

EAST HAMPTON HOUSING AUTHORITY MONTHLY BOARD MEETING

September 16, 2020 Minutes

I. CALL TO ORDER

TIME: 6:05 pm

COMMISSIONERS PRESENT: Tom Denman, Bonnie Berkovich, Beth Kelpen, Roseanne Amenta

STAFF PRESENT: Jodi Brazal, Dion Roccapriore, Sylena Krackowsky, Bill Buller – MSW Intern, Sheryl Dougherty - BSW Intern

RESIDENTS PRESENT: Residents of 2, 10, B3, D1, D6

II. APPROVAL OF PREVIOUS MEETING MINUTES

RESULT: Pass

MOVER: Roseanne Amenta

SECONDER: Beth Kelpen

AYES: 4

NAYS: 0

ABSTENTIONS: 0

III. PAYMENTS OF BILLS AND FINANCIAL REPORT

RESULT: Pass

MOVER: Roseanne Amenta

SECONDER: Bonnie Berkovich

AYES: 4

NAYS: 0

ABSTENTIONS: 0

IV. COMMUNICATIONS

Jodi has reached out to CTNAHRO seeking a round table style meeting of housing authority maintenance employees to discuss and exchange policies and procedures. Jodi has been tasked with coordinating and moderating the roundtable

V. PUBLIC COMMENT

Resident of B3 – There was an overlap of laundry time slots, where another resident came into the laundry room and began to use the laundry before another resident's laundry was complete. There was concern because some of the individuals involved were not wearing a mask.

Resident of 2 – Has also observed residents not wearing masks and following safety procedures in the laundry room.

Resident of D1 – Is afraid that the laundry facilities will be closed again due to other residents not wearing masks and following safety precautions.

VI. OLD BUSINESS

A. Active:

1. Board opening – looking for applications
 - There will be an article posted in the River East seeking board members
2. New Bids for Annual Contracts- responses
 - Bids need to be in place by mid-October for snow plowing
 - There is no major tree work to be completed at this current time, however EHHA is still seeking tree services
3. Addition for Chatham Acres: Plans drawn by Ed Hemmingway have been distributed to Board Member
 - A contractor has been contacted to assess and submit a cost estimate
4. Pet Policy
 - Initial draft will be distributed to the board for review
5. Parking Policy
 - Registration and car documentation are being collected
 - The policy is currently being edited
 - The deadline will be to have permits issued before snowfall

B. Tabled:

1. Small Cities Grant: Tabled until announcement by state

VII. NEW BUSINESS

A. Smoking in apartments

- A no smoking policy had been added to the lease after the renovations
- Smoking inside any EHHA building, including apartments is a violation of the lease
 - o Residents can be cited and issued a lease violation which may lead to further action of a lease being terminated, if necessary
- There are designated smoking locations on the EHHA property

- Concerned residents effected by another individual's smoking should submit a written complaint to the EHHA
- An executive session can be held to discuss further actions to be taken, if necessary
- B. Mowers receiving baggers
 - The mowers have been picked up and will have baggers installed within the following week
 - The purchase of mowers with baggers has saved the EHHA a significant amount of money, compared to utilizing contracted services
- C. Cost lists for repairs
 - There have been some recent issues that have led to the idea of a repair cost list
 - Compose a list of guidelines to clarify and remind residents to be included in the monthly newsletter and also annual lease agreement

VIII. VACANCY REPORT

- A. Chatham Acres: 0 Bellwood: 0

X. UPDATES & REPORTS

- A. RESIDENT SERVICES COORDINATOR
 - Energy assistance will begin next week
 - Residents are asked to set up appointments, as necessary
 - Internet Essentials program application is still in progress due to a Comcast barrier
- B. COMMISSION ON AGING
 - Currently generating a list with the Emergency Management Team of town residents who may have greater need or be affected medically by power outages
 - o Further information will be posted in the River East
 - Working to ensure all seniors have transportation to voting
 - There will be a drive thru picnic on 9/30 at the town office building, currently the event has reached capacity but the capacity may be extended
 - The senior center does not have a scheduled reopening date
- C. TENANT COMMISSIONER
 - Checking in about list of resident's names and apartment numbers requested by a resident
 - o An option to opt out will be included in the newsletter and also a response pole using the automated phone message system

IX. PUBLIC COMMENT

Resident of D1 – Clarifying about smoking at Bellwood, is it cigarettes being smoked in the apartment or something else?

It is against CHFA policy to smoke medical marijuana; it must be in another form that does not impact other residents. CHFA policy states that a smoke free facility includes smoking of any kind. More information will be sought to clarify any concern.

Resident of 2 – Stated that if she continuously smelled marijuana she would seek other housing.

VI. ADJOURNMENT

Time: 7:20 pm

RESULT: Pass

MOVER: Beth Kelpen

SECONDER: Bonnie Berkovich

AYES: 4

NAYS: 0

ABSTENTIONS: 0

Respectfully submitted by Sylena Krackowsky, LMSW, RSC

Cc: Board Members, Town Manager, and Town Council