923	528,110	187	0.04%
LICENSES, PERMITS AND FEES	534,127	537,561	469,900	515,800	45,900	9.77%
OTHER REVENUE	70,802	109,977	75,750	78,750	3,000	3.96%
INVESTMENT INCOME	110,384	96,090	75,000	20,000	(55,000)	-73.33%
PROPERTY TAX REVENUE (PRIOR YEARS)	1,011,589	939,057	802,500	802,500	-	0.00%
TRANSFERS FROM OTHER FUNDS	116,079	127,082	26,517	27,315	798	3.01%
TOTAL REVENUES (Before taxes & fund balance)	\$ 9,509,743	\$ 9,438,046	\$ 8,919,324	\$ 8,895,324	\$ (24,000)	-0.27%
USE OF FUND BALANCE			\$ 738,000		(738,000)	
PROPERTY TAXES (CURRENT)	\$ 36,129,557	\$ 37,364,030	\$ 37,799,841	\$ 40,764,555		
TOTAL REVENUES	\$ 45,639,300	\$ 46,802,076	\$ 47,457,165	\$ 49,659,879	\$ 2,202,714	4.64%
NET GRAND LIST	\$ 1,139,887,929	\$ 1,149,470,916	\$ 1,157,829,579	\$ 1,195,291,091	\$ 37,461,512	
VALUE OF MILL	\$ 1,119,370	\$ 1,132,229	\$ 1,140,462	\$ 1,177,362		
ESTIMATED COLLECTION RATE	98.20%	98.50%	98.50%	98.50%		
ADOPTED MILL RATE	32.21	33.14	33.14	34.62	1.48	4.47%

Town of East Hampton
DEMOCRATIC TOWN COUNCIL PROPOSED BUDGET

BUDGET SUMMARY

		<u>TOWN GOVERNMENT BUDGET</u>				
		EDUCATION	TOWN	DEBT SERVICE	TRANSFERS & CAPITAL	GRAND TOTAL
Budget Increase		2.97%	3.74%	12.97%	86.1%	4.64%
Expenditures		\$ 33,085,395	\$ 12,070,647	\$ 3,648,612	\$ 855,225	\$ 49,659,879
Estimated Revenue		6,922,849	1,972,475		-	\$ 8,895,324
Amount to be Raised by Taxation		26,162,546	10,098,172	3,648,612	855,225	40,764,555
MILLS		22.22	8.58	3.10	0.73	34.62
		64.2%	24.8%	9.0%	2.1%	100%



Example of Estimated Taxes

2021-2022

Proposed Mill Rate	34.62
Proposed Mill Rate Change	1.48

Example of Estimated Taxes

Market Value	Assessment	Taxes	Yearly Increase	Monthly Increase
\$ 142,857	\$ 100,000	\$ 3,462	\$ 148	\$ 12
\$ 214,286	\$ 150,000	\$ 5,193	\$ 222	\$ 19
\$ 285,714	\$ 200,000	\$ 6,924	\$ 296	\$ 25
\$ 357,143	\$ 250,000	\$ 8,655	\$ 370	\$ 31
\$ 428,571	\$ 300,000	\$ 10,386	\$ 444	\$ 37
\$ 714,286	\$ 500,000	\$ 17,310	\$ 740	\$ 62

TOWN OF EAST HAMPTON
JULY 1, 2021 - JUNE 30, 2022
ESTIMATED REVENUES

	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	Budget 2021-2022	Increase/ (Decrease)	Percent Change
FEDERAL GRANTS						
FEMA	\$	3,031		\$ -	\$ -	
Miscellaneous	817	2,267	19,368	-	(19,368)	-100.0%
Total	817	5,298	19,368	-	(19,368)	-100.0%
EDUCATION GRANTS - STATE						
Education Cost Sharing	7,118,965	7,046,881	6,902,775	6,902,775	-	0.0%
Adult Education	16,775	19,499	19,591	20,074	483	2.5%
Total	7,135,740	7,066,380	6,922,366	6,922,849	483	0.0%
GENERAL OPERATING GRANTS - STATE						
State Owned Property	19,217	19,217	19,217	19,217	-	0.0%
Corona Relief (OPM)		5,269				
Stabilization Grant	120,397	120,397	120,397	120,397	-	0.0%
Mashantucket Pequot/Mohegan grant	6,742	6,742	6,742	6,742	-	0.0%
Disability Tax Relief	1,427	1,486	1,100	1,100	-	0.0%
Veterans Exemptions	5,361	4,781	4,350	4,350	-	0.0%
Youth & Family Services	15,650	15,718	15,911	15,911	-	0.0%
Town Aid Road	320,960	321,263	321,263	321,450	187	0.1%
Grants for Municipal Projects (OPM)	18,943	18,943	18,943	18,943	-	0.0%
Telephone Access Line Share	20,481	20,012	20,000	20,000	-	0.0%
Miscellaneous	1,027	22,773	-	-	-	
Total	530,205	556,601	527,923	528,110	187	0.0%
TOTAL STATE FUNDING	7,665,945	7,622,981	7,450,289	7,450,959	670	0.0%
LICENSES, FEES AND PERMITS						
Town Clerk's Office	270,988	275,084	244,550	279,750	35,200	14.4%
Police Department	8,681	6,497	6,000	6,000	-	0.0%
Tax Collecting Department	3,918	1,406	1,000	1,000	-	0.0%
Tax Assessing Department	528	361	600	300	(300)	-50.0%
Blasting Permits	120	330	100	100	-	0.0%
Animal Control Fees	-	5	-	-	-	
Building Department	190,697	185,049	168,600	178,600	10,000	5.9%
Zoning Permits	2,835	2,980	2,800	2,800	-	0.0%
Planning/Zoning Commission	8,572	8,612	5,000	7,500	2,500	50.0%
Zoning Board of Appeals	1,600	1,200	1,200	1,200	-	0.0%
Inland Wetlands Commission	3,400	4,560	3,000	3,500	500	16.7%
Public Works Department	350	345	350	350	-	0.0%
Library Fees	4,649	3,445	3,500	1,000	(2,500)	-71.4%
Middle Haddam Hist. District	250	225	150	150	-	0.0%
CRRA recycle rebate		711	-	500	500	
Transfer Station Fees	37,539	46,751	33,050	33,050	-	0.0%
Total	534,127	537,561	469,900	515,800	45,900	9.8%

