


MEMORANDUM

TO: Town Council

FROM: David E. Cox, Town Manager 

DATE: September 20, 2019

SUBJECT: Agenda Information – 9/24/2019

The following is additional or summary information regarding matters on the upcoming Town Council Agenda. The numbering below follows the agenda and some routine or self-explanatory items are not discussed in this memo. As you review your packet materials, please do not hesitate to contact me prior to the Council meeting with any questions or concerns. Often, these conversations can help staff and me be prepared for the Council meeting and be ready to facilitate a more productive and efficient meeting for everyone.

7 Resolutions/Ordinances/Policies/Proclamation

7a Housing Authority Proclamation – A Proclamation is proposed to honor and congratulate Judie Bobbi for her 36 years of service to the East Hampton Housing Authority upon her retirement.

7b USS Dorado Proclamation – A Proclamation is proposed honoring the USS Dorado, which was one of only two Navy submarines lost in the Atlantic during World War II. On board that vessel was an East Hampton resident. An Eagle Scout candidate from Boy Scout Troop 57 has developed an exhibit on the Dorado for his project, which will be displayed at the Middletown Military Museum. The Proclamation commemorates the dedication of the exhibit on October 12.

8 Continued Business

8a Draft Letter to Waterfront Residents – The previous draft has been revised based on Council comments made at the last meeting. The Council is asked to approve the letter for distribution. As a reminder, the letter will be distributed to residents in the Lake Pocotopaug watershed asking them to consider easements to the Town as well as other mitigation efforts on their properties.

8b Solar Energy/Net Metering – Cela Sinay-Bernie will at the meeting to present regarding the proposal from Citrine Power, LLC to engage in a contract with East Hampton (Town and Schools) for a “net metering” arrangement. As a reminder, the net metering program allows government entities and certain other classes of owners to receive a credit on their electric bills from their provider (Eversource) for solar generated power the provider receives at no cost from the power generator (Citrine). In exchange, the government entity pays the power generator an agreed-upon amount lower than the bill credit the government receives for generating the power. Through this arrangement, the government entity realizes a net savings in its overall electrical power costs. Citrine proposes to construct a solar power generation facility in the Town’s industrial zone on Skinner Street. Once the facility is built, it will

generate about 2 megawatts of electrical power. It is anticipated that East Hampton will be able to use all of that power in the four school buildings and the new Town Hall. The Board of Education will consider this arrangement at its meeting on Monday, September 23. The Board of Finance reviewed the concept at its last meeting and seemed generally supportive.

Action: Town Council is asked to review the proposal and determine whether it wishes to contract with Citrine for the credits. If so, it would be appropriate to adopt a motion to authorize the Town Manager to negotiate and execute an agreement with Citrine Power, LLC for solar energy net metering.

9 New Business

9a Approval of Police Department General Order 3.4 - In your packet, you will find material from Chief Woessner regarding a minor change to this General Order regarding Impact Weapons. The order is being revised to correct a reference to “pepper spray,” which should actually refer to “an impact weapon.” In general, the Order outlines the policies related to the types, training, carrying and use of all impact weapons authorized by the Police Department.

Action: Town Council is asked to review the Policy. It is recommended for approval.

11. Town Manager Report – Distributed under separate cover.

The remainder of the items are of a routine nature or are announcements. Please contact me or the appropriate staff member with questions or concerns.

DC

Proclamation

JUDIE BOBBI

WHEREAS, Judie Bobbi started her career with the East Hampton Housing Authority in 1983; and

WHEREAS, Judie Bobbi was hired as the administrative assistant for thirty apartments at Bellwood Court; and

WHEREAS, Judie Bobbi was promoted to the role of Executive Director after forty apartments were built at Chatham Acres; and

WHEREAS, Judie Bobbi has been extremely successful in overseeing multiple renovations, grants, policy changes and modernizations; and

WHEREAS, Judie Bobbi has strived for 36 years to provide affordable housing while treating everyone with fairness and honesty.

NOW, THEREFORE, WE THE EAST HAMPTON TOWN COUNCIL, on behalf of the citizens of East Hampton, congratulate Judie Bobbi on her retirement and extend to her our best wishes for a most enjoyable retirement with her family and friends.

EAST HAMPTON TOWN COUNCIL

Melissa Engel

James "Pete" Brown

Timothy Feege

Dean Markham

Mark Philflower

Kevin Reich

Josh Piteo

Dated this 24th day of September, 2019

Proclamation

USS DORADO

WHEREAS, USS Dorado, a Gato class submarine, was launched on May 23, 1943 and set sail from New London, Connecticut for the Panama Canal Zone on October 6, 1943; and

WHEREAS, on October 12, 1943 a PBM Mariner of Patrol Squadron 210 out of Guantanamo Bay, Cuba attacked an unidentified submarine, now believed to be Dorado; and

WHEREAS, Dorado was one of only two U.S. Navy submarines lost in the Atlantic in World War II; and

WHEREAS, among the seventy-seven men lost with Dorado was Herbert Marshall Dix, Fire Controller, Third Class of East Hampton, Connecticut; and

WHEREAS, an exhibit of USS Dorado, an Eagle project of Boy Scout Troop 57, will be installed in the Greater Middletown Military Museum and dedicated on October 12, 2019;

HEREBY BE IT PROCLAIMED BY THE EAST HAMPTON TOWN COUNCIL, that October 12, 2019 is USS Dorado Day in the Town of East Hampton.

