

MEMORANDUM

TO: Town Council

FROM: David E. Cox, Town Manager 

DATE: March 9, 2023

SUBJECT: Agenda Information – 3/14/2023

The following is additional or summary information regarding matters on the upcoming Town Council Agenda. The numbering below follows the agenda, and some routine or self-explanatory items are not discussed in this memo. As you review your packet materials, please do not hesitate to contact the appropriate staff member or me prior to the Council meeting with any questions or concerns.

8 Continued Business

8b Discussion regarding further tax relief programs – The Council will review a proposal regarding implementation of an additional or expanded tax relief program to be implemented using authority granted under section 12-129n of the Connecticut General Statutes. For discussion purposes, the program being proposed modifies the existing tax freeze program identified in the Town Code as Article VII of Chapter 278 regarding Taxation. The proposed changes to the existing program are:

1. A \$50,000 single or married annual income limit. This is only a slight increase from the existing program, which is currently indexed at \$49,100.
2. Resident in town for at least 10 years. The current program requires 5 years of prior residency.
3. No lien on the difference in taxes that would have been owed if not frozen. The current program places a no interest lien on the property.

Recommendation: Review the proposed program and determine whether to move it forward.

8c Discussion and possible action related to ambulance services - The Council is asked to continue its discussion related to ambulance service to determine how it wishes to proceed in the short and long term.

Recommendation: Determine the next steps.

8d Discussion and consideration of actions regarding the land acquisition proposal made by the Conservation-Lake Commission – The Council is asked to consider the proposal received at the last Town Council meeting and in a letter from the Conservation-Lake Commission regarding the purchase of land totaling just over 30 acres on the northwest side of Lake Pocotopaug for the purpose of keeping the land as open space and as a protective buffer for the lake.

Recommendation: Determine whether to attempt to acquire the land.

The remainder of the items are of a routine nature, in the sole purview of the Council or are announcements. Please contact me or the appropriate staff member with questions or concerns.

Town of East Hampton
Town Council Regular Meeting
Tuesday, February 28, 2023
Town Hall Council Chambers and Zoom

MINUTES

Present: Chairman Mark Philhower, Vice Chairman Tim Feegel, Council Members Pete Brown, Brandon Goff, Eric Peterson, Kevin Reich and Alison Walck and Town Manager David Cox

Call to Order & Pledge of Allegiance

Chairman Philhower called the meeting to order at 6:30 p.m. in the Town Hall Council Chambers and via Zoom.

Adoption of Agenda

A motion was made by Ms. Walck, seconded by Mr. Feegel to adopt the agenda as presented. Voted (7-0)

Approval of Minutes

A motion was made by Mr. Reich, seconded by Ms. Walck, to approve the minutes of the Town Council Regular Meeting of February 14, 2023 as written. Voted (7-0)

Public Hearing on an Amendment to Chapter 278 – Taxation of the Code of the Town of East Hampton Regarding Providing Additional Tax Relief Programs

Eric Rosenberg, 15 Bay Road and Chairman of the Commission on Aging, noted that on the Commission on Aging survey, 20% of older adults noted they cannot afford to continue to live in town and their issues were affordable housing and unaffordable taxes. If there are additional tax abatements for older adults, he would like the information communicated to the older adults using multiple means of communication and information on how to apply for the abatements.

A motion was made by Mr. Brown, seconded by Mr. Reich, to close the Public Hearing at 7:40pm. Voted (7-0)

Public Remarks

Chuck Yenkner, Spellman Point Road and Chairman of the Conservation-Lake Commission provided a letter to the Council with a request from the Conservation-Lake Commission to consider the purchase of property off Lakewood Drive. Town acquisition of the properties will maintain the health of the ecosystem by protecting the watershed and ensuring a healthy lake.

Presentations

None

Bids & Contracts

Consideration of Bid for Police Towing, Maintenance and Repair of Police Vehicles

Police Chief Dennis Woessner provided an overview of the two bids received for the Police towing, maintenance, and repair of vehicles from Belltown Motors in East Hampton and Monaco Ford of Glastonbury.

A motion was made by Mr. Reich, seconded by Mr. Feegel, to award the bid for Police towing, maintenance, and repair of Police vehicles to Belltown Auto, East Hampton. Voted (7-0)

Resolution/ Ordinances/ Policies/ Proclamations

Consideration of a Motion to Approve an Amendment to Chapter 278 – Taxation of the Code of the Town of East Hampton Regarding Providing Additional Tax Relief Programs

A motion was made by Ms. Walck, seconded by Mr. Goff, to approve the Amendment to Chapter 278 – Taxation of the Code of the Town of East Hampton Regarding Providing Additional Tax Relief Programs with the changes as presented. Voted (7-0)

Consideration of a Resolution Regarding Additional Tax Relief Committee

Mr. Cox provided an overview of the resolution establishing a committee to consider tax relief programs through Section 12-129n of the CT General Statutes. The Council members discussed having the Town Council be the membership for the committee. Mr. Goff noted that he would like to see a tax relief program similar to the tax freeze program with the income limits increased.

A motion was made by Mr. Goff, seconded by Ms. Walck, to approve the resolution to form a committee with the Town Council as the members to create and adopt a tax relief program through Section 12-129N of the CT State Statutes. Voted (7-0)

Continued Business

Sub-Committee Reports & Updates

Mr. Cox reported that the Water Sub-Committee met and discussed the initial steps of system modeling. The public information meetings will be extended out a few months.

Mr. Goff reported the Fire Department Exploratory Committee will hold their initial meeting on Thursday.

Mr. Goff reported the Bevin Monument Committee has chosen a bench style monument.

Mr. Reich reported the Middle School Roof Committee met on Monday. The Department of Administrative Services accepted the application and there will be a 53.57% reimbursement. The next steps include the architect finishing the specs, review by the committee, send to State for acceptance and then can be put out to a Request for Proposal once approved.

Review, Discussion and Possible Action on Follow-Up Requests Regarding Ambulance Association Operations

Bob Holdsworth from the Holdsworth Group was in attendance to answer questions from the Town Council regarding the Ambulance Association. Council member received the answers to the questions they provided the Ambulance Association after their last meeting, as well as a budget request for \$173,000 and a portion of the Local Emergency Medical Services Plan from January 2021. The \$173,000 budget request will be for per diem staff, wages and administrative costs. Donald Scranton was hired as the full-time chief and is part of the 2nd crew on days.

Mr. Goff noted that the Local Emergency Medical Services Plan needs to be reviewed and questioned whether it should go through Council.

Mr. Philhower is concerned about the need for additional funds increasing year over year. There was discussion of Middlesex Ambulance. Mr. Holdsworth talked about Primary Service Areas and that in order to replace service the Town would need to petition the State.

New Business

Consideration and Possible Action Regarding Paving Portions of Unimproved Roads

Public Works Director Matt Walsh provided an overview of a memo to utilize a portion of the funds in the Unimproved Roads account to cover the cost of paving two small sections of gravel roads that are reoccurring maintenance issues on Old Clark Hill Road and Bear Swamp Road. It was noted that the small amount of distance being paved will not change the reimbursement for Unimproved Roads.

