

Town of East Hampton
Town Council Regular Meeting
Tuesday, March 28, 2023
Town Hall Council Chambers #107 and Zoom

MINUTES

Present: Chairman Mark Philhower, Vice Chairman Tim Feegel, Council Members Pete Brown, Brandon Goff, Eric Peterson, Kevin Reich and Alison Walck and Town Manager David Cox

Call to Order & Pledge of Allegiance

Chairman Philhower called the meeting to order at 6:30 p.m. in the Town Hall Council Chambers and via Zoom.

On behalf of the Town Council, Chairman Philhower congratulated the East Hampton High School Girls Basketball Team on winning the Class M State Championship.

Adoption of Agenda

A motion was made by Mr. Goff, seconded by Ms. Walck, to adopt the agenda with a change to move Item 8C regarding the Commission on Aging Ordinance to Item 9C under New Business. Voted (7-0)

Approval of Minutes

A motion was made by Ms. Walck, seconded by Mr. Reich, to approve the minutes of the Town Council Regular Meeting of March 14, 2023 as written. Voted (7-0)

Public Remarks

Eric Rosenberg, 15 Bay Road and Chairman of the Commission on Aging, thanked the Council for considering a change to the Commission on Aging ordinance to add alternate members. This will assist with any quorum issues, provide more input, bring new thoughts and ideas, more volunteers for COA projects and provide training for potential full members of the commission.

Presentations

None

Bids & Contracts

Contract Award for Lake Pocotopaug Watershed Improvements #7 & #8

Mr. Reich recused himself from this item as he is on the Edgemere Condominium Board.

Parks & Recreation Director Jeremy Hall provided an overview of the bid submitted by Command Construction LLC for a total amount of \$51,147.50, which includes add alternates. The project is funded by 319 Grant funds from the State of CT. The projects are for Edgemere Condominiums and Christopher Pond.

A motion was made by Mr. Brown, seconded by Ms. Walck, to approve the bid award to Command Construction LLC in the amount of \$51,147.50. Voted (6-0)

Mr. Reich returned to the meeting.

Resolution/ Ordinances/ Policies/ Proclamations

None

Continued Business

Sub-Committee Reports & Updates

None

Discussion and Possible Action Regarding Additional Tax Relief Ordinance Including Establishing a Public Hearing Date

Mr. Cox provided an overview of the changes to the ordinance implementing the proposed revisions to the tax freeze program. The plan was presented to the Board of Finance, which adopted a resolution in support of the modification.

A motion was made by Mr. Goff, seconded by Ms. Walck, to set a public hearing for the proposed amendments to the Tax Relief Programs ordinance on Tuesday, April 11, 2023 at 6:30pm during the regular Town Council meeting. Voted (7-0)

Discussion and Possible Action Related to Ambulance Services

Chairman Philhower requested a special meeting be set up between the Town Council and the Ambulance Board to have a conversation about service. He would also like one Town Council member and one Board of Finance member to have seats on the Ambulance Board. He may also want the Town Attorney to review the contract.

New Business

Consideration and Action Regarding Police Department Policies/General Orders

- 1. General Order 2.2 – Goals and Objectives**
- 2. General Order 6.1 – Criminal Investigations – Administration**
- 3. General Order 6.2 – Criminal Investigations – Operations**
- 4. General Order 6.8 – Confidential Informants**
- 5. General Order 6.12 – Narcotics Investigations**
- 6. General Order 7.4 – Response to Unusual Occurrences**

A motion was made by Ms. Walck, seconded by Mr. Feegel, to approve Police Department General Orders 2.2, 6.1, 6.2, 6.8, 6.12 and 7.4 listed above as presented. Voted (7-0)

Belltown Garden Club Gazebo Planting Plan

Ms. Walck reported that the Belltown Garden Club will be doing new plantings around the gazebo near Center School in the summer. Public Works will supply their equipment to remove the old plantings and help put down mulch and topsoil. The plantings will be put in later in the summer. For Old Home Day and the Goff House Concerts window boxes will be put in with annuals. The plantings will be drought tolerant. The cost for the topsoil, mulch and flowers will be taken care of by the Garden Club.

Discussion and Possible Action Regarding Commission on Aging Ordinance Adding Alternate Members Including Establishing a Public Hearing Date

The Commission on Aging has asked to have two alternate members added for their commission.