TOWN OF EAST HAMPTON
JULY 1, 2021 - JUNE 30, 2022
ESTIMATED REVENUES

	Actual 2018-2019	Actual 2019-2020	Budget 2020-2021	Budget 2021-2022	Increase/ (Decrease)	Percent Change
OTHER REVENUE						
New Town Hall rent (BOE)			20,000	21,000	1,000	5.0%
Finance Department	4,515	4,484	50	2,550	2,500	5000.0%
Community Room Rental	150	100	150	150	-	0.0%
Housing Authority (P.I.L.O.T)	22,759	22,206	15,000	17,000	2,000	13.3%
Sears Park Boat Passes	3,311	3,353	3,000	3,000	-	0.0%
Pavilion Rental	1,525	600	700	700	-	0.0%
Library Fines	3,522	1,595	2,500	-	(2,500)	-100.0%
Cell tower rent	32,851	32,851	32,850	32,850	-	0.0%
Insurance reimbursement	-	13,253	-	-	-	
Sale of equipment	-	29,642	-	-	-	
Sale of food at Sears Park	1,304	1,823	1,500	1,500	-	0.0%
Social Service donations	650	-	-	-	-	
Miscellaneous	215	70	-	-	-	
Total	70,802	109,977	75,750	78,750	3,000	4.0%
INTEREST INCOME						
	110,384	96,090	75,000	20,000	(55,000)	-73.3%
PROPERTY TAX REVENUE - OTHER						
Supp. Motor Vehicle	437,226	428,474	375,000	375,000	-	0.0%
Back Taxes	313,337	287,147	275,000	275,000	-	0.0%
Interest on back taxes	258,500	221,140	150,000	150,000	-	0.0%
Lien Fees	2,526	2,296	2,500	2,500	-	0.0%
Total	1,011,589	939,057	802,500	802,500	-	0.0%
TRANSFERS FROM OTHER FUNDS						
Capital Reserve Fund & Other Funds	91,084	113,823		-	-	
W.P.C.A. / Jt. Facilities (Interfund Service Charge)	24,995	13,259	26,517	27,315	798	3.0%
Total	116,079	127,082	26,517	27,315	798	3.0%
USE OF FUND BALANCE (Additional Appropriations)						
	-	-	738,000	-	(738,000)	-100.0%
CURRENT TAXES						
	36,129,557	37,364,030	37,799,841	40,764,555	2,964,714	7.8%
TOTAL REVENUES						
	\$ 45,639,300	\$ 46,802,076	\$ 47,457,165	\$ 49,659,879	\$ 2,202,714	4.64%

