

Middle Haddam Historic District Commission

Regular Meeting

Thursday, December 28, 2017

6:30 P.M.

Town Hall Meeting Room

Draft Minutes

1. Call to Order- Presiding Chairman, Charles Roberts called the meeting to order at 6:30 p.m.
2. Roll Call/ Seating of Alternates- Roll call was taken. Present was Commissioners Demian Battit, Chairman Charles Roberts, Regina Starolis, and Patrick Walsh as well as Alternates Hannah Monahan and Kara Pedersen. Chairman Roberts seated Alternate Kara Pedersen.
3. Public Remarks- Items not on the Agenda- None.
4. Public Hearing
 - a. Application #517 for a Certificate of Appropriateness at 20 Knowles Road to install a garage door for applicant Mary Jo Shafer. Mary Jo Shafer presented to the members describing the look of the new garage door. It will be a painted wood façade and will match the rest of the residence. The garage itself is two cars deep and is located under a living space and in front of a kitchen space. The members were supplied with plans for this application. Chairman Roberts asked if any of the members had any questions. There were none. Commissioner Pedersen made a motion to approve Applicant #517 for a Certificate of Appropriateness at 20 Knowles Road to install a garage door for applicant Mary Jo Shafer. The motion was seconded by Commissioner Battit. **Vote: 5- Yes; 0-No. Motion passed.**
5. Approval of Minutes & Motions
 - b. December 28, 2017- Commissioner Battit made a motion to approve the December 28, 2017 minutes with the changes to amend Commissioner Pedersen's name and Jeremy Decarli's name. Commissioner Pedersen seconded the motion. **Vote: 5- Yes; 0-No. Motion passed.**

6. Correspondence

c. A letter was sent from Jeremy DeCarli about a driveway that was installed without a permit at 48 Long Hill Road.

d. A letter was sent congratulating Commissioner Walsh on being reappointed as a member for the East Haddam Historic District Commission.

e. A letter was sent to the Town Manager by concerned citizens about a hazardous tree on Knowles Road.

7. Reports- None.

8. New Business-

f. Election of Offices- Chairman Roberts nominated Commissioner Battit to continue as Vice Chairman, Commissioner Starolis to continue as clerk, and himself to continue as Chairman for the commission. The motion was made by Chairman Roberts, and seconded by Commissioner Walsh, to accept the elected offices. **Vote: 5-Yes; 0-No. Motion passed.**

9. Unfinished Business

g. Commissioner Battit announced that he is installing new garage doors after an accident damaged the doors.

10. Public Remarks- None.

11. Adjournment- The Commissioners voted unanimously to adjourn the meeting at 6:42 p.m.

Respectfully Submitted

Katrina Aligata

Recording Clerk