A motion was made by Mr. Reich, seconded by Ms. Walck, to set a public hearing for the proposed amendments to the Commission on Aging ordinance adding alternate members on Tuesday, April 11, 2023 at 6:30pm during the regular Town Council meeting. Voted (7-0)

Town Manager's Report

Mr. Cox provided his written report for the Council members which will be included with the minutes filed in the Town Clerk's Office.

Appointments

A motion was made by Mr. Goff, seconded by Mr. Reich, to appoint Jonathan Searles to the Clean Energy Task Force and David May to the Economic Development Commission. Voted (7-0)

Tax Refunds

None

Public Remarks

None

Communications, Correspondence & Announcements

None

Adjournment

A motion was made by Mr. Reich, seconded by Mr. Feegel, to adjourn the meeting at 6:55pm. Voted (7-0)

Respectfully Submitted,

Cathy Sirois
Recording Clerk

Town of East Hampton
Middlesex County, Connecticut

Draft 3/28/2023

Ordinance No. 2023.02

An Ordinance Regarding Modification of Tax Relief Programs

WHEREAS, various provision of Connecticut General Statutes provide for optional expansion of certain property tax relief as determined by the municipality, and;

WHEREAS, in accordance with Section 12-129n of the Connecticut General Statutes, the Town of East Hampton may determine a plan of property tax relief for older adults, those with disabilities and other classes of taxpayers, and

WHEREAS, the Town Council determines it is appropriate to implement a plan of relief through expansion of certain existing mandatory programs implemented in East Hampton to provide appropriate relief to certain classes of taxpayers most impacted by increases in taxes, and;

NOW, THEREFORE, pursuant to Section 2.4 of the Town of East Hampton Charter, the Town Council of the Town of East Hampton does hereby ordain as follows:

Section 1: Section 278-24 of the Code of the Town of East Hampton regarding Property Tax Relief for Certain Elderly Homeowners is amended to read as follows:

§ 278-24. Findings and purpose.

The Town Council of the Town of East Hampton finds that it is fair and equitable and in the best interests of the Town of East Hampton to provide property tax relief to certain eligible elderly homeowners as permitted by state law. Accordingly, pursuant to the authority granted to municipalities by C.G.S. § 12-170v, C.G.S. § 12-170w, and C.G.S. § 12-129n, the Town of East Hampton seeks to improve the quality of life for its older adult residents and encourage continued residence and property ownership in the Town of East Hampton by establishing this "Ordinance Concerning Property Tax Relief for Certain Elderly Homeowners."

Section 2: Section 278-25 (4) of the Code of the Town of East Hampton regarding Property Tax Relief for Certain Elderly Homeowners is amended to read as follows:

§ 278-25. Applicability and benefits.

(4) To qualify for the tax relief provided in this section, a taxpayer shall meet all the following requirements or have previously qualified, applied and received benefits under the version of this program that was in effect for the Grand List effective October 1, 2022 or earlier:

(a) On December 31 of the calendar year preceding the year in which a claim is filed, be:

[1] Sixty-five years of age or over;

[2] The spouse of a person 65 years of age or over, provided such spouse is domiciled with such person; or

[3] Sixty-two years of age or over and the surviving spouse of a taxpayer who at the time of such taxpayer's death had qualified and was entitled to tax relief under this section, provided such surviving spouse was domiciled with such taxpayer at the time of the taxpayer's death.

(b) Occupy such real property as his or her home;

(c) Either spouse shall have resided within East Hampton for at least ten years before filing the claim under this section and § 278-26 of this article;

(d) The taxable and nontaxable income of such taxpayer, the total of which shall hereinafter be called "qualifying income," in the tax year of such homeowner ending immediately preceding the date of application for benefits under the program in this section, was not in excess of \$50,000 for both married homeowners or unmarried homeowners or the limits set forth in § 12-170aa of the 2006 supplement to the Connecticut General Statutes, as adjusted annually, whichever is greater, evidence of which income shall be submitted to the assessor of the Town of East Hampton in such form and manner as the assessor may prescribe.

Section 3: This ordinance is effective upon its adoption and publication in accordance with Section 2.5 of the Town of East Hampton Charter for the Grand List effective October 1, 2023.

Approved this 11th day of April, 2023.