**TOWN OF EAST HAMPTON
DEMOCRATIC TOWN COUNCIL PROPOSED BUDGET
JULY 1, 2021 - JUNE 30, 2022**

2021-2022										
FY 2021 (Revised) to FY 2022										
	ACTUAL 2018-2019	ACTUAL 2019-2020	Revised Budget 2020-2021	Department 2020-2021	Town Manager Changes	Board of Finance Changes	DEMOCRATS Town Council Proposed Changes	DEMOCRATS PROPOSED 2021-2022	Increase (Decrease)	Percent Change
ADMINISTRATION & FINANCE										
TOWN MANAGER'S DEPARTMENT	\$ 344,391	\$ 361,587	\$ 366,269	\$ 373,471				\$ 373,471	\$ 7,202	2.0%
COUNCIL - SPECIAL PROGRAMS	38,877	37,981	40,424	40,424				40,424	-	0.0%
LEGAL DEFENSE & FEES	71,693	82,632	85,000	85,000				85,000	-	0.0%
TOWN HALL & HUMAN SVS. ANNEX	239,950	185,652	-	-				-	-	
NEW TOWN HALL / POLICE / BOE	-	85,533	265,115	289,151				289,151	24,036	9.1%
FINANCE AND ACCOUNTING	454,889	471,071	479,125	489,312				489,312	10,187	2.1%
COLLECTOR OF REVENUE	173,979	161,412	173,349	178,406				178,406	5,057	2.9%
ASSESSOR'S OFFICE	182,678	171,680	189,719	198,571				198,571	8,852	4.7%
TOWN CLERK'S OFFICE	163,615	172,575	179,875	179,086				179,086	(789)	-0.4%
REGISTRARS/ELECTIONS	46,463	29,253	43,051	43,562		800		44,362	1,311	3.0%
GENERAL INSURANCE	403,432	350,516	372,000	398,050				398,050	26,050	7.0%
PROBATE COURT	16,143	16,732	15,958	18,943				18,943	2,985	18.7%
EMPLOYEE BENEFITS	1,754,530	1,867,066	2,093,662	2,233,281	(35,000)			2,198,281	104,619	5.0%
INFORMATION TECHNOLOGY	114,650	119,614	127,101	143,851		1,000		144,851	17,750	14.0%
CNG COMMUNITY CONTRIBUTION	100,000	100,000	-	-				-	-	
CONTINGENCY			30,000	30,000				30,000	-	0.0%
TOTAL ADMINISTRATION & FINANCE	4,105,290	4,213,304	4,460,648	4,701,108	(35,000)	1,800	-	4,667,908	207,260	4.6%
PUBLIC SAFETY										
POLICE ADMINISTRATION	310,065	325,550	337,358	347,398				347,398	10,040	3.0%
POLICE REGULAR PATROL	1,542,376	1,590,388	1,742,554	1,802,751			(12,837)	1,789,914	47,360	2.7%
LAKE PATROL/BOAT REGISTRATIONS	305	101	1,723	2,096				2,096	373	21.6%
ANIMAL CONTROL	47,020	48,400	50,402	51,900				51,900	1,498	3.0%
FIRE DEPARTMENT	260,923	219,114	319,815	325,310				325,310	5,495	1.7%
FIRE MARSHAL	47,328	60,306	60,498	133,543	(41,533)			92,010	31,512	52.1%
TOWN CENTER FIRE SYSTEM	4,650	3,241	8,050	8,050				8,050	-	0.0%
AMBULANCE SERVICES	13,394	14,106	63,443	64,790				64,790	1,347	2.1%
CIVIL PREPAREDNESS / L.E.P.C	12,814	21,033	6,640	17,665	(8,000)			9,665	3,025	45.6%
PUBLIC SAFETY DISPATCH	232,158	214,970	240,075	240,075				240,075	-	0.0%
STREET LIGHTING	48,769	51,328	51,000	51,000				51,000	-	0.0%
TOTAL PUBLIC SAFETY	2,519,802	2,548,537	2,881,558	3,044,578	(49,533)	-	(12,837)	2,982,208	100,650	3.5%
HEALTH AND HUMAN SERVICES										
CHATHAM HEALTH DISTRICT ASSESSMENT	142,852	152,877	179,786	163,503	3,797			167,300	(12,486)	-6.9%
HUMAN SERVICES	105,368	94,796	115,822	121,747				121,747	5,925	5.1%
SENIOR CENTER	117,656	111,262	145,313	155,633	(9,407)			146,226	913	0.6%
TRANSPORTATION	38,350	47,850	53,500	53,500				53,500	-	0.0%
COMMUNITY SERVICES	4,745	5,460	5,725	5,725				5,725	-	0.0%
CEMETERY CARE	4,901	4,900	5,000	5,000				5,000	-	0.0%
COMMISSION ON AGING	1,116	30	1,200	1,200				1,200	-	0.0%
TOTAL HEALTH AND HUMAN SERVICES	414,988	417,175	506,346	506,308	(5,610)	-	-	500,698	(5,648)	-1.1%
REGULATORY										
PLANNING, ZONING & BUILDING	333,786	366,171	378,769	392,278				392,278	13,509	3.6%
ECONOMIC DEVELOPMENT	1,482	1,790	5,302	5,302				5,302	-	0.0%
CONSERVATION AND LAKE COMMISSION	26,448	39,172	38,742	57,427				57,427	18,685	48.2%
REDEVELOPMENT AGENCY	1,253	939	1,462	1,462				1,462	-	0.0%

