


MEMORANDUM

TO: Town Council

FROM: David E. Cox, Town Manager 

DATE: November 4, 2021

SUBJECT: Agenda Information – 11/9/2021

The following is additional or summary information regarding matters on the upcoming Town Council Agenda. The numbering below follows the agenda and some routine or self-explanatory items are not discussed in this memo. As you review your packet materials, please do not hesitate to contact the appropriate staff member or me prior to the Council meeting with any questions or concerns. Often, these conversations can help staff and me be prepared for the Council meeting and be ready to facilitate a more productive and efficient meeting for everyone.

**7 Resolutions/Ordinances/Policies/Proclamations**

**7a Consideration of an Ordinance to establish a mission or purpose for the Economic**

**Development Commission** – In follow up to a previous presentation from the Economic Development Commission regarding a proposed mission statement for the Commission, an ordinance has been drafted that will incorporate the purpose and mission into the Town Code. As the Council may recall, the Economic Development Commission is one of the only advisory Boards and Commissions that does not have a purpose or mission stated in the Town Code as part of its creating and authorizing legislation. Based on Council review of a lengthier Mission Statement document proposed by the EDC, the ordinance presents a short, general statement to encapsulate the larger overall mission. The Council is asked to review the EDC Mission Statement and the proposed ordinance to ensure that they are consistent with the Council's vision for the Economic Development Commission and to take action to set a public hearing for the next Town Council meeting for consideration of the ordinance.

Recommendation: Approve a motion to set a public hearing on the proposed ordinance for the November 23 Regular Town Council meeting.

**8 Continued Business**

**8b Consideration of a Bid Waiver Request from the Board of Education for a 1-Year Extension of**

**the Bus Contract** – The Town Council is asked to consider whether it will waive the Town's bidding requirements to allow the Board of Education to finalize a negotiated one-year extension of the bussing contract. After discussion at the October 26 Town Council meeting, notice was provided to the public in accordance the Town Code that the Council would be considering a waiver of the bidding requirements at this meeting. According to the included material from Superintendent Smith, the proposed extension calls for a 4.85% increase in the cost for standard bussing and a 6% increase in the cost for special education bussing for the 2022/2023 school year. As noted previously, the request is being made due to

the difficult situation surrounding student bussing right now and some other unknowns and to allow the situation to settle. At the meeting on October 26, members of the Council indicated that if a waiver were granted, it should only allow a one year extension and that bidding should be required for the 2023/2024 school year and beyond. Representatives of the Board of Education will be at the Council meeting to address this request.

Recommendation: Approve a motion to waive the Town Code bidding requirements to allow a maximum one year extension to the bussing contract and to require competitive bidding for the subsequent contract term.

The remainder of the items are of a routine nature, in the sole purview of the Council or are announcements. Please contact me or the appropriate staff member with questions or concerns.

Town of East Hampton  
Town Council Regular Meeting  
Tuesday, October 26, 2021  
Town Hall Council Chambers and Zoom

**MINUTES**

**Present:** Chairman Pete Brown, Vice Chairman Dean Markham, Council Members Tim Feegel, Derek Johnson (via Zoom), Barbara Moore, Mark Philhower and Kevin Reich and Town Manager David Cox

**Call to Order & Pledge of Allegiance**

Chairman Brown called the meeting to order at 6:30 p.m. in the Town Hall Council Chambers and via Zoom.

**Adoption of Agenda**

A motion was made by Mr. Reich, seconded by Mr. Markham, to adopt the agenda as presented. Voted (7-0)

**Approval of Minutes**

A motion was made by Ms. Moore, seconded by Mr. Reich, to approve the minutes of the Town Council Public Hearing and Regular Meeting of October 12, 2021 as written. Voted (7-0)

**Public Remarks**

Donald Scranton, East Hampton Ambulance Chief, read a letter into the record, which will be included with the minutes filed in the Town Clerk's Office. It addressed COVID changes and issues and the Ambulance Association's request for an allocation of funds from the American Rescue Plan funds that are being given to the Town.

**Presentations**

**Lake Presentation from Northeast Aquatic Research**

Hilary Kenyon of Northeast Aquatic Research gave a presentation on the health of the lake. The season's monitoring activity and how that information compares to recent years were reviewed. Recommendations for future in-lake and watershed improvement projects were also reviewed. Two reports will be included with the minutes filed in the Town Clerk's Office.