A motion was made by Mr. Reich, seconded by Mr. Feegel, to approve paving portions of Old Clark Hill Road and Bear Swamp Road as presented. Voted (7-0)

Consideration and Possible Action Regarding Police Department Policies/General Orders

- 1) **General Order 1.3 – Written Policy System**
- 2) **General Order 2.7 – Line and Staff Inspections**
- 3) **General Order 6.6 – Youth Investigations**

A motion was made by Ms. Walck, seconded by Mr. Reich, to approve General Orders 1.3, 2.7 and 6.6 as presented. Voted (7-0)

Town Manager’s Report

Mr. Cox provided his written report for the Council members which will be included with the minutes filed in the Town Clerk’s Office.

Appointments

None

Tax Refunds

A motion was made by Ms. Walck, seconded by Mr. Goff, to approve tax refunds in the amount of \$1,354.19. Voted (7-0).

Public Remarks

None

Communications, Correspondence & Announcements

None

Adjournment

A motion was made by Mr. Reich, seconded by Mr. Brown, to adjourn the meeting at 8:00pm. Voted (7-0)

Respectfully Submitted,

Cathy Sirois
Recording Clerk

Chapter 278

Article VII

Property Tax Relief for Certain Elderly Homeowners

[Adopted by the Town Council 2-10-2009]

§ 278-22 Title.

This article shall be known and may be cited as the "Ordinance Concerning Property Tax Freeze Relief for Certain Elderly Homeowners."

§ 278-23 Legislative authority.

This article is enacted pursuant to the provisions of C.G.S. § 12-170v and C.G.S. § 12-170w of the State of Connecticut.

§ 278-24 Findings and purpose.

The Town Council of the Town of East Hampton finds that it is fair and equitable and in the best interests of the Town of East Hampton to provide property tax relief to certain eligible elderly homeowners as permitted by state law. Accordingly, pursuant to the authority granted to municipalities by C.G.S. § 12-170v and C.G.S. § 12-170w, the Town of East Hampton seeks to improve the quality of life for its senior residents and encourage continued residence and property ownership in the Town of East Hampton by establishing this "Ordinance Concerning Property Tax Relief for Certain Elderly Homeowners."

§ 278-25 Applicability and benefits.

A. Eligible homeowners.

(1) Effective July 1, 2009, and applicable to assessment years commencing on or after October 1, 2008, an owner of real property in the Town of East Hampton or any tenant for life or for a term of years liable for property taxes to the Town of East Hampton under § 12-48 of the Connecticut General Statutes who meets the qualifications stated in this subsection shall be entitled to pay the tax levied on such property, calculated in accordance with the provisions of Subsection B of this section for the first year the claim for such tax relief is filed and approved in accordance with the provisions of this section and § 278-26 of this article, and such person shall be entitled to continue to pay the amount of such tax or such lesser amount as may be levied in any year during each subsequent year that such person meets such qualifications, and the surviving spouse of such owner or tenant, qualified in accordance with the requirements pertaining to a surviving spouse in this subsection, or any owner or tenant possessing a joint interest in such property with such owner at the time of such owner's death and qualified at such time in accordance with the requirements in this subsection, shall be entitled to continue to pay the amount of such tax or such lesser amount as may be levied in any year, as it becomes due each year following the death of such owner for as long as such surviving spouse or joint owner or joint tenant is qualified in accordance with the requirements in this subsection.

(2) After the first year a claim for such tax relief is filed and approved, application for such tax relief shall be filed biennially on a form prepared for such purpose by the assessor of the Town of East Hampton.

(3) Any such owner or tenant who is qualified in accordance with this section and any such surviving spouse or joint owner or joint tenant surviving upon the death of such owner or tenant, shall be entitled to pay such tax in the amount as provided in this section for so long as such owner or tenant or such surviving spouse or joint owner or joint tenant continues to be so qualified.

(4) To qualify for the tax relief provided in this section a taxpayer shall meet all the following requirements:

(a) On December 31 of the calendar year preceding the year in which a claim is filed, be:

[1] Seventy years of age or over;

[2] The spouse of a person, 70 years of age or over, provided such spouse is domiciled with such person; or

[3] Sixty-two years of age or over and the surviving spouse of a taxpayer who at the time of such taxpayer's death had qualified and was entitled to tax relief under this section, provided such surviving spouse was domiciled with such taxpayer at the time of the taxpayer's death.

(b) Occupy such real property as his or her home;

(c) Either spouse shall have resided within East Hampton for at least five years before filing the claim under this section and § 278-26 of this article;

(d) The taxable and nontaxable income of such taxpayer, the total of which shall hereinafter be called "qualifying income," in the tax year of such homeowner ending immediately preceding the date of application for benefits under the program in this section, was not in excess of limits set forth in § 12-170aa of the 2006 supplement to the Connecticut General Statutes, as adjusted annually, evidence of which income shall be submitted to the assessor of the Town of East Hampton in such form and manner as the assessor may prescribe.

(5) The amount of any Medicaid payments made on behalf of such homeowner or the spouse of such homeowner shall not constitute income.

(6) The income of the spouse of such homeowner shall not be included in the qualifying income of such homeowner for purposes of determining eligibility for tax relief under this section, if such spouse is a resident of a health care or nursing home facility in this state, and such facility receives payment related to such spouse under the Title XIX Medicaid program.

B. Amount of tax.

(1) The tax on the real property for which the benefits under this section are claimed shall be the lower of the tax due with respect to the homeowner's residence for the assessment year commencing October 1 of the year immediately preceding the year in which the initial claim for tax relief is made, or the tax due for any subsequent assessment year.

(2) If title to real property is recorded in the name of the person or the spouse making a claim and qualifying under this section and any other person or persons, the claimant hereunder shall be entitled to pay the claimant's fractional share of the tax on such property calculated in accordance with the

provisions of this section, and such other person or persons shall pay the person's or persons' fractional share of the tax without regard for the provisions of this section.

(3) For the purposes of this section, a "mobile manufactured home," as defined in § 12-63a of the Connecticut General Statutes, shall be deemed to be real property.

C. Transfer of property.

(1) If any person with respect to whom a claim for tax relief in accordance with this section and § 278-26 of this article has been approved for any assessment year transfers, assigns, grants or otherwise conveys subsequent to the first day of October, but prior to the first day of August in such assessment year, the interest in real property to which such claim for tax relief is related, regardless of whether such transfer, assignment, grant or conveyance is voluntary or involuntary, the amount of such tax relief benefit, determined as the amount by which the tax payable without benefit of this section exceeds the tax payable under the provisions of this section, shall be a pro rata portion of the amount otherwise applicable in such assessment year to be determined by a fraction, the numerator of which shall be the number of full months from the first day of October in such assessment year to the date of such conveyance and the denominator of which shall be 12.

(2) If such conveyance occurs in the month of October the grantor shall be disqualified for such tax relief in such assessment year.

(3) The grantee shall be required, within a period not exceeding 10 days immediately following the date of such conveyance to notify the assessor thereof, or in the absence of such notice, upon determination by the assessor that such transfer, assignment, grant or conveyance has occurred, the assessor shall determine the amount of tax relief benefit to which the grantor is entitled for such assessment year with respect to the interest in real property conveyed and notify the tax collector of the reduced amount of such benefit.

(4) Upon receipt of such notice from the assessor, the tax collector shall, if such notice is received after the tax due date in the municipality, no later than 10 days thereafter, mail or hand a bill to the grantee stating the additional amount of tax due as determined by the assessor.

(5) Such tax shall be due and payable and collectible as other property taxes and subject to the same liens and processes of collection, provided such tax shall be due and payable in an initial or single installment not sooner than 30 days after the date such bill is mailed or handed to the grantee and in equal amounts in any remaining, regular installments as the same are due and payable.