**TOWN OF EAST HAMPTON
DEMOCRATIC TOWN COUNCIL PROPOSED BUDGET
JULY 1, 2021 - JUNE 30, 2022**

2021-2022										
FY 2021 (Revised) to FY 2022										
	ACTUAL 2018-2019	ACTUAL 2019-2020	Revised Budget 2020-2021	Department 2020-2021	Town Manager Changes	Board of Finance Changes	DEMOCRATS Town Council Proposed Changes	DEMOCRATS PROPOSED 2021-2022	Increase (Decrease)	Percent Change
MIDDLE HADDAM HISTORIC DISTRICT	742	471	800	800				800	-	0.0%
TOTAL REGULATORY	363,711	408,543	425,075	457,269	-	-	-	457,269	32,194	7.6%
PUBLIC WORKS										
PUBLIC WORK DEPARTMENT	1,388,139	1,391,931	1,477,685	1,501,362				1,501,362	23,677	1.6%
ENGINEERING	54,012	49,867	40,000	40,000				40,000	-	0.0%
TOWN GARAGE	61,917	40,110	55,467	52,118				52,118	(3,349)	-6.0%
TOWNWIDE MOTOR FUEL	131,669	104,959	100,480	100,450				100,450	(30)	0.0%
ROAD MATERIALS	347,535	365,922	365,925	370,000				370,000	4,075	1.1%
TRANSFER STATION	153,563	174,308	184,352	202,655				202,655	18,303	9.9%
SEPTAGE DISPOSAL	2,628	3,276	3,440	-				-	(3,440)	-100.0%
TOTAL PUBLIC WORKS	2,139,463	2,130,373	2,227,349	2,266,585	-	-	-	2,266,585	39,236	1.8%
CULTURE AND RECREATION										
PARK & RECREATION	389,963	413,521	420,636	457,078	3,385	15,000	(15,000)	460,463	39,827	9.5%
ARTS & CULTURAL COMMISSION	1,870	651	2,500	2,300				2,300	(200)	-8.0%
E H COMMUNITY CENTER	165,769	164,923	164,735	163,877				163,877	(858)	-0.5%
E HAMPTON PUBLIC LIBRARY	440,883	433,468	541,811	559,339				559,339	17,528	3.2%
MIDDLE HADDAM LIBRARY	10,000	5,000	5,000	10,000	(5,000)	5,000		10,000	5,000	100.0%
TOTAL CULTURE AND RECREATION	1,008,485	1,017,563	1,134,682	1,192,594	(1,615)	20,000	(15,000)	1,195,979	61,297	5.4%
TOTAL OPERATING BUDGET (TOWN)	10,551,739	10,735,495	11,635,658	12,168,442	(91,758)	21,800	(27,837)	12,070,647	434,989	3.74%
DEBT SERVICE (Includes tax exempt leases)	3,228,384	3,223,384	3,229,776	3,593,524	-	55,088		3,648,612	418,836	12.97%
CONTRIBUTIONS TO OTHER FUNDS										
TRANSFER TO CAPITAL RESERVE FUND	812,206	1,499,681	416,931	1,285,725	(400,000)	(25,000)	(48,000)	812,725	395,794	94.9%
TRANSFER TO COMP. ABSENCES FUND	40,000	40,000	42,500	42,500				42,500	-	0.0%
TOTAL CONTRIBUTIONS TO OTHER FUNDS	852,206	1,539,681	459,431	1,328,225	(400,000)	(25,000)	(48,000)	855,225	395,794	86.1%
TOWN GOVERNMENT TOTAL	14,632,329	15,498,560	15,324,865	17,090,191	(491,758)	51,888	(75,837)	16,574,484	1,249,619	8.15%
EDUCATION	30,729,252	31,176,193	32,132,300	33,187,395	-	(102,000)		33,085,395	953,095	2.97%
TOTAL	\$ 45,361,581	\$ 46,674,753	\$ 47,457,165	\$ 50,277,586	(491,758)	(50,112)	\$ (75,837)	\$ 49,659,879	\$ 2,202,714	4.64%

Move SWAT start-up costs to Police special revenue	\$ (12,837)	POLICE REGULAR PATROL
Move Sears Park master plan to Parks & Rec. special revenue	\$ (15,000)	PARK & RECREATION
Remove funding for teacher laptops. BOE to purchase in FY 2021	\$ (48,000)	TRANSFER TO CAPITAL RESERVE FUND
	<u>\$ (75,837)</u>	