**Presentation on the Village Center Plan**

Christopher Roberts, Intern in the Land Use Department gave a presentation on the Village Center Plan that he developed with Planning & Zoning Official Jeremy DeCarli and with business and community input, which outlines current conditions and opportunities for enhancement in the Village Center area. The presentation document will be included with the minutes filed in the Town Clerk's Office.

**Bids & Contracts**

**Board of Education – Education Association Contract**

Board of Education Chairman Chris Goff provided an overview of the process of completing the Board of Education – Education Association Contract. Superintendent of Schools Paul Smith

provided highlights of the new contract. The Council has three options related to the contract; vote to approve, take no action and the contract would be automatically approved in 30 days or vote to reject and it would go to arbitration.

A motion was made by Mr. Reich, seconded by Ms. Moore, to adopt the Board of Education – Education Association contract as presented. Voted (6-1) Mr. Philhower against. Mr. Philhower felt this item should be further reviewed for a second reading and placed on the next Council’s first agenda.

### **Contract for Sears Park Boat Launch Replacement**

The Council reviewed documents to award a contract to Butler Construction for the replacement of the boat launch at Sears Park.

A motion was made by Mr. Reich, seconded by Mr. Feegel, to approve award of a contract for the Sears Park Boat Launch Replacement in the amount of \$99,870 to H.E. Butler Construction. Voted (7-0)

A motion was made by Mr. Markham, seconded by Ms. Moore, to appropriate \$20,000 from the Parks & Recreation Special Revenue Fund to pay for the shortage with future boat sticker fees being used to reimburse the fund until it is repaid with no interest. Voted (7-0)

### **Resolution/ Ordinances/ Policies/ Proclamation**

#### **Proclamation for Eagle Scout**

A motion was made by Mr. Markham, seconded by Mr. Philhower, to adopt the proclamation for Eagle Scout Jason Gardiner. Voted (7-0)

### **Continued Business**

#### **Sub-Committee Reports & Updates**

Mr. Reich reported that the High School Athletic Fields Committee met, and the project is moving along according to schedule.

Mr. Markham reported that the American Rescue Plan Sub-Committee is obtaining additional information and clarifying the appropriate uses of the funds. They will defer any action until after the election.

Mr. Johnson reported that the Water Sub-Committee’s contractor, Environmental Partners, is reviewing the project and working on developing a scope of service.

### **New Business**

#### **End of Year Budget Transfers for FY 202-2021**

A motion was made by Mr. Markham, seconded by Mr. Reich, to approve the end of year transfers in the amount of \$110,022 as presented. Voted (7-0)

#### **Consideration of a Bid Waiver Request from the Board of Education for a 1-Year Extension of the Bus Contract**

Superintendent of Schools Paul Smith reviewed a request from the Board of Education to approve a bid waiver for a 1-year extension of the bus contract. The 1-year agreement calls for a 4.85%

increase for standard bussing and a 6% increase in special education bussing. The request is being made due to the difficult situation surrounding bussing now and they would like the situation to settle. A notice would need to be posted in the newspaper notifying residents of the request for the bid waiver.

By consensus, the council agreed to publish a notice in the Rivereast regarding the bid waiver for a 1-year extension of the bus contract, which will be included on the November 9, 2021 agenda.

### **Town Manager Report**

Mr. Cox provided an overview of his written report which will be included with the minutes filed in the Town Clerk's Office. In addition to the written report, Mr. Cox noted that Trunk or Treat will be held on Thursday, October 28<sup>th</sup> at Center School from 5:30pm to 7:00pm. The municipal elections will be held on Tuesday, November 2<sup>nd</sup> at the Middle School.

Mr. Markham noted that someone mentioned to him that they were impressed by the work being done on Edgerton Street by the Department of Public Works.