EAST HAMPTON TOWN COUNCIL

Melissa Engel

James "Pete" Brown

Timothy Feegel

Dean Markham

Mark Philhower

Kevin Reich

Josh Piteo

Dated this 24th day of September, 2019



DRAFT

Dear Lake Pocotopaug Watershed Residents,

The Town of East Hampton and the Conservation Lake Commission need your help to protect against harmful runoff into Lake Pocotopaug.

We are seeking residents in the watershed who are interested in installing LID (Low Impact Development) measures on their property as suggested in the Nine Elements Plan that has been enacted by the town of East Hampton and the State of CT DEEP. The proposed measures would include grass swales, rain gardens or other systems to capture and clean excess nutrients like Phosphorus and Nitrogen out of storm water runoff from adjacent lands and impervious surfaces like Town or other roads before it enters the lake.

If you are interested in granting the Town a no-cost easement for the installation and maintenance of an LID measure complete the form below and return it to the Town's Park and Recreation Director. After the form has been received, the Town's LID engineer and Planning and Zoning Official will visit the property and work with you, the property owner, to assess the viability of an LID measure and an area for a potential easement. If it is determined that the site is suitable, the Town will develop the easement documents for signature. From there our engineer will create a scope of work to be presented to the Inland Wetlands Watercourse Agency (IWWA), the Conservation Lake Commission and the Town for review.

In addition, the Conservation Lake Commission encourages all lakefront and watershed residents to grow a "Buffer Zone" of un-mowed grass or shrubs along the lake front or along streams on your property that feed into the Lake to help clean water running off your own property.

For a better understanding of the proposed LID measures or buffers, please view the various documents on the Land Use Department portion of the Town website at this link: <https://www.easthamptonct.gov/land-use-department/pages/protecting-lake-pocotopaug>. Additional questions may be directed to our LID Engineer Steven Trinkaus by email at strinkaus@earthlink.net or Parks and Recreation Director Jeremy Hall at jhall@easthamptonct.gov.

Thank you for your dedication to Lake Pocotopaug and this project,
Conservation Lake Commission
Town of East Hampton

Please check the appropriate box(es)

I/We am/are interested in a potential easement for an LID measure on my/our property.

I plan to develop/install a buffer zone of plantings along my shoreline.

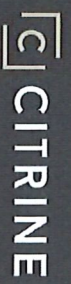
Name:

Address:

Email:

Phone:

Please return by December 31, 2019 to: Jeremy Hall, Parks and Recreation Director, 20 East High Street, East Hampton, CT 06424



www.citrinepower.com

CITRINE POWER, LLC

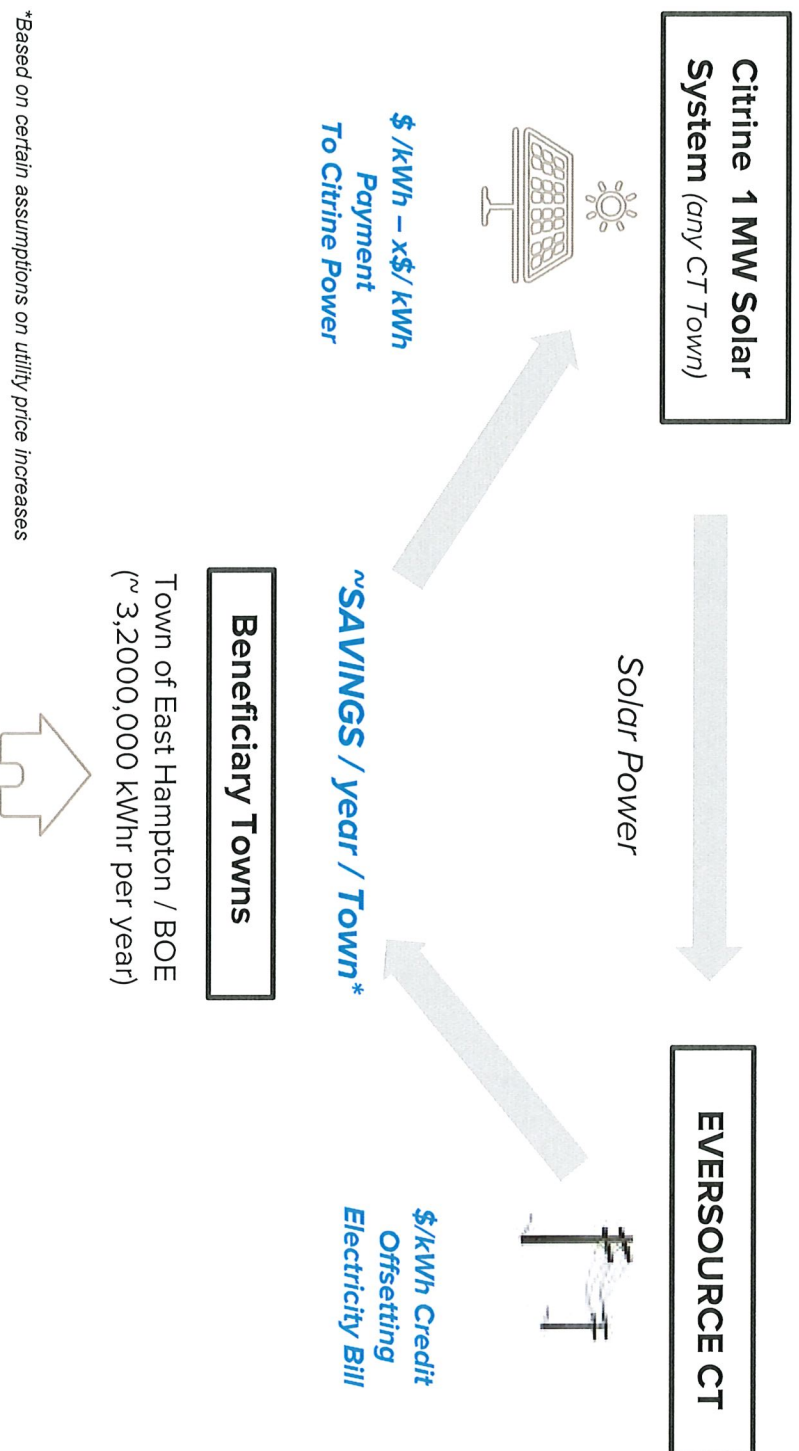
East Hampton (August 2019)