Category	Project Name	Funding	2020 Approved	2021 Council Approved	2022	2022 Board of Finance	Democratic Town Council Proposed	Attachment	2023	2024	2025	2026	Available Balance	Total Project Cost	Column1
EDUCATION															
Buildings & Grounds	Asbestos abatement and floor replacement	General Fund	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000		\$ 25,000				\$ 12,682		Open
Buildings & Grounds	Bathroom and copier room ventilation	General Fund											3,146		Open
Buildings & Grounds	Interior Finishes	General Fund							20,000	20,000	20,000				
Buildings & Grounds	Lobby/Building Access Control	General Fund											-		Open
Buildings & Grounds	School Safety	General Fund	6,548	7,500	20,000	20,000	20,000						(12,199)		In-process
Buildings & Grounds	School security grant match	General Fund											564		Complete
Buildings & Grounds	Track resurface sinking fund	Finance/GF											189,420	240,000	Need \$225K to \$240K
Buildings & Grounds	Tennis court resurface sinking fund	Finance													
Buildings & Grounds	Floor Tile and Carpet (Center & Memorial)	General Fund			15,000	15,000	15,000			20,000					
Buildings & Grounds	Interior Door Locks (All Schools) - School Safety	General Fund												16,814	
Buildings & Grounds	HVAC RTU Equipment Replacement (Middle, Center & Memorial)	General Fund	35,000	25,000	25,000	25,000	25,000			25,000				27,414	
Buildings & Grounds	CCTV Upgrade	General Fund			15,000	15,000	15,000			15,000					
Buildings & Grounds	Building Automation Controller	General Fund		25,000	25,000	25,000	25,000				25,000			25,000	
Buildings & Grounds	Gymnasium Dividing Wall Replacement (Middle School)	General Fund									40,000				
Buildings & Grounds	Gymnasium Bleacher Replacement (Middle School)	General Fund													
Buildings & Grounds	Roof Replacement & Insulation - Middle School	Finance								1,700,000					
Buildings & Grounds	Lighting Replacement - (Center School, Memorial & Middle)	General Fund										25,000			
Buildings & Grounds	Building Envelope Repairs & Windows	General Fund										25,000			
Buildings & Grounds	Pavement Replacement Parking Lots (Center, Memorial & Middle)	General Fund		25,000						50,000	50,000		25,000		
Buildings & Grounds	Athletic Field Accessibility	General Fund													
Buildings & Grounds	Window Drape Replacement Commons	General Fund							15,000						
Buildings & Grounds	Building Infrastructure Replacements	General Fund								50,000					
Buildings & Grounds	Playground Fall Protection	General Fund			15,000	15,000	15,000			15,000					
Technology	Technology	General Fund	65,952	134,021	119,000	119,000	71,000	1							
Technology	Upgrade Center School Wireless	General Fund													
			\$ 132,500	\$ 241,521	\$ 259,000	\$ 259,000	\$ 211,000		\$ 60,000	\$ 1,895,000	\$ 185,000	\$ -	\$ 287,841		
CULTURE & RECREATION															
Equipment	Scag Turf Tiger	General Fund							\$ 16,000					\$ 16,000	
Equipment	Vehicle Sinking Fund	General Fund			40,000	40,000	40,000	3							Replace F-150 use rental vehicle when needed
Buildings & Grounds	H.S. Baseball Field Improvements	Finance													
Buildings & Grounds	Match contribution towards Phase III - Airline Trail Project	General Fund			20,000	20,000	20,000		20,000						
Buildings & Grounds	Pickle Ball Court at Sears Park	General Fund							50,000						
Buildings & Grounds	Insulate and heat the Pavilion at Sears Park	General Fund													
Buildings & Grounds	Senior Center Shingles	General Fund		20,000					20,000	20,000				20,000	
Buildings & Grounds	Library Parking Lot Reconstruction	General Fund		90,000										21,333	
Buildings & Grounds	Library Carpet Replacement	General Fund													
Buildings & Grounds	Library Space Planner	General Fund		7,500										7,500	
Buildings & Grounds	Library Ceiling Tile Replacement	General Fund												3,505	
Buildings & Grounds	Exterior Paint - Community Center	General Fund												7,500	
Buildings & Grounds	Interior Paint - Community Center	General Fund	16,000											16,000	
Buildings & Grounds	Playscape Replacement at Memorial School (Sinking Fund)	General Fund	10,000											-	Complete
Buildings & Grounds	Park and Recreation Master Plan	General Fund			25,000				25,000						
Buildings & Grounds	Sears Park Parking Lot and Boat Launch Master Plan	General Fund		23,000	50,000	50,000	50,000							23,000	80,000 Will use additional boat launch funds
			\$ 26,000	\$ 140,500	\$ 135,000	\$ 110,000	\$ 110,000		\$ 131,000	\$ 20,000	\$ -	\$ -	\$ 98,838		
GENERAL GOVERNMENT															
Land	Land acquisition - Town	General Fund											\$ 8,162		Open
Land	Land acquisition - Open Space	General Fund		150,000										143,800	
Other	Revaluation	General Fund	50,000		20,000	20,000	20,000		20,000	20,000	20,000	20,000		36,836	Next reval starts in FY 2025
Technology	Sinking fund - New Town Hall Technology	General Fund			10,725	10,725	10,725		10,725	10,725	10,725	10,725			Estimated to have a 7 year life (\$75K)
Technology	Upgrade servers / printers	General Fund			14,000	14,000	14,000		14,000						On-going
Technology	Upgrade/Enhance Software	General Fund													On-going
			\$ 50,000	\$ 150,000	\$ 44,725	\$ 44,725	\$ 44,725		\$ 44,725	\$ 30,725	\$ 30,725	\$ 30,725	\$ 188,798		
HEALTH AND HUMAN SERVICES															
	Cemetery Sinking Fund												\$ 20,000		
PUBLIC SAFETY															
Buildings & Grounds	Boiler Replacement - Fire Co. 1	General Fund											\$ 9,732		
Buildings & Grounds	Dry Hydrant Installations	General Fund	25,000	10,000	10,000	10,000	10,000		25,000	25,000	25,000			51,918	Open
Buildings & Grounds	Fire Department Facility Maintenance & Repair Sinking Fund	General Fund	30,000	30,000	20,000	20,000	20,000		50,000	50,000	50,000			67,073	Sinking Fund - \$35K to Co. 1 design/planning
Buildings & Grounds	Furnace Replacement Fire Co. 2	General Fund												12,000	
Buildings & Grounds	Town Center Hydrant Dredging	General Fund	50,000											19,325	In process
Buildings & Grounds	Repave Lot and Apron - Co. 1	General Fund		50,000										(1,288)	In process
Buildings & Grounds	Company 2 Roof Replacement	General Fund													
Buildings & Grounds	Renovate Co 1	Finance			350,000				350,000						
Buildings & Grounds	Renovate Co 1 - Planning & Design	General Fund				35,000	35,000								Utilize funds from the FD R&M sinking account
Equipment	Gym Equipment	General Fund		20,000										15,965	
Equipment	Air Bottles	General Fund	10,000	10,000	10,000	10,000	10,000		20,000	20,000	20,000			31,184	On-going
Equipment	Trailers	General Fund												7,889	
Equipment	Turnout gear	General Fund	20,000	10,000	10,000	10,000	10,000		20,000	20,000	20,000			53,643	On-going
Equipment	Taser Replacement	General Fund	25,000											771	
Equipment	Hurst Tool Replacement	General Fund	38,000											38,000	
Other	Glastonbury Dispatch	General Fund												23,222	In process
Technology	Accountability System	General Fund		15,000										15,000	
Technology	Computer replacement in police vehicles	General Fund		25,556	26,000	26,000	26,000							25,556	
Technology	In car and body cameras	General Fund			164,000	164,000	164,000								
Vehicles	Fire Marshal replacement vehicle	General Fund													
Vehicles	Cruisers and Conversion - Vehicle Sinking Fund	General Fund		48,330	55,000	55,000	55,000	3	110,000	110,000	115,000	115,000		19,160	On-going
Vehicles	Replace Boat - Fire Department	General Fund													
Vehicles	Police Chief Replacement Vehicle	General Fund	45,000												
Vehicles	Replace Boat - Police	General Fund												2,416	
Vehicles	Fire Chief Replacement Vehicle	General Fund	65,000											24,757	