### **Appointments**

A motion was made by Ms. Moore, seconded by Mr. Philhower, to reappoint the following board and commission members: Voted (7-0)

#### Commission on Aging

Sue Greeno – term through December 31, 2024

Mariann Mankowski – term through December 31, 2024

Eric Rosenberg – term through December 31, 2024

#### Economic Development Commission

Matthew Reich – term through December 31, 2026

#### Fire Commission

Darius Ledas – term through November 30, 2024

#### Housing Authority

Beth Kelpen – term through December 31, 2026

#### Library Advisory Board

Jesse Alford – term through December 31, 2024

#### Middle Haddam Historic District Commission

Charles Roberts – term through December 31, 2026

Melissa Briere (alternate) – term through December 31, 2026

#### Middlesex County Cable TV Advisory Board

Gary Aubin – term through June 30, 2023

#### Building Code Board of Appeals

Ray Zatorski – term through December 31, 2026

#### Clean Energy Task Force

Kye Amtmanis – term through December 31, 2023

Lorry Belanger – term through December 31, 2023

Paul Wisniewski – term through December 31, 2023

#### Planning & Zoning Commission

Jim Sennett – term through December 31, 2026

Ted Hintz (alternate) – term through December 31, 2023

Michael Kowalczyk (alternate) – term through December 31, 2023

### **Tax Refunds**

A motion was made by Mr. Philhower, seconded by Ms. Moore, to approve tax refunds in the amount of \$428.12. Voted (7-0)

Mr. Brown recognized Board of Education Chairman Chris Goff for his many years of dedicated service on the Board of Education and Town Council. He also thanked the other dedicated Town Council member for working so well together and accomplishing many things.

Mr. Markham thanked Chairman Brown for guiding the Council and bringing us into the new Town Hall. The Town has been well served.

### **Public Remarks**

Brian Eastman, 3 Sears Lane, commented his concerns about the lake issues. He feels the watershed area should be handled before in-lake treatment and fertilizer should be controlled. He also asked about summer water levels. He asked how long Hilary has been on this project. Mr. Philhower noted that the lake has been studied for many many years and it is an ongoing project.

### **Communications, Correspondence & Announcement**

None

### **Adjournment**

A motion was made by Mr. Reich, seconded by Mr. Markham, to adjourn the meeting at 8:22pm. Voted (7-0)

Respectfully Submitted,

Cathy Sirois  
Recording Clerk

Town of East Hampton  
Town Council Organizational Meeting  
Wednesday, November 3, 2021  
Town Hall Council Chambers & Via Zoom

**Minutes**

Present: Council Members Pete Brown, Tim Feegel, Brandon Goff, Mark Philhower, Eric Peterson, Kevin Reich and Alison Walck. Also present were Town Manager David Cox and Town Clerk Kelly Bilodeau.

**Call to Order and Pledge of Allegiance**

Town Clerk Kelly Bilodeau called the organizational meeting to order at 6:00 p.m. in the Town Hall Council Chambers. All stood to recite the Pledge of Allegiance.

**Administer the Oath of Office to All Newly Elected Town Officials**

Ms. Bilodeau administered the oath of office to the following newly elected town officials:

Town Council: Pete Brown, Tim Feegel, Brandon Goff, Mark Philhower, Eric Peterson, Kevin Reich and Alison Walck

Board of Finance: Russell Bonaccorso, Richard Brown and Bridget McLennan

Board of Education: Michael Buck, Nancy Kohler and Christina Tamaro-Dzagan

Board of Assessment Appeals: Debra Cunningham, Jack Solomon and Carol Williams

Zoning Board of Appeals: George Pfaffenbach and Kevin Reed

**Election of Chairperson**

A motion was made by Ms. Walck, seconded by Mr. Goff, to nominate Mark Philhower as Chairman. Voted (7-0).

**Election of Vice Chairperson**

A motion was made by Mr. Peterson, seconded by Ms. Walck, to nominate Tim Feegel as Vice Chairman. Voted (7-0).

**Adoption of Rules & Procedures (Robert's Rules)**

A motion was made by Ms. Walck, seconded by Mr. Feegel, to adopt Robert's Rules of Order Newly Revised 11<sup>th</sup> Edition, to govern its operations and Parliamentary Procedure. Voted (7-0).

**Adoption of Regular Meeting Dates**

A motion was made by Mr. Feegel, seconded by Ms. Walck, to adopt the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday for Town Council meetings. Voted (7-0).