About Citrine Power, LLC

- ❑ **Developer of and investor in distributed generation renewable power plants**
- ❑ **Expertise in large commercial scale and small utility scale solar systems**
- ❑ **Systems typically reside on commercial and industrial, municipal, school roofs, parking lots, and on vacant / unused land**
- ❑ **Power generated sold to a variety of customers including the local electric utility, local towns, businesses and households**



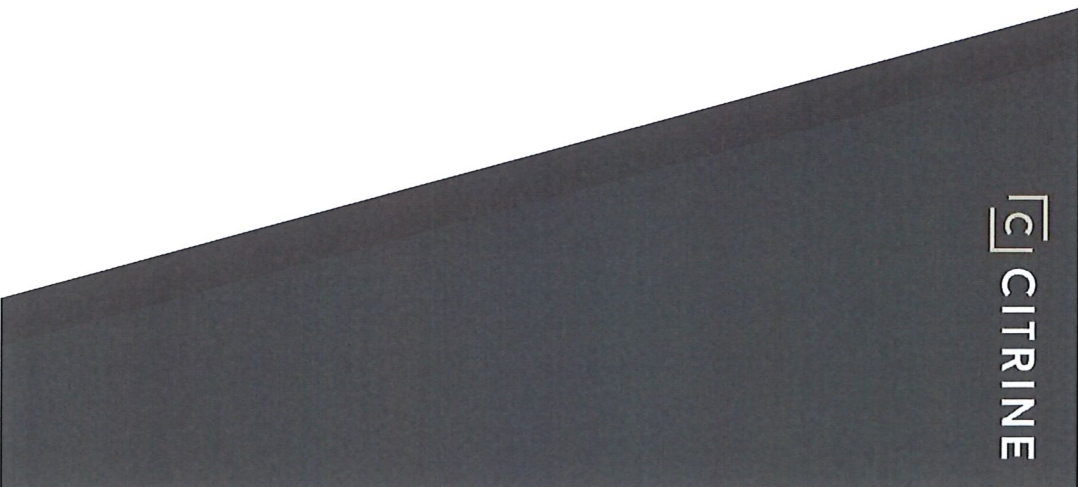
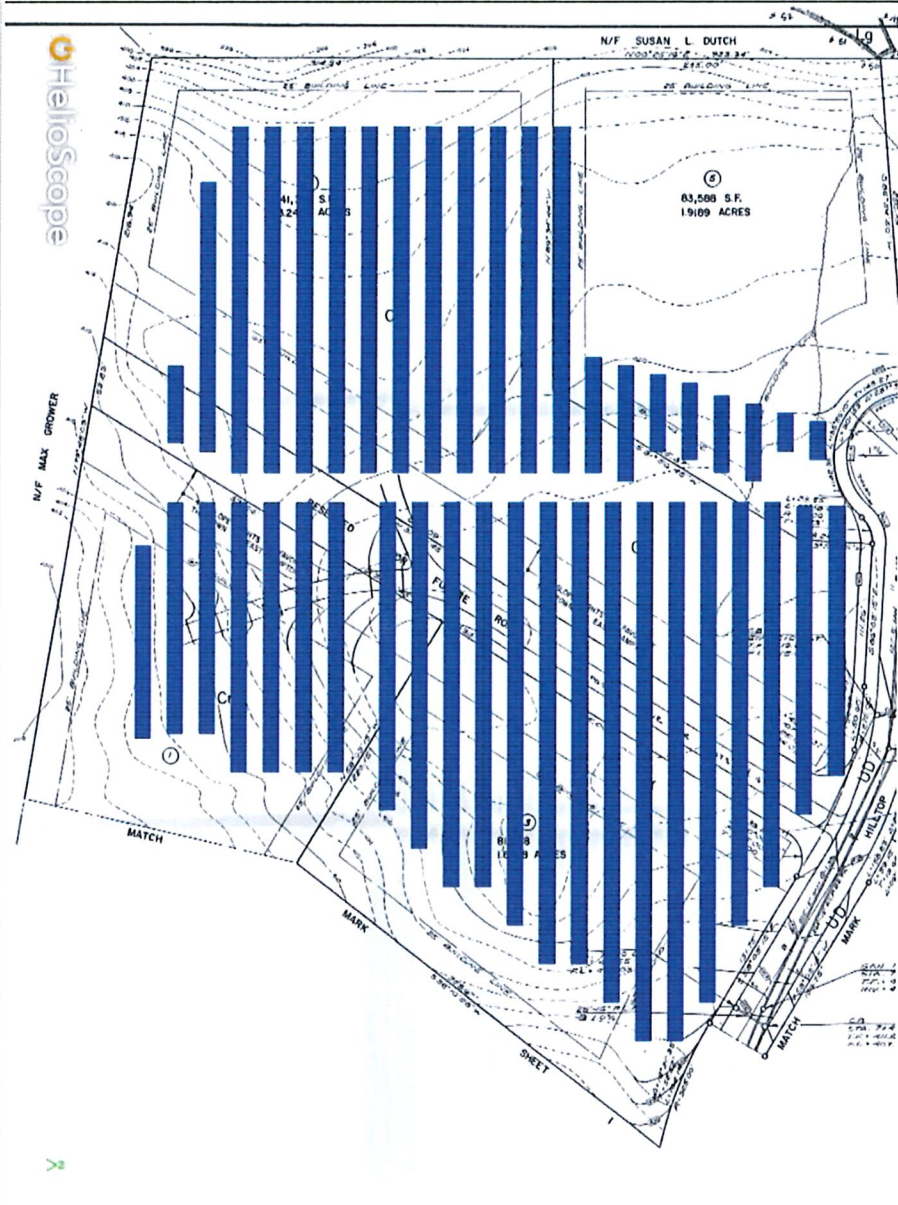
WHAT IS VIRTUAL NET METERING?