§ 278-26 Application.

A. Requirements; deadlines for filing.

(1) No claim shall be accepted under § 278-25 of this article unless the taxpayer or authorized agent of such taxpayer files an application with the assessor of the Town of East Hampton, in such form and manner as the assessor may prescribe, during the period from February 1 to and including May 15 of any year in which benefits are first claimed, including such information as is necessary to substantiate such claim in accordance with requirements in such application. The responsibilities of the assessor regarding the processing of applications may be delegated by the assessor to the Department of Social Services of the Town of East Hampton.

(2) An extension to August 15 may be granted in the case of extenuating circumstance due to illness or incapacitation as evidenced by a physician's certificate to that extent, or if it is determined there is good cause for doing so.

(3) The taxpayer shall present to the assessor a copy of such taxpayer's federal income tax return and the federal income tax return of such taxpayer's spouse, if filed separately, for such taxpayer's taxable year ending immediately prior to the submission of the taxpayer's application, or if not required to file a federal income tax return, such other evidence of qualifying income in respect to such taxable year as may be required.

(4) Each such application, together with the federal income tax return and any other information submitted in relation thereto, shall be examined and a determination shall be made as to whether the application is approved.

(5) Upon determination that the applying homeowner is entitled to tax relief in accordance with the provisions of § 278-25 of this article and this section, the homeowner and the municipal tax collector shall be notified of the approval of such application.

(6) The municipal tax collector shall determine the maximum amount of the tax due with respect to such homeowner's residence and thereafter the property tax with respect to such homeowner's residence shall not exceed such amount.

(7) After a taxpayer's claim for the first year has been filed and approved such taxpayer shall file such an application biennially.

(8) In respect to such application required after the filing and approval for the first year, the assessor shall notify each such taxpayer concerning application requirements by regular mail not later than February 1 of the assessment year in which such taxpayer is required to reapply, enclosing a copy of the required application form.

(9) Such taxpayer may submit such application by mail, provided it is received not later than March 15 in the assessment year with respect to which such tax relief is claimed.

(10) Not later than April first of such year the assessor shall notify, by certified mail, any such taxpayer for whom such application was not received by said March 15 concerning application requirements, and such taxpayer shall submit not later than May 15 such application personally or, for reasonable cause, by a person acting in behalf of such taxpayer as approved by the assessor.

B. Penalties for false applications.

(1) Any person knowingly making a false application for the purpose of claiming property tax relief under § 278-22 of this article and this section shall be fined not more than \$500.

(2) Any person who fails to disclose all matters relating thereto or with intent to defraud makes a false statement shall refund to the municipality all tax relief improperly taken.

C. The Town of East Hampton will establish a lien on such property in the amount of the total tax relief granted with interest of 0%. Any such lien shall have a priority in the settlement of such person's estate.

D. Any such property tax relief granted to any such resident in accordance with the provisions of § 278-25 of this article and this section shall not disqualify such resident with respect to any benefits for which such resident shall be eligible under the provisions of §§ 12-129b to 12-129d, inclusive, of the 2006 supplement to the Connecticut General Statutes, §§ 12-129n and 12-170aa of the 2006 supplement to the General Statutes, and any such property tax relief provided under this section shall be in addition to any such benefits for which such resident shall be eligible under said §§ 12-129b to 12-129d, inclusive, and §§ 12-129n and 12-170aa.

§ 278-27 Severability of provisions.

Should any court of competent jurisdiction declare any section or clause or provision of this article to be unconstitutional or ultra virus, such decision shall affect only such section, clause or provision so declared unconstitutional and shall not affect any other section, clause or provision of this article.

§ 278-28 Construal of terms.

Whenever used, the singular number shall include the plural, the plural the singular, and the use of either gender shall include both genders.

§ 278-29 When effective.

Following its adoption by the Town Council, this article shall become effective on the 21st day after publication in a newspaper having circulation within the Town.



East Hampton Ambulance Association Inc.
4 Middletown Avenue
P.O. Box 144
East Hampton, CT 06424
Neighbors Helping Neighbors Since 1953

January 17th, 2023

East Hampton Ambulance Association Inc recently completed a study of the service in Town and the conclusion reached was that in the current economic climate, increasing call volumes, diminishing ranks of volunteers and an overall shortage of EMTs that in order to properly provide high quality service to the Town the addition of paid personnel is essential.

This is an issue that is impacting EMS organizations all across the country, but we feel that keeping our residents safe is of critical importance. Implementing this plan obviously increases operating costs and billing revenue alone will not support the required levels of EMS response.

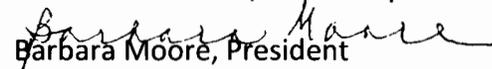
Our Board of Directors has formulated a plan which uses our existing funds in partnership with taxpayer support to stabilize and significantly improve EMS service for approximately six years.

Based on this plan, which has been shared with the East Hampton Town Council and Town Manager, we are respectfully asking for a budget appropriation of \$173, 910 for the upcoming fiscal year.

We look forward to discussing the plan in greater detail as the budget process moves forward.

Thank you,

Board of Directors; East Hampton Ambulance Association


Barbara Moore, President



January 3, 2023

VIA EMAIL ONLY

TOWN COUNCIL

Mark Philhower
Chairperson

Tim Feegel
Vice Chairperson

James Brown

Brandon Goff

Eric Peterson

Kevin Reich

Alison Walck

East Hampton Ambulance Association
Barbara Moore, Chairperson
Barbara.moore83@gmail.com

The Holdsworth Group
Robert Holdsworth, President
bob@holdsworth.com

Ms. Moore and Mr. Holdsworth,

On behalf of the East Hampton Town Council, thank you for the report you prepared providing an EMS Agency Review of the East Hampton Ambulance Association. The Council and I have reviewed the report and have the following questions and requests for clarification. The expectation would be for you to review the material and provide a written response, either as a supplement to or a revision to the original report. The Council would then like to plan a meeting at which the new information and the overall report and plan may be discussed.

The questions and clarifications are as follows:

1. In the description of the Current System Overview, there is no reference to the Police Department's role as medical first response nor to any interplay of the Fire Department in the response to medical situations in the community. If this is omitted for a reason, please indicate why. Otherwise, please address how these departments currently fit in to the System Overview in terms of response.
2. Please outline the basic, underlying or overarching legal structure related to the provision of EMS services including any appropriate statute references that outline municipal obligations.
3. The HEARTSafe program is referenced, and I note that the community still maintains that designation. Might it be appropriate to indicate that the designation remains and what, in general, that means to the community.
4. The report presented recruiting and retention considerations. What is EHAA prepared to carry out based on the reports proposals?
5. The report highlights steps the Board of Directors should consider. What are the Board of Directors' plans for implementing any items and what is the timeline that corresponds to the suggested changes?