**Appointment of Two (2) Town Meeting Moderators**

A motion was made by Mr. Philhower, seconded by Ms. Walck, to appoint Steve Greco as the Republican Moderator and Alan Hurst as the Democratic Moderator for Town Meetings. Voted (7-0).

**Town Manager Comments**

Mr. Cox congratulated the newly elected officials and thanked them on behalf of the community for their willingness to serve. The staff is ready to assist the boards to work together as a community to move East Hampton forward.

**Adjournment:**

A motion was made by Mr. Brown, seconded by Mr. Goff, to adjourn the meeting at 6:10 p.m. Voted (7-0).

Respectfully submitted,

Cathy Sirois  
Recording Secretary



## **Economic Development Commission: Mission Statement**

The East Hampton Economic Development Commission will lead and support projects that contribute to the successful attraction of new businesses, retain established businesses and improve the quality of life of East Hampton residents, visitors and tourists. These objectives will form the pillars around which the commission will center its efforts.

### **Attract New Businesses**

The commission will conduct initiatives and make recommendations that aim to create a town environment that welcomes businesses across industries and sectors. Increasing the commercial tax base, job creation, and meeting the needs of town residents shall guide efforts to attract new businesses. Commission members are encouraged to explore available avenues, including but not limited to the development of promotional materials and advising on the modification of town policies, and collaborate with relevant town officials, boards, and commissions.

### **Retain and Nurture Existing Businesses**

The commission shall conduct initiatives that help support and retain the current business footprint while nurturing growth opportunities for existing businesses. Commission members are encouraged to act as a liaison and engage with local business sectors to explore opportunities for general promotion and broad growth, including but not limited to town promotional initiatives, networking events, representation at regional business associations and support of tourism in our community and surrounding area.

### **Tourism and Beautification**

The commission is encouraged to support tourism programs and beautification initiatives within the Town of East Hampton. The commission members will generate initiatives in collaboration with town officials and town business owners using marketing materials across media platforms, press releases, and all available resources within the approved budget. The commission together with town officials, business owners, and local tourism district are encouraged to develop plans to promote new points of interest, green spaces, historical landmarks and other sites to direct new tourism.

- The commission is encouraged to promote tourism for the purpose of added revenue for the local economy, job creation and enhancing the town's art and cultural representation.
- Together with town officials and small business owners, commission members are welcome to cultivate projects that attract public spectators. Beautification initiatives shall include capital and non-capital projects, including but not limited to: planting gardens, enhancing existing town land, adding art and cultural pieces to indoor/outdoor spaces, creating new aesthetic places within town owned and operated buildings, enhancement of existing historical landmarks and any other approved projects presented at public EDC meetings.
- To increase tourism and beautification, the commission members are encouraged to collaborate, liaise and initiate plans with stakeholders in the local municipalities to apply for grants, utilize local community organizations, and work within existing budgets.

Town of East Hampton  
Middlesex County, Connecticut

DRAFT – November 4, 2021

**Ordinance No. 2021.04**

**An Ordinance Amending Chapter 33 of the Code of the Town of East Hampton Regarding Economic Development Commission**

**WHEREAS**, the Code of the Town of East Hampton provides for the establishment of an Economic Development Commission at Chapter 33 by indicating membership, terms, and other organizational structure information, and;

**WHEREAS**, said Chapter does not provide a specific purpose, intent or mission of the Economic Development Commission unlike other similar bodies of the Town, which are generally defined in the Code or State Statute, and;

**WHEREAS**, the Town Council, in coordination with the current members of the Economic Development Commission, desires to outline a mission for the Economic Development Commission by amending the Code to provide as follows.

**NOW, THEREFORE**, pursuant to Section 2.4 of the Town of East Hampton Charter, the Town Council of the Town of East Hampton does hereby ordain as follows:

Section 1: Section 33-2 of the Code of the Town of East Hampton regarding Purpose and Mission is created as follows:

§ 33-2 Purpose and mission.

The purpose of the Economic Development Commission is to lead and support efforts, initiatives and projects that contribute to the attraction of new business and tourism opportunities, retention of established business and tourism, and improvement of the quality of life of East Hampton residents, visitors and tourists.

Section 2: This ordinance is effective immediately upon its adoption and publication in accordance with Connecticut Statutes.