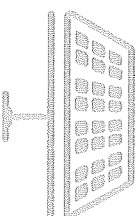


SUMMARY OF BENEFITS

- Savings:** Solar credits applied by Eversource to offset utility bills with considerable savings over 20-25 years
- No out of pockets for the Towns;** only savings
- No Town properties are tied up with roof or ground impacts**
- No construction risk**
- No impact on current power supply agreements** with Eversource or third parties remain in place
- Towns can continue to see savings from 3rd party suppliers on regular power contracts**
- Flexibility:** Credits are applied to designated meters which can be changed annually
- Possible Tax Revenue** if the System is in the same Town

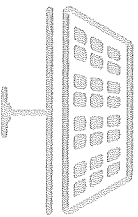
EAST HAMPTON SKINNER STREET PROJECT (2 MW)





CT VIRTUAL NET METERING PROGRAM

- Program enacted in 2011 – Public Acts 13-298 & 12-247
- Program is fully subscribed but there's a waiting list that projects can receive virtual net metering allocation.
- Eligibility: Municipal governments; state agencies; agricultural consumers
- How much is a credit?: Relatively high Class 30 at the solar farm meter plus declining percentage of T&D charge (Y1: 80%; Y2: 60%, Y3-20: 40%)
- Excess credits are banked as utility bill credits to to 5 specific customer accounts (and 5 additional critical facility accounts) one month after production



STATUS AND NEXT STEPS

- VNM Cap has been increased
- We have 2 X 1 MW applications in the queue for East Hampton that we think will be allocated late summer early fall
- Eversource will send a services agreement locking the VNM rate (AUG / SEPT)
- Citrine Power and East Hampton will sign a VNM contract – fixed or floating (AUG / SEPT)

ABOUT CITRINE POWER

www.citrinepower.com



In-depth
market
knowledge in
power
renewable
markets



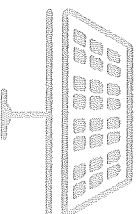
Investment
and
underwriting
expertise



Early and
continuous
risk
management

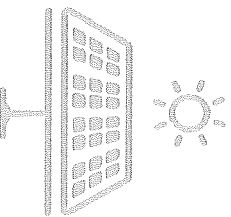


UNIQUE INVESTMENT AND
DEVELOPMENT EXPERTISE



WHAT WE BRING....

- Experienced team with extensive origination, execution, financing, and capability**
- Deep rooted relationships with local developers, contractors and brokers in all major US markets**
- Standardized documentation** to enable swift execution and prudent risk management
- Quick response time and risk assessment**
- Vast outsourced services network** (engineering, tax, legal, O&M etc.) acquired over years of project development and transaction execution
- Creative deal structuring** that appeals to both landlords, co-developers, and investors



WHAT TYPE OF PROPERTY OWNERS DO WE PARTNER WITH ?