6. Are the recommended changes to the Association structure and practices being implemented and, if so, how are they being implemented?
7. A reference was made to modifying the stipend program without any specificity. Please provide any comments or suggestions regarding this program and what the intended impact of any changes would be.
8. Please provide clarity in the report as to billing for responses including whether the EHAA bills for paramedic level responses or whether those are billed by Middlesex.
9. What steps if any is the EHAA taking to reduce non-payments? What further options are available to address this issue?
10. Please provide additional information and clarity as to what specific information or reports the record system used by Glastonbury Dispatch is not able to provide so that potential gap may be addressed in the future.
11. Are there plans of which you are aware to improve Glastonbury's police dispatch system (software) that will provide data to study internal times of response as discussed?
12. The report indicates that "high performance EMS systems" have target response times of eight minutes or less. While it may be difficult to reach some areas of this community in less than eight minutes even with lights and sirens, please discuss how such a response goal might be achieved in a community like East Hampton. How do we measure up to this "goal" currently?
13. Please clarify and expand upon the following paragraph, which seems to contain some important and central considerations but is somewhat confusing. *"In EMS every second counts, as the EMS provider it is time to evaluate policies and procedures that allow for primary crews to respond from home, in house crews to take too long to sign on and to dissect the data in a more meaningful format on a weekly, monthly, and annual basis."*
14. Please clarify and discuss how you are able to state that a potential subsidy payment to a Middlesex Hospital ambulance provider would be "substantially larger" than one paid in a system using the East Hampton Ambulance Association.
15. What is in place to address peak hours presently using mutual aid or other arrangements?
16. What are the training requirements and liability exposures related to the paramedicine concept?
17. The report stated that Chief Scranton developed a staffing plan to address peak periods. What does that plan entail? What are the costs associated with that plan?
18. Please further review and clarify Option #2 including staff numbers, full time/part time status and costs as well as other appropriate items.
19. The report highlights the importance of the Town and EHAA cooperatively working on subsidization and indicates that doing so extends the program's viability timeframe to eight years. Please



clarify that statement and confirm the estimated costs to the Town and EHAA over those years.

20. Please discuss why the cost of having a third ambulance available as a spare is appropriate when its use would seem rare. What steps, if any, have been taken regarding a third vehicle? Leasing is recommended for vehicle acquisition in general. Is that standard leasing through which the vehicle is returned to the lessor at the end of the term or something else? Does it include some purchase option?
21. Discuss how other vehicle purchasing options may be used to assist the EHAA and provide support to the service. Might an alternative funding source extend the eight year timeline further?
22. If Town were to expand its financial assistance, would the Town have representation on the EHAA Board of Directors?
23. Please discuss any other ways that the EHAA preparing for the future?

Thank you for your attention to these questions and requests. Please contact me if you need any clarifications and to establish a meeting date with the Town Council.

Sincerely,

David E. Cox
Town Manager

January 30, 2023

Mr. David Cox, Town Manager
Town of East Hampton

Mr. Cox,

On behalf of the East Hampton Ambulance Association, I'd like to thank you and the Council for your questions. We have provided answers as best we can, at this point in time, as many of the enhancements that we are making are still in progress.

We look forward to meeting with you and the Council to discuss all of our work and to setting a course for even better EMS service for the residents of our community in the years ahead.

1. In the description of the Current System Overview, there is no reference to the Police Department's role as medical first response nor to any interplay of the Fire Department in the response to medical situations in the community. If this is omitted for a reason, please indicate why. Otherwise, please address how these departments currently fit into the System Overview in terms of response.

While we recognize, respect and appreciate the roles that both the police and fire departments play in serving our community, the scope of this study was specifically focused on the EHAA. The police department is certified by the Ct Department of Public Health as the designated First Responder, the Fire Department does not have a state recognized role in the EMS system. They have limited their EMS assist role to extrication, rescue and manpower when requested.

Source: State of Ct website PSAR designations Jan28,2023

EAST HAMPTON AMBULANCE ASSN.	C042B1	Basic	East Hampton
EAST HAMPTON POLICE DEPARTMENT	0426FR	First Responder	East Hampton
MIDDLESEX HOSPITAL	L083P1	Paramedic	East Hampton

2. Please outline the basic, underlying or overarching legal structure related to the provision of EMS services including any appropriate statute references that outline municipal obligations.

The CT General Statutes create the need and authority for the provision and availability of an ambulance in each municipality

Title 7 – Municipalities, Chapter 98 - Municipal Powers
Section 7-148 - Scope of municipal powers.

(4) (D) Provide for ambulance service by the municipality or any person, firm or corporation;

The CT Department of Public Health is charged with making sure that this function exists and regulating how the EMS system is structured.

Sec 19a-179

In the 1970's the Primary Service Area system was established. This began the process of assigning a PSA to a particular provider and then setting the regulations by which a change can take place.

Sec 19a-179-4

Additional regulations govern how an ambulance service can be sold or transferred to another entity.

Sec 19a-175

The office also oversees and issues the rates that can be charged for treatment and transport of patients.

19a-179-21

3. The HEARTSafe program is referenced, and I note that the community still maintains that designation. Might it be appropriate to indicate that the designation remains and what, in general, that means to the community.

I believe the report does address that the designation is still in place. What it means to the community is that 10% or more of the community has been trained in CPR. We believe that this could and should be higher and we currently offer courses to both recertify and train new people in this lifesaving skill.

4. The report presented recruiting and retention considerations. What is EHAA prepared to carry out based on the reports proposals?

We are evaluating the recruiting options outlined as well as others. We just advertised, recruited and certified 12 new EMTs in a class held at our facility. The course included people from other communities, but EHAA acquired 6 new members from the class who are currently going through our intake and membership process.

5. The report highlights steps the Board of Directors should consider. What are the Board of Directors' plans for implementing any items and what is the timeline that corresponds to the suggested changes?

The BOD took the recommendations to heart and several have already been implemented. Communications between the BOD and members has improved, BOD members are attending field team meetings and participation by the members at BOD meeting has increased.

Committee assignments have been reaffirmed and each is working on their assigned areas, by-laws are undergoing review and the Chief is assessing the new staff intake process to streamline it. We are evaluating these changes with the 6 aforementioned new members. It is a work in progress.

6. Are the recommended changes to the Association structure and practices being implemented and, if so, how are they being implemented?

These are at the respective committees and we expect action items to be coming from each of the committees soon. The BOD did unanimously approve the hiring of a full-time paid Chief to facilitate day-to-day operations, provide additional staffing during his duty hours and facilitate many of the recommended changes.

The BOD has also recognized the volunteers alone will not cover all of the hours in a week so EHAA is in the process of recruiting per diem paid staff. Volunteers will still staff as many hours as they are available and the per diem personnel will be used to make sure that there is a fully staffed ambulance in quarters 24/7. This is a significant enhancement to our service and will result in reduced response times.

7. A reference was made to modifying the stipend program without any specificity. Please provide any comments or suggestions regarding this program and what the intended impact of any changes would be.

The specifics were intentionally not included in the report as changes required consult with labor law experts to make sure and changes were compliant with current regulations. Articulating options in the report would not have been productive. The options were presented to the BOD for review and changes are underway that fairly incentivize volunteer staff. Additionally, until the options could be explored, the plan could not be released to the members for comment. Now that it has been presented, several members chose to remain as incentivized volunteers and we could then identify the number of per diem staff needed to accomplish the upstaffing.

8. Please provide clarity in the report as to billing for responses including whether the EHAA bills for paramedic level responses or whether those are billed by Middlesex.

We participate in bundle billing for the Middlesex services. A consolidated bill is submitted by EHAA to the patient's insurance and then when payment is received, the ALS (paramedic) portion of the payment is forwarded to the hospital. We have participated in this program since we began billing for service more than 15 years ago.

9. What steps if any is the EHAA taking to reduce non-payments? What further options are available to address this issue?

