

EAST HAMPTON HOUSING AUTHORITY MONTHLY BOARD

MEETING

August 18th, 2021 Minutes

I. CALL TO ORDER

TIME: 6:07 pm

COMMISSIONERS PRESENT: Bonnie Berkovich, Beth Kelpen, Eric Gibson, @ 6:30

Tom Denman joined the meeting

STAFF PRESENT: Jodi Brazal, Dion Roccapiore, Sheryl Dougherty

RESIDENTS/PUBLIC PRESENT: Pat Butler, Marty Flannery, Emmet Flannery, Kevin Reich, Alberta Hyland, Louise Guerin, Marilyn Gerzabek, Barbara Brusseau, Donna Digregorio, The Chapmans, Shirley Shaw, Kelly Zeitlin, Unidentified

II. APPROVAL OF PREVIOUS MEETING MINUTES

RESULT: Pass

MOVER: Eric Gibson

SECONDER: Bonnie Berkovich

AYES: 3

NAYS: 0

ABSTENTIONS: 0

III. PAYMENTS OF BILLS AND FINANCIAL REPORT

None reported. Auditor was in this month, he will have the 2020 audit complete asap

IV. COMMUNICATIONS

Town came into markup parking area at Bellwood for sewer line upgrade to neighboring street. This was not communicated to the East Hampton Housing Authority and has significant potential to impact timeline of work on repaving plan and grant work

V. PUBLIC COMMENT

Kelly Zeitlin read a personal statement voicing concerns regarding covid protocols surrounding the use of the community room.

Kevin Riech informed the board of available federal dollars and suggested they be sought to expand the housing authority's wi-fi capacity.

Kevin, also, suggested we seek grant funding available to purchase land adjacent to Housing Authority property to address the need of low income housing. He understands there is grant funding available.

VI. UPDATES & REPORTS

A. MAINTENANCE PROJECTS

- Paving is currently on hold due to the town sewer replacement project
- Lines at Chatham Acres to be painted next month and will require a coordination of moving cars to allow paint to be applied and dried.
- E building sidewalk paving is a continuing concern and a plan needs to be developed to remedy it
- Revised Blueprints were made to accommodate changes to the Laundry room design due an accessibility issue. The grant work will be going out as one bid package for a general contractor. This should occur by the end of September
- C8 has required extensive renovation due to the condition it was left in by previous tenants, All appliances, floors, toilets and sink are in need of replacement.
- The New inspection process adopted in May 2021 is intended to prevent this negligence in the future.

B. RESIDENT SERVICES COORDINATOR

- Energy assistance packets for the twenty-one/twenty-two heating season, from Community Renewal Team have begun to be received by residents, I will begin meeting with residents to process those in late September
- Rental Rebates are now due, wrapping those up in the next week to get them to the Town Assessor
- Navigating the Bulk Cable transition has been a nightmare due to the cable company

C. COMMISSION ON AGING

- Their survey is complete and will be distributed at the end of September and available through October. It will be available at the housing authority for residents to fill out, Sheryl will be assisting in that coordination.

D. TENANT COMMISSIONER

- Not present

OLD BUSINESS

A. Active:

1. CDBG - State has not signed off.
 - No progress has been made since the previous board meeting
2. Bids Bellwood Paving Project - on hold due to sewer replacement issue.

3. Bulk Cable - it has been a very bumpy process for residents, but it is moving forward, Sheryl Dougherty is currently working with high level management at Comcast and State Representative Que Phipps Chair of the Commission on Aging to revisit the process to ensure residents best interests have been met as they move forward with their chosen cable packages. If not, needed changes will be made without financial impact to residents.

B. Tabled:

1. Addition for Chatham Acres (will be moved to three year plan)

VII. NEW BUSINESS

- Discrepancies in renovation designs have been discussed, a meeting on Tuesday with the Architect will address these further.
- Masking has been reinstated.

VIII. VACANCY REPORT

A. Chatham Acres: 1 Bellwood: 2 (At this point, #2 Bellwood will be held open for the grant work

Jodi announced three new interns to begin the first week of September. They will divide their time between Bellwood and Chatham Courts and expect them to be a great asset as always.

Kelly Zeitlin reiterated her covid protocol concerns and safety measures. Sanitizer and Masks are available, signs are in place, guests and residents have been informed of these protocols, personal responsibility is foremost in ensuring personal comfort levels.

VI. ADJOURNMENT

Time: 6:43

RESULT: Pass

MOVER: Bonnie Berkovich

SECONDER: Eric Gibson

AYES: 4

NAYS: 0

ABSTENTIONS: 0

Respectfully submitted by Sheryl Dougherty RSC

Cc: Board Members, Town Manager, and Town Council