


MEMORANDUM

TO: Town Council

FROM: David E. Cox, Town Manager 

DATE: April 18, 2024

SUBJECT: Agenda Information – 4/23/2024

The following is additional or summary information regarding matters on the upcoming Town Council Agenda. The numbering below follows the agenda, and some routine or self-explanatory items are not discussed in this memo. As you review your packet materials, please do not hesitate to contact the appropriate staff member or me prior to the Council meeting with any questions or concerns.

5 Presentations

5a Presentation regarding the Board of Education Quarterly Financial Report – Representatives from the BOE will present information on the status of education-related expenses as of the end of the last quarter in March and current projections for the end of the Fiscal Year. The Town Council will have an opportunity to ask questions as part of the presentation. Otherwise, no action is necessary.

7 Resolutions/Ordinances/Policies/Proclamations

7a Proclamation regarding East Hampton membership in Sustainable CT – The Town Council is asked to consider the motion that was tabled at the last meeting to adopt a resolution authorizing participation in the Sustainable CT program and tasking the Clean Energy Task Force with initiating the process and serving, via a subcommittee of its members, as the Towns Sustainability Team. The resolution has been formatted and modified in response to the discussion at the last Council meeting. As noted previously, Sustainable CT is a voluntary program that aims to encourage, support and recognize the efforts of municipalities to enact sustainable, equitable and inclusive measures within their communities.

Recommendation: Approve the Resolution.

8 Continued Business

8b Discussion and consideration regarding the Board of Finance recommended FY 25 budget - The Council will continue its review of the Board of Finance recommended FY 25 budget. It is intended that the Council will receive a presentation regarding road improvement funding and regarding various Police related matters and may discuss other matters as appropriate. The Board of Finance recommended a total budget of \$56,692,419, which is an overall reduction of \$1,098,838 from the originally proposed amounts. Reductions were made to the general government, education and transfers budgets. The Board of Finance also recommended a Capital Improvements Plan in the amount of \$2,389,355, which is a reduction of \$406,945. The Board of Finance also recommended alternative funding sources for purchases within the Capital Improvements Plan that facilitated a reduction in the

transfer from the General Fund via taxes. The updated budget document was distributed to the Council and is included electronically in this packet. It is also available on the Town website.

Recommendation: Review the recommended budget and determine how to proceed.

9 New Business

9a Consideration of an updated Public Service Associate Job Description – The Council is asked to consider an updated Public Service Associate Job Description. This description is being updated to better reflect the current expectations of the position, including a focus on customer service and technological ability.

Recommendation: Approve the updated Description.

The remainder of the items are of a routine nature, in the sole purview of the Council or are announcements. Please contact me or the appropriate staff member with questions or concerns.

**Town of East Hampton
Town Council Regular Meeting
Tuesday, April 9, 2024
Town Hall Council Chambers and Zoom**

MINUTES

Present: Chairman Dean Markham, Vice Chairperson Karen Wanat, Council Members Deborah Cunningham, Tim Feegel, Richard Knotek, Jack Solomon, and Jordan Werme and Town Manager David Cox.

Call to Order & Pledge of Allegiance

Chairman Markham called the meeting to order at 6:30 p.m. in the Town Hall Council Chambers and via Zoom.

Adoption of Agenda

A motion was made by Mr. Solomon, seconded by Mr. Knotek, to adopt the agenda as submitted. Voted (7-0).

Approval of Minutes

Regular Meeting of March 26, 2024

A motion was made by Mr. Solomon, seconded by Ms. Cunningham, to approve the minutes of the Town Council Regular Meeting of March 26, 2024 as submitted. Voted (7-0).

Public Remarks

Justin Kelly, 31 Lakewood Road, Chris Osterman, 15 Lakewood Road, and Nick Mougey, 73 Bay Road, commented on the Lakewood Road property tree cutting that has continued after a cease and desist and discussed the recent Planning & Zoning meeting.

Presentations

Clean Energy Task Force Presentation on Sustainable CT

Russell Kaplan, Chairman of the Clean Energy Task Force introduced Jessica LeClair from Sustainable CT who provided an overview of the resources and benefits of joining Sustainable CT. Sustainable CT is a voluntary program that aims to encourage, support and recognize the efforts of municipalities to enact sustainable, equitable and inclusive measures within their communities.

A draft resolution was reviewed but will be tabled until the next meeting with wording added to include the Town Manager/his designee to sign off on projects.

Bids & Contacts

Review and Possible Action/Rejection of Mowing Services Bid

The Town received bids for mowing services for municipal properties, cemeteries and educational facilities and fields. Management staff does not feel there would be a savings with an outside company mowing the educational facilities and fields, but there could be savings for town buildings and cemeteries. The recommendation is to reject the bids and work with the companies individually for mowing the town building properties and cemeteries. The cost for that work is below the bidding threshold for the town.

A motion was made by Mr. Solomon, seconded by Ms. Wanat, to reject all bids received for mowing services. Voted (7-0)

Review and Possible Action on Police Vehicle Maintenance/Towing Bid

Mr. Feegel recused himself from this item.

Each year the Police Department requests bids for vehicle maintenance and towing. One bid was received in response to the bid. There was a small increase in the costs compared to last year.

A motion was made by Mr. Solomon, seconded by Ms. Cunningham, to award the bid for Police Vehicle Maintenance/Towing to Belltown Motors of East Hampton. Voted (6-0)

Mr. Feegel returned to the meeting.

Resolutions/ Ordinances/ Policies/ Proclamations

Proclamation for Lions Club Choose Kindness Week

Tim Csere from the Lions Club was presented with the proclamation for Choose Kindness Week.

Continued Business

Sub-Committee Reports & Updates

Mr. Werme reported that the Board of Education hired Timothy Van Tasel as the new Superintendent of Schools to replace current retiring Superintendent Paul Smith as of July 1, 2024.

Discussion Regarding the Protection of the Lake Pocotopaug Watershed Area

The Council discussed the development protections in the Lake Pocotopaug watershed area.

A motion was made by Mr. Werme, seconded by Ms. Wanat, that the Town Council encourage the Planning & Zoning Commission and the Inland Wetlands and Watercourses Agency to place a one year moratorium on all applications for multi-structure development, clear-cut, or forest harvest activities within the Lake Pocotopaug Watershed so the Town Council, Planning & Zoning Commission, and the Inland Wetlands and Watercourses Agency, and other land use commissions can jointly review the existing regulations, policies, and procedures, and to determine if any alterations are appropriate, and ensure that adequate and proper enforcement measures are in place. Voted (7-0)

Mr. Solomon read a statement that will be included in the minutes filed in the Town Clerk's Office.

A motion was made by Mr. Solomon, seconded by Mr. Knotek, that the East Hampton Town Council request that: 1) Inland Wetlands and Watercourses Agency (IWWA) study the wetlands regulations and enforcement of them and recommend changes required to improve the ability of IWWA and the Town to prevent contamination of Lake Pocotopaug; 2) Planning & Zoning Commission study their regulations and enforcement of their actions and recommend changes required to improve the ability of Planning & Zoning and the town to prevent contamination of Lake Pocotopaug; 3) The Conservation Lake Commission should study the Town regulations and enforcement and recommend changes required to prevent the contamination of Lake Pocotopaug; 5) an attorney with expertise in land use and land use regulations be retained to review any regulation changes. Voted (7-0)

New Business

Discussion and Possible Action Regarding 2024-2025 Schedule of Fees and Charges

Mr. Cox presented the updated 2024-2025 Schedule of Fees and Charges. New fees were added related to certain fire safety related permits.

A motion was made by Ms. Wanat, seconded by Mr. Solomon, to approve the 2024-2025 Schedule of Fees and Charges as presented. Voted (7-0).

Review, Discussion and Possible Action on Board of Finance Recommended FY2024-2025 General Government, Board of Education, Debt Service and Capital Improvement Budgets

Chairman Markham reviewed the list of motions made by the Board of Finance regarding the budget, noting no actions would be taken tonight. One major reduction was for the Ambulance Service. Chairman Markham indicated he would be putting together a task force to review the Ambulance service and funding needs and would go back to the Board of Finance to look at funding, possibly a special appropriation. The Board of Finance was not opposed to looking at it later in the year.

Discussion and Possible Action Regarding Police Chief Contract

The Town Council is asked to authorize continued employment of Police Chief Woessner beyond the expiration of his contract and to replace the contract with a standard letter of employment, the Employee Handbook and be subject to State Statute 7-278. Other non-union employees have held employment agreements and they have been allowed to expire and the employees remained with the Town under a letter of employment and the Employee Handbook.

A motion was made by Mr. Solomon, seconded by Ms. Cunningham, to authorize continued employment of the Police Chief with a standard letter of employment, the Town's Employee Handbook and subject to State Statute Section 7-278. This action pertains to the current Police Chief. Voted (7-0)

Town Manager's Report

Mr. Cox provided his written report for the Council members which will be included with the minutes filed in the Town Clerk's Office.

Appointments

A motion was made by Mr. Knotek, seconded by Ms. Wanat, to reappoint Jaime Krasnitski to the Library Advisory Board with a term through December 31, 2026. Voted (7-0).