Roof Mount and Carport Candidates

- Public/private schools
- Colleges
- Distribution and logistics centers
- Manufacturing facilities
- Office buildings and commerce parks
- Retail buildings or supermarkets

Ground Mount Candidates

- Municipalities
- Water districts
- Capped landfill or brownfield owners
- Industrially zoned vacant properties
- Unused and unproductive farmland



FEW EXAMPLES OF CURRENT PROJECTS IN DEVELOPMENT

- CT GROUND MOUNT PROJECTS (2.5 MW) -> MIDDLEFIELD / MIDDLETOWN AUG 2019
- NJ MUNICIPAL LANDFILL - (1.5 MW) -> OCT 2019
- NJ CAR PORT (1.2 MW)
- MA MUNICIPAL WATER DISTRICT - (~ 1.4 MW)
- IL CATHOLIC SCHOOL (4 MW)
- IL PRIVATE FARM LAND (4 MW)
- IL COUNTY PROJECT

EXAMPLES OF OUR PAST WORK

MA Landfill



MA Ground MW



NJ School Roof



NJ Catholic Academy



MA Private Roof



NJ School Roof



140,000,000\$

Total Solar Asset Financings

60+ MWs

Solar MWs installed

40+ Projects

Total number of installations

THANKS!

Any questions?

<https://www.citrinepower.com>

Contact

Cela Sinay-Bernie
Managing Partner
cela@citrinepower.com

55 Greens Farms Road, Suite 200-78
Westport, CT 06880
203.557.5554 | 917.345.8371



Office of the POLICE DEPARTMENT
DENNIS WOESSNER, CHIEF OF POLICE

AGENDA
ITEM # 9a

September 4, 2019

To: David Cox, Town Manager

From: Dennis Woessner, Chief of Police

Subject: General Order approval

Attached to this memorandum is a General Order which I am submitting for approval:


General Order 3.4, ***Impact Weapons***, is an existing General Order which needed to be updated to reflect a word change to match the General Order. The additions to the existing General Order are highlighted in yellow and the deletions are highlighted in red.





EAST HAMPTON POLICE DEPARTMENT

GENERAL ORDER 3.4 RULES OF CONDUCT

SUBJECT: IMPACT WEAPONS		
Issue Date: 5/2/2014	Effective Date: 4/8/2014	Distribution: All Personnel
Amends/Rescinds GO:		Review Date:
Per Order of:  Sean Cox, Chief of Police		
<small><i>This General Order is for departmental use only and does not apply in any criminal or civil proceeding. This General Order should not be construed as creation of a higher legal standard of safety or care in an evidentiary sense with respect to third party claims. Violations of this General Order will only form the basis for departmental administrative sanctions. Violations of law will form the basis for civil and criminal sanctions in a recognized judicial setting</i></small>		

I. PURPOSE

The purpose of this General Order is to establish rules and procedures for the training, carrying, and use of impact weapons. The batons are authorized and issued impact weapons to be used for an officer's personal defense, and for controlling a subject who is actively resisting an officer's attempts to lawfully control him. The East Hampton Police Department's ("Department" or "EHPD") use of force is governed by Federal and Connecticut law, including, but not limited to, the Constitution of the United States.

II. POLICY

The policy of the East Hampton Police Department ("Department" or "EHPD") is to use only that amount of force reasonably necessary to effect an arrest, control a situation, or defend themselves or others from harm. The EHPD recognizes that combative, non-compliant, armed and/or violent subjects cause handling and control problems that require specialized training and equipment. Thus, the EHPD has adopted the use of a non-lethal force philosophy to assist with the de-escalation of potentially violent confrontations. Any use of an impact weapon must comply with the EHPD Use of Force Policy.

Any police officer who makes an unlawful, excessive, or unauthorized use of **pepper-spray** **an impact weapon** will be subject to disciplinary actions and may be subject to civil and

criminal liability.

III. DEFINITIONS

Active resistance: The actions of a subject who makes physically evasive movements to interfere with an officer's attempt to control that subject. These movements may include bracing, tensing, pulling away, or pushing.

Authorized weapons: The weapons that EHPD officers are permitted to carry, that meet Department specifications, and for which officers demonstrate proficiency and successfully complete training.

De-escalation: A decrease in the severity of force used in an incident in direct response to a decrease in the level of resistance encountered.

Force: Any physical strike or instrumental contact with a person, any intentional attempted physical strike or instrumental contact that does not take effect, or any significant physical contact that restricts the movement of a person. The term includes: the aiming a firearm, the discharge of a firearm, the use of chemical agent, use of impact weapons, use of an Electronic Control Weapon, the taking of a subject to the ground, and any physical contact that includes control techniques. The term does not include escorting or handcuffing a person with minimal or no resistance. Use of force is lawful if it is objectively reasonable under the circumstances, and if the minimum amount of force is used that is necessary to effect an arrest, or protect the officer or other person.

Harm: Injury inflicted upon a person, whether visible or not.

Imminent threat: An officer's reasonable perception of impending danger, death, or serious injury from any action or outcome that may occur during an encounter. A subject may pose an imminent or impending danger even if s/he is not pointing a weapon at an officer but, for example, has a weapon within reach, is running for cover carrying a weapon, or is running to a place where an officer has reason to believe that a weapon is available.

Impact weapons: Department-approved tools that provide methods for gaining control of a subject when lethal force is not justified, but when empty-hand control techniques are not sufficient to effect control. These weapons should only be used when an officer is met with active resistance. The various batons authorized and issued by the EHPD are impact weapons.

Lethal Force: Any physical force that can reasonably be expected to cause death or serious physical injury. Officers must understand that lethal physical force is an extreme measure and shall only be used in accordance with the law and as stated in this policy and other policies governing the use of force.

