



**TOWN OF EAST HAMPTON**

**Office of the Assessor**  
**20 East High Street**  
**East Hampton, CT 06424**  
Phone: 860-267-2510  
Fax: 860-267-1027  
assessor@easthamptonct.gov

**MEMO**

To: Jeff Jylkka, Interim Town Manager  
From: Gail Gwiazdowski, Assessor  
Date: 7/16/2019  
Re: 2020 Revaluation

Jeff,

I have attached the bid results for our 2020 Revaluation mandated by the State of CT. I believe the Town should accept the bid from Vision Government Solutions.

According to the selected vendor from the 2015 Revaluation, the Town used them a minimum of twelve days for litigation. When the bid amounts are added together with a minimum of twelve litigation days, Vision Government Solutions is the lowest bidder. Also, all three revaluation companies have proof of familiarity with the Vision CAMA software but only Vision Government Solutions has familiarity with the current upgraded software that we are converting to in our Office.

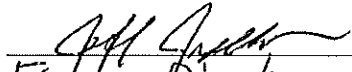
Please let me know if additional information is necessary. Thank you.

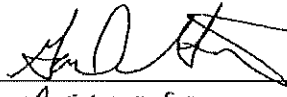
TOWN OF EAST HAMPTON, CT  
2020 REVALUATION  
BID OPENED: MAY, 21, 2019  
BID CLOSED: JUNE 26, 2019, 2:00PM  
DEPT: ASSESSOR  
LOCATION OF BID OPENING: TOWN HALL MEETING ROOM

REVALUATION COMPANY	BID AMOUNT	LITAGATION FEE PER DAY
MUNICIPAL VALUATION SERVICES LLC	\$ 107,000.00	\$ 1,200.00
VISION GOVERNMENT SOLUTIONS	\$ 98,800.00	\$ 900.00
TYLER TECHNOLOGIES	\$ 98,500.00	\$ 950.00

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE ABOVE LISTED BIDS WERE PUBLICLY OPENED AND READ AND THAT THIS IS A TRUE LISTING TO THE BEST OF OUR KNOWLEDGE AND BELIEF.

DATED: JUNE 26, 2019

SIGNED   
TITLE Finance Director

SIGNED   
TITLE Assessor

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REVALUATION COMPANY	MUNICIPAL VALUATION SERVICES LLC	VISION GOVERNMENT SOLUTIONS	TYLER TECHNOLOGIES
REVALUATION BID	\$ 107,000.00	\$ 98,800.00	\$ 98,500.00
LITAGATION FEE FOR 12 DAYS	\$ 14,400.00	\$ 10,800.00	\$ 11,400.00
TOTAL	\$ 121,400.00	\$ 109,600.00	\$ 109,900.00

**AMENDMENT NO. 2019-1  
TO THE  
TOWN OF EAST HAMPTON RETIREMENT INCOME PLAN**

The Town of East Hampton Retirement Income Plan (the "Plan") is hereby amended pursuant to Section 15.1 of the Plan as follows:

I.

Article I of the Plan (Definitions) is amended by deleting the last paragraph of Section 1.14 (Eligible Employee) in its entirety and replacing it with the following new last paragraph of Section 1.14 to read as follows:

The following Employees are not Eligible Employees: (i) any Employee classified as a seasonal part-time employee; (ii) any Employee who was hired prior to July 1, 1996 and who was eligible to, but elected not to continue as an Active Participant by having Pick Up Contributions made to the Plan on his behalf; (iii) any elected official or the Chief Administrative Officer of the Employer; (iv) any Ineligible Temporary Employee; (v) any Employee of Local R1-216 National Association of Municipal Employees (NAGE) Town of East Hampton or Local R1-216 National Association of Municipal Employees Water Pollution Control Authority who are hired on or after July 1, 2015 and any employee of Municipal Employees Union Independent, Local 506 (Town Supervisors) who are hired on or after July 1, 2016, (vi) any secretary or paraeducator hired on or after July 1, 2017; or (vii) any cafeteria worker, custodian or nurse hired on or after July 1, 2018.

II.

If there shall be any inconsistency between the provisions of this Amendment 2019-1 and the provisions of the Plan as amended, this Amendment 2019-1 shall control.

Executed this \_\_\_\_ day of \_\_\_\_\_, 2019.

TOWN OF EAST HAMPTON

By: \_\_\_\_\_  
Its



AGENDA  
ITEM # 12

Office of the COLLECTOR OF REVENUE

JACQUELINE LANGDON

JLangdon@easthamptonct.gov

August 9, 2019

To: The East Hampton Town Council

The documentation for the tax refunds listed below is available in the Office of the Collector of Revenue for your review. There is one (4) refund totaling \$830.43.

Respectfully Submitted,

Jacqueline Langdon  
Assistant Tax Collector  
Collector of Revenue

		C
	217.67	+
	296.93	+
	16.11	+
	299.72	+
004		
	830.43	*

**BOARD AND COMMISSION SUMMARY**  
**JULY 2019****Arts & Culture Commission**

The Arts & Culture Commission met on Thursday, July 18<sup>th</sup>. There will not be an opportunity to have an event with Wade Russo this year. The commission members discussed the knitting group proposal. The art purchase award will be placed at Center School in early September and a date for the Senior Center placement has not been scheduled yet. The commission members discussed their budget from last year and the current year. There will be no August meeting scheduled.

**Board of Finance**

No meeting

**Brownfields Redevelopment Agency**

The Brownfields Redevelopment Agency met on July 22<sup>nd</sup>. The members received a town staff report from the acting town manager. The members discussed the updates for the DECD STEAP Grant, 103 Main Street, and the SEH project.