I call your attention to page 12 of the report. In the 21-22 fiscal year we resolved 99.9% of all accounts. The cash portion of that resolution was 48%, the remaining was non collectible contractual allowances/write-offs. The reason that the contractual allowances are so high is that 79% of our patients are Medicare and Medicaid insured and we are obligated to accept payment per their regulations. Our consultant Bob Holdsworth will be happy to explain this in greater detail at our meeting.

10. Please provide additional information and clarity as to what specific information or reports the record system used by Glastonbury Dispatch is not able to provide so that potential gap may be addressed in the future.

The dispatching services that we get from Glastonbury are very good. When their system was set up, there were few statistical reports built into the system. When Bob requested data showing all of the EHAA calls, these reports are not available. Incidents are time stamped into their system along with all of the other units assigned to that call, police units, fire units, medic units etc. There is no way to isolate and pull ambulance only statistics. A previous Glastonbury staff member, now retired, had the tech knowledge to pull some of this data using a third-party software program. Upon his retirement, that capability was not replaced. If the Town needed to pull data and response times on an individual call, that can be done, it's the inability to pull global data that is missing.

11. Are there plans of which you are aware to improve Glastonbury's police dispatch system (software) that will provide data to study internal times of response as discussed?

Bob was told that some of this has been requested of the dispatch software vendor but there was no formal plan, nor cost estimate, that we are aware of to accomplish this.

12. The report indicates that "high performance EMS systems" have target response times of eight minutes or less. While it may be difficult to reach some areas of this community in less than eight minutes even with lights and sirens, please discuss how such a response goal might be achieved in a community like East Hampton. How do we measure up to this "goal" currently?

The response time and the utilization issues are addressed, with data deficit caveats, on pages 13 and 14 of the report. Our goal, with the increased staffing and other new policies, is to reduce our activation times and therefore shorten response times to closer to the high-performance times. The times are simply not achievable in all areas of the Town due to the required routes of travel and topography.

13. Please clarify and expand upon the following paragraph, which seems to contain some important and central considerations but is somewhat confusing. *“In EMS every second counts, as the EMS provider it is time to evaluate policies and procedures that allow for primary crews to respond from home, in house crews to take too long to sign on and to dissect the data in a more meaningful format on a weekly, monthly, and annual basis.”*

This is a consolidation of the information asked and answered in several of the preceding questions. It has been common practice in many volunteer staffed organizations to allow EMS and fire personnel to respond from work, home or wherever they are in Town to quarters, assemble the manpower and respond to calls.

This is the reason that the police first responders are there, to get to the patient while the crews are assembling. This is true for EMS calls as well as house fires and motor vehicle accidents on the fire side. After seeing the data in the report, we chose to change our policy as quickly as possible to have the primary crew in quarters or with the ambulance at all times and eliminate this practice to shorten response times. This benefits the Town by freeing the police officer back to patrol and by transporting patients faster to the hospital.

The data issues have been discussed and we have determined a way to use internal data to help us continuously monitor and improve our service.

14. Please clarify and discuss how you are able to state that a potential subsidy payment to a Middlesex Hospital ambulance provider would be “substantially larger” than one paid in a system using the East Hampton Ambulance Association.

The budget contained in the report identify the expanded cost of operation required to improve service. Our budget utilizes stipended volunteers and per-diem employees.

State regulations require that anyone assuming a PSA is required to provide equal or higher levels of service than the provider being replaced. It would be unrealistic to assume that Middlesex would provide the service for billing revenue only since their employee costs are higher.

Their hiring brochures promise competitive wages, benefits, and shift differentials. EHAA is offering per diem staff competitive hourly wages but cannot currently offer health benefits and shift differential. Therefor the conclusion was drawn that Middlesex’s subsidy needs would be higher since their costs are higher and the revenue is fixed.

15. What is in place to address peak hours presently using mutual aid or other arrangements?

Anytime EHAA is assigned to one call, and another is received, we first try to assemble a crew from our personnel, if a crew cannot be assembled, it is referred to mutual aid. This is what happens in the Towns around us often requiring our response to them.

As we continue to bring on new staff, the Chief and one other member will be able to complete a second crew more regularly during peak hours ... our goal.

16. What are the training requirements and liability exposures related to the paramedicine concept?

Currently Community Paramedicine is not endorsed by the State Department of Public Health even though the concept is working in many other states. The topic, addressed on page 10, simply encourages the EHAA BOD to stay vigilant for the eventual growth of this opportunity and take advantage of any options at the basic live support level that emerge (most likely examples will be patient welfare checks, and the administration of flu shots and other vaccinations). Any services at the paramedic level will be handled by Middlesex personnel.

17. The report stated that Chief Scranton developed a staffing plan to address peak periods. What does that plan entail? What are the costs associated with that plan?

The basics of the Chief's plan included the integration of per diem employees and adding a third person during peak hours. We have endorsed his findings and built upon them by adding the Chief as a paid position to complete a second crew more regularly. His plan resulted in a need for roughly \$300,000 per year, which was the subject of a presentation to Council in April of 2022.

The current plan reflects the changing costs of fuel, supplies, wages and his original plan as a foundation. The difference is that we are presenting a shared cost model using some of the EHAA reserves to help with the improvements.

18. Please further review and clarify Option #2 including staff numbers, full time/part time status and costs as well as other appropriate items.

Option #2 is the option that the BOD has endorsed. We have opted to use per-diem staff rather than full-time staff to keep costs lower. Full-time staff would incur benefits which would add significantly to the budget. Our strategy is to use a combination of recruiting, per-diem staff and stipended volunteers to accomplish the mission while keeping costs as low as possible.

If additional support from the Town is available, and the Council would prefer to see some full-time benefited personnel on duty, we are certainly open to that discussion for the 2024-25 fiscal year.

For 70 years EHAA has proudly served the community, our goal is to work together with you to structure an improved level of service in the most cost efficient manor.

19. The report highlights the importance of the Town and EHAA cooperatively working on subsidization and indicates that doing so extends the program's viability timeframe to eight years. Please clarify that statement and confirm the estimated costs to the Town and EHAA over those years.

As you can see from the pro-forma budget in Appendix B, the shortfall for the service is approximately \$348,000. Our proposal requests 50% of the shortfall be paid by the Town and 50% from EHAA reserves. We anticipate with the improved staffing pattern that some of the calls that have gone to mutual aid will be handled by EHAA producing some additional revenue. In addition there are bills before the legislature that would improve Medicaid reimbursement for EMS (19% of our volume are Medicaid patients).

Our estimates, unless costs truly skyrocket, which is out of our control, would allow this revenue partnership to sustain the plan for up to 8 years. If there is not subsidization from the Town, or another source, EHAA will still implement the plan which is in the best interest of the community but will only be able to sustain the plan for approximately 3 years. We would like to stabilize the system for as long as possible.

20. Please discuss why the cost of having a third ambulance available as a spare is appropriate when its use would seem rare. What steps, if any, have been taken regarding a third vehicle? Leasing is recommended for vehicle acquisition in general. Is that standard leasing through which the vehicle is returned to the lessor at the end of the term or something else? Does it include some purchase option?

There are several reasons why keeping the third ambulance makes sense. The new ambulance will be arriving in the spring and the current oldest unit will be placed as the reserve unit. Because the goal is to have a primary unit and a peak unit in service, a simple mechanical breakdown, if we only owned 2, would immediately reduce our service capabilities.

Additionally, mechanical repairs are taking longer due to part issues and supply chain problems so often a simple repair can become major. Also, by rotating units mileage can be kept down, extending the life of all of the units and helping to reduce maintenance costs.