Member of the Police: The sworn personnel, including cadets, who directly perform duties including: conducting criminal investigations; maintaining law and order; protecting the life and property of the citizens; and any other similar duties vested upon the East Hampton Police at present or in the future.

Non-lethal force: Any use of force not intended to, nor likely to, cause death or serious bodily harm.

Passive resistance: The actions of a subject who does not cooperate with an officer's commands, but who does not take action to prevent being taken into custody.

Serious bodily Injury: Injury that causes death or creates a substantial risk of death; permanent harm to health, disfigurement, or permanent loss of functions of any organ in the body; or injury that results in treatment at a medical facility. Note: minor treatment such as eye-washing, cleansing, and bandaging; evaluation with no injury discovered; etc., will be evaluated on a case-by-case basis by a supervisor, and absent extenuating circumstances, may not be designated as serious bodily harm.

IV. RULES AND PROCEDURES

A. Equipment and Training

1. Officers may carry and use only EHPD issued and approved impact weapons. Any impact weapon purchased by a member of the department must be of a type EHPD has authorized and approved.
 - a. The EHPD authorizes an expandable impact weapon
2. Authorized personnel shall officers in the use and handling of the issued impact weapons.
3. Officers shall not carry or use impact weapons until properly trained and certified.
4. Officers shall carry an impact weapon when wearing their uniform in public. Impact weapons shall be carried in a holster or carrying device specifically issued for such purpose.

B. Use of the Impact Weapons

1. Officers may deploy impact weapons in response to active resistance. Officers may also use impact weapons to assist with restraining subjects or applying escort holds, consistent with EHPD training.

2. Officers must adhere to the progressive use of force theory to determine the degree of force that may be used. It is important to consider:
 - a. the severity of the crime involved;
 - b. the threat level encountered; and
 - c. the level of resistance by the subject.
3. Officers shall use only the minimum degree of objectively reasonable force necessary to gain control of the situation, in light of the circumstances present. Any use of impact weapons must comply with the East Hampton Police Department's Use of Force policies. Officers are reminded that use of force is only authorized when it is objectively reasonable and for lawful purposes. (See General Order 3.1 and the Use of Force Continuum contained therein).
4. A member is obligated to de-escalate his use of force as the subject's resistance decreases.
5. Officers should avoid raising an impact weapon above the level of the head of the subject.
6. Officers must avoid extreme levels of force which may cause serious bodily harm when striking a subject with an impact weapon, except when the circumstances justify using such force because of imminent danger of serious bodily harm and the member is acting in self-defense.

C. Body Areas Vulnerable to Impact Weapon Strikes with Less Likelihood Of Causing Serious Bodily Harm

1. Impact weapons should be used in a manner consistent with training in order to cause the minimum possible harm, by contacting pressure points, nervous centers, and any other area where the bones are close to the skin, especially the limbs. (See Diagram 1)

D. Body Areas to be Avoided by Impact Weapon Strikes

1. The following are considered potentially fatal impact spots and should not be struck with an impact weapon unless lethal force is justified, consistent with Department policy and the law (See Diagram 1):
 - a. Above the shoulders (any area of the head)
 - b. Genital area
 - c. Spinal area
 - d. Solar plexus or celiac plexus (sternum, abdominal and cardiac trauma)

E. Verbal Commands

1. A verbal warning and time to allow the subject to comply must be given, prior to the use of an impact weapon, unless such warning would present a danger to the member or others.
2. Verbal commands before, during, and after the use of an impact weapon are important in order to de-escalate any situation and gain compliance and control of an actively resisting subject.

F. Training

1. Only those officers specifically trained, assigned, and authorized by the Chief of Police shall carry or utilize impact weapons. Officers must be trained and certified every two years by a certified instructor or trainer.
2. Based on the training requirements of the POST Training Academy, officers will be required to demonstrate proficiency with impact weapons as well as knowledge of the laws and this department's policies concerning the use of force.

G. Reporting Responsibilities

1. Any member using an impact weapon to apprehend, control, or restrain a subject shall:
 - a. Notify his shift supervisor, and
 - b. Complete a Use of Force Report Form as required by the Reporting and Investigation Force General, Order 3.5.