TOWN COUNCIL

ATTEST

Timothy Feegel, Vice Chairperson
(As Acting Chairperson)

Kelly Bilodeau, Town Clerk

Town of East Hampton
Middlesex County, Connecticut

DRAFT – March 28, 2023

Ordinance No. 2023.03

An Ordinance Amending Chapter 18 of the Code of the Town of East Hampton Regarding Commission on Aging

WHEREAS, the Code of the Town of East Hampton provides for the establishment of a Commission on Aging at Chapter 18 by indicating membership, terms, and other organizational structure information, and;

WHEREAS, said Chapter does not provide alternate members as are provided for some other boards and commissions, and;

WHEREAS, the Town Council, in coordination with the current members of the Commission on Aging, desires to provide alternate members to assist the Commission in carrying out its responsibilities and as a means to provide continuity and successorship in the Commission's membership by amending the Code to provide as follows.

NOW, THEREFORE, pursuant to Section 2.4 of the Town of East Hampton Charter, the Town Council of the Town of East Hampton does hereby ordain as follows:

Section 1: Section 18-1 of the Code of the Town of East Hampton regarding Establishment; organization is hereby amended to read as follows:

§ 18-1 Establishment; organization.

A. There shall be a Commission on Aging in the Town of East Hampton, consisting of seven regular members and two alternate members, which shall be called the "East Hampton Commission on Aging."

B. Members shall be appointed by the Town Council and shall be selected as follows:

(1) One regular member shall be a representative of the East Hampton Housing Authority.

(2) Regular and alternate members shall be members of the public, with both genders represented.

(3) At least three regular members and one alternate member shall be 60 years of age or older.

C. All members so appointed shall be persons interested in and committed to the consideration and solutions of the needs and concerns of the elderly.

D. A Chairperson shall be elected by the members of the Commission from among the regular members.

E. The Town Manager, the Director of Health of the Town of East Hampton, and the Senior Services Coordinator and Municipal Agent for the Elderly (or their designees) shall be nonvoting, ex officio members.

Section 2: This ordinance is effective immediately upon its adoption and publication in accordance with Connecticut Statutes.

Approved this 11th day of April, 2023.

TOWN COUNCIL

ATTEST

Timothy Feegel, Vice Chairperson
(As Acting Chairperson)

Kelly Bilodeau, Town Clerk



Office of **THE PUBLIC LIBRARY**
Timothy Kellogg, Library Director
tkellogg@easthamptonct.gov

TO: David Cox, Town Manager

FROM: Timothy Kellogg, Library Director

DATE: April 4, 2023

SUBJECT: Library Collection Policy Update

The Library Advisory Board approved an update to the Library Collection Policy at its meeting on April 3, which adds a selection criteria provision for special collections including works by local authors. On the Board's behalf, I request to present the proposed policy update to Town Council at its next meeting.

The attached draft includes the highlighted additional section. Only highlighted text is new for the update.

Proposed addition:

Special Collections

The East Hampton Public Library has a dedicated collection of reference materials preserving the histories of the town of East Hampton, CT, its key figures, and the community in general. The range of items in this collection includes original works, archives, historical town documents, genealogical records, and other local histories. These materials are accessible and researchable, but do not circulate. Other special collections are defined by genre, format, or donor related identifiers. They are usually purchased with designated materials funds or donated. The East Hampton Public Library also considers works of local authors a special collection and may waive some of the selection criteria listed below in order to include those items in the collection.

Library Collections

Purchase Requests

The East Hampton Public Library encourages community input on collection selection. Persons seeking a specific item or items on a particular subject should submit a Purchase Request Form.

A request for purchase may be considered when:

- The item fits within the library's collection development policy.
- That item is not owned by the East Hampton Public Library or another LION library.
- The copyright date is within one year of the request date and the work has received good reviews in professional journals or the title is widely considered to be classic or core as identified in The Public Library Core Collection: Non-Fiction, Fiction Core Collection, or Children's Core Collection.
- The library does not have an item on the same or similar subject.

If the library purchases the requested material, the patron who made the request will be placed on hold for the requested item. If the material is not purchased, the library will attempt to borrow the item from another library in Connecticut.

Collection Development

Purpose and Scope of the Collection

The purpose of a public library is to encourage education, a love of reading and freedom of thought through open access to a variety of information and ideas. The East Hampton Public Library serves a diverse community and its collection must reflect our diversity of ideas and viewpoints. Therefore, the library will acquire materials that meet the educational, intellectual, cultural and recreational needs of our community.

Special Collections

The East Hampton Public Library has a dedicated collection of reference materials preserving the histories of the town of East Hampton, CT, its key figures, and the community in general. The range of items in this collection includes original works, archives, historical town documents, genealogical records, and other local histories. These materials are accessible and researchable, but do not circulate. Other special collections are defined by genre, format, or donor related identifiers. They are usually purchased with designated materials funds or donated. The East Hampton Public Library also considers works of local authors a special collection and may waive some of the selection criteria listed below in order to include those items in the collection.

