

East Hampton Housing Authority
Regular Meeting
Thursday, January 18, 2024
Chatham Community Room and Via Zoom

Minutes

Present: Chairman Ted Hintz Jr, Ann McLaughlin, Shelley Grendzinski.
Via Zoom Bunny Simko and Liz Whitty.

Call to Order & Pledge of Allegiance

Chairman Hintz called the meeting to order at 10:00 AM in the Chatham Community room and via Zoom.

Adoption of Agenda

A motion was made by Ms. McLaughlin to adopt the agenda, seconded by Mrs. Simko. Voted 4-0.

Executive Director

Executive director David Schumacher updated the board on the progress over the last month.

Monthly Update

Holiday party at Chatham was a success and 32 residents attended.

Waiting on a second quote for shed roof at Bellwood and water room door at Chatham.

All bird feeders have been taken down at both locations.

Two snowstorms went well with the plowing and moving of the cars.

Mr. Hintz explains to the residents that there are extra cars at both locations with all the construction that is being done and if the residents can be patient with the parking spots, he would appreciate it.

Approval of Minutes

A motion was made by Mrs. Whitty to approve the minutes from December 21. Seconded by Ms. Grendzinski. Voted 4-0.

Mrs. Simko added the minutes should be accessible 48 hours after the agenda meeting.

Public Comment

Shirley C-6 thanks the Executive Director for helping her during the ice storm. She also asks about the Directors review and if he has received it yet. Mr. Hintz answered the board met on January 12 but hasn't presented it to him yet.

Marty asks about the exhaust fans in the bathrooms.

Mr. Hintz closes the public comment.

Finance

Mr. Hintz printed out the statements for the board to look over. Himself and David are meeting with the accountant January 19 to go over the financials.

Review of Bills

No outstanding bills currently.

Community Development Block Grant (CDBG)

Mr. Hintz explains that Bellwood HVAC is completed, and Chatham will be done January 31.

Windows and doors are ordered and should be in within the next few weeks.

Bellwood windows and doors will be first.

The meeting for residents is on Wednesday January 24 at 11:00 AM to explain how the new HVAC units work and how to use the remote.

Continued Business

Nothing currently to report.

New Business

Exhaust Fans

Mr. Hintz explains that we are looking into installing new exhaust fans in the bathrooms that also have a heating element in them that would help heat the bathroom since the new system doesn't let the baseboard heat click on in the bathroom.

The housing authority has received two quotes for this work to be done.

Mr. Hintz opens it up for discussion with the board whether we should follow through with this work or not.

Mrs. Simko thinks we should give it some time and see if the new units can keep up with the demand.

Mr. Hintz opens the floor to public comment to get the opinion of the residents.

Some residents voiced their opinion and the majority think the new fans would be great.

Ms. McLaughlin makes a motion to approve the quote from P&M Electric per architects' approval. Seconded by Ms. Grendzinski. Voted 3-1.

Vacancy Report

Director Schumacher reports one opening at Chatham and two openings at Bellwood.

Liaison Reports

Commission on Aging and Tenant Commissioner

Ms. Grendzinski reports that the residents are very happy with the DEF workers. The plowing plan needs some work but will be fixed.

Communications, Correspondence and Announcements

Mrs. Whitty asks if the new numbering signs are hung up at Bellwood.

All the buildings at Bellwood have new numbers to make it easier for emergency crews to locate the unit.

Public Comment

Katrina thanks the board for everything that they do for the housing authority.

Cynthia asks if there will be new insulation installed for the new HVAC units.

Kelly thanks Shelley for putting thank you comments in the paper for the Lions Club, Foodbank and Rotary.

Adjournment

Ms. McLaughlin makes a motion to adjourn the meeting at 11:01 AM.

Voted 4-0.

Respectfully Submitted.

Executive Director

David Schumacher