A motion was made by Mr. Knotek, seconded by Ms. Wanat, to appoint Kathleen Monroe to the Clean Energy Task Force with a term through December 31, 2025. Voted (7-0).

A motion was made by Mr. Knotek, seconded by Ms. Wanat, to appoint Ann McLaughlin to the Town Cemetery Board with a term through April 30, 2028. Voted (7-0).

A motion was made by Mr. Knotek, seconded by Mr. Feegel, to appoint Donna McLaughlin to the Town Cemetery Board with a term through April 30, 2028. Voted (7-0).

A motion was made by Mr. Knotek, seconded by Ms. Cunningham, to appoint Sali Cosford Parker to the Town Cemetery Board with a term through April 30, 2028 and to the Design Review Board with a term through June 30, 2025. Voted (7-0).

A motion was made by Mr. Knotek, seconded by Ms. Wanat, to appoint Mark Kimball to the Clean Energy Task Force with a term through December 31, 2025. Voted (7-0).

A motion was made by Mr. Knotek, seconded by Mr. Feegel, to appoint Mark Cunningham as an alternate member on the Commission on Aging with a term through December 31, 2025. Voted (7-0).

Tax Refunds

A motion was made by Mr. Feegel, seconded by Ms. Wanat, to approve tax refunds in the amount of \$228.84. Voted (7-0).

Public Remarks

Bob Yenker, 83 Spellman Point Road, thanked the Council for the motions made tonight regarding the watershed and noted the regulations need to be adhered to.

Chuck Yenker, 65 Spellman Point Road, noted there is a lot of work to be done on the regulations and would like to see funding put in place for the legal fees.

Justin Kelly, 31 Lakewood Road, thanked the Council for the motions made regarding the watershed. He has some information on legal representation and environmental scientists on watersheds and lakes.

Communications, Correspondence & Announcements

March 2024 Board and Commission Summary

Council members received the March 2024 Board and Commission Summary.

Adjournment

A motion was made by Mr. Knotek, seconded by Mr. Solomon, to adjourn the meeting at 8:05pm. Voted (7-0).

Respectfully Submitted,

Cathy Sirois
Recording Clerk

RESOLUTION

East Hampton Town Council

A Resolution Supporting Participation
in the Sustainable CT Municipal Certification Program

DRAFT – April 18, 2024

WHEREAS, Sustainable CT fosters inclusive, resilient, and vibrant Connecticut municipalities that provide opportunities for all to thrive by providing a menu of sustainability actions that build local economies, support equity, and respect the finite capacity of the environment; offering technical assistance to help advance sustainability initiatives; and recognizing and certifying municipalities for their achievements; and

WHEREAS, Sustainable CT is designed to boost local economies, help municipal operations become more efficient, reduce operating costs, and provide grants and additional support to municipalities; and

WHEREAS, East Hampton embraces an ongoing process of working toward greater sustainability, selecting which actions it chooses to pursue from the voluntary menu of actions provided by Sustainable CT.

NOW, THEREFORE, BE IT RESOLVED by the Town of East Hampton Town Council that a representative of the East Hampton Clean Energy Task Force as selected by said Task Force is hereby authorized to serve as East Hampton’s Sustainable CT contact person for the Sustainable CT Municipal Certification process and said representative is authorized, in cooperation and coordination with the Town Manager, to complete Municipal Registration on behalf of East Hampton.

BE IT FURTHER RESOLVED, that to focus attention and effort within East Hampton on matters of sustainability, and to promote the Town Council’s local initiatives and actions toward Sustainable CT Municipal Certification, the Town Council hereby authorizes the East Hampton Clean Energy Task Force to form a subcommittee to serve as the Sustainability Team until such time that it is deemed necessary to stand up a separate and dedicated Sustainability Task Force or other appropriate body.

BE IT FURTHER RESOLVED, that the first meeting of the Sustainability Team will be held within 90 days of passing this resolution and that the Sustainability Team shall meet as frequently as needed, but no less than quarterly. Said Sustainability Team may select a chairperson from within its membership.

BE IT FURTHER RESOLVED, that the Sustainability Team shall report not less than annually to the Town Council on the progress of its activities toward Sustainable CT certification, with reports and presentations made publicly available.

Approved this 23rd day of April, 2024.

TOWN COUNCIL

ATTEST

Dean Markham, Chairperson

Patricia Burnham, Town Clerk



MEMORANDUM

TO: Town Council

FROM: David E. Cox, Town Manager

DATE: April 18, 2024

SUBJECT: Road Improvement Information

TOWN COUNCIL

Dean Markham

Chairperson

Karen Wanat

Vice Chairperson

Deborah Cunningham

Tim Feegel

Richard Knotek

Jack Solomon

Jordan Werme

At the request of Chairperson Markham, Matt Walsh will attend the next Council meeting to present and discuss the information describing the potential impact of various funding decisions related to road maintenance and improvement. This material was also presented to the Board of Finance in advance of its recommendation regarding road improvements in the Capital Improvements Plan.

Attached to this memo is the material previously shared with the Board of Finance and copied to the Council at the time of the BOF budget deliberations. The material includes a current list of roads and their condition ratings as well as a prioritized list of roads by type of improvement needed. Additionally, it includes charts and documents that show the impact of various spending scenarios on the road condition rating. The line chart shows the anticipated impact of potential funding in fiscal years 2025 – 2029 based on the current road condition rating. Graph lines identified as being “\$XXXk Annual” are associated with level funding at that dollar beginning in FY 2025. Those identified as “\$XXXk Incremental” are associated with funding beginning in FY 2025 in the amount noted and then increasing by \$100,000 annually in each fiscal year after 2025. As the chart shows, \$450,000 annual or incremental increases are associated with an overall decline in the condition of roads. The funding at \$1 million annually is associated with an overall increase in road condition rating. It was noted that the \$850,000 annual amount and the \$650,000 incremental amounts are shown to, at the end of the five year time frame, net the same ending road condition. This is primarily due to the fact that in the last two years, the investment in roads has increased to \$950,000 and \$1,050,000, respectively. At that point, the Town would be at a spending level that is associated with maintaining roads at the slightly higher average condition.

The sheets that follow the line graph, which are titled Roadway Forecast Model and are subtitled by various funding scenarios (e.g. “\$650k Incremental Funding Scenario”) show what fiscal years 2030 through 2034 might look like at various funding levels, but with a starting point that picks up at the ending point of the funding scenario in the line chart.

As the Council is aware, after discussion, the Board of Finance recommended a plan that started with funding in the FY25 Capital Improvements Plan at \$700,000. As part of discussion, the BOF anticipated increasing the road expenditures by \$75,000 annually thereafter for five years.

cc: Matt Walsh, Public Works Director (Via Email Only)
Jeff Jylkka, Finance Director (Via Email Only)