Approved this \_\_\_\_ day of \_\_\_\_\_, 2021.

TOWN COUNCIL

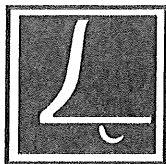
ATTEST

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Mark Philhower, Chairperson

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Kelly Bilodeau, Town Clerk



**EAST HAMPTON  
PUBLIC SCHOOLS**

*PAUL K. SMITH*  
Superintendent of Schools

*MARY E. CLARK*  
Director of Curriculum and Instruction

1 COMMUNITY DRIVE, SUITE 1  
EAST HAMPTON, CONNECTICUT 06424  
(860) 365-4000

*RODNEY L. MOSIER II*  
Director of Special Education  
and Pupil Personnel Services

*KAREN HITCHCOCK ASETTA*  
School Business Manager

## *MEMO*

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TO: East Hampton Board of Education

FROM: Paul K. Smith, Superintendent of Schools

DATE: October 26, 2021

SUBJECT: Extensions of DATTCO Contract

As explained in my information to you over the weekend and again at last evening's Board of Education meeting, for a number of reasons, our consultants are discouraging us from going out to bid for bus contracts at this time.

With the Board's permission, I contacted **DATTCO to offer a one-year extension of the contract**. This opportunity allows for the labor shortage to hopefully resolve itself and additional time for us to research the possibility of town-owned parking.

The details approved by you last evening include the following:

- A 1-year contract extension of the contract through 6/30/2023
- DATTCO will investigate property for a maintenance facility
- Regular buses to increase by **4.85%** (Last year's increase was 8.00%)
- Special Ed Vans to increase by **6.00%** - DATTCO will confirm rates based on hours to give better understanding of the "all day" vehicles and understanding of variances.
- DATTCO will provide an extra Special Ed Van if required for the 2022-23 school year
- If we require an extra van earlier DATTCO will work to achieve this with notice

The approximate overall cost of a one-year extension will result in a \$79,000 increase.

The timeline for approval is as follows:

- Tuesday, October 26 – Town Council discusses approval of bid waiver
- Tuesday, November 9 – Town Council votes on bid waiver
- Monday, November 22 – Board of Education approves finalized agreement with DATTCO

*Town of East Hampton*

Town Council

2022 Meeting Dates

Location: Town Hall Council Chambers

2<sup>nd</sup> and 4<sup>th</sup> Tuesday of Each Month

6:30pm

January 11

January 25

February 8

February 22

March 8

March 22

April 12

April 26

May 10

May 24

June 14

June 28

July 12

July 26

August 9

Summer Recess (no meeting August 23)

September 13

September 27

October 11

October 25

November 8

November 22

December 13

Winter Recess (no meeting December 27)

## **BOARD AND COMMISSION SUMMARY OCTOBER 2021**

### **Arts & Culture Commission**

The Arts & Culture Commission met on October 21 at the Joseph N. Goff House. The Poet Laureate application was printed and distributed to Town Hall, the Library and Dexters. The commission will do two \$250 High School Capstone grants and two \$500 Community Arts grants. Members discussed the request by Jacqueline Jones to purchase one of her paintings. She will be notified of the art purchase process. The website was discussed. Members also discussed new project opportunities.

### **Board of Finance**

The Board of Finance met on October 18 for their regularly scheduled meeting. The Board Members unanimously approved a motion to approve the presented transfers for the 2020-2021 fiscal year and authorize the Finance Director to make (and communicate back) any additional transfers, up to \$5,000 (in the aggregate), that may be needed in order to close the books for the 2020-2021 fiscal year.

### **Brownfields Redevelopment Agency**

The Brownfields Redevelopment Agency met on October 25. The members introduced themselves to the new member on the agency, Darlene Raffanello. The members discussed the updates for the properties of 1 and 13 Watrous, 3 Walnut, and 13 Summit. The members received updates for the RFP for the properties of 13 Summit, 1 and 13 Watrous that the town sent out for proposals. The members intend to investigate more grants to help for future funding for projects.

### **Clean Energy Task Force**

The Clean Energy Task Force met on October 5. The members discussed the success of the electric car show event. There were a couple decisions made for next year's event. The members discussed the new program the task force wants to set up and a possible Solar Event for some time next year. The members need to inquire to the Town Council about the resolution to become a member of the Sustainable CT.

