



## **Regular Meeting**

### **Parks and Recreation Advisory Board**

**Date: November 5<sup>th</sup> , 2019**

**Time: 4:30pm**

### **Parks and Recreation Minutes**

**Call to Order: Deb Mckinney called the meeting to order.**

**Present: Shawn Mullen, Jeremy Hall, David Cox, Jessica Rurka, Sheryl Dougherty, Courtney Hyte, Dan Roy, Deb Mckinney.**

**Approval of the minutes of the September 3rd, Regular Meeting: Jessica Rurka motioned to approve the minutes. Courtney Hyte seconded. All approved.**

### **Audience of Citizens**

### **Communications**

- a. 2019 Park/Facility of Merit Award winner  
The Seamster Park Playground was awarded the 2019 Facility of Merit award from Connecticut Recreation and Parks assoc. There is an award presentation on November 26<sup>th</sup>.

### **Committee Reports**

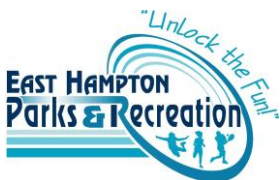
- a. Air Line Trail Subcommittee
  - a. Overview of committee meeting  
Jeremy Hall gave a report on the Air Line trail committee meetings.

### **Unfinished Business**

- a. Glastonbury Rowing (motion needed)  
Jessica Rurka motioned to approve Glastonbury Rowing's request to use sears park. Jeremy Hall will draft a MOU and appropriate fee structure for their use of the facilities. Dan Roy seconded the motion. All approved.
- b. LID update for Sears Park (motion needed)  
Jeremy Hall presented the LID update for Sears Park. Daniel Roy motioned to approve the plan. Sheryl Dougherty seconded the motion. All approved.
- c. Lake 319 grant update  
Jeremy Hall gave an update on the status of the grant. The first phase was approved.
- d. Program update (winter)  
Shawn Mullen gave a detailed report on the status of upcoming parks and recreation programming.

### **New Business**

- a. Minimum Wage increase: The upcoming increases in minimum wage is projected to highly impact Parks and Recreation Programs. Jeremy and Shawn discussed the impact and strategies of dealing with the increases.



*Drop in Location:*  
240 Middletown Avenue  
East Hampton, CT 06424

- a. Part time Program Leader  
The department is looking to hire a part time program leader to facilitate off hours programming and increase department revenue.
- b. Year round facility options  
Jeremy is looking into winterizing the pavilion at Sears Park to be able to offer year round programs and facility rentals.

**Other Concerns: None**

**Director's Report**

- a. Capital Budget update  
Jeremy Hall gave a budget report.
- b. Special Revenue Account update  
The special revenue account has begun to increase with a number of positive programs taking place.

**Adjournment**

**Dan Roy motioned to adjourn. Sheryl Dougherty seconded. All approved.**