East Hampton, CT

Roadway Summary with Composite RSR - Sorted Alphabetically

Comp. RSR

Composite Road Surface
Rating (0-100) for Entire Road

Functional Class Key

AR - Arterial LO - Local
CO - Collector LO/CS/DE - Cul De Sac/Dead End

Name	Length (Miles)	Length (Feet)	Avg. Width	Sq. Yards	Comp. RSR	Overall Repair	Estimated Cost*	Functional Class
AARON'S WAY	0.17	889.20	25	2,470.00	38.08	Major Rehabilitation	\$118,560.17	LO/CS/DE
ABBEY ROAD	1.15	6,078.70	23	15,565.41	44.12	Major Rehabilitation	\$747,139.75	LO
ALDEN'S CROSSING ROAD	0.20	1,033.04	20	2,295.64	72.18	Preventative Maintenance	\$21,808.54	LO
ANDERSON WAY	0.10	505.73	28	1,859.04	67.13	Preventative Maintenance	\$17,660.92	LO/CS/DE
ARCH DRIVE	0.14	761.94	17	1,549.45	58.44	Minor Rehabilitation	\$27,890.02	LO/CS/DE
ARDEN DRIVE	0.25	1,294.37	27	4,182.34	66.77	Preventative Maintenance	\$39,732.27	LO
AUBURN KNOLL	0.39	2,077.74	27	6,084.62	74.19	Preventative Maintenance	\$57,803.91	LO
BARBARA AVENUE	0.18	961.79	18	1,908.50	84.44	Routine Maintenance	\$1,908.50	LO
BARRIE ROAD	0.08	402.22	20	893.83	70.04	Preventative Maintenance	\$8,491.40	LO
BARTON HILL ROAD	0.82	4,344.02	26	12,337.08	55.23	Minor Rehabilitation	\$222,067.40	LO
BATES DRIVE	0.13	711.96	22	2,026.36	57.52	Minor Rehabilitation	\$36,474.45	LO/CS/DE
BAY ROAD	0.41	2,190.77	20	4,868.37	70.41	Preventative Maintenance	\$46,249.51	LO/CS/DE
BEAR SWAMP ROAD	0.37	1,937.48	20	4,305.52	51.89	Minor Rehabilitation	\$77,499.34	LO
BEECHCREST DRIVE	0.18	935.74	23	2,606.43	97.44	No Maintenance Required	\$0.00	LO
BELLEVUE STREET	0.07	354.31	16	629.88	92.37	No Maintenance Required	\$0.00	LO
BERKSHIRE DRIVE	0.22	1,178.79	22	3,148.12	89.37	Routine Maintenance	\$3,148.12	LO
BEVIN AVENUE	0.08	431.18	18	862.36	51.11	Minor Rehabilitation	\$15,522.49	LO/CS/DE
BEVIN BOULEVARD	0.35	1,861.53	23	4,506.89	40.11	Major Rehabilitation	\$216,330.64	LO
BIRCHWOOD ROAD	0.26	1,395.08	25	3,875.22	86.44	Routine Maintenance	\$3,875.22	LO
BISHOP HILL ROAD	0.17	873.73	16	1,553.29	17.07	Major Rehabilitation	\$74,557.96	LO/CS/DE
BLACKSMITH HILL ROAD	0.31	1,637.59	17	3,041.24	52.97	Minor Rehabilitation	\$54,742.38	LO/CS/DE
BLUE HERON DRIVE	0.33	1,744.93	26	5,358.56	69.62	Preventative Maintenance	\$50,906.34	LO
BOBBYS ROAD	0.07	377.78	13	545.68	72.08	Preventative Maintenance	\$5,183.96	LO/CS/DE
BRACK FARM ROAD	0.15	798.89	25	2,479.46	67.57	Preventative Maintenance	\$23,554.91	LO/CS/DE
BREWER ROAD	0.43	2,289.81	24	6,167.37	84.37	Routine Maintenance	\$6,167.37	CO
BRIDGE STREET	0.15	787.26	17	1,487.06	37.44	Major Rehabilitation	\$71,378.65	LO/CS/DE
BROOKHILL DRIVE	0.22	1,173.20	26	3,583.69	90.86	Routine Maintenance	\$3,583.69	LO/CS/DE
BROOKSIDE COURT	0.18	966.42	25	3,096.94	92.37	No Maintenance Required	\$0.00	LO/CS/DE
BROWNING DRIVE	0.13	666.57	21	1,488.29	69.55	Preventative Maintenance	\$14,138.79	LO
BRYANT ROAD	0.11	587.24	21	1,376.87	87.37	Routine Maintenance	\$1,376.87	LO
CANDLEWOOD DRIVE	0.15	801.78	18	1,603.55	70.70	Preventative Maintenance	\$15,233.73	LO
CARRIAGE DRIVE	0.24	1,266.03	27	4,213.10	77.93	Preventative Maintenance	\$40,024.49	LO/CS/DE
CEDAR RIDGE ROAD	0.20	1,081.99	21	2,524.64	96.94	No Maintenance Required	\$0.00	LO
CHAMPION HILL ROAD	0.83	4,400.70	24	11,735.21	71.71	Preventative Maintenance	\$111,484.49	LO
CHAPMAN ROAD	0.59	3,097.47	22	7,558.28	76.70	Preventative Maintenance	\$71,803.67	LO
CHARLES MARY DRIVE	0.45	2,366.98	24	6,311.94	49.31	Major Rehabilitation	\$302,973.29	LO

*Please Note: Unit pricing accounts for curb to curb improvements only; Does not include any drainage, sidewalk, ADA, gravel subbase or utility improvements.

ManageMyRoads by BETA

East Hampton, CT

Roadway Summary with Composite RSR - Sorted Alphabetically

Comp. RSR

Composite Road Surface
Rating (0-100) for Entire Road

Functional Class Key

AR - Arterial LO - Local
CO - Collector LO/CS/DE - Cul De Sac/Dead End

Name	Length (Miles)	Length (Feet)	Avg. Width	Sq. Yards	Comp. RSR	Overall Repair	Estimated Cost*	Functional Class
CHATHAM FIELD ROAD	0.23	1,203.59	25	3,612.64	75.08	Preventative Maintenance	\$34,320.11	LO/CS/DE
CHAUCER ROAD	0.09	457.41	23	1,168.92	82.37	Routine Maintenance	\$1,168.92	LO
CHEROKEE TRAIL	0.06	293.47	20	652.16	67.40	Preventative Maintenance	\$6,195.50	LO
CHESTNUT HILL ROAD	2.18	11,498.04	24	28,631.02	64.53	Minor Rehabilitation	\$515,358.33	LO
CHILDS ROAD	0.67	3,562.46	20	7,640.00	33.80	Major Rehabilitation	\$366,720.08	LO
CHRISTOPHER ROAD	0.53	2,795.50	22	6,788.44	56.00	Minor Rehabilitation	\$122,191.96	LO
CLARK HILL ROAD	2.61	13,763.94	24	35,870.32	65.65	Preventative Maintenance	\$340,768.02	LO
COBALT ROAD	0.36	1,906.35	20	4,236.34	55.31	Minor Rehabilitation	\$76,254.13	LO/CS/DE
COLLIE BROOK ROAD	0.98	5,169.39	20	11,487.53	74.80	Preventative Maintenance	\$109,131.56	LO
COMSTOCK BRIDGE ROAD	0.10	531.18	24	1,416.48	44.72	Major Rehabilitation	\$67,991.01	LO
COMSTOCK TRAIL	1.75	9,230.38	27	27,141.46	67.32	Preventative Maintenance	\$257,843.85	LO
CONE ROAD	0.49	2,612.61	25	7,257.24	66.01	Preventative Maintenance	\$68,943.75	LO
CORNWELL TERRACE	0.14	720.65	20	1,730.77	66.72	Preventative Maintenance	\$16,442.30	LO/CS/DE
COUGHLIN ROAD	0.08	412.70	17	779.55	30.62	Major Rehabilitation	\$37,418.53	LO/CS/DE
COUNTRY LANE	0.42	2,193.06	23	5,547.40	76.86	Preventative Maintenance	\$52,700.29	LO
CRESCENT STREET	0.17	872.84	16	1,551.72	29.84	Major Rehabilitation	\$74,482.76	LO/CS/DE
CRESTWOOD DR	0.45	2,361.72	24	6,152.26	92.37	No Maintenance Required	\$0.00	LO
CURRY LANE	0.19	984.61	24	2,980.18	58.72	Minor Rehabilitation	\$53,643.26	LO/CS/DE
DALE DRIVE	0.18	952.21	26	3,074.72	61.00	Minor Rehabilitation	\$55,344.91	LO/CS/DE
DALY ROAD	0.54	2,855.64	19	5,829.91	48.29	Major Rehabilitation	\$279,835.54	LO
DANIEL STREET	1.00	5,303.95	25	14,733.20	50.18	Minor Rehabilitation	\$265,197.56	LO
DAY POINT ROAD	0.12	657.49	14	964.63	73.44	Preventative Maintenance	\$9,164.03	LO
DEPOT HILL ROAD	0.88	4,662.53	23	11,731.96	92.37	No Maintenance Required	\$0.00	CO
DOGWOOD DRIVE	0.32	1,675.99	28	5,396.21	92.85	No Maintenance Required	\$0.00	LO/CS/DE
DZIOK DRIVE	0.19	992.63	23	3,179.10	97.62	No Maintenance Required	\$0.00	LO
EAST HAYES ROAD	0.21	1,130.21	24	3,013.88	39.90	Major Rehabilitation	\$144,666.30	LO
EASTHAM BRIDGE ROAD	0.54	2,858.95	27	8,702.17	66.74	Preventative Maintenance	\$82,670.62	LO
EDGERTON STREET	0.58	3,067.46	27	9,036.04	96.64	No Maintenance Required	\$0.00	LO
ELLIS ROAD	0.07	362.60	20	805.77	65.00	Minor Rehabilitation	\$14,503.82	LO/CS/DE
ELMWOOD DRIVE	0.13	682.78	24	1,820.76	56.50	Minor Rehabilitation	\$32,773.64	LO
EMERSON ROAD	0.18	933.83	21	2,213.07	71.37	Preventative Maintenance	\$21,024.18	LO
EMILY LANE	0.32	1,672.29	26	4,831.05	69.53	Preventative Maintenance	\$45,894.96	LO
FAIRLAWN AVENUE	0.26	1,349.84	22	3,334.82	53.56	Minor Rehabilitation	\$60,026.77	LO
FERNWOOD DRIVE	0.44	2,314.93	25	6,430.35	87.37	Routine Maintenance	\$6,430.35	LO
FLANDERS ROAD	0.94	4,979.21	23	12,869.79	58.45	Minor Rehabilitation	\$231,656.17	CO
FLANNERY ROW	0.22	1,169.49	21	3,102.25	55.98	Minor Rehabilitation	\$55,840.59	LO/CS/DE

*Please Note: Unit pricing accounts for curb to curb improvements only; Does not include any drainage, sidewalk, ADA, gravel subbase or utility improvements.