TOWN OF EAST HAMPTON
CAPITAL IMPROVEMENT PLAN 2022-2026

6/15/2020

As of
11/9/2020

Capital Committee Recommended 1/28/2021

Category	Project Name	Funding	2020 Approved	2021 Council Approved	2022	2022 Board of Finance	Democratic Town Council Proposed	Attachment	2023	2024	2025	2026	Available Balance	Total Project Cost	Column1
Vehicles	Replace Engine 312	Finance							650,000						
Vehicles	Replace Tanker 112	Finance				\$ 330,000	\$ 330,000								
Vehicles	Replace Tanker 312	Finance			330,000	330,000	330,000								
			\$ 308,000	\$ 218,886	\$ 975,000	\$ 990,000	\$ 990,000		\$ 1,225,000	\$ 225,000	\$ 230,000	\$ 115,000	\$ 416,323		
PUBLIC WORKS															
Equipment	Equipment Sinking Fund	General Fund			\$ 80,000	\$ 80,000	\$ 80,000	2	\$ 90,000	\$ 110,000	\$ 120,000			\$ 400,000	
Equipment	Replace cans & equipment trash recycling at Transfer station	General Fund											7,475		Sinking Fund
Equipment	Truck plows / sanders	General Fund	15,000	10,000									54,372		Sinking Fund
Roads / Sidewalks	Edgerton Street Pavement Rehab. Drainage	General Fund		74,000									74,000		
Roads / Sidewalks	Edgerton Street Pavement Rehab Pavement	General Fund		-	180,000	180,000	180,000								
Roads / Sidewalks	Road Repair / Maintenance	General Fund	350,000	276,000	180,000	180,000	180,000		450,000	550,000	650,000			86,193	On-going
Roads / Sidewalks	Road repairs (Private Roads)	General Fund												19,458	On-going
Roads / Sidewalks	Sidewalk repair and replacement	General Fund	30,000	15,000	15,000	15,000	15,000		15,000	15,000	15,000			92,690	On-going
Buildings & Grounds	Water quality infrastructure improvements (increased 6/9/2020)	General Fund	135,000	50,000	50,000	50,000	50,000		50,000	50,000	50,000	50,000		235,219	
Buildings & Grounds	In-Lake Treatment/Aeration	General Fund		150,000	150,000	150,000	150,000		150,000	150,000	150,000				
Roads / Sidewalks	Repair/Replace Town Bridges	General Fund			-	-	-		-	-	-				
Roads / Sidewalks	Hales Brook Crossing Lake Drive	General Fund			15,000	15,000	15,000		20,000	75,000	75,000	75,000		260,000	
Buildings	Public Works Cold Storage Building	General Fund							400,000					400,000	
Vehicles	Excavator	Finance		110,000										47	Complete
Vehicles	International Dump Truck 4900	Finance		185,000										8,759	In-process
Vehicles	Vehicle Sinking Fund	General Fund	46,250		55,000	55,000	55,000	3	70,000	80,000	85,000	90,000	137,050	225,000	On-going
			\$ 530,000	\$ 916,250	\$ 725,000	\$ 725,000	\$ 725,000		\$ 1,245,000	\$ 1,030,000	\$ 1,145,000	\$ 215,000	\$ 715,263		
		TOTAL	\$ 1,046,500	\$ 1,667,157	\$ 2,138,725	\$ 2,128,725	\$ 2,080,725		\$ 2,705,725	\$ 3,200,725	\$ 1,590,725	\$ 360,725	\$ 1,727,063		

TOTAL EDUCATION	\$ 132,500	\$ 241,521	\$ 259,000	\$ 259,000	\$ 211,000	\$ 60,000	\$ 1,895,000	\$ 185,000
TOTAL TOWN	\$ 914,000	\$ 1,425,636	\$ 1,879,725	\$ 1,869,725	\$ 1,869,725	\$ 2,645,725	\$ 1,305,725	\$ 1,405,725

\$ 680,000	\$ 660,000	\$ 660,000	Finance
\$ 50,000	\$ 50,000	\$ 50,000	Police Camera Grants
\$ 48,000	\$ 83,000	\$ 83,000	Residual Project Balances
\$ 75,000	\$ 75,000	\$ 75,000	LOCIP Grant
\$ 400,000	\$ 400,000	\$ 400,000	FY 2021 Surplus
\$ 885,725	\$ 860,725	\$ 812,725	Levy Amount

