

EAST HAMPTON HOUSING AUTHORITY MONTHLY BOARD MEETING

August 17, 2022, 6 PM Chatham Acres Community Room

Call to Order

A board meeting of the East Hampton Housing Authority was held on 8/17 at Chatham Acres 1 Gov. Bill O'Neill Dr, East Hampton CT. It began at 6:01 and was presided over by Donna Goodspeed

Attendees

Voting members in attendance included Eric Gibson, Donna Goodspeed, Bonnie Berkovich, Beth Keplen(via phone) Roseanne Amenta

Employees in attendance: Jodi Brazal, Sheryl Dougherty, Dion Roccapriore

Residents in attendance: Laura Belleni, Barbara Brusseau, Timothy Chapman, Emmet Flannery, Marty Flannery, Donna DiGregorio, Marilyn Gerzabek, Alberta Hyland, Frances Lunt + aide, Eugene Perkett, Susan Poe, Bruce Rittman, Gerald Sirois, Shirley Shaw, Robert "Jim" Taylor, Fredi Winstanley, Elizabeth "Kelly" Zeitlin

Public attendees: Ann McLaughlin, Allison Wallach

Approval of Minutes

A motion to approve the minutes of the previous July 20, 2022, meeting, with the correction of Beth Keplen in attendance via phone vs zoom as was recorded, was made by Eric Gibson and seconded by Roseanne Amenta.

Bills - nothing at this time

A motion to enter discussion regarding received paving bids was made by Eric Gibson and seconded by Donna Goodspeed.

Paving bid for Bellwood Court remain in review

Communications – None

Updates & Reports

Chairpersons Update: presented by Donna Goodspeed

1. Training

Several of us attended a presentation on August 8th by the Town entitled: Freedom of Information/Meeting Procedure Workshop which was very informative regarding the running of meetings and key points on some aspects regarding the Freedom of Information (FOI)

2. Public Comments

- a. EHHA is not required to have more than one (or any) public comments section.
- b. However, with that said, the public comments section will remain at the beginning of the meeting.

*Minutes Subject to Approval at the next EHHA Meeting

EAST HAMPTON HOUSING AUTHORITY MONTHLY BOARD MEETING

- c. Each person will be asked to clearly state their name, address and be provided 3 minutes to speak.
3. Complaints from Residents regarding disruptive meetings
It has been noticed and brought to the board's attention that the tenor of the last couple of meetings has been disruptive and disrespectful. It is incredibly difficult to discuss business with loud voices and interruptions and as such this will not be allowed to continue. Specifically:
 - a. EHHA has received between 7 – 10 questions and comments from residents regarding the disruptive and contentious nature of the last two board meetings
 - b. As per the training that was provided by the town regarding the running of Public meetings, the following actions will be taken if this type of modality prevails:
 - i. One warning will be given to all attending
 - ii. If the warning fails to be sufficient the Chairperson will ask all those attending the meeting to leave so that the board may continue to discuss the items on the agenda without further interruption
 - iii. As a last resort the meeting will be adjourned prematurely and all pending business will be covered in the next meeting, covered under the agenda item of 'unfinished business'.
4. Meeting Minutes
Part of the training that was provided by the town last week included the following information regarding meeting minutes and what should be included. This is being provided as informational **only** with no additional comment and is taken, in part, from the Parliamentary procedure guide provided by the town.
Meeting minutes include details such as the date, time, and location of the meeting, whether a quorum was present, who was at the meeting, and who the presiding officer was. Text of specific motions and their outcomes (but not exact vote counts) are also included in the minutes. Discussion is not documented in the minutes. Essentially, Minutes should generally include only what was done, and not what was said.
5. ApartmentTwo
 - a. Apartment two at Bellwood is **temporarily** being utilized with the state's knowledge for both storage and office space for contractors working on site during the CDBG project.
 - B .A permanent shed with an office was previously considered but ultimately rejected as being too cost prohibitive.

Executive Director: Report presented by Jodi Brazal

An uptick in Housing applications

Continued work on CBDG Grant to be reported later in agenda

Commission on Aging report was presented by Bonnie Berkovich.

The Senior Needs survey being presented to Town Council

Upcoming Senior picnic at Senior Center

Tenant Commissioner report was presented by Roseanne Amenta.

Pleasure expressed regarding the ice cream truck visit, Lions Club providing a bake potato dinner and Hope Church providing a dual site BBQ luncheon.

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EAST HAMPTON HOUSING AUTHORITY MONTHLY BOARD MEETING

Old Business-

CDBG - reported by Jodi Brazal & Dion Roccapriore

Eight construction companies with our architect did an onsite review of property to determine their interest in bidding on the project. All eight were extremely impressed with the condition and maintenance of the properties. Sighting it as one of the best they have seen in the state

AEDs for Community Rooms Motion-

Subcommittee of Beth Keplen and Bonnie Berkovich was created.

Jodi Brazal to check on mandatory status of AEDs in senior housing.

A motion to vote to move forward with the purchase, installation, and training of two Automated External Defibrillators (AEDs) was made by Donna Goodspeed and seconded by Eric Gibson. Motion passed.

New Business –

Donna Goodspeed made a motion to amend Article 4 Section 1 Sentence 1 to be as follows:

Regular meetings: Regular meetings shall be held on the 3rd Wednesday of every other month in the calendar year, at the Housing Authority community room(s), and at such time as may be designated by resolution, for the transaction of the business of the Authority.

Eric Gibson seconded. Motion passed.

Vacancy Report -

0 Bellwood 1- Chatham

ADJOURNMENT

Eric moved that the meeting be adjourned Roseanne seconded, this was agreed upon at 6:41pm

Respectfully Submitted by:

Sheryl Dougherty, RSC