Our other consideration is that an order for a new ambulance now has a built-in 12-18 month delivery window which is almost twice what it was just 18 months ago. Should we have an accident or other issue as several other services have suffered, having a ready reserve will lessen the service interruptions.

Commercial operating leases are becoming very much an industry standard for EMS, police and fire vehicles and even DPW vehicles. End of lease options can be structured as \$1.00 buyout, fair market valuation buy out or simply turning the vehicle in. While leasing means that there will always be an operating cost in the budget for the payments, the process keeps capital expenditures lower, no need for a one time lump payment of \$275,000+, reduces the cost of maintenance on older vehicles since now none will be older than 5-6 years.

21. Discuss how other vehicle purchasing options may be used to assist the EHAA and provide support to the service. Might an alternative funding source extend the eight year timeline further?

Grant funding, which is more prevalent for the fire service than EMS, donations and other sources may be available but can't be counted on. By working together, all opportunities can be explored to find additional funding that can extend the timeline.

22. If Town were to expand its financial assistance, would the Town have representation on the EHAA Board of Directors?

We would welcome a representative from the Town to the BOD in either of three ways:

1. The BOD meetings are open, and we welcome a representative at any meeting
2. An appointed person as an ex-officio member of the board
3. An appointed person as a full member of the Board. This option does have more rigidity as the member would be subject to all BOD member obligations and would be a fiduciary of the organization rather than a participating observer.

23. Please discuss any other ways that the EHAA preparing for the future?

The EHAA participates in state, regional and interlocal meetings with other agencies to look for ways to help improve care. We are looking to strengthen mutual aid agreements again with the goal of reducing response times.

In the future, partnering with other contiguous communities might allow EHAA to realize additional economies of scale that could benefit member Towns by increasing resources, controlling subsidies, and increasing purchasing power. We are participating in these preliminary discussions and look forward to keeping you informed about our progress.

Respectfully submitted,

Barbara Moore, President
East Hampton Ambulance Association



Bob Holdsworth, President
The Holdsworth Group



To: Members of the East Hampton Town Council and Dave Cox, East Hampton Town Manager

From: Chuck Yenknor, Chairman, Conservation-Lake Commission

2/14/2023

Reference: Recommended Property Acquisition off Lakewood Drive - Parcel ID #: 03A-44-23 and Parcel ID: 03A-44-23C

Dear Town Council Members and Mr Cox,

At the February 2023 meeting, the Conservation-Lake Commission reviewed two parcels of land off Lakewood Drive that are currently for sale. Parcel ID #: 03A-44-23 is 30.5 acres of undeveloped land located southwest of Lakewood Drive that rises steeply to the west, where it abuts the current Skyline development. Parcel ID: 03A-44-23C is 0.5 acres on the corner of Lake Dr and Lakewood Dr. For further reference, please see attachments A & B, which shows rough locations of the properties in question.

It is the recommendation of the Conservation-Lake Commission that the Town Council move expeditiously to acquire these two properties, which have been on the market at an asking price of roughly \$300K.

The health of Lake Pocotopaug is of concern to a large number of the town population, and as this Council is aware, the Town is already spending a vast sum of money on preventative as well as reactive treatments to manage lake algae blooms which can cause lake closures during the summer months. Algae blooms are the result of water runoff into the lake containing large amounts of Nutrients, notably phosphates, primarily used in lawn treatments.

The Conservation - Lake Commission is concerned that these current properties, if bought and developed, could cause significantly more damage to Lake Pocotopaug's water quality, due to the steepness of the land in question and the depletion of natural buffers currently in place to absorb the nutrient concentration. The undeveloped properties are currently acting as a sponge, soaking up water runoff, and without this buffer, developed properties and their use of lawn fertilizers will complicate matters in cleaning up the many years of phosphates already embedded in the Lake.

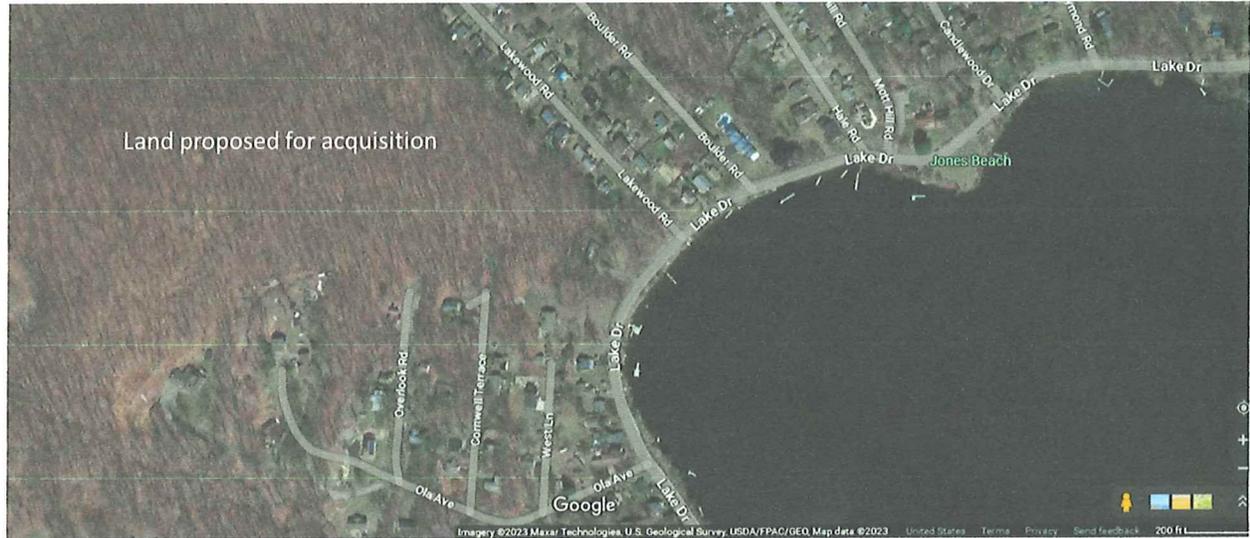
Town acquisition of these two properties will maintain the health of the ecosystem by protecting the watershed and ultimately ensuring a healthy lake. The town could add these properties to its greenspace initiatives by adding hiking trails which would benefit all town members without severely impacting the watershed.

Attempts to investigate other sources of income, such as The Middletown Land Trust or CT state grants, for help in acquiring these properties have not resulted in any success so far.

Lastly, there are several developments in the Lake watershed area (both older and newer) that have had insufficient efforts made in properly preventing water runoff. As a result, the Conservation-Lake Commission has or will spend at least \$160K to fix their issues at taxpayer expense in the interests of Lake health and safety.