### **Commission on Aging**

The Commission on Aging met on October 14. Jo Ann Ewing provided an overview of the Senior Center activities. The commission members discussed the survey noting over 300 had been completed at the time of the meeting. They discussed ways to get the word out about the survey including the members sending editorials to the Rivereast and an additional ad in the Rivereast. They also discussed the Medicare open enrollment period of October 15 through December 7.

### **Conservation-Lake Commission**

The Conservation-Lake Commission met on October 14. The members welcomed a new member to the commission. The members approved of a plan review to repair a sea wall at 31 and 33 Bay Road. The members discussed the federal funding/ watershed projects, the recommendations from Everblue Lakes and Northeast Aquatics and the new lake level plan.

### **Design Review Board**

The Design Review Board held a special meeting on October 4. The members reviewed and discussed the revised plans for 193 East High Street for the Route 66 Package Store. All the suggestions made

from the last meeting were added into the plans and changed into the revised plans. The revisions were approved of with conditions for angling the rear parking, extend the sidewalk on the side of the building, add a concrete ballast to protect the rear building, add signage to the walk-in cooler outside wall, and add lighting for the rear parking on the building.

The Design Review Board held their regular meeting on October 21. The members reviewed and discussed one plan review to renovate and remodel the Sports on 66 building into a Global Storage building with 500 storage units. There will be two floors in the renovated building. The members approved of the plan review.

### **Economic Development Commission**

The Economic Development Commission met on October 19. The members discussed the Bells on the Bridge event, the Ghost Run, Holiday Promotion, the online submission form for Business of the Month, minutes and motion from the Planning and Zoning commission, and the Business of the Month. The members were updated about a grant for the Air Line Trail. One update might be adding signs with information and tips along the trails.

### **Ethics Commission**

No meeting

### **Fire Commission**

The Fire Commission met on October 18. The members heard the reports for the Fire Marshal and Fire Chief. Updates for the dry hydrants, tanker truck, ladder truck, and the review of the reports for the tanker/ ladder incident was briefly discussed. An awards payout for Matt Walton was approved and his account will be closed out. The members also talked briefly and generally about an incident for a medical call that led to a member of the Fire Department to be suspended.

### **Inland Wetland Watercourses Agency**

The Inland Wetland Watercourses Agency met on October 27.

Continued Applications

- A. IW-21-022: Global 66, LLC. 265 West High Street – Site Plan Modification including new drive aisle and parking area, installation of culvert to carry existing drainage, installation of a retaining wall, and new drainage facilities within the Upland Review Area. Map 06/ Block 12/ Lot 9. Josh Wilson made a motion to continue the application to the November 17 regular meeting. Pete Wall Seconded the motion. Vote: 5-0
- B. IW-21-023: Christine Weidemer, 33 Bay Road – Repairs to Existing Seawall on Lake Pocotopaug and Installation of new drywell. Map 9A/ Block 70/ Lot 27. Josh Wilson made a motion to approve the application using the Standard short form with the additional condition that pre and post surveys be conducted before and after the work to verify that the wall does not encroach on the lake. Dean Kavalkovich seconded the motion. Vote: 5-0
- C. IW-21-024: Susan Woodson, 31 Bay Road – Repairs to Existing Seawall on Lake Pocotopaug. Map 91/ Block 70/ Lot 26. Josh Wilson made a motion to approve the application using the Standard short form with the additional condition that pre and post surveys be conducted before and after the work to verify that the wall does not encroach on the lake. Pete Wall seconded the motion. Vote: 5-0

## Old Business

- A. Review and Approval of Proposed Settlement of Appeal in Throckmorton v. East Hampton IWWA, regarding activities at 135 & 136 Middle Haddam Road. The item was tabled to the November 17 Regular Meeting upon advice from Legal Counsel.

## Joint Facilities

No meeting

## Library Advisory Board

The Library Advisory Board met on October 4. An update was provided to the members on the Space Planning project. The members discussed next steps with the Town Manager. He noted that first a cost estimate of the building changes needs to be done. After that the Town would have to strategize on how to pay for any building changes. Drawings, costs and payment strategy would need to be presented to the Town Council.