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East Hampton, CT

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Composite Road Surface
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Name	Length (Miles)	Length (Feet)	Avg. Width	Sq. Yards	Comp. RSR	Overall Repair	Estimated Cost*	Functional Class
FLAT BROOK ROAD	0.80	4,238.98	23	10,980.30	56.18	Minor Rehabilitation	\$197,645.47	LO
FOREST STREET	0.61	3,206.25	23	8,132.34	55.15	Minor Rehabilitation	\$146,382.05	LO
GADPOUCH ROAD	0.39	2,033.01	19	4,187.26	52.96	Minor Rehabilitation	\$75,370.75	LO
GILDERSLEEVE DRIVE	0.12	630.28	32	2,706.45	45.44	Major Rehabilitation	\$129,909.62	LO/CS/DE
GLENWOOD DRIVE	0.12	656.28	24	2,007.29	70.01	Preventative Maintenance	\$19,069.27	LO/CS/DE
GOVERNOR BILL O'NEILL DRIVE	0.23	1,232.23	22	3,012.13	70.14	Preventative Maintenance	\$28,615.21	LO
HADDAM NECK ROAD	0.70	3,676.32	24	9,517.03	90.86	Routine Maintenance	\$9,517.03	CO
HARLAN PLACE	0.31	1,616.40	23	4,525.02	33.61	Major Rehabilitation	\$217,200.89	LO
HAWTHORNE ROAD	0.08	438.20	20	943.76	68.68	Preventative Maintenance	\$8,965.72	LO
HAYES ROAD	0.25	1,325.89	25	3,822.10	39.66	Major Rehabilitation	\$183,460.72	LO
HIGH POINT DRIVE	0.35	1,873.02	25	5,494.50	60.44	Minor Rehabilitation	\$98,901.00	LO/CS/DE
HIGHLAND TERRACE	0.55	2,926.33	28	9,104.14	92.44	No Maintenance Required	\$0.00	LO
HILLS AVENUE	0.28	1,501.40	24	3,881.06	73.85	Preventative Maintenance	\$36,870.03	LO
HOG HILL ROAD	2.74	14,447.30	24	39,316.28	90.86	Routine Maintenance	\$39,316.28	LO
HOLLY DRIVE	0.19	1,027.06	26	2,967.07	94.14	No Maintenance Required	\$0.00	LO
HUCKLEBERRY ACRES ROAD	0.21	1,102.31	22	2,694.54	96.94	No Maintenance Required	\$0.00	LO/CS/DE
HURD PARK ROAD	0.70	3,672.23	22	8,976.57	90.86	Routine Maintenance	\$8,976.57	LO
HYDE FARM TERRACE	0.12	608.13	26	2,092.83	67.10	Preventative Maintenance	\$19,881.86	LO/CS/DE
ISLAND VIEW TERRACE	0.11	591.08	27	2,105.58	70.48	Preventative Maintenance	\$20,002.99	LO/CS/DE
JACOBSON FARM ROAD	0.59	3,120.82	26	9,015.70	64.80	Minor Rehabilitation	\$162,282.53	LO
JOSEPH COURT	0.04	186.61	25	820.26	68.38	Preventative Maintenance	\$7,792.44	LO/CS/DE
JULIA TERRACE	0.10	550.03	25	1,909.74	67.81	Preventative Maintenance	\$18,142.57	LO/CS/DE
KEIGHLEY POND ROAD	0.45	2,380.93	24	6,349.15	21.77	Major Rehabilitation	\$304,759.41	LO
KNOLLWOOD DRIVE	0.04	191.78	24	511.42	87.37	Routine Maintenance	\$511.42	LO/CS/DE
KNOWLES ROAD	0.08	415.25	16	738.23	55.19	Minor Rehabilitation	\$13,288.07	LO
LAKE BOULEVARD	0.17	912.37	19	2,044.71	70.25	Preventative Maintenance	\$19,424.72	LO
LAKE DRIVE	2.23	11,771.57	22	29,667.83	81.85	Routine Maintenance	\$29,667.83	CO
LAKEVIEW STREET	0.13	685.59	20	1,523.54	75.14	Preventative Maintenance	\$14,473.59	CO
LAKEWOOD ROAD	0.27	1,428.08	25	3,966.89	41.70	Major Rehabilitation	\$190,410.78	LO/CS/DE
LAUREL GLEN DRIVE	0.21	1,101.06	24	2,981.74	78.15	Preventative Maintenance	\$28,326.49	LO
LENA LANE	0.22	1,159.67	26	3,304.49	59.38	Minor Rehabilitation	\$59,480.80	LO
LONG CROSSING ROAD	0.66	3,486.59	21	8,286.58	73.86	Preventative Maintenance	\$78,722.47	LO
LONG HILL ROAD	0.87	4,600.32	22	11,828.13	38.60	Major Rehabilitation	\$567,750.35	LO
MAIN STREET	1.03	5,432.83	30	17,584.00	60.85	Minor Rehabilitation	\$316,511.95	CO
MAPLE STREET	0.29	1,506.62	21	3,515.45	57.46	Minor Rehabilitation	\$63,278.09	LO
MAPLEWOOD DRIVE	0.10	543.37	26	1,916.17	65.97	Preventative Maintenance	\$18,203.64	LO/CS/DE

*Please Note: Unit pricing accounts for curb to curb improvements only; Does not include any drainage, sidewalk, ADA, gravel subbase or utility improvements.

ManageMyRoads by BETA

East Hampton, CT

Roadway Summary with Composite RSR - Sorted Alphabetically

Comp. RSR

Composite Road Surface
Rating (0-100) for Entire Road

Functional Class Key

AR - Arterial LO - Local
CO - Collector LO/CS/DE - Cul De Sac/Dead End

Name	Length (Miles)	Length (Feet)	Avg. Width	Sq. Yards	Comp. RSR	Overall Repair	Estimated Cost*	Functional Class
MARK TWAIN DRIVE	0.17	890.56	21	2,088.26	71.30	Preventative Maintenance	\$19,838.47	LO
MARKHAM ROAD	0.11	559.86	22	1,368.56	40.23	Major Rehabilitation	\$65,690.77	LO
MARY ANN DR	0.11	594.06	26	2,019.96	69.36	Preventative Maintenance	\$19,189.58	LO/CS/DE
MATHIEU LANE	0.20	1,044.22	27	3,110.64	67.94	Preventative Maintenance	\$29,551.04	LO
MEEKS POINT ROAD	0.38	2,029.37	16	3,431.57	95.44	No Maintenance Required	\$0.00	LO
MELBURN AVENUE	0.13	685.96	22	1,708.88	85.91	Routine Maintenance	\$1,708.88	LO
MICHAEL DRIVE	0.15	807.97	26	2,629.37	67.75	Preventative Maintenance	\$24,979.02	LO/CS/DE
MIDWOOD FARM ROAD	0.97	5,103.45	21	11,689.85	30.57	Major Rehabilitation	\$561,112.80	LO
MINNETONKA TRAIL	0.10	526.28	16	935.60	66.17	Preventative Maintenance	\$8,888.24	LO
MOHAWK TRAIL	0.17	901.17	17	1,653.31	69.15	Preventative Maintenance	\$15,706.42	LO
MOHICAN TRAIL	0.13	673.23	20	1,496.06	64.19	Minor Rehabilitation	\$26,929.15	LO
MOTT HILL ROAD	1.96	10,350.73	23	27,015.09	86.02	Routine Maintenance	\$27,015.09	CO
MYRTLE ROAD	0.08	438.86	20	975.24	70.47	Preventative Maintenance	\$9,264.79	LO/CS/DE
NAMONEE TRAIL	0.25	1,301.86	19	2,763.05	72.44	Preventative Maintenance	\$26,249.00	LO
NAVAJO TRAIL	0.10	514.30	17	971.46	75.52	Preventative Maintenance	\$9,228.89	LO/CS/DE
NICHOLAS COURT	0.03	180.07	23	787.85	65.18	Preventative Maintenance	\$7,484.54	LO/CS/DE
NILES STREET	0.10	514.74	15	857.89	70.67	Preventative Maintenance	\$8,149.97	LO/CS/DE
NORTH CONE ROAD	0.32	1,696.74	23	4,336.11	45.70	Major Rehabilitation	\$208,133.34	LO
NORTH MAIN STREET	1.02	5,373.47	26	15,943.37	94.54	No Maintenance Required	\$0.00	CO
NORTH MAPLE STREET	0.62	3,278.89	26	10,014.92	72.66	Preventative Maintenance	\$95,141.72	LO
NUTMEG LANE	0.13	675.16	24	2,175.86	66.43	Preventative Maintenance	\$20,670.66	LO/CS/DE
OAK KNOLL ROAD	0.45	2,354.99	25	6,427.62	52.71	Minor Rehabilitation	\$115,697.25	LO
OAKUM DOCK ROAD	0.45	2,383.30	20	4,827.15	73.58	Preventative Maintenance	\$45,857.90	LO
OLA AVENUE	0.15	784.80	20	1,769.56	75.23	Preventative Maintenance	\$16,810.80	LO
OLD CHESTNUT HILL ROAD	0.72	3,805.48	21	9,102.26	59.15	Minor Rehabilitation	\$163,840.76	LO
OLD CLARK HILL ROAD	0.25	1,298.68	15	2,164.47	98.86	No Maintenance Required	\$0.00	LO
OLD COACH ROAD	0.21	1,105.52	20	2,456.71	72.06	Preventative Maintenance	\$23,338.78	LO/CS/DE
OLD DEPOT HILL ROAD	0.12	655.51	18	1,311.03	75.37	Preventative Maintenance	\$12,454.76	LO
OLD MARLBOROUGH ROAD	0.68	3,604.61	25	9,948.19	65.16	Preventative Maintenance	\$94,507.80	LO
OLD MIDDLETOWN AVENUE	0.60	3,163.28	26	9,138.35	59.70	Minor Rehabilitation	\$164,490.36	LO
OLD MIDDLETOWN ROAD	0.40	2,109.33	22	5,000.11	41.13	Major Rehabilitation	\$240,005.10	CO
OLD SKINNER STREET	0.40	2,103.08	17	3,972.49	58.44	Minor Rehabilitation	\$71,504.75	LO
OLD WEST HIGH STREET	0.35	1,837.10	19	3,805.87	43.53	Major Rehabilitation	\$182,681.71	LO
OLD YOUNG STREET	0.35	1,864.01	19	3,916.23	63.49	Minor Rehabilitation	\$70,492.14	LO
OLDE FLATBROOK ROAD	0.19	1,017.94	23	2,892.51	61.33	Minor Rehabilitation	\$52,065.14	LO/CS/DE
OVERLOOK ROAD	0.10	553.64	22	1,494.56	70.51	Preventative Maintenance	\$14,198.34	LO/CS/DE