**Clean Energy Task Force**

No meeting

**Commission on Aging**

The Commission on Aging met on July 11<sup>th</sup>. Ms. Ewing provided an overview of activities at the Senior Center. She also discussed the issues with the meals at the Center as there is no café manager at this time. The members discussed the upcoming Thriving in Place seminars. Senator Needleman will be attending the next Advocacy Meeting in August. A Round Table meeting is scheduled for July 18<sup>th</sup>.

**Conservation-Lake Commission**

The Conservation Lake Commission met on July 11<sup>th</sup>. The members went over the plan review for 45 Meeks Point Road for the construction of a new house. The members discussed the topics under old business and discussed how to enforce the people visiting the lake to clean off their boats.

**Design Review Board**

No meeting

**Economic Development Commission**

The Economic Development Commission met on July 16<sup>th</sup>. The members heard from William McMinn of Essex Printing regarding the town visitor or local business guide for the town. The members discussed this topic at length deciding the title and figuring out how to get all the local businesses to join the guide.

**Ethics Commission**

No meeting

### **Fire Commission**

The Board of Fire Commission met on July 8<sup>th</sup>. The Fire Chief and Fire Marshal reports were given. They discussed the dry hydrants, engine 2-12 project, update on the Osha complaint, and the new tax abatement legislature. They discussed the payout for Harlon Bacon, the new bylaw change for the fire department, and the tanker accident on Chestnut Hill.

### **High School Building Committee**

No minutes available

### **Inland Wetland Watercourses Agency**

Continued Applications:

Application IW-19-012, Wesley Jenks, 45 Meeks Pt. Rd., to demolish existing house, foundation and barn. Excavate 1520 sq. ft. for new 38' x 40' foundation. Construct a 2200 sq. ft. home and a 576 sq ft. garage within Upland Review Area. Map 10A/Block 83/Lot 9. Approved (6-0)

New Applications:

Application IW-19-033, Town of East Hampton, Abbey Road, Emergency replacement of culvert in Upland Review Area. Continued (6-0) B. Application IW-19-034, 31 East High St., remove underground tank and replace with new one in Upland Review Area. Map 05A/Block 83/Lot 4 Agent Approval (6-0)

### **Joint Facilities**

The meeting of the Colchester –East Hampton Joint Facilities Committee was held on Tuesday, July 18<sup>th</sup> at 5:00 P.M. Mr. Clayton officially accepted the position of the Public Utilities Administrator. Committee discussed creating a longer range (10-20yr) asset management contingency plan, with the plan of controlling fiscal impacts to the customers for future large cost projects. The suggestion of a computerized preventative maintenance system which will assist in determining frequency of maintenance and anticipated repairs or replacement of equipment was also proposed. Members entered into executive session at 6:15 p.m.

### **Library Advisory Board**

The Library Advisory Board met on July 1<sup>st</sup>. The meeting was called to order by Vice Chairperson Cynthia Shirshac. The new children's librarian introduced herself to the board. Ms. Paul gave the members an update on the library operations. The members discussed the old business topics of the library budget, the library roof, and the strategic planning.

### **Middle Haddam Historic District Commission**

No meeting

### **Parks & Recreation Advisory Board**

No meeting

## **Planning & Zoning Commission**

### Public Hearings

- A. PZC-19-008: Patricia Banning, Flanders Road, to create a 2-lot subdivision (1 buildable lot and 1 forestry lot). Map 26/Block 87/Lot 6. Approved

### New Business:

- A. PZC-19-010: Roncalli Institute, Inc., 49 Oakum Dock, for a Zone Change from R-2/Commercial to Commercial. Map 02/Block 9A/Lot 2. Public hearing scheduled for September 4, 2019
- B. PZC-19-011: Roncalli Institute, Inc., 49 Oakum Dock, for a Special Permit to construct an Assembly Hall. Map 02/Block 9A/Lot 2. Public hearing set for September 4, 2019
- C. PZC-19-012: ECO Coffee House, 82 Main St., for a modification to Special Permit: PZC-19-002 to allow for outdoor seating. Map 02A/Block 48/Lot 32. Public hearing set for August 7, 2019

## **Town Facilities Building Committee**

The Town Facilities Building Committee met on July 2<sup>nd</sup> and July 18<sup>th</sup>. The fire tank is being backfilled. The Fire Marshal's concern about no blocking for the antennas will be taken care of. They are working on the exterior. The windows should arrive in approximately two weeks. The first floor will be poured next week. The seeding on the access road needs to be checked on. They are hoping to be weather tight by mid-August. They are still waiting on the Town Attorney for the easement for electrical. The ADA doors are being reviewed. A meeting was held with the Police Chief and the architect to confirm some details in the Police Department including the card reader/keypads, interview room recording, Glastonbury being able to unlock the cells remotely (would be a network issue) and the garage door openers. The project is still on schedule. The masonry for the stairwell will be next week, the steel stairs will be in on August 5<sup>th</sup>, partitions for the Town Hall portion are almost done. The sheathing is complete. They are working on the plumbing above ceiling. The Town Hall portion should be water tight next week. The vault should be arriving on August 12<sup>th</sup>. The committee members had questions on packing and moving. More information will be obtained on dates and who does what. Suburban Stationers is working on information for the furnishings. The Eversource easement is being worked on by the Town Attorney. There was discussion on the approvals for the fire tank and whether the stamped and signed document from the manufacturer is sufficient. The conduit for the roof antenna will be done. The antenna will be a roof mount rather than gable mount. The committee members also approved change orders and invoices.

## **Water Pollution Control Authority**

No meeting

## **Zoning Board of Appeals**

No meeting