Selection Criteria

Selection of library resources for the East Hampton Public Library is the ultimate responsibility of the Library Director. Other staff members, however, may be delegated selection and/or acquisition responsibility.

The selection of library materials will be evaluated using the following criteria:

- Positive reviews in standard library reviewing sources such as Library Journal, School Library Journal, BookList, Kirkus, Publisher's Weekly and other professional publications.
- Patron demand as well as the needs and interests of the community.
- The timeliness, accuracy and quality of the information and/or the item.
- The value of the item to the collection as a whole.
- Budgetary considerations.

Not all criteria are applied to each selection decision.

Materials will not be excluded for racial, political, religious or moral reasons.

Intellectual Freedom

The East Hampton Public Library does not promote or endorse any beliefs or viewpoints. The East Hampton Public Library has adopted the standards set forth in the American Library Association's Library Bill of Rights.

American Library Association Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

1. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.
2. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

1. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.
2. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

3. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; inclusion of “age” reaffirmed January 23, 1996.

Collection Maintenance

The East Hampton Public Library’s collection is reviewed and evaluated on an ongoing basis in order to maintain its usefulness, currency, and relevance. Items may be kept, redistributed, repurchased, withdrawn, or preserved for long-term retention.

Staff rely on a set of criteria to guide their decisions to withdraw items from the collection:

- Format or physical condition is no longer suitable for library use
- Content is available in multiple formats
- Obsolescence – information that is no longer timely, accurate, or relevant
- Insufficient use or lack of patron demand
- Little or no relevance to current trends and events
- No long-term or historical significance
- Space limitations
- Sufficient number of copies in the collection
- Easy availability in other collections locally or nationally

Not all criteria are applied to each withdrawal decision.

Items withdrawn from the collection may be offered for sale with proceeds returned to the library, donated to a non-profit agency or recycled.

Material Reconsideration

Any patron residing in East Hampton who objects to the inclusion or exclusion of any material in the East Hampton Public Library’s collection may do so by completing a **Material Reconsideration Form**. It is the responsibility of the Library Director to review the concern and respond in writing. If the Director’s response is not acceptable, the patron should request in writing that the concern be reviewed by the Library Director and the Library Advisory Board. While the material is under review, it shall remain in the collection. The patron will be informed in writing of the Board’s decision regarding the material of concern.

Digital materials may be held by a consortium and may have been selected by other libraries. Only materials selected by the East Hampton Public Library shall be subject to reconsideration under this policy.

The Library neither approves nor disapproves of the views expressed in materials included in the collection. Responsibility for the use of materials in the collection by children or adolescents rests with their parents or legal guardians.

(Approved by the Library Advisory Board 11/5/18. Approved by Town Council 11/27/18.)

(Updated and approved by the Library Advisory Board 4/3/23. TBD Approved by Town Council 4/11/23)

DRAFT



April 11, 2023

To: The East Hampton Town Council,

The documentation for the tax refunds listed below is available in the Office of the Collector of Revenue for your review. There are seven (7) refunds totaling \$1,591.66.

Respectfully Submitted,

Kristy L. Merrifield, CCMC
Collector of Revenue

	0.	⊞
	344.33	⊞
	80.06	⊞
	318.14	⊞
	137.08	⊞
	256.10	⊞
	195.95	⊞
	260.00	⊞
007	1,591.66	⊞

BOARD AND COMMISSION SUMMARY MARCH 2023

Arts & Culture Commission

The Arts & Culture Commission met on March 16. Members voted to give \$100 to another Capstone project. The budget workshop for the commission will be held on March 23. The members discussed the reception for artists and gardeners at Studio 13 on April 20. The Public Schools All District Art Show is scheduled for March 28. The members will meet at the show to make painting selections. The East Hampton Art Association Art Show is to be determined because someone is needed to coordinate the event. The deadline for the community grants is April 1. Applications will be reviewed following the deadline.

Board of Finance

The Board of Finance began budget meetings with the Public Hearing on Monday March 20 followed by Budget Workshops on March 21, 22, 23 & 25 and the first deliberation meeting on March 29. Budget deliberations will continue on April 5.