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ManageMyRoads by BETA

East Hampton, CT

Roadway Summary with Composite RSR - Sorted Alphabetically

Comp. RSR

Composite Road Surface
Rating (0-100) for Entire Road

Functional Class Key

AR - Arterial LO - Local
CO - Collector LO/CS/DE - Cul De Sac/Dead End

Name	Length (Miles)	Length (Feet)	Avg. Width	Sq. Yards	Comp. RSR	Overall Repair	Estimated Cost*	Functional Class
OX YOKE CIRCLE	0.13	663.35	22	1,837.74	50.91	Minor Rehabilitation	\$33,079.30	LO/CS/DE
PEACH FARM ROAD	0.60	3,168.76	21	7,457.66	53.41	Minor Rehabilitation	\$134,237.86	LO
PECAUSETT TRAIL	0.13	691.38	26	2,263.31	68.16	Preventative Maintenance	\$21,501.41	LO
POCOTOPAUG DRIVE	0.36	1,925.33	26	5,896.61	70.40	Preventative Maintenance	\$56,017.79	LO
PORTAGE TRAIL	0.18	937.00	26	3,011.01	68.54	Preventative Maintenance	\$28,604.59	LO/CS/DE
PORTLAND RESERVOIR ROAD	0.25	1,310.98	23	3,350.28	70.44	Preventative Maintenance	\$31,827.70	LO
PRINCESS POCOTOPAUG TRAIL	0.08	422.46	22	1,032.68	69.31	Preventative Maintenance	\$9,810.45	LO
QUIET WOODS ROAD	0.47	2,484.04	12	3,312.05	57.46	Minor Rehabilitation	\$59,616.99	LO
RACHAEL DRIVE	0.05	251.41	25	1,146.48	70.40	Preventative Maintenance	\$10,891.57	LO/CS/DE
RAY LANE	0.05	270.25	24	990.56	75.30	Preventative Maintenance	\$9,410.37	LO/CS/DE
RAYMOND ROAD	0.22	1,158.05	19	2,444.76	92.37	No Maintenance Required	\$0.00	LO
RIDGEVIEW DRIVE	0.63	3,302.63	27	9,907.88	65.70	Preventative Maintenance	\$94,124.86	LO
ROYAL OAKS AVENUE	0.36	1,889.36	26	5,844.81	65.25	Preventative Maintenance	\$55,525.68	LO
SAFFRON LANE	0.32	1,706.92	26	4,931.09	67.19	Preventative Maintenance	\$46,845.38	LO
SALMON RUN	0.34	1,802.00	28	5,964.22	90.71	Routine Maintenance	\$5,964.22	LO/CS/DE
SCHOOLHOUSE LANE	0.40	2,121.13	21	4,949.31	17.86	Major Rehabilitation	\$237,566.85	LO/CS/DE
SEARS LANE	0.11	597.14	19	1,260.63	45.73	Major Rehabilitation	\$60,510.05	LO/CS/DE
SEMINOLE TRAIL	0.15	777.80	22	1,901.30	74.25	Preventative Maintenance	\$18,062.32	LO
SEQUONIA TRAIL	0.08	442.35	16	786.39	68.34	Preventative Maintenance	\$7,470.74	LO
SERAFIN TERRACE	0.14	719.99	23	2,082.74	18.44	Major Rehabilitation	\$99,971.72	LO/CS/DE
SEVEN HILLS CROSSING	0.35	1,832.00	26	5,292.44	65.16	Preventative Maintenance	\$50,278.22	LO
SHAD ROW	0.09	456.32	14	717.34	56.75	Minor Rehabilitation	\$12,912.07	LO
SHERRY DRIVE	0.39	2,037.86	26	5,907.81	74.87	Preventative Maintenance	\$56,124.20	LO/CS/DE
SHIPYARD ROAD	0.33	1,721.42	16	3,060.30	57.71	Minor Rehabilitation	\$55,085.40	LO
SILLIMANVILLE ROAD	1.07	5,662.32	22	13,518.27	55.05	Minor Rehabilitation	\$243,328.93	LO
SINCO PLACE	0.11	562.09	22	1,373.99	25.37	Major Rehabilitation	\$65,951.57	LO
SKYLINE DRIVE	0.46	2,448.74	26	7,074.14	94.85	No Maintenance Required	\$0.00	LO
SMITH STREET	0.91	4,825.04	28	15,051.16	63.77	Minor Rehabilitation	\$270,920.83	CO
SOUTH MAIN STREET	0.68	3,583.23	23	9,095.47	65.35	Preventative Maintenance	\$86,406.98	LO
SOUTH WANGONK TRAIL	0.12	607.50	16	1,079.99	76.82	Preventative Maintenance	\$10,259.92	LO/CS/DE
SPELLMAN POINT ROAD	0.41	2,142.25	18	4,152.65	30.50	Major Rehabilitation	\$199,327.03	LO
SPICE HILL DRIVE	0.74	3,910.98	28	12,042.86	64.08	Minor Rehabilitation	\$216,771.57	LO
STAETH ROAD	0.44	2,300.71	24	6,011.38	38.79	Major Rehabilitation	\$288,546.18	CO
STAGECOACH RUN	0.28	1,492.53	22	3,784.19	59.68	Minor Rehabilitation	\$68,115.50	LO/CS/DE
STARVIEW WAY	0.14	757.70	24	2,020.52	92.44	No Maintenance Required	\$0.00	LO/CS/DE
STEEPLEVIEW DRIVE	0.07	382.74	24	1,038.43	43.13	Major Rehabilitation	\$49,844.53	LO/CS/DE

