

Town of East Hampton

Design Review Board

Regular Meeting

Thursday, December 20, 2018

7:00 P.M.

BUILDING DEPARTMENT MEETING ROOM

Minutes

Present: Chairman Michael Chicoine, Scott Hill, and Kevin Burnham.

Absent: Gordon Hyde

Call to Order and Pledge of Allegiance:

Chairman Chicoine called the meeting to order at 7:00 P.M. in the Building Department Meeting Room.

Approvals:

August 23, 2018 Special Meeting Minutes: A motion was made by Mr. Burnham, seconded by Mr. Hill, to approve the minutes from the August 23, 2018 special meeting with no amendments suggested. **(Voted 3-0)**

2019 Meeting Dates: A motion was made by Mr. Hill, seconded by Mr. Burnham, to approve of the 2019 meetings dates with a change to make the start time of the meetings be 6:30. **(Voted 3-0)**

Public Comment: None

Communications: None

Plan Reviews:

- a) **McDonalds Site Improvements- 15 East High St:** Matt Tyler from Bouller Engineering presented the plan review to the board members. The plan is to update the façade of the building and to update the parking spaces and sidewalks to ADA regulations. There will be LED lights in the new signage on the building. The existing brick on the building will be painted a dark grey. The new color scheme will be light grey at the top of the building with the dark grey painted onto the existing brick. The building will keep the same foot print as it had before. There will be a new pedestrian crosswalk and signs added to the site. The directional signs will be replaced, and they will be internally backlit.

A motion was made by Mr. Burnham, seconded by Mr. Hill, to recommend the site plans be sent to Planning and Zoning with a recommend to approve with no objections on the board member's behalf. **(Voted 3-0 in favor).**

b) Belltown Motors- 76 & 80 East High Street: Tony Flannery of Belltown Motors presented to the board members. His plan is to move the tire service room to the front building and to leave the tire warehouse to the side building. He will be updating the façade of the building and connecting the front two buildings. There will also be stone work and pillars on the front buildings. The updates will keep in the style of the town. The parking will all be in the front and there should be no site work needed for the updates. But the paving for the parking lot will be happen after the buildings are finished. There will be goose-neck lighting on the buildings above the signage and will be LED bulbs.

A motion was made by Mr. Burnham, seconded by Mr. Hill, to recommend applicant's sign with no objection to the plan as shown, to encourage the applicant to pursue plan for wire island in front and consider the goose-neck lighting so it won't obstruct the signage, and to meet requirements for parking with no site plan. **(Voted 3-0 in favor).**

Continued Business: None

New Business: The members discussed the problem with different styled buildings and businesses within the town. There should be a universal theme and style to the town, and there are rows of buildings that contradict each other and goes against the style of the town. The members want to know how they can prevent more contradicting buildings from being constructed within the community.

Public Comment: None

Adjournment: A motion was made by Mr. Burnham, seconded by Mr. Hill, to adjourn the meeting at 7:59 P.M. **(Voted 3-0 in favor).**

Respectfully Submitted,

Katrina Aligata

Recording Clerk