

East Hampton Housing Authority
Regular Meeting
Thursday August 17, 2023
Bellwood Community Room and Via Zoom

Minutes

Present: Ted Hintz Jr., Bunny Simko, Ann McLaughlin, Shelley Grendzinski and Liz Whitty (Via Zoom)

Call to Order & Pledge of Allegiance

Ted Hintz Jr. called the meeting to order at 10:00 a.m. in the Bellwood Community Room.

Adoption of Agenda

A motion was made by Ann McLaughlin adopt the agenda, seconded by Mrs. Simko. Voted 4-0

Executive Director

Executive Director David Schumacher updated the board on progress over the last 2 months.

Monthly Update

Debaldo Security finished work at Chatham, Fire Marshal signed off on the work. Chatham and Bellwood picnics were a success and the tenants had a great time. Ted and Dave met with the architect on progress with the grant and bid process. The generator at Chatham had starter replaced by Higgins Electric. Director contacted local lawn repair shop regarding lawnmowers. Mr. Schumacher was on vacation for a week, Laura worked 5 days to be there for the tenants if they needed anything.

Approval of Minutes

A motion was made by Ms. McLaughlin, seconded by Mrs. Simko, to approve the minutes of the Housing Authority Meeting of June 15, 2023. Voted 3-0

Public Comment

Marty asks about the progress of the Mitsubishi AC units.
Marilyn asks about the handicap door going into Bellwood.
Eugene asks about Grasshopper and the lawn service.

Jim Taylor asks about window replacements.
Barbara asks about using the sheds for tenant storage.
Cynthia asks about the signs for Bellwood and Chatham.

Finance

Mr. Hintz explains the budget has been sent to the state for approval.

Review of bills

Mr. Hintz explains we received a bill from a prior architect that didn't do any work for the housing authority, and we are disputing that bill.

Community Development Block Grant (CDBG)

Mr. Hintz explains how we have been meeting with architect and state liaison with moving forward with the bids.

Director Schumacher and Mr. Hintz will be meeting with potential contractors on Aug 24 at 10 A.M. to tour both properties.

September 19 bids will close.

Continued Business

Mr. Hintz explains the handbook is a work in progress and we only have 10 pages to finalize, and it will be completed.

Special meeting set for 9:30 Thursday August 31 at Chatham Community Room
We will discuss Pet, Smoking and.

Debaldo Security Update

Chatham is complete and signed off by Fire Marshall

Bellwood should be completed and up and running by the end of August.

Fire and Police have information and code to reset system at Chatham.

New Business

Grant Apartment Scheduling

Mr. Hintz explains how we will need one apartment at each location as a demo apartment for the contractors.

Insurance

Mr. Hintz explains how we received a quote that was over double what the previous insurance company was charging.

The housing authority reached out to a second insurance company and are waiting for a quote from them.

Annual Meeting

The housing authority will be having a meeting to have election of officers for board members, and it will be held after October 20th and before November 16th.

Vacancy Report

Director Schumacher reports one vacancy at Chatham and One will becoming available at Bellwood.

Liaison Reports

Commission on Aging & Tenant Commissioner

Ms. Grendzinski reports that the commission on aging will be having a workshop on September 13th to inform seniors about a program that has volunteers come to your house and help with chores or just sit and do a puzzle.

Communications, Correspondence & Announcements

Director Schumacher informs everyone that the board members are attending a conference at Mohegan Sun on Sunday August 27th and Mr. Schumacher will be attending a 2-day conference on Monday and Tuesday August 28 and 29.

Public Comment

Katrina Harzmann thanks the board and director for everything they do and appreciates their hard work.

Adjournment

Mr. Hintz entertains a motion to adjourn the agenda meeting. Seconded by Mrs. Simko. Voted 4-0

Respectfully Submitted.

Executive Director David Schumacher