Brownfields Redevelopment Agency

The Brownfields Redevelopment Agency met on February 27. The members reviewed and discussed the CT DECD/OBRD Round 17 Grant Application. Each member will get a section of the application to review and redraft to fit the grant the commission is going for. Early next week the sections will be sent to the members. They should be reviewed and redrafted by April 7th to give time to review what has been changed before submitting for the grant. The EPA application can be retrofitted for the assessment grant. The members also discussed EPA grant funding, which member will attend the March EDC meeting, and pursuing other funding options. The Town Manager gave an update on the water project for the members.

The Brownfields Redevelopment Agency met on March 27. The members discussed the EPA grant update, the revisions and edits for the CT DECD/OBRD application, the Brownfields webinars, the EDC meeting updates, and the update for the CT State Historic Preservation Office. The members decided an election for Vice Chairman would be held at next month's meeting.

Clean Energy Task Force

The Clean Energy Task Force met on March 7. Members discussed the Middle School Roof and the possibilities for solar after the roof is installed. They want to be sure the RFP includes wording that the new roof will not preclude solar, that solar won't void the warranty and that the installer is aware of possible solar later. The Chairman will continue to attend the MS Roof Committee meetings.

Commission on Aging

The Commission on Aging met on March 9. The Chairman announced a public presentation on Accessory Dwelling Units on April 15, a Round Table meeting in late April, and budget workshops on March 23. He urged members to continue to show support for the Senior Center budget to increase staffing. Members briefly discussed the Strategic Planning process. Updates were provided by the Housing, Transportation and Health & Wellness groups. The Chairman will propose to the Town Manager and Town Council the possibility of revising the ordinance to appoint two alternate members to the commission.

Conservation-Lake Commission

The Conservation-Lake Commission met on March 9. The Chairman provided information related to Mr. Tucci's presentation, as he was not able to attend the meeting. The members made a motion to get a permit for Lake Oxy Guard for this summer. Mr. Hall is working on getting a temporary authorization for BioBlast. The members reviewed a plan for a sub-division at 37 South Main Street. Members had additional questions and requested the engineer attend the next meeting. Mr. Hall provided an update on the Watershed Projects #7 and #8 that will go to Council at the end of March. The other watershed projects are done except Brook Haven and Spellman Point. Members discussed the property that is for sale off Lakewood Road.

Design Review Board

No meeting

Economic Development Commission

The Economic Development Commission met on March 21. There was no quorum at the beginning of the meeting. The minutes were tabled for next month's meeting. The members received an update from Tory Man from the Brownfields Redevelopment Agency. The members discussed using the previous nomination process for New Business of the Month and Business Spotlight for the businesses in town. When a quorum was present, the members nominated Pinshack Arcade for New Business of the Month and Serra & Associates for Business Spotlight for April instead of March.

Ethics Commission

No meeting

Fire Commission

The Fire Commission met on March 13. The Fire Marshal and Fire Chief provided their monthly reports. A quote has been requested to repair the Hyde Farm dry hydrant tank. Parts are expected soon for the fire boat and the boat should be received in early April. Mr. Voelker provided an update on the Building Committee. The budget was reviewed. There was discussion and a motion on the Deputy Chief use of vehicle.

Inland Wetlands Watercourses Agency

The Inland Wetland Watercourses Agency met on March 29.

Continued Applications:

- A. Application IW:23-003: 11 Skinner Street LLC, 11 Skinner St., Installation of new processed gravel driveway (approximate 6100 s.f.)– in upland review area. Map 02A/ Block 49/ Lot 1-1 Dean Kavalkovich made a motion to approve the application using the standard short form permit with the added condition that a revised plan be submitted to Town Staff showing a revised location for the retaining wall which moves the wall further from the wetland boundary such that the wall base can be installed without encroaching on the wetland. Scott Hill Seconded the motion. Vote: 4-0.
- B. Application IW:23-004: Craig Parker, 42 Lakewood Road, Construct 34' x 38' addition in upland review area. Map 03A/ Block 44/ Lot C/89 Dean Kavalkovich made a motion to approve the application as presented using the standard short form permit. Pete Wall Seconded the motion. Vote: 5-0.
- C. Application IW:23-005: Michal Bakaj, 37 South Main, 22 Lot Residential Open Space Subdivision, which includes 8 proposed building lots within the Upland Review Area. Map 20/ Block 51/ Lot 27 Josh Wilson made a motion to continue the application to the next regularly scheduled meeting on April 26, 2023. Dean Kavalkovich Seconded the motion. Vote: 5-0.