## Middle Haddam Historic District Commission

The Middle Haddam Historic District Commission met on October 28. The members reviewed and discussed application 557 for a Certificate of Appropriateness at 23 Knowles Road to repair and restore a wrap-around porch. The members approved the application as submitted. The members discussed a few updates for a couple of properties around town. There was land cleared at the top of Long Hill Road with the potential to have problems with an aquafer in the same area. Sports on 66 was bought by Wayne Rand to become a climate controlled self-storage building. And the old house and garage behind Cobalt Lodge was demolished.

## Parks & Recreation Advisory Board

No meeting

## Planning & Zoning Commission

The Planning & Zoning Commission met on October 6.

### Public Hearings

- A. Application PZC-21-017: Kim Novak, 26 Lakeview St., for a Zone Change: Commercial to R1. Map 05A/Block 85/Lot 18A. Kevin Kuhr made a motion to approve the zone change, the Motion was seconded by Jim Sennett. Vote: 7-0
- B. Application PZC-21-018: Tushar Shah, 193 East High St., Site Plan Modification in C Zone, Sec 5.2.B. Map 09A/Block 76/Lot 11-5. Rowland Rux made a motion to approve the application with conditions, the motion was seconded by Kevin Kuhr. Vote: 7-0
- C. Application PZC-21-019: Global 66, LLC, 265 West High St., Special Permit to convert a portion of Sports on 66 into storage units in C Zone, Sec 5.2.C. Map 6/Block 12/Lot 9. Rowland Rux made a motion to approve the application, Kevin Kuhr seconded the motion. Vote: 7-0
- D. Application PZC-21-020: Warren Scott Cross, 201 West High St., Special Permit to open a brewery and taproom in the C Zone, Sec 5.2.C. Map 12/ Block 36/ Lot 3-1. Meg Wright made a motion to approve the application with conditions, Kevin Kuhr seconded. Vote: 6-1(Rux)

### New Business:

- A. Application PZC-21-021: Global 66, LLC, 265 West High St., Site Plan Modification, Map 6/Block 12/Lot 9. Ray Zatorski made a motion to continue the application to November 3, Jim Sennett seconded the motion. Vote: 7-0



## **Water Pollution Control Authority**

The Water Pollution Control Authority Board met on October 3 via Zoom. The 2021/22 sewer bills were mailed out for October 1<sup>st</sup>. The members are reviewing the current connection charge rates along with the connection rates from surrounding towns.

## **Zoning Board of Appeals**

The Zoning Board of Appeals met on October 18.

Public Hearings:

- A. Application ZBA-21-009, Richard Fielding, 30 South Main Street, Application for Variance to reduce front setback from 50' to 18.8' to reconstruct and expand existing garage. Map 07A/Block 55/ Lot 29. George Pfaffenbach made a motion to approve the Application ZBA-21-009, Richard Fielding, 30 South Main Street, Application for Variance to reduce front setback from 50' to 18.8' to reconstruct and expand existing garage. Map 07A/Block 55/ Lot 29. Margaret Jacobson Seconded the motion. Vote: 4-0
  
- B. Application ZBA-21-010, Global 66, LLC. 265 West High Street, Application for Variance to Increase allowed size of façade mounted sign from 198 sq. ft. to 290 sq. ft. and to allow the sign to be internally illuminated. Map 06/ Block 12/ Lot 9. George Pfaffenbach made a motion to approve Application ZBA-21-010, Global 66, LLC. 265 West High Street, Application for Variance to Increase allowed size of façade mounted sign from 198 sq. ft. to 290 sq. ft. and to allow the sign to be internally illuminated. Map 06/ Block 12/ Lot 9. Kevin Reed Seconded the motion. Vote: 4-0
  
- C. Application ZBA-21-011, Richard Vesce, 62 Main St, Application for Variance to allow additional dwelling unit on ground floor in Village Center Zone. Map 02A/ Block 47/ Lot 30. Margaret Jacobson made a motion to approve Application ZBA-21-011, Richard Vesce, 62 Main St, Application for Variance to allow additional dwelling unit on ground floor in Village Center Zone. Map 02A/ Block 47/ Lot 30. Kevin Reed Seconded the motion. Vote: 4-0