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ManageMyRoads by BETA

East Hampton, CT

Roadway Summary with Composite RSR - Sorted Alphabetically

Comp. RSR

Composite Road Surface
Rating (0-100) for Entire Road

Functional Class Key

AR - Arterial LO - Local
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Name	Length (Miles)	Length (Feet)	Avg. Width	Sq. Yards	Comp. RSR	Overall Repair	Estimated Cost*	Functional Class
STEVENSON ROAD	0.12	627.50	27	1,905.03	84.44	Routine Maintenance	\$1,905.03	LO
STONEGATE ROAD	0.15	793.13	23	2,026.88	60.86	Minor Rehabilitation	\$36,483.84	LO/CS/DE
SUNRISE LANE	0.26	1,352.50	27	4,293.74	93.58	No Maintenance Required	\$0.00	LO
SUNSET DRIVE	0.26	1,352.66	25	3,757.40	93.14	No Maintenance Required	\$0.00	LO/CS/DE
TALL WOOD DRIVE	0.18	970.40	27	3,300.43	92.37	No Maintenance Required	\$0.00	LO/CS/DE
TAMMIE ANN DRIVE	0.19	1,000.95	24	3,050.19	68.44	Preventative Maintenance	\$28,976.82	LO/CS/DE
TARRAGON DRIVE	0.88	4,646.74	25	12,799.53	66.62	Preventative Maintenance	\$121,595.53	LO
TARTIA ROAD	2.25	11,873.69	23	30,199.70	62.48	Minor Rehabilitation	\$543,594.68	LO
TAYLOR DRIVE	0.16	861.91	26	2,586.30	68.58	Preventative Maintenance	\$24,569.85	LO
TERP ROAD	0.48	2,550.82	26	7,369.03	76.77	Preventative Maintenance	\$70,005.78	LO/CS/DE
TIFFANY COURT	0.24	1,267.12	24	3,689.99	34.30	Major Rehabilitation	\$177,119.61	LO/CS/DE
TOWN FARM ROAD	0.32	1,708.29	24	4,555.44	33.44	Major Rehabilitation	\$218,661.31	LO/CS/DE
TOWN HALL ROAD	0.06	320.34	32	1,138.97	35.12	Major Rehabilitation	\$54,670.72	LO/CS/DE
VALLI DRIVE	0.13	693.98	23	2,028.16	63.73	Minor Rehabilitation	\$36,506.86	LO/CS/DE
VIOLA DRIVE	0.83	4,388.81	24	11,136.68	57.77	Minor Rehabilitation	\$200,460.22	LO
WALNUT AVENUE	0.59	3,135.63	23	7,542.16	47.29	Major Rehabilitation	\$362,023.78	LO
WANGONK TRAIL	0.33	1,758.69	21	4,128.50	73.39	Preventative Maintenance	\$39,220.76	LO
WATERHOLE ROAD	1.68	8,851.14	23	22,619.58	58.20	Minor Rehabilitation	\$407,152.36	LO
WATROUS STREET	0.18	947.01	19	2,024.78	49.17	Major Rehabilitation	\$97,189.27	LO
WELLS AVENUE	0.17	889.37	16	1,581.11	43.37	Major Rehabilitation	\$75,893.21	LO/CS/DE
WEST DRIVE	0.14	739.66	19	1,561.50	82.37	Routine Maintenance	\$1,561.50	LO
WEST LANE	0.08	446.66	17	1,072.25	73.52	Preventative Maintenance	\$10,186.41	LO/CS/DE
WEST POINT ROAD	0.21	1,114.19	20	2,475.60	52.10	Minor Rehabilitation	\$44,560.86	LO
WEST STREET	0.16	818.87	16	1,466.39	70.64	Preventative Maintenance	\$13,930.66	LO
WHIPPOORWILL HOLLOW ROAD	0.19	1,010.71	13	1,459.92	65.15	Preventative Maintenance	\$13,869.20	LO/CS/DE
WHITE BIRCH ROAD	2.53	13,338.45	21	34,133.56	84.28	Routine Maintenance	\$34,133.56	CO
WHITTIER ROAD	0.12	649.99	19	1,315.69	82.44	Routine Maintenance	\$1,315.69	LO
WILDWOOD LANE	0.36	1,880.17	25	5,406.01	55.93	Minor Rehabilitation	\$97,308.27	LO/CS/DE
WILLIAM DRIVE	0.29	1,553.13	23	3,969.12	52.24	Minor Rehabilitation	\$71,444.09	LO
WOODLAND STREET	0.07	383.54	18	767.09	87.37	Routine Maintenance	\$767.09	LO
WOPOWOG ROAD	2.64	13,921.36	22	34,459.19	84.43	Routine Maintenance	\$34,459.19	LO
WORDSWORTH ROAD	0.06	294.10	24	784.27	71.95	Preventative Maintenance	\$7,450.61	LO

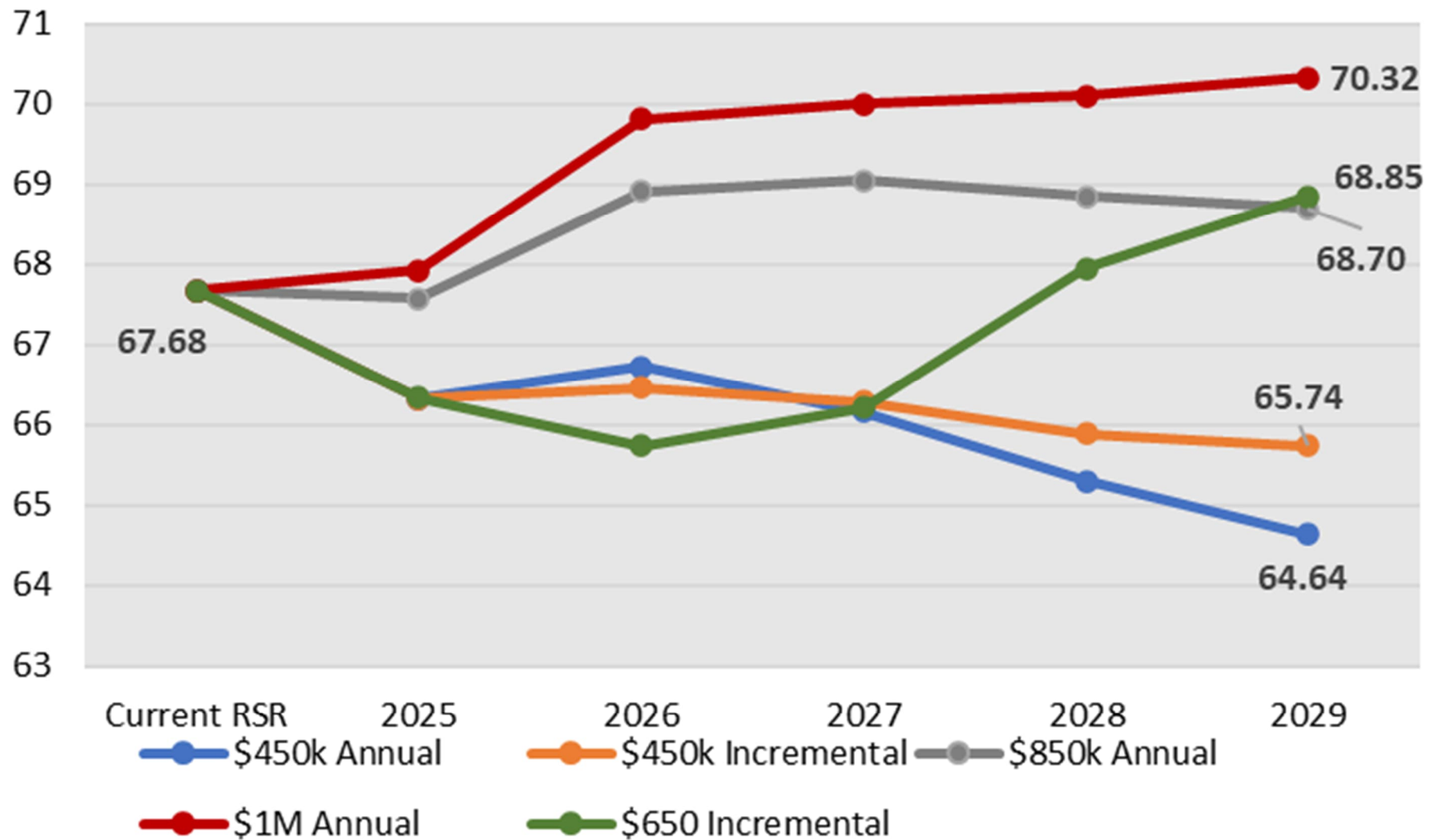
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ManageMyRoads by BETA

Priorities by Improvement Type

Road Name	Treatment
Hayes rd (Between East Hayes)	2" Mill and overlay
East Hayes Rd	2" Mill and overlay
Forest St (Mary Ann to Rt 196)	2" Mill and overlay
Barton Hill Rt 66 to Oak Knoll	2" Mill and overlay
Main Street (66 to 196)	2" Mill and overlay
Main St (196 to 16)	2" Mill and overlay
Keighley Pond rd	2" Mill and overlay
Barton Hill (Oak Knoll to Main)	2" Mill and overlay
Cresent Street	2" Mill and overlay
Steeple View Dr	2" Mill and overlay
Oak Knoll Rd	2" Mill and overlay
Spice Hill Drive	2" Mill and overlay
Tarragon (spice to Curry In)	2" Mill and overlay
Viola	2" Mill and overlay
Valli Drive	2" Mill and overlay
Royal Oaks	2" Mill and overlay
Walnut Ave (Main to Watrous)	2" Mill and overlay
Hills Ave (Fairlawn to North Main)	2" Mill and overlay
Fairlawn Ave	2" Mill and overlay
Laurel Glenn (66 to Melburn)	2" Mill and overlay
Wells Ave	2" Mill and overlay
Sears Place	2" Mill and overlay
Christopher Rd (north Main to West)	2" Mill and overlay
Tartia Rd (66 to Markham Rd)	2" Mill and overlay
Jacobson Farm Rd	2" Mill and overlay
Flat Brook Rd(old Flat to Daly)	2" Mill and overlay
Old Flat Brook rd	2" Mill and overlay
Tiffany Court	2" Mill and overlay
Harlan Place (Main and East)	2" Mill and overlay
MarkHam Rd (Tartia to Dirt)	Full Mill and Pave
Lakewood Road	Full Mill and Pave
Harlan Place (West)	Full Mill and Pave
Forest Hyde Farm Terrace to Mary Ann	Reclaim and Pave
Hayes Rd Forest to E. Hayes	Reclaim and Pave
Steath Road	Reclaim and Pave
Midwood Farm Rd	Reclaim and Pave
School House Ln (Middle Haddam)	Reclaim and Pave
Long Hill Rd	Reclaim and Pave
Walnut Ave (Watrous to Smith)	Reclaim and Pave
Watrous Ave (Walnut to Rail Road)	Reclaim and Pave
Sillimanville Rd (waterhole to Comstock)	Shim Chip Seal
Waterhole Road	Shim Chip Seal
Lake View Street	Shim Chip Seal
West Street	Shim Chip Seal
Clark Hill Rd	Shim Chip Seal
North Cone Rd	Shim Chip Seal
Abby Rd	Shim Chip Seal
Serafin Terrace	Shim Chip Seal
Tarragon (Curry to Spice)	Shim Chip Seal
Nutmeg Ln	Shim Chip Seal
Arden Dr (Saffron to Champ)	Shim Chip Seal
Saffron Ln	Shim Chip Seal
Champion Hill	Shim Chip Seal
Pecausett Trail	Shim Chip Seal
Tartia (Markum to Wopowog)	Shim Chip Seal
Collie Brook (Tartia to Dirt)	Shim Chip Seal
Comstock Trail	Chip Seal
Lake Drive (Mott Hill to White Birch)	Chip Seal
Carriage Drive	Chip Seal
Emily Lane	Chip Seal
Seven Hills Crossing	Chip Seal
Eastham Bridge RD	Chip Seal
Blue Heron Drive	Chip Seal
Island View Terrace	Chip Seal
Auburn Knoll	Chip Seal
Pocotopaug Drive	Chip Seal