- D. Application IW:23-006: James Marino, 65 West High St., Construction of a new residential duplex and associated improvements in upland review area. Map 19/ Block 46/ Lot14. Dean Kavalkovich made a motion to continue the application to the next regularly scheduled meeting on April 26, 2023 and state in the record that the Agency would be more favorable to the application if the ZBA were to grant a variance for the north side yard setback in order to move the structure as far out of the wetland as possible. Scott Hill Seconded the motion. Vote: 5-0.

New Applications:

- A. IW:23-007: Lantern Electrical LLC, 33 Oakum Dock, to construct a 500SF Deck in upland review area. Map 02/ Block 9A/ Lot Q-2 The Agency recommended that this application be reviewed by the Duly Authorized Agent.

Joint Facilities

The Colchester- East Hampton Joint Facilities met on March 21. The proposal for the MAPS engineering study has been approved by the State of CT DEEP. Bids have been requested for the PLC computer for the Secondary building. Current bids are approximately \$50k and a 16-week lead time. The Lakeside septage repairs will run approx. \$138k with a 28-week lead time. The Board approved management to prepay 30% of the Lakeside parts when necessary.

Library Advisory Board

The Library Advisory Board met on March 6. Members discussed the Strategic Plan and will work to extend the existing plan and explore other ways to gauge patron satisfaction. A CT State Library grant was applied for in the amount of \$1,400. The Summer Reading kickoff will take place at Center School on June 23. The closing event will be held at the Library on August 18. Mr. Kellogg discussed proposed legislation for libraries regarding electronic materials. A budget update was provided to members.

Middle Haddam Historic District Commission

The Middle Haddam Historic District Commission met on March 23. The members reviewed and discussed two plan reviews for applicants installing fences on their properties. The members approved the first plan review and continued the second plan review for the April meeting. The applicants for 1 Knowles Road attended the meeting to present and answer questions. The applicant for 91 Middle Haddam Road wasn't present at the meeting. Members had additional questions for the applicant. The chairman wrote a letter to the Town Manager about the fence installed at 91 Middle Haddam Road without the Commission's approval.

Parks & Recreation Advisory Board

The Parks & Recreation Advisory Board met on March 7. The Travel Basketball All Star Awards were presented to the team. The travel basketball season is over, but one team will go on to compete in the New England Regional Tournament. Air Line Trail Clean Up Day is in April. The annual golf tournament is May 18. Mr. Hall provided information on a bill that relates to Municipal Youth Camps.

Planning & Zoning Commission

The Planning & Zoning Commission met on March 1.

Public Hearings:

- A. PZC-23-001: Two Brothers Café LLC, 20 East High, for a special permit per Sec. 5.2.C.2-Restaurant. Map 05A/ Block 62/ Lot 5A. Ray Zatorski made a motion to approve the Special Permit with conditions. Rowland Rux seconded the motion. Vote: 7-0

New Business:

- A. PZC-23-002: Michael Bakaj, 37 South Main Street, Zone Change from HOD to R-2, Map 20/Block 51/ Lot 27. Ray Zatorski made a motion to schedule a Public Hearing for April 5, 2023. Rowland Rux seconded the motion. Vote: 7-0
- B. PZC-23-003: Michael Bakaj, 37 South Main Street, Special Permit for a 22 Lot Open Space Subdivision, Map 20/Block 51/ Lot 27. Ray Zatorski made a motion to continue the application to the April 5, 2023 regular meeting. Rowland Rux seconded the motion. Vote: 7-0
- C. CGS 8-24 Review: Acceptance of Donated Land Along Oak Knoll. Ray Zatorski made a motion to recommend acceptance of the donated land to the Town Council. Rowland Rux seconded the motion. Vote: 7-0

Water Pollution Control Authority

The East Hampton Water Pollution Control Authority met on March 7. Royal Oaks water system continues to report issues of iron in the water. Management is proposing adding two (2) new green sand filters and a baffle tank with a purge valve. The emergency repair will be approx. \$25K and funded out of Capital. Request for repair approval will be submitted to the Town Council at their next meeting. The force main repairs have been completed at the North Maple pump station and construction has started at the Pine Trail pump station. After a final review the members approved the 2023/24 WPCA Operating Budget totaling \$ 1,972,767.47. Sewer rates will be determined at the public hearing in September.

Zoning Board of Appeals

The Zoning Board of Appeals met on March 13 via Zoom. The members conducted the annual review of bylaws for the board.