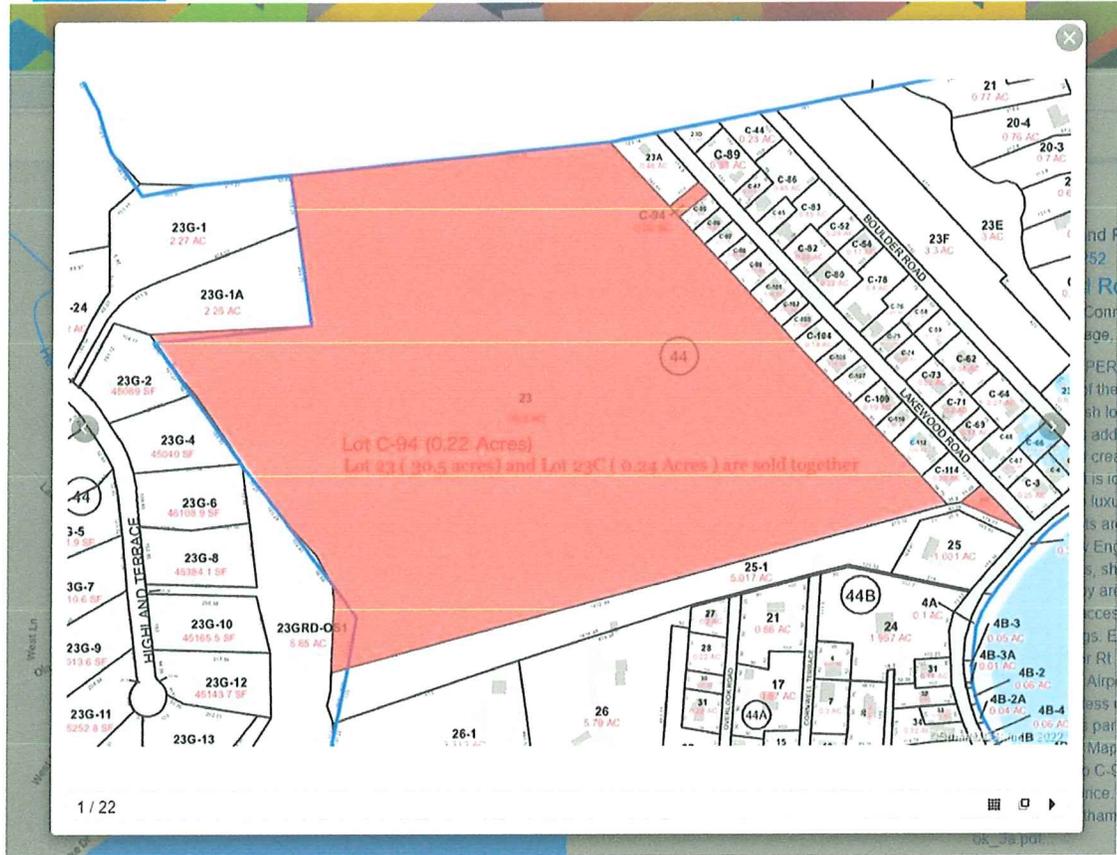
For these reasons, the Conservation - Lake Commission members recommend that the town move to pursue the acquisition of the two aforementioned parcels of land.

Attachment A

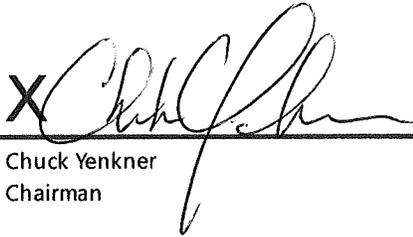


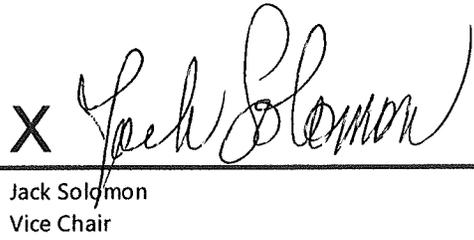
Attachment B: MLS

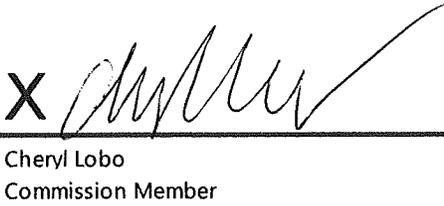
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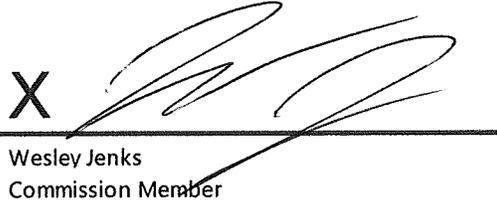


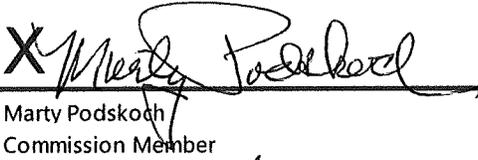
Conservation Lake Commission,

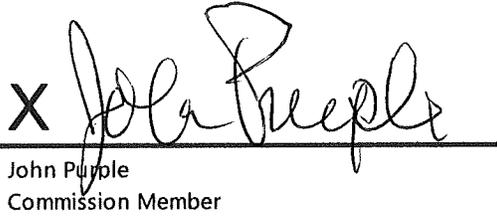
X 
Chuck Yenker
Chairman

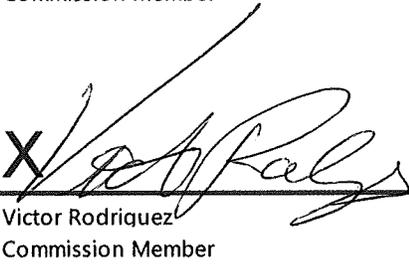
X 
Jack Soldmon
Vice Chair

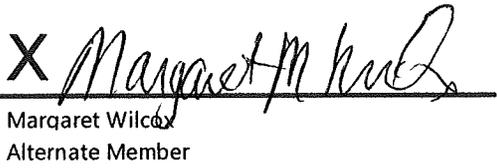
X 
Cheryl Lobo
Commission Member

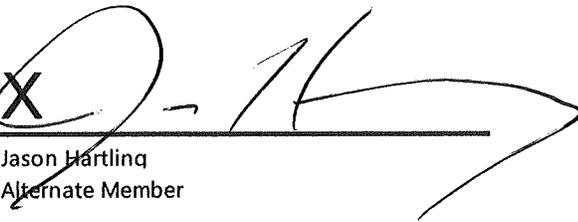
X 
Wesley Jenks
Commission Member

X 
Marty Podskoch
Commission Member

X 
John Purple
Commission Member

X 
Victor Rodriguez
Commission Member

X 
Margaret Wilcox
Alternate Member

X 
Jason Hartling
Alternate Member



March 14, 2023

To: The East Hampton Town Council,

The documentation for the tax refunds listed below is available in the Office of the Collector of Revenue for your review. There are seven (7) refunds totaling \$2,604.06.

Respectfully Submitted,

Kristy L. Merrifield, CCMC
Collector of Revenue

	0.	CL
	156.49	⊕
	92.21	⊕
	479.41	⊕
	129.68	⊕
	891.53	⊕
	86.41	⊕
	768.33	⊕
007	2,604.06	TL+

**BOARD AND COMMISSION SUMMARY
FEBRUARY 2023****Arts & Culture Commission**

The Arts & Culture Commission met on February 16th. Members saw presentations from three Capstone Grant applicants. Grants were awarded to two applicants. Members discussed possible locations for the Garden/Artist Reception. Bells were ordered for the student art award winners. The Commission will pay for the playbill for the YPCCA Rent performance.

Board of Finance

The Board of Finance met for their regularly scheduled meeting on February 21, 2023. Nothing that required action was discussed. The next Board of Finance Meeting will be the Budget Public Hearing on Monday, March 20, 2023.

Brownfields Redevelopment Agency

The February report will be included in the March report.

