

East Hampton Housing Authority  
Special Meeting  
Thursday, May 4, 2023  
Chatham Acres Community Room

**Present:** Chairman Ted Hintz Jr, Ann McLaughlin, Bunny Simko and Shelly Grendzinski

**Call to Order & Pledge of Allegiance**

Chairman Hintz called the meeting to order at 10:30 a.m. in the Chatham Acres Community Room

**Adoption of Agenda**

A motion was made by Ms. McLaughlin, seconded by Ms. Grendzinski to adopt the agenda as presented. Voted 4-0

**Discussion Of Security System**

Security system for Bellwood- 67,544  
Security system for Chatham- 71,314  
Monitoring will cost 90\$ per month for both locations  
Call for aid system but no CO required  
Revise policy to 2 pull cords in each unit  
Fire Marshall approved plans  
Motion to move forward with security systems

**Discussion of Tenant Handbook**

Revise telephone numbers for emergencies  
Executive Director has a work phone number for emergencies  
Revised bounced check fee  
Changed business hours to 8:30-4:30

**Policy Discussion**

Tabled

**Discussion of Landscape Contract**

Reviewed 5 bids on landscaping for both properties  
Mr. Hintz recused himself  
Vote was 3-0 in favor of Grasshopper  
Motion was made by Bunny to hire Grasshopper Landscaping, seconded by Ms. McLaughlin  
Grasshopper now has both Bellwood and Chatham accounts

**Procedure for Hiring Architect**

Tabled

**Adjournment**

Meeting ended at 12:45 P.M.