H. Responsibility Of Supervisors

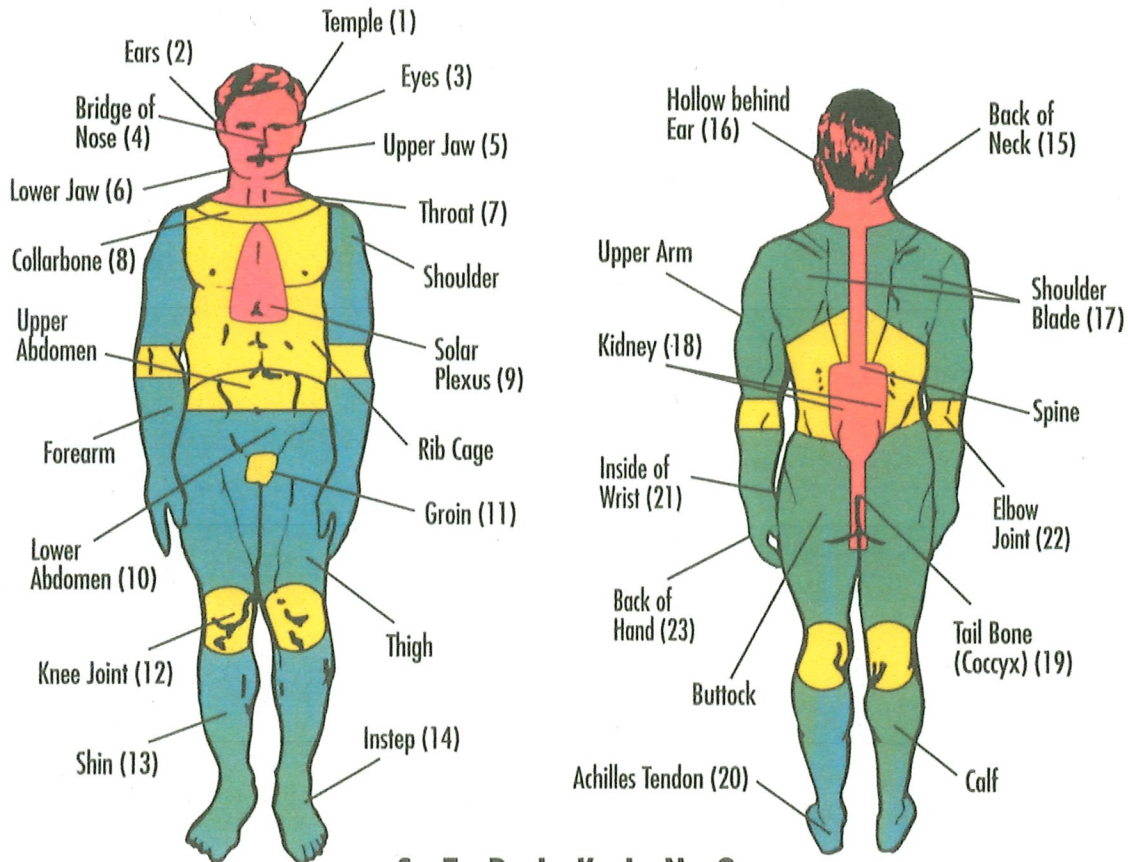
1. As outlined in the Reporting and Investigation Force General Order 3.5, a supervisor must respond to the scene of the incident and conduct an investigation when an impact weapon has been used on a subject.

Diagram 1



BATON CHART

Escalation Of Trauma By Vital And Vulnerable Striking Areas



STRIKING

GREEN TARGET AREAS	YELLOW TARGET AREAS	RED TARGET AREAS
<p>REASONING: Minimal level of resultant trauma. Injury tends to be temporary rather than long-lasting, however exceptions can occur.</p> <p>Except for the HEAD, NECK, and SPINE, the whole body is a Green Target Area for the application of baton blocking and restraint skills.</p>	<p>REASONING: Moderate to serious level of resultant trauma. Injury tends to be more long-lasting, but may also be temporary.</p>	<p>REASONING: Highest level of resultant trauma. Injury tends to range from serious to long-lasting rather than temporary and may include unconsciousness, serious bodily injury, shock or death.</p>

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September 24, 2019

To: The East Hampton Town Council,

The documentation for the tax refunds listed below is available in the Office of the Collector of Revenue for your review. There are eighteen (18) refunds totaling \$2,599.04.

Respectfully Submitted,

Kristy L. Merrifield, CCMC
Collector of Revenue

0.

0.

13.36

26.69

38.22

60.62

500.00

82.49

20.98

15.35

471.98

68.96

362.25

17.83

59.12

14.06

33.83

362.76

107.87

342.67

2,599.04

018

**BOARD AND COMMISSION SUMMARY
AUGUST 2019**

AGENDA
ITEM # 14a

Arts & Culture Commission

No meeting

Board of Finance

The regular meeting of the Board of Finance was held on August 19th at 7:00 pm in the Town Hall Meeting Room. While no actionable items were on the agenda, a discussion was had with Wes Jenks, representing the Conservation Lake Commission. The discussion touched on available funding and what it would be used for. Mr. Jylkka also shared Bond & Note Sale information and FY 2019 closeout predictions.

Brownfields Redevelopment Agency

The Brownfields Redevelopment Agency met on August 26th. The agenda was adopted with the addition of 1 Watrous under New Business. There were no public remarks and the interim Town Manager updated the members on the new Town Manager. The members discussed the DECD STEAP Grant, 103 Main Street, and SEH Updates. The members discussed the new topic of 1 Watrous under New Business.

Clean Energy Task Force

No meeting

Commission on Aging

No meeting

Conservation-Lake Commission

The Conservation Lake Commission met on August 8th. There was a brief communication and liaison report. The members answered questions and replied to remarks given by the attending public. There was no plan review and no update for the watershed projects or federal funding. The members discussed the old business topics that had updates and answered more questions and remarks from the public.

Design Review Board

No meeting

Economic Development Commission

No meeting

Ethics Commission

No meeting

Fire Commission

The Board of Fire Commission met on Monday, August 12th. The members voted to keep the current chairman and secretary. The bills/ budget report, fire marshal report, fire chief report, and communications report were given to the board members. The members

discussed the topics dry hydrant follow up, the new engine 2-12, the OSHA accountability complaint, and the physicals under unfinished business.