Clean Energy Task Force

The Clean Energy Task Force met on February 7th. The members discussed the Middle School Roof Project, Forming Work Groups, Outreach to the Middle School Roof Committee, Joining Sustainable CT, and the 2023 Car Show. The members decided which member will join which work group. It was agreed to hold the monthly meetings at 5:30pm.

Commission on Aging

The Commission on Aging met on February 9th. Senior Center Director Jo Ann Ewing provided an overview of activities at the Senior Center. The energy assistance has had a slow response due to staffing issues at CRT, triple the applications and a new online system. The Housing Sub-Committee will be holding a presentation with the Planning & Zoning Official on Accessory Dwelling Units in April. The Health & Wellness Sub-Committee met with Town department heads to work together to increase the betterment of citizens' health and wellness and increase activities for seniors. A Strategic Planning Workshop is planned for February 21st.

The Commission on Aging held a Strategic Planning Workshop on February 21st. The facilitator led a discussion on goals, tools, needs and organizational structure to meet the goals. Examples of projects and resources were also discussed.

Conservation-Lake Commission

The Conservation-Lake Commission met on February 9th. The members received a communication and liaison report update. The members reviewed and discussed two plan reviews: one for reconstructing a lake side deck and the other for an addition for a single family home. The members then discussed the watershed projects/ federal funding update, the report on education and Lake Smart program, and possibly purchasing 30.5 acres of land on Lakewood Drive to preserve the land and further protect the lake. The members made a motion to have the chairman draft a letter of support of purchasing the land to submit to the Town Council.

Design Review Board

The Design Review Board met on February 16th. The members reviewed and discussed two plan reviews. One plan was for new signage and branding for Dunkin and a new sign for Airline Cycles. Both plan reviews were approved by the members. The 2023 meeting dates were approved.

Economic Development Commission

The Economic Development Commission met on February 21st. The Town Manager gave his update on the town and answered questions from the members about the Planning and Zoning minutes and approvals. The members reviewed the action items on the project planner and made a few changes. Pinshack Arcade was nominated as New Business of the Month for March and Serra & Associates was nominated for Business Spotlight for March. The members decided to review the Incentive Program package to make changes and revisions. The members are hoping to make the program package more approachable and easier to understand. There was a suggestion brought up for the commission to have a booth at Old Home Days. This could help with growing community outreach. The members will think on the topic more before discussing the idea again.

Ethics Commission

The Ethics Commission met on February 21st. The members went into Executive Session to review Complaint 2023-1. Following Executive Session, no probable cause was found with the complaint.

Fire Commission

The Fire Commission met on February 13th. Members approved multiple invoices. The Fire Marshal and Fire Chief gave their reports. The final tally of the award/stipends was approved and will be forwarded to the town and ACG Associates. Members discussed and voted on increasing the stipend request and was included in the budget request.

Inland Wetlands Watercourses Agency

The Inland Wetlands Watercourses Agency met on February 22nd.

Continued Applications:

- A. Application IW:23-001: Amanda Cavanaugh, 41 Day Point Road, Addition to single family home. Map 10A/Block 83/ Lot 36C. Dean Kavalkovich made a motion to approve the application using the standard short form permit. Pete Wall Seconded the motion. Vote: 4-0
- B. Application IW:23-002: George Koutouzis, Lakefront, 77 North Main St. Rebuild 12x30 deck. Map 04A/Block 63B/Lot 22/3A (Dave Boule returned to the meeting at this time) Josh Wilson made a motion to approve the application as presented using the standard short form permit. Dean Kavalkovich seconded the motion. Vote: 5-0

New Applications:

- A. Application IW:23-003: 11 Skinner Street LLC, 11 Skinner St., Installation of new processed gravel driveway (approximate 6100 s.f.)– in upland review area. Map 02A/ Block 49/ Lot 1-1 Dean Kavalkovich made a motion to continue the application to the next regularly scheduled meeting on March 29, 2023. Scott Hill seconded the motion. Vote: 5-0
- B. Application IW:23-004: Craig Parker, 42 Lakewood Road, Construct 34' x 38' addition in upland review area. Map 03A/ Block 44/ Lot C/89 Josh Wilson made a motion to continue the application to the next regularly scheduled meeting on March 29, 2023. Dave Boule seconded the motion. Vote: 5-0
- C. Application IW:23-005: Michal Bakaj, 37 South Main, 22 Lot Residential Open Space Subdivision, which includes 8 proposed building lots within the Upland Review Area. Map 20/ Block 51/ Lot 27 Dean Kavalkovich made a motion to continue the application to the next regularly scheduled meeting on March 29, 2023. Scott Hill seconded the motion. Vote: 5-0
- D. Application IW:24-006: James Marino, 65 West High St., Construction of a new residential duplex and associated improvements in upland review area. Map 19/ Block 46/ Lot14 Dean Kavalkovich made a motion to continue the application to the next regularly scheduled meeting on March 29, 2023. Josh Wilson seconded the motion. Vote: 5-0

Joint Facilities

The Colchester- East Hampton Joint Facilities met on February 28th as a Special meeting. The Joint Facilities Board approved the 2023/24 Joint Facilities Operating Budget totaling \$2,678,985 Vote: 5-0. The proposal for the MAPS study is still in process with hopes to begin the engineering study by spring.

Library Advisory Board

The Library Advisory Board met on February 6th. The members received the Library's draft budget. Mr. Kellogg provided a recap of the Space Plan Report. Members approved the Strategic Plan Survey that will be presented to the Town Council. The Library is applying for a \$2,000 grant from the CT State Library.

Middle Haddam Historic District Commission

The Middle Haddam Historic District Commission met on February 23rd. The members took roll call and seated Commission Member Donnelly for the meeting. The members reviewed and discussed a plan review at 2 Knowles Road for the Middle Haddam Public Library for adding an open porch and a ramped walkway with a curving stone wall. The members approved the proposed plan as presented and described in the meeting agenda.

Parks & Recreation Advisory Board

The Parks & Recreation Advisory Board met on February 7th. The Air Line Trail Sub-Committee is planning a trail clean up day. The members discussed the Annual Golf Tournament on May 18th. Members received updates on current programs. The members discussed the impact of House Bill HB6574 – Municipal Youth Camps.

Planning & Zoning Commission

Public Hearings:

- A. PZC-22-010: Connecticut Water Company, Install well metering building. Map 10A/Block 85/ Lot 5C. Angelus Tammaro made a motion to approve the application with conditions. Jim Sennett seconded the motion. Vote: 7-0

New Business:

- A. PZC-23-001: Two Brothers Café LLC, 20 East High, for a special permit per Sec. 5.2.C.2-Restaurant. Map 05A/ Block 62/ Lot 5A Rowland Rux made a motion to schedule a Public Hearing for March 1, 2023. Meg Wright seconded the motion. Vote: 7-0

Water Pollution Control Authority

The East Hampton Water Pollution Control Authority met on February 7th. The WPCA Board reviewed and discussed the recommended operating and revenue budget for 2023/24 fiscal year. Any changes or corrections will be made at the March 7, 2023 meeting. Flush valves have been replaced and new piping going to the green sand filter are on order for Royal Oaks water system. A portion of the failing fence separating Edgemere Condos and the Clark Hill pump has been replaced. The force main repairs are near completion at the North Maple pump station. Sequence of construction has changed to Pine Trail pump station while water is low.

The Colchester- East Hampton SOP-Sub Committee met on February 16th in person. The committee continued working on the draft SOP, receiving helpful feedback from both Colchester and East Hampton.

Zoning Board of Appeals

No meeting