

East Hampton Housing Authority
Regular Meeting
Thursday, June 15, 2023
Bellwood Community Room

Minutes

Present: Ann McLaughlin, Bunny Simko and Shelley Grendzinski

Call to Order & Pledge of Allegiance

Ann McLaughlin called the meeting to order at 10:00 a.m. in the Bellwood Community Room

Adoption of Agenda

A motion was made by Ms. Grendzinski to adopt the agenda, seconded by Ms. Simko. Voted 3-0

Executive Director

Executive Director David Schumacher updated everyone on progress over the last month.

Monthly Update

Working on selling both lawnmowers

Pet policy refunds have been sent out if security deposit was on file.

Laura is working on renters' rebate for tenants.

Tenants can hire a professional to paint- same color only

New rent goes into effect July 1

Approval of Minutes

A motion was made by Ms. Simko, seconded by Ms. Grendzinski, to approve the minutes of the Housing Authority Meeting of May 18, 2023. Voted 3-0

Public Comment

Allison resident of East Hampton is interested in joining the board

Marty asks about the progress of the Mitsubishi AC units

Motion was made by Ms. McLaughlin to close public comments

Finance

Review of Bills

Director Schumacher no outstanding bills currently

Community Development Block Grant (CDBG)

Director Schumacher updates tenants of progress with architects

Blower door and water tests were done at Chatham and Bellwood for Energy Audit

Continued Business

Tenant Handbook

Ms. Simko says it is a work in progress and have to set a date for one more special workshop meeting to finish.

Ms. Simko suggests we have a handbook that has information on the apartment that stays with the apartment.

Pet, Gun and Smoking policy tabled until next meeting

New Business

Debaldo Security System

Director Schumacher updates the progress they have made with the new smoke detectors and pull cords

Vacancy Report

Director Schumacher reports one open unit at Chatham
New tenant signing lease for July 1 move in

Liaison Report

Commission on Aging & Tenant Commissioner

Ms. Grendzinski reports another member has resigned.
Hopes of having a table at Old Home Day

Communications, Correspondence & Announcements

Ms. McLaughlin requests a special meeting be set for Thursday July 14 at 10:00 A.M. to discuss tenant handbook

Ms. Simko makes motion to have workshop, seconded by Ms. Grendzinski. Voted 3-0

Public Comment

Kathleen Stein asks about a window AC unit for her window.

A tenant asks about an AC unit for their apartment at Chatham

Ms. Simko addresses the comments, and the board will look further into it.

Laura lets the tenants know what paperwork is needed for Renters Rebate

Director Schumacher lets the tenants know we want to plan a cookout at both locations within the next few weeks.

Adjournment

A motion was made by Ms. Simko, seconded by Ms. Grendzinski to adjourn the meeting at 10:29 A.M. Voted 3-0

Respectfully submitted.

Executive Director David Schumacher