

East Hampton Housing Authority
Regular Meeting
Thursday, October 19, 2023
Bellwood Court Community Room and Via Zoom

Minutes

Present: Chairman Ted Hintz Jr, Bunny Simko, Ann McLaughlin, Shelley Grendzinski and Liz Whitty.

Call to Order & Pledge of Allegiance

Chairman Hintz called the meeting to order at 10:00 a.m. in the Bellwood Court Community Room and via Zoom.

Adoption of Agenda

A motion was made by Ann McLaughlin to adopt the agenda, seconded by Ms. Simko. Voted 4-0.

Executive Director

Executive director David Schumacher updated the board on progress over the last month.

Monthly Update

Reminder to tenants about exhaust fan and shower fan.

Director Schumacher attended a conference for Conn Nahro.

Signup sheets at Bellwood and Chatham for Thanksgiving picnic.

Laura is currently working on energy assistance applications.

Director Schumacher put an ad in the local paper stating we are currently accepting applications.

Ms. McLaughlin asks about newsletters for tenants.

Mrs. Simko asks about fall cleanup.

Approval of Minutes

A motion was made by Ms. McLaughlin to approve minutes from September 21. Seconded by Ms. Grendzinski. Voted 4-0

Public Comment

Allison shares her interest in joining the EHHA board.

Mr. Hintz closes the public comment.

Finance

Mr. Hintz updates we are finishing up the audit but had a few documents missing. Mr. Hintz spoke with CHFA and everything is moving forward.

Review of Bills

Chairman Hintz updates the only outstanding bill is DuBaldo Security from smoke alarms.

Community Development Block Grant (CDBG)

Contract is signed with DEF and they have been in all apartments to check windows, door and ac units.

Mr. Hintz explains the heat pumps that don't work are being replaced first. Solar panels will be installed on both community rooms and paving of Bellwood parking lot.

Continued Business

Director Schumacher reports the apartment inspections will be done in November.

Chairman Hintz reports the new smoke detectors are in and more sensitive than the previous.

Chairman Hintz reports that Director Schumacher signed a contract for new insurance for the housing authority through HAI group.

New Business

Director Schumacher received a contract from Grasshopper for winter plowing.

Ms. McLaughlin makes a motion to approve the contract from Grasshopper.

Seconded by Mrs. Simko. Voted 4-0.

Vacancy Report

Director Schumacher reports two openings at Bellwood currently and two openings at Chatham.

Liaison Reports

Commission on Aging and Tenant Commissioner

Ms. Grendzinski states that the tenants are pleased with the progress that the new board has accomplished.

Ms. Grendzinski and Laura Wheeler (RSC) are working on a newsletter and hope to have it out in the first week in November.

Communications, Correspondence and Announcements

Mr. Hintz introduces the newest board member Liz Whitty.

Public Comment

Marilyn asks about the new doors and the keys. She also asks about having larger numbers on the buildings.

Linda asks about the doors and if they will have windows on the doors.

Jim asks if the car tire bumpers will stay the same or be replaced with rubber bumpers.

Director Schumacher addresses the board about holiday days for the housing authority.

Adjournment

Ms. McLaughlin makes a motion to adjourn the meeting, seconded by Mrs. Simko.
Voted 4-0.

Respectfully Submitted.

Executive Director

David Schumacher