

East Hampton Housing Authority
Regular Meeting
Thursday September 21, 2023
Chatham Acres Community Room and Via Zoom

Minutes

Present: Ted Hintz Jr, Ann McLaughlin, Shelley Grendzinski and Bunny Simko (Via Zoom).

Call to Order & Pledge of Allegiance

Ted Hintz Jr. called the meeting to order at 9:00 a.m. in the Chatham Acres Community Room.

Adoption of Agenda

A motion was made by Ann McLaughlin to adopt the agenda, seconded by Ms. Grendzinski. Voted 4-0.

Executive Director

Executive Director David Schumacher updated the board on progress over the last month.

Monthly Update

Board members attended a conference at Mohegan Sun
Executive Director attended a Conn Nahro 2-day conference also at Mohegan Sun
DuBaldo security will be finishing the alarm system at Bellwood on Monday
September 25. System will be active immediately after.
Commission on aging held meetings at both Bellwood and Chatham offering
services to seniors.
Looking into contract with Grasshopper for winter plowing.
Laura is working on energy assistance applications.
Emergency number is used for emergencies only.

Approval of Minutes

A motion was made by Ms. McLaughlin to approve minutes from August 17 and August 31. Seconded by Mrs. Simko. Voted 4-0

Public Comment

Marty asks about the locations of the smoke detectors.
Katrina thanks Ed for the new stop sign at Chatham.

Russ Kaplan from Clean Energy tells residents about the programs they have to offer.

Marilyn asks if the cameras at Bellwood are still working. Yes, they are up and recording.

Finance

Mr. Hintz explains he will have the budget forms for the next agenda meeting.

Review of Bills

Mr. Hintz explains we will have one bill for DuBaldo security we will have to pay once Fire Marshall signs off on the work.

Community Development Block Grant (CDBG)

Mr. Hintz explains we have one bidder for the work to be done at both locations. Working with the state to accept the proposal.

Continued Business

Tenant Book – Ms. Grendzinski made a motion to approve Tenant Handbook, seconded by Mrs. Simko. Voted 4-0.

Pet Policy- Motion made by Mrs. Simko to accept a new pet policy, seconded by Ms. Grendzinski. Voted 4-0

Dubaldo Security update – They are coming Monday Sept 25 to finish work at Bellwood and Fire Marshall will come to inspect and hopefully sign off on the work.

Insurance - Director Schumacher explains he has been in contact with HAI group for housing authority insurance. Working with underwriter to get a quote. Mr. Hintz explains we have an existing quote but looks too expensive. Looking into other options that might be more reasonable.

New Business

Bids

Mr. Hintz entertains a motion to accept DEF services to do work with the grant. Ms. McLaughlin makes a motion, seconded by Ms. Grendzinski. Voted 4-0

Inspections

Director Schumacher explains how he met with a company that would come to both Chatham and Bellwood to do annual inspections in the apartments. Waiting for a response to see if we can hire them.

Vacancy Report

Director Schumacher explains there are two open apartments at Chatham and one at Bellwood. Two more are coming available at Bellwood at the end of October.

Letters have been sent out to people on the waiting list to see if they are still interested.

Liaison Reports**Commission on Aging and Tenant Commissioner**

Ms. Grendzinski explains the services their program has to offer.

Ms. Grendzinski reports there is a new stop sign at Chatham and clothes lines have been painted by Ed.

Communications, Correspondence and Announcements

Nothing to report currently.

Public Comment

Kelly asks about the doors that will be replaced at Chatham. She also asks about the overnight guests.

Freddie expresses she thinks there might be a resident that has a family member living with them.

Kelly also asks about gun policy and if the community room is gun free.

Linda asks about cameras at Chatham.

Adjournment

Ms. McLaughlin makes a motion to adjourn, seconded by Ms. Grendzinski.

Voted 4-0

Respectfully Submitted.

Executive Director David Schumacher