

Resolution
Town Facilities Building Committee

WHEREAS: between the years 2005-2008, the Town of East Hampton went through a major review of its Towns' Facilities, contracting with Friar Associates to lead this review;

WHEREAS: The Friar report found Town Facilities lacked space impacting the efficiency and effectiveness of the services delivered to residents;

WHEREAS: minimal work has been done since 2008 to substantially change or enhance the Towns' Facilities;

WHEREAS: Eversource, located immediately behind the Town Hall/ Police Department, has announced a major expansion in East Hampton causing parking issues for the Town;

WHEREAS: The Town Council of East Hampton commissioned a Building Evaluation Committee to review the Friar Report, current condition of all Facilities and report recommendations;

WHEREAS: The Facilities Evaluation Committee has presented its findings and recommendations to the Town Council;

WHEREAS: The Town Council recognizes the need to replace the Town Hall and Police Department;

WHEREAS: The Town Council has decided to issue a Request for Qualifications to identify building locations and qualified construction consortiums.

NOW THEREFORE BE IT RESOLVED; the Town Council creates the Town Facilities Building Committee with nine (9) total members whose charge shall be to issue a RFP for the construction of a Town Hall and Police Department to the three qualified applicants from the RFQ process. The RFP shall include: specifics regarding facility programming needs, construction quality requirements and performance expectations. The Building Committee shall evaluate the results of the RFP and make a recommendation to the Town Council for award of the Town Hall/Police Department Building project.

Membership shall be appointed by the Town Council with a term that will terminate upon completion and acceptance of the project or the failure of a proposed project at referendum. The committee shall be made up of nine (9) members of the public who demonstrate knowledge of building, design, architecture, engineering or other related fields.

Ex officio members of the committee will include: the Town Manager, or his designee; a member of the Town Council; and the Board of Finance. Ex officio members will have full rights to participate in the meeting but will not have a vote. The Town Manager will budget for and supply staff for the committee to take notes and minutes of committee meetings.

FURTHERMORE BE IT RESOLVED, The Town Council has created the Town Facilities Building Committee with the express intent to:

1. request funds for the development of a formal Request for Proposal(RFP);
2. issue the RFP to the 3 qualified applicants;
3. make a recommendation of one RFP response for award by the Town Council;
4. educate the public on formal plans;
5. in conjunction with the Town Council seek funds for implementation of formal plans;
6. if approved implement plans consistent with public approval;
7. award bids associated with the construction of approved project not to exceed the total approved project amount and in compliance with all Town purchasing processes;
8. modify plans with the express intent of completing the project on time and under budget while maintaining the original intent of the approved project;
9. report to the Town Council, quarterly, on implementation progress.

Approved by Town Council: November 8, 2016

Amended by Town Council: December 12, 2017