Education Technology Activity

EDUCATION				2022	
Technology	Teacher Laptops	40 units at \$1,200	\$48,000	→ Removed from capital plan. BOE to purchase in FY 2021.	
Technology	Video Surveillance Server	NVR	\$20,000		
Technology	Phone System	Center School	\$16,000		
Technology	Phone System	Memorial School	\$35,000		

Annual Expenses	<u>\$71,000</u>
Current Available	\$ -
Annual Funding	\$ 71,000
Lease Proceeds	
End of Year Total Available	\$ -

VIN/Serial Number	YEAR	Department	MAKE/MODEL/DESCRIPTION	Current Age	Replacement Age	Replacement Year	Replacement Cost with inflation	3%	Current Estimate Cost	Notes	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
1FV6H2BA1XH989487		Public Works	Freightliner Sweeper			2025			\$250,000.00					\$250,000							
611262		Public Works	Volvo Loader			2024			\$150,000.00				\$150,000								
		Public Works	Fork Lift																		
		Public Works	Caterpillar Crawler Backhoe																		
		Public Works	Tiger Roadside Mower																		
		Public Works	Ingersoll Rand Roller																		
		Public Works	Morbark Brush Chipper																		
		Public Works	Volvo Loader																		
		Public Works	Trackless Tractor																		
		Public Works	Volvo Grader																		
		Public Works	Leaf Vacuum																		
		Public Works	John Deere Backhoe																		
		Public Works	Bobcat Loader																		
1HTWPAZT45HJ13635		Public Works	International Vactor																		

	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Annual Expenses	\$0	\$0	\$150,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Current Available											
Annual Funding	\$ 80,000	\$ 90,000	\$ 110,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
Lease Proceeds											
End of Year Total Available	\$ 80,000	\$ 170,000	\$ 130,000	\$ -	\$ 120,000	\$ 240,000	\$ 360,000	\$ 480,000	\$ 600,000	\$ 720,000	\$ 840,000
Lease Payments											
Total Lease Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash Financing	\$ 80,000	\$ 90,000	\$ 110,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
TOTAL COST	\$ 80,000	\$ 90,000	\$ 110,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000

PLATE	YEAR	Department	MAKE/MODEL/DESCRIPTION	Current Age	Replacement Age	Replacement Year	Replacement Cost with inflation 3%	Current Estimate Cost	Notes	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
34 EN	2001	Public Works	International 4900 4x2 Dump	20	20	2020	\$185,000.00	\$185,000.00	Truck On Order Should be here Nov 15th											
43 EN	1999	Public Works	Chev. Pickup 4 x 4	22	22	2022	\$36,050.00	\$35,000.00	Possibly replace with Fire Dept Rescue Vehicle Or F350 with Plow	\$35,000										
7 EN	2008	Public Works	Ford 550 4 x 4 Dump	13	14	2022	\$92,700.00	\$90,000.00	This is a must Current Truck Inoperable Needs new diesel Engine seve	\$90,000										
37 EN	2001	Public Works	International Dump 4900 4x2	20	22	2023	\$196,100.00	\$185,000.00			\$196,100									
58 EN	2008	Public Works	Ford Expedition	13	15	2023	\$29,680.00	\$28,000.00	Replace with Ford F150 4X4					\$29,680						
81 EN	2009	Public Works	Ford F-350 4x4 (white)	12	15	2023	\$37,100.00	\$35,000.00			\$37,100									
85 EN	2009	Public Works	Ford Ranger (white)	12	15	2024	\$30,520.00	\$28,000.00	Replace with 150 4X4			\$30,520								
45 EN	2000	Public Works	International 4900 4X2	21	25	2025	\$207,200.00	\$185,000.00					\$207,200							
4 EN	2006	Public Works	Ford E150 Van	15	20	2025	\$67,200.00	\$60,000.00	Replace with covered utility body truck				\$67,200							
21 EN	2011	Public Works	Ford Crown Vict.LTD Police Interceptor	10	15	2025	\$28,000.00	\$25,000.00	Replace with Ford Escape or similar				\$28,000							
20 EN	1997	Public Works	International 4800 4 x 4 Dump	24	28	2025	\$240,800.00	\$215,000.00					\$240,800							
2 EN	2012	Public Works	Ford F150 4 x 4	9	15	2026	\$32,200.00	\$28,000.00						\$32,200						
30 EN	2012	Public Works	Ford F 550 4x4	9	15	2026	\$103,500.00	\$90,000.00						\$103,500						
33 EN	2004	Public Works	International 7300 4 x 4 Dump	17	23	2026	\$247,250.00	\$215,000.00						\$247,250						
66 EN	2002	Public Works	International 4900 4 x 2 Dump	19	25	2026	\$212,750.00	\$185,000.00						\$212,750						
29 EN	2001	Public Works	International 4700 LP Dump	20	27	2028	\$218,300.00	\$185,000.00								\$218,300				
72 EN	2005	Public Works	International 7300 4 X 4 Dump	16	25	2029	\$266,600.00	\$215,000.00									\$266,600			
10 EN	2017	Public Works	Ford 145 F350 4x4 reg cab SRW	4	15	2031	\$65,000.00	\$50,000.00										\$65,000		
38 EN	2017	Public Works	Ford F-550 4 x 4 Dump	4	15	2031	\$117,000.00	\$90,000.00											\$117,000	
78 EN	2009	Public Works	International 7400 SBA 4 x 2	12	25	2033	\$251,600.00	\$185,000.00												
82 EN	2010	Public Works	International 7400 SBA 4 x 2	11	25	2034	\$257,150.00	\$185,000.00												
22 EN	2016	Public Works	International Dump 7500 SFA 4x2	5	20	2035	\$284,000.00	\$200,000.00												
44 EN	2017	Public Works	International 7500 SFA 4X2	4	20	2036	\$268,250.00	\$185,000.00												
93EN	2018	Public Works	International 7500 SFA 4X2	3	25	2042	\$301,550.00	\$185,000.00												
41EN	2003	Parks & Recreation	Ford F350 W/Plow	18	20	2023				\$40,000										
39EN	2014	Police	2014 Ford SUV Interceptor	7	9	2023			Patrol, 79K Miles, TX to Building Dept.		\$29,000									
83EN	2017	Police	2017 Ford SUV Interceptor	4	7	2024					\$55,000									
11EN	2011	Police	2011 Ford CV Interceptor	10	14	2025						\$55,000							\$57,500	
86EN	2019	Police	2019 Ford SUV Interceptor	2	6	2025			Patrol, Canine Spare, TX from Canine				\$57,500							\$60,000
97EN	2021	Police	2021 Ford SUV Interceptor	0	6	2027			Patrol, Canine, TX to Canine Spare						\$57,500					
87EN	2019	Police	2019 Ford SUV Interceptor	2	7	2026			Patrol					\$57,500						\$60,000
67EN	2017	Police	2017 Ford SUV Interceptor	4	9	2026			Patrol, TX to Fire Marshal					\$57,500						\$60,000
42EN	2015	Police	2015 Ford SUV Interceptor	6	7	2022			Patrol, 83K, TX to Planning	\$55,000						\$57,500				
24EN	2015	Police	2015 Ford Expedition	6	9	2024			Supervisor Vehicle			\$55,000							\$57,500	
AW66157	2020	Police	2020 Ford SUV Interceptor	1	8	2028			Chief Vehicle											
236ZVX	2013	Police	2013 Ford Taurus Interceptor	8	12	2025			General/Detective				\$57,500							\$60,000
285WLE	2007	Police	2007 Chevrolet Impala	14					To Be Disposed											
3EN	2016	Police	2016 Ford Taurus Interceptor	5	7	2023			Patrol, Unmarked, Traffic Detail		\$55,000								\$57,500	
59EN	2011	Building Department	Ford Crown Vict.LTD Police Interceptor	10	12	2023			TX FROM PD		X									
6EN	2010	Planning	Ford Crown Vict.LTD Police Interceptor	11	12	2022			TX FROM PD	X										
	2015	Fire Marshal	Ford Explorer	6	11	2026			TX FROM PD				X							X
	2017	Y/F Services	Ford Transit Cargo Van	4	10	2027									\$45,000					