The Board of Fire Commissioners met for a special meeting on August 28th. The Fire Chief explained the events of the OSHA complaint letter and what needs to be done for the complaints and to remove the fine from the department. It was decided that the Fire Department will request an extension and a hearing with OSHA pertaining to the complaints.

High School Building Committee

No minutes available

Inland Wetland Watercourses Agency

The Inland Wetland Watercourses Agency met on August 28th.

Agent Approvals:

The IWWA Agency unanimously voted at the last meeting to have Chairman Foran do an agent approval for the following application:

- A. Application IW-19-034, 31 East High St., remove underground tank and replace with new one in Upland Review Area. Map 05A/Block 83/Lot 4

Continued Applications:

- A. Application IW-19-033, Town of East Hampton, Abbey Road, Emergency replacement of culvert.- Approved (4-0)

New Applications:

- A. Application IW-19-035, DCT, LLC., 86 Spellman Point Rd., to install a new patio and walkway from the road to the house within Upland Review Area. Map 09A/Block 70/Lot 1. Approved (4-0)
- B. Application IW-19-036, Peter Marlowe Forest Products, LLC., Sexton Hill Rd., Timber Harvesting of over-mature trees within the Upland Review Area Map 14/Block 31A/Lot 3 Approved (4-0)
- C. Application IW-19-037, Peter Marlowe Forest Products, LLC., Sexton Hill Rd., Timber Harvesting of over-mature trees within the Upland Review Area. Map 14/Block 31A/Lot 3B. Approved (4-0)
- D. Application IW-19-038, Peter Marlowe Forest Products, LLC., Sexton Hill Rd., Timber Harvesting of over-mature trees within the Upland Review Area. Map 14/Block 29/Lot 3. Approved (4-0)
- E. Application IW-19-039, Scotland Hardwoods, LLC/Rod Burgess, Abbey Road Ext., Timber Harvesting of 31.6 acres all within the Upland Review Area. Map 6/Block 5/Lot 2017. Approved (4-0)
- F. Application IW-19-040, Kevin Kuhr, 60 Spellman Point Road, Construction of retaining wall within the Upland Review Area. Map 09A/ Block 70/ Lot 11 Approved (4-0)

Joint Facilities

No meeting

Library Advisory Board

The Library Advisory Board met on August 5th. The Library Director provided her update to the board. Strategic planning is ongoing. The Vice Chair and Library Director have met with other libraries and consultants to better understand the planning process. Further strategic planning would likely not start until 2020.

Middle Haddam Historic District Commission

No meeting

Parks & Recreation Advisory Board

No meeting

Planning & Zoning Commission

The Planning & Zoning Commission met on August 7th.

Public Hearings:

- A. PZC-19-012: ECO Coffee House, 82 Main St., for a modification to Special Permit: PZC-19-002 to allow for outdoor seating. Map 02A/Block 48/Lot 32. Approved
- B. Amendments to Regulation requiring Public Hearing for new Commercial construction. Approved

New Business:

- A. PZC-19-013: Aaron Tyler, 13 North Main St., for a Special Permit (Sec.8.4.B.1.2) to sell alcohol at Sweet Jean's Café. Map 01A/Block 39A/Lot 28B – Public hearing set for Sept. 4, 2019 meeting.
- B. PZC-19-015: Kellie Gosselin, 27 Flanders Rd., for a Zone Change from R-4 to R-1. Map 26/Block 85/Lot 31.- Public hearing set for Sept. 4, 2019 meeting.
- C. PZC-19-014: Kellie Gosselin, 27 Flanders Rd., for a Special Permit for an accessory dwelling unit (Sec. 8.4.M). Map 26/Block 85/Lot 31. Public hearing set for Sept. 4, 2019 meeting.

Town Facilities Building Committee

The Town Facility Building Committee met on August 1st. The members were given an update from the architect, the construction manager, and the OPM. The members approved seven change orders and approved two invoices brought before them. There was a brief update from the public relations sub-committee.

The Town Facilities Building Committee met again on August 22nd. The project is on schedule. Updates were provided by the OPM. Members approved four change orders and two invoices. A short article and photo will be published in the next Events magazine.

Water Pollution Control Authority

The Water Pollution Control Authority Committee held their regular meeting on Tuesday August 6th. Mr. Clayton has recommended that the Pine Trail Force Main project moves forward for this year. WPCA board has approved this project. Also, the North Main St project has progress as expected. The Public Hearing date to present the 19/20 Sewer Rates was set for September 3, 2019 at 6:30. The DPH is recommending that the WPCA,

Chatham Health and Town Manager have a Public water information session. WPCA has been proactive and sampled the East Hampton town owned water system wells and the water samples have come back as non-detect and below the current standards (70ppt).

Zoning Board of Appeals

The Zoning Board of Appeals met on August 12th.

Public Hearings: Application ZBA-19-008, T&O Enterprises, 76 & 80 East High St., for a variance to reduce the side setback at 76 East High St. from 15' to 0' and reduce the side setback at 80 East High St. from 15' to 0' to construct a carport between 76 East High St. and 80 East High St. Map 26/ Block 85/Lot 13A-1 (80 East High) Map 26/Block 85/Lot 13D (76 East High). Approved 5-1