

## **EAST HAMPTON HOUSING AUTHORITY MONTHLY BOARD MEETING**

**October 21, 2020 Minutes**

### **I. CALL TO ORDER**

TIME: 5:55 pm

COMMISSIONERS PRESENT: Tom Denman, Bonnie Berkovich, Beth Kelpen, Roseanne Amenta

STAFF PRESENT: Jodi Brazal, Dion Roccapriore, Sylena Krackowsky, Bill Buller – MSW Intern, Sheryl Dougherty - BSW Intern

RESIDENTS PRESENT: Residents of 2, 4, 10, 11, 23, D1, E4

### **II. APPROVAL OF PREVIOUS MEETING MINUTES**

RESULT: Pass

MOVER: Roseanne Amenta

SECONDER: Bonnie Berkovich

AYES: 4

NAYS: 0

ABSTENTIONS: 0

### **III. PAYMENTS OF BILLS AND FINANCIAL REPORT**

RESULT: Pass

MOVER: Roseanne Amenta

SECONDER: Bonnie Berkovich

AYES: 4

NAYS: 0

ABSTENTIONS: 0

### **IV. COMMUNICATIONS**

Discussion about CHFA COVID-19 survey, completed by Jodi.

Review of COVID related assistance provided to EHHA by local community organizations.

## V. PUBLIC COMMENT

Resident of 23 - Is the community room going to be reopened? Unfortunately, the governing body, insurance company and EHHA attorney have said do not reopen as of now. Reopening would make the EHHA board and executive director accountable if someone was to contract COVID.

Resident of D1 - The type of COVID test taken makes a difference. Knew someone outside the community who got a rapid test false negative and tested positive with the non-rapid test.

## VI. OLD BUSINESS

### A. Active:

1. Board opening
  - No responses for the board opening yet
2. Bids for Snow Removal and Bellwood Repaving Project
  - Board discussed snow removal contract and have decided to go forward with Grasshopper
  - Grasshopper has created a positive relationship with tenants in the past
  - Some estimates have been received, however, tabling repaving project at Bellwood, looking to repave in the spring
3. Addition for Chatham Acres
  - Social distancing has allowed for open office space
  - Not currently a priority due to COVID
4. Pet Policy
  - Reviewed by board members
  - There will be some inherent risk no matter the size of the pet
  - Health department or planning and zoning may restrict the size of pet allowed in apartment
  - The approval of type and size of pet should be handled on individual basis depending on tenant request
  - Motion to adopt policy by Bonnie Berkovich with amendment to include leash control rule while outdoors, second by Beth Kelpen, all board members voted in favor
5. Smoking in apartments
  - There have not been any new complaints or issues
  - This would include any format that would lead to second hand exposure (cigarette, marijuana and/or vaping)
  - Complaints must be submitted in a written form to be acted on, verbal complaints do not allow for any legal standing

6. Cost list for repairs
  - In meeting with other housing authorities and receiving information from CHFA, have learned that repair costs lists are common practice
  - There should have been in place, a price list for things beyond normal wear and tear
  - The list will be reviewed by maintenance and included in the lease documents

B. Tabled:

1. Small Cities Grant: Tabled until announcement by state

**VII. NEW BUSINESS**

- Addressing the water heaters at Bellwood
- Some have already failed, due to insulation wrapped around the water heater
- The installation has caused the failure
- Maintenance is going to remove all insulation surrounding water heaters because there is no way to check for any leaks as they are now

**VIII. VACANCY REPORT**

- A. Chatham Acres: 0 Bellwood: 0

**X. UPDATES & REPORTS**

A. RESIDENT SERVICES COORDINATOR

- Delay with CRT to begin energy assistance applications
- Wellness checks have gotten no response, continuing to encourage residents to reach out if
- Mobile hairdresser as an available resource
- The library delivery program is in the beginning stage, surveys have been distributed to residents

B. COMMISSION ON AGING

- Still in the process of working with the town hall and emergency management to create a list of most vulnerable town residents who should be attended to first in an emergency situation
- Working on access to voting for seniors
- The senior center is scheduled to open 11/3 by appointment only

C. TENANT COMMISSIONER

- Tenant commissioner has not received any comments from residents since the last board meeting

**IX. PUBLIC COMMENT**

Resident of D1 – Question regarding snow: will there be information about when and where to move vehicles?

An individualized map has been created by EHHA staff. It will clearly mark where each resident should move their vehicle to in order for snow to be cleared. Additionally, calls will be made using the automated phone messaging system to notify residents of when it is okay to move their vehicles.

**VI. ADJOURNMENT**

Time: 6:54 pm

RESULT: Pass

MOVER: Roseanne Amenta

SECONDER: Beth Kelpen

AYES: 4

NAYS: 0

ABSTENTIONS: 0

Respectfully submitted by Sylena Krackowsky, LMSW, RSC

Cc: Board Members, Town Manager, and Town Council