Annual Expenses \$220,000 \$401,880 \$140,520 \$658,200 \$710,700 \$102,500 \$275,800 \$115,000 \$381,600 \$302,000 \$120,000

Current Available \$ 137,050
 Annual Funding \$ 150,000 \$ 180,000 \$ 190,000 \$ 190,000 \$ 190,000 \$ 190,000 \$ 190,000 \$ 190,000 \$ 180,000 \$ 180,000 \$ 250,000
 Lease Proceeds \$ 196,100 \$ 448,000 \$ 460,000 \$ 266,600

End of Year Total Available \$ 67,050 \$ 41,270 \$ 90,750 \$ 70,550 \$ 9,850 \$ 97,350 \$ 11,550 \$ 86,550 \$ 151,550 \$ 29,550 \$ 159,550

Lease Payments \$ 30,901 \$ 30,901 \$ 30,901 \$ 30,901 \$ 30,901 \$ 30,901 \$ 30,901 \$ 71,256 \$ 71,256 \$ 71,256 \$ 71,256 \$ 73,178 \$ 73,178 \$ 73,178 \$ 42,100 \$ 42,100 \$ 42,100

Total Lease Payments \$ - \$ 30,901 \$ 30,901 \$ 102,157 \$ 175,335 \$ 175,335 \$ 175,335 \$ 175,335 \$ 186,534 \$ 186,534 \$ 115,278

Cash Financing \$ 150,000 \$ 180,000 \$ 190,000 \$ 190,000 \$ 190,000 \$ 190,000 \$ 190,000 \$ 190,000 \$ 180,000 \$ 180,000 \$ 250,000

TOTAL COST \$ 150,000 \$ 210,901 \$ 220,901 \$ 292,157 \$ 365,335 \$ 365,335 \$ 365,335 \$ 365,335 \$ 366,534 \$ 366,534 \$ 365,278

Office of the COLLECTOR OF REVENUE
KRISTY MERRIFIELD, CCMC
kmerrifield@easthamptonct.gov



May 25, 2021

To: The East Hampton Town Council,

The documentation for the tax refunds listed below is available in the Office of the Collector of Revenue for your review. There are seven (7) refunds totaling \$2,822.36.

Respectfully Submitted,

Kristy L. Merrifield, CCMC
Collector of Revenue

	306.81	⊕
	247.50	⊕
	990.00	⊕
	495.00	⊕
	247.50	⊕
	33.81	⊕
	501.74	⊕
007	2,822.36	⊕