Projected Network RSR Tracking by Year



Roadway Forecast Model East Hampton, CT:

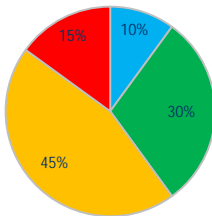
\$650K Incremental Funding
Scenario

ManageMyRoads by BETA

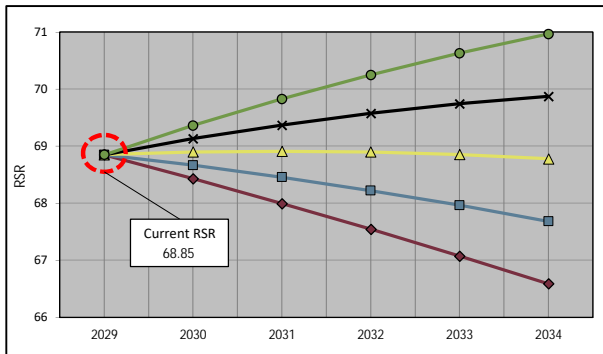
Community Profile

Road Miles = 84.14

Funding Distribution by
Repair Type



- Routine Maintenance
- Preventative Maintenance
- Minor Rehabilitation
- Major Rehabilitation



Funding Scenarios

Scenario 1	\$500,000
Scenario 2	\$700,000
Scenario 3	\$900,000
Scenario 4	\$1,100,000
Scenario 5	\$1,300,000

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**Model Accounts for 3% Annual Inflation

Roadway Forecast Model East Hampton, CT:

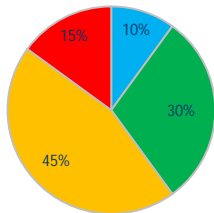
\$850K Annually Funding Scenario

ManageMyRoads by BETA

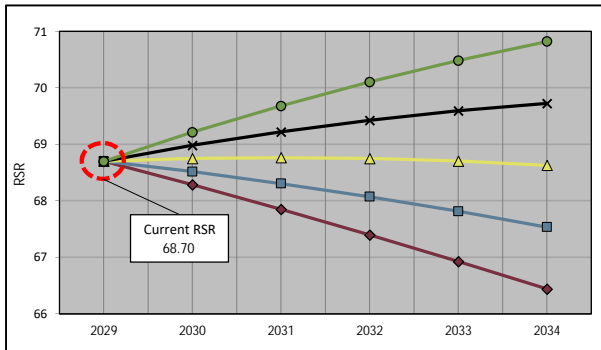
Community Profile

Road Miles = 84.14

Funding Distribution by Repair Type



- Routine Maintenance
- Preventative Maintenance
- Minor Rehabilitation
- Major Rehabilitation



Funding Scenarios

Scenario 1	\$500,000
Scenario 2	\$700,000
Scenario 3	\$900,000
Scenario 4	\$1,100,000
Scenario 5	\$1,300,000

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**Model Accounts for 3% Annual Inflation

Roadway Forecast Model East Hampton, CT:

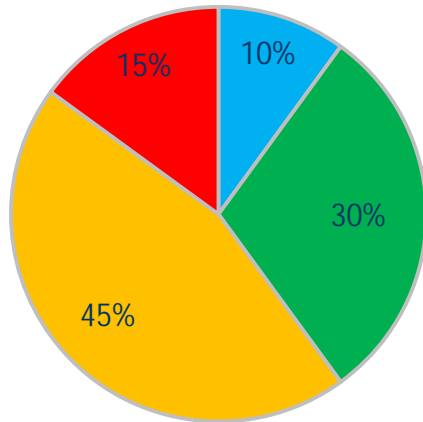
\$1 Million Annually Funding

ManageMyRoads by BETA

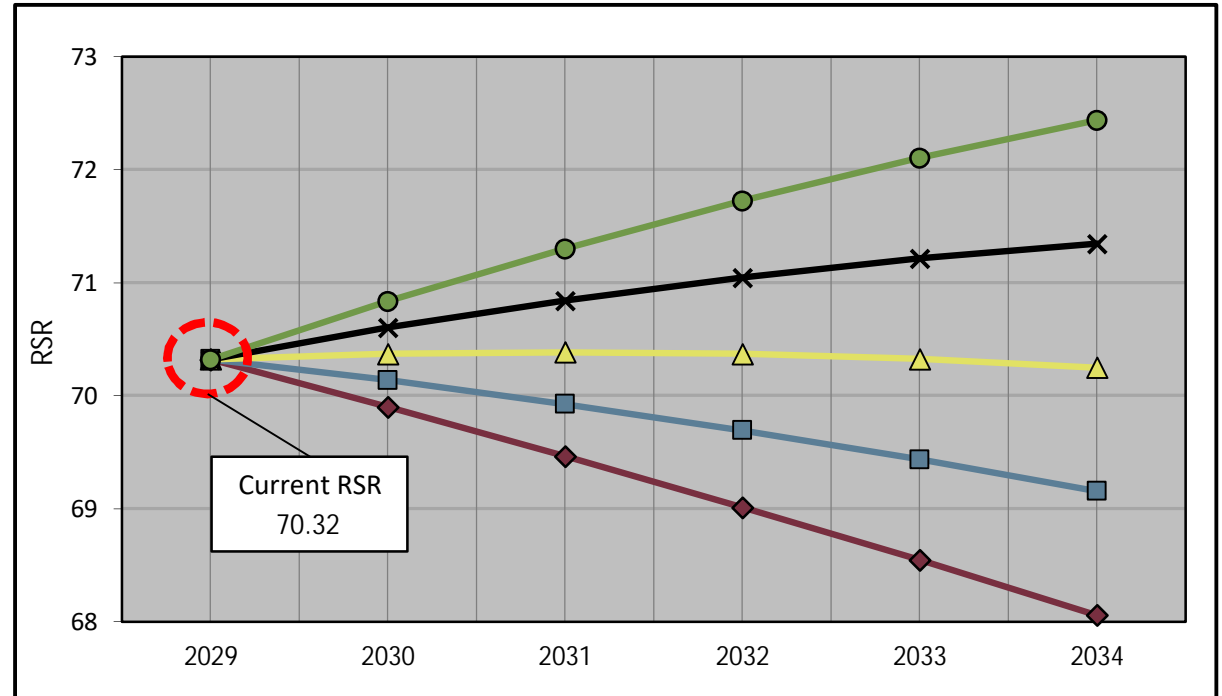
Community Profile

Road Miles = 84.14

Funding Distribution by
Repair Type



- Routine Maintenance
- Preventative Maintenance
- Minor Rehabilitation
- Major Rehabilitation



Funding Scenarios

Scenario 1	\$500,000
Scenario 2	\$700,000
Scenario 3	\$900,000
Scenario 4	\$1,100,000
Scenario 5	\$1,300,000

*Please Note: Unit pricing accounts for curb to curb improvements only; does not include drainage, sidewalk, ADA, gravel sub-base or utility improvements.

**Model Accounts for 3% Annual Inflation

Roadway Forecast Model East Hampton, CT:

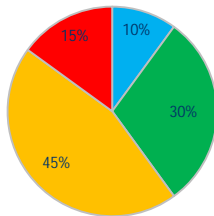
\$450K Incremental Funding
Scenario

ManageMyRoads by BETA

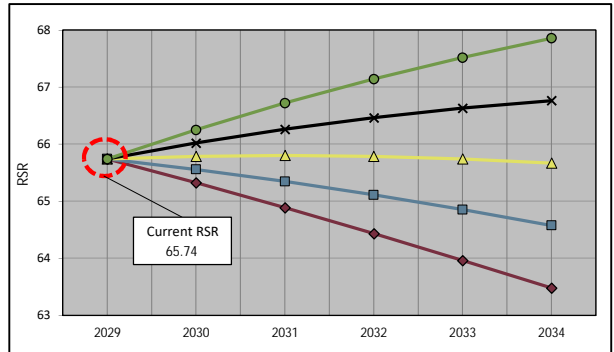
Community Profile

Road Miles = 84.14

Funding Distribution by
Repair Type



- Routine Maintenance
- Preventative Maintenance
- Minor Rehabilitation
- Major Rehabilitation



Funding Scenarios

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Scenario 3	\$900,000
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**Model Accounts for 3% Annual Inflation

Roadway Forecast Model East Hampton, CT:

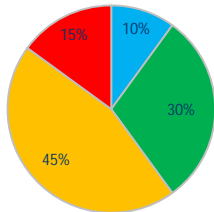
\$450K Annually Funding Scenario

ManageMyRoads by BETA

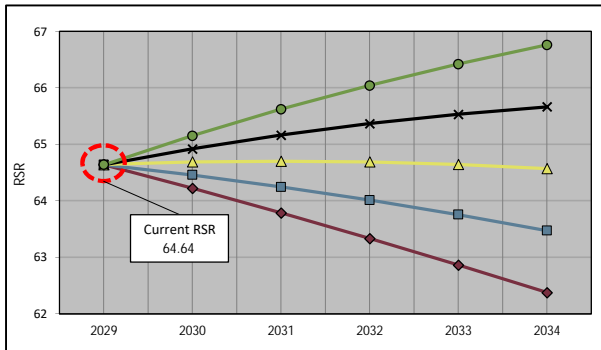
Community Profile

Road Miles = 84.14

Funding Distribution by
Repair Type



- Routine Maintenance
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**Model Accounts for 3% Annual Inflation



East Hampton Police Department
 1 Community Drive
 East Hampton, CT 06424



Dennis Woessner
 Chief of Police

April 18, 2024

TO: David Cox, Town Manager
 FROM: Dennis Woessner, Chief of Police
 SUBJECT: Additional staffing

Over the years, I have presented to you, the Board of Finance and the Town Council, my desire to increase the number of full-time officers in the Department. In 2018, when I was hired, the Department had an authorized strength of fifteen officers. Over the years the Town has increased its police officer staffing levels by two (2019 & 2020). My requests for additional staffing were two-fold, to increase the level of service that the Department can provide to the town and its residents and visitors and to reduce the number of shifts during which only two officers are working.

Over the years, I have provided documented cases where two officers were working and another major case came in, which required one officer to leave his back-up officer, request the assistance of another agency, delay the response or not go at all. This has occurred in the past for serious injury accidents, domestics, gun calls, and other medical calls. Additionally, we recently had a police officer that was interviewing a sexual assault victim and that officer had to leave the interview to respond as a back-up to a domestic violence call. There were only two officers working on the shift. As I stated in a recent Board of Finance meeting, "Is this the level of service we want to provide to a victim of a crime? I certainly don't think so."

In the past, I have presented information to the Board of Finance that shows as staffing levels increase, the number of times when only two officers are working decreases. In 2018, with fifteen officers, between 55-56 percent of the time only two officers were working. Fast forward to 2023, with seventeen officers working the number dropped to 48 percent.

This year, the Department has already investigated several serious crimes, to include sexual assaults, child pornography, a stabbing, an arson, and a \$120,000 dollar fraud case involving gold. These complex cases are investigated by patrol officers, who are also responsible for the other routine cases that come in. A Detective position would be a perfect addition to the Department, to investigate these complex cases, but that will only come with additional staffing. The Department and the community need this extra officer I have requested.



Public Service Associate

(Part-time)

DRAFT – 4/18/2024

General Description

The Public Service Associate will serve as the initial contact with the library in person and by phone, presenting and adhering to library policy. The Public Service Associate is responsible for the operation and utilization of a computerized circulation system, keeping statistical records, and planning and providing assistance with programming within the library. This position requires thorough knowledge, skill, and ability in library technical and clerical areas and constant interaction with and providing assistance to the public with their needs and requests. Skills for general computer troubleshooting for both public and library equipment are required.

Supervision Received

The Public Service Associate reports to and works under the direction of the Director of the Library, or designee.

Supervision Exercised

None.

Essential Duties and Responsibilities

- Accurately delivers standard circulation services: controls status of circulating library materials; executes patron-requested reserves; processes reserved materials and promotes their timely exchange; renews or recalls overdue materials; levies, collects, and records receipt of overdue fines, lost/damaged materials charges, and equipment user fees.
- Creates and maintains accurate patron registration records used to manage circulation operations. Maintains patron confidentiality according to State Statute.
- Responds appropriately to standard public service requests offered in person, over the phone, or by email or refers the request to the appropriate staff member.
- Directs patrons to appropriate locations in the library; provides general descriptions of library collections, services, and practices; instructs and assists patrons in the use of information finding aids.
- Instructs and assists patrons in core functions and appropriate use of library equipment, library and public service software, and the Internet.
- Assists patrons with general computer troubleshooting for both library and patron equipment especially related to library interactions and services.
- Participates in selection, development, promotion, and execution of library programs offered to patrons of all ages.
- Supports library collection development and maintenance. Assists in the accurate execution of authorized orders for new materials; receives and records ownership of materials; processes materials for public use; withdraws outdated materials at administrator's discretion; participates in periodic inventory efforts.
- Attends educational seminars offered outside the library at the discretion of the Director of the Library.
- Performs other specialized project assignments related to the above duties.

Desirable Knowledge, Skills, and Abilities

Desire to work with the public and assist a variety of people. Ability to communicate in a clear, effective manner and work cooperatively with library colleagues to provide high quality customer service. Motivated to accurately complete assigned work in a timely manner. Ability to effectively use and interact with computer equipment, software, library database systems and the Internet.

Certificates, Licenses, Registrations

No specific requirements.

Physical Demands

The physical demands described here are representative of those that must be met by the employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable qualified individuals with disabilities to perform the essential functions of this position.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel; and reach with hands and arms. The employee is occasionally required to climb or balance and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus. The employee will occasionally be required to attend off-site meetings.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodation may be made to enable qualified individuals with disabilities to perform the essential functions of this position.

While performing the duties of this job, the employee is occasionally exposed to outside weather conditions. The noise level in the work environment is generally quiet. May be exposed to dust and fluctuation in inside temperature. The employee will be required to operate typical business office equipment, including computers and related operational and public service software. Schedule includes a combination of day, evening, and weekend hours.

General Guidelines

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. (Updated and approved by Town Council 4/2024).



Public Service Associate

(Part-time)

The Public Service Associate performs a variety of tasks including research, administration, and cataloging. This position assists patrons by answering their questions, issuing library cards, and checking out materials to them on loan.

General Description

The Public Service Associate may oversee interlibrary loans, maintain various databases, and help organize special events and outreach for the community.

Supervision Received

The Public Service Associate reports to and works under the direction of the Director of the Library, or designee.

Supervision Exercised

None.

Essential Duties and Responsibilities

- Accurately delivers standard circulation services: controls status of circulating library materials; executes patron-requested reserves; processes reserved materials and promotes their timely exchange; renews or recalls overdue materials; levies, collects and records receipt of overdue fines, lost/damaged materials charges, and equipment user fees.
- Creates and maintains accurate patron registration records used to manage circulation operations. Maintains patron confidentiality according to State Statute.
- Responds appropriately to standard public service requests offered in person, over the phone, or by email or refers the request to the appropriate staff member.
- Directs patrons to appropriate locations in the library; provides general descriptions of library collections, services, and practices; instructs and assists patrons in the use of information finding aids.
- Instructs and assists patrons in core functions and appropriate use of library equipment, library and public service software, and the Internet.
- Participates in selection, development, promotion, and execution of library programs offered to patrons of all ages.
- Supports library collection development and maintenance. Assists in the accurate execution of authorized orders for new materials; receives and records ownership of materials; processes materials for public use; withdraws outdated materials at administrator's discretion; participates in periodic inventory efforts.
- Attends educational seminars offered outside the library at the discretion of the Library Services Director or Children's Services Librarian.
- Accepts and accurately books meeting room reservations for Community Center meeting facilities.
- Performs other specialized project assignments related to the above duties.

Desirable Knowledge, Skills, and Abilities

Desire to work with the public and assist a variety of people. Ability to communicate in a clear, effective manner and work cooperatively with library colleagues to provide high quality customer service. Motivated to accurately complete assigned work in a timely manner. Ability to effectively use and interact with computer equipment, software, library database systems and the Internet.

Certificates, Licenses, Registrations

The position requires a valid driver's license.

Physical Demands

The physical demands described here are representative of those that must be met by the employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this position.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel; and reach with hands and arms. The employee is occasionally required to climb or balance and stoop, kneel, crouch, or crawl. The employee must frequently lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus. The employee will occasionally be required to attend off-site meetings.

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General Guidelines

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change. (Adopted: 2005)



Office of the COLLECTOR OF REVENUE
KRISTY MERRIFIELD, CCMC
kmerrifield@easthamptonct.gov

April 23, 2024

To: The East Hampton Town Council,

The documentation for the tax refunds listed below is available in the Office of the Collector of Revenue for your review. There are two (2) refunds totaling \$530.98.

Respectfully Submitted,

Kristy L. Merrifield, CCMC
Collector of Revenue

002

0.	(L)
280.00	(L)
250.98	(L)
530.98	(L)