

## **EAST HAMPTON HOUSING AUTHORITY MONTHLY BOARD MEETING**

### **February 17, 2021 Minutes**

#### **I. CALL TO ORDER**

TIME: 6:00 pm

COMMISSIONERS PRESENT: Tom Denman, Bonnie Berkovich, Beth Kelpen, Roseanne Amenta

STAFF PRESENT: Jodi Brazal, Dion Roccapiore, Sheryl Dougherty - BSW Intern

RESIDENTS PRESENT: Residents of 3,10, D1, D6, E5

#### **II. APPROVAL OF PREVIOUS MEETING MINUTES**

RESULT: Pass

MOVER: Roseanne Amenta

SECONDER: Bonnie Berkovich

AYES: 4

NAYS: 0

ABSTENTIONS: 0

#### **III. PAYMENTS OF BILLS AND FINANCIAL REPORT**

RESULT: Pass

MOVER: Roseanne Amenta

SECONDER: Bonnie Berkovich

AYES: 3

NAYS: 0

ABSTENTIONS: 0

#### **IV. COMMUNICATIONS**

No further communication has been received from the state about the grant. Year-end financials have been submitted.  
Discussion about incidents with payment of rent due to income loss related to COVID-19.

## **V. PUBLIC COMMENT**

No public comment
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## **VI. OLD BUSINESS**

### **A. Active:**

1. Board opening
  - No progress has been made since the previous board meeting
2. Cost lists for repairs
  - Damage beyond normal wear and tear
  - Labor charges will occur if there is a demand to address something that is not urgent and can wait until business hours
  - Going forward, if there is bodily fluids a professional service will be contacted due to biohazard concerns
  - Labor will be covered but parts and costs will be at the expense of residents
  - List will be printed and included in the new tenant manual
3. Visiting Animals
  - Mirrors existing EHHA pet policy
  - Service and assistance animals cannot be questioned by law
  - The only concern is the safety of residents and animals
4. Snow Removal
  - If a resident is refusing to move for snow removal, they will be towed at their expense
  - This past storm, there was one person who refused to move which impacted the snow removal
  - The housing authority then had to absorb the expense for Grasshopper to return to clear the snow
  - Being a nice neighbor and offering to move their car if they are unable to would be greatly appreciated

### **B. Tabled:**

1. Bids Bellwood Repaving Project (tabled until late winter)
2. Addition for Chatham Acres (tabled until estimate is received)

## **VII. NEW BUSINESS**

### **A. Sidewalks at Chatham**

- B&W paving completed under a grant between 2011-2013
- Sidewalks should hold up for more than 10 years
- Cones have been placed to mark dangerous areas that are tripping hazards
- Timing may work out well for pricing and completion due to Bellwood repaving
- Concrete will be a better alternative to asphalt

## **VIII. VACANCY REPORT**

- A. Chatham Acres: 2 Bellwood: 0
  - Applications closed on 1/15 through 3/15

## **XI. UPDATES & REPORTS**

- A. MAINTENANCE PROJECTS
  - Heat pump cleanings are nearly complete
  - There will be another cost for plowing due to a payloader coming in to clear out blocked parking spaces
  - Work on light poles has been delayed due to the snow
- B. RESIDENT SERVICES COORDINATOR
  - Energy assistance continues
  - Rent redetermination is now in progress
  - Avery has been working to organize vaccination appointments
  - There was a surprise valentine's day drop off from the EH Lion's on Sunday that was received very well
  - There is a farm to table food box delivery schedule for 2/19
- C. COMMISSION ON AGING
  - Discussion during board meeting was focused on COVID vaccine and distribution
  - Budget from town was discussed
  - There will be a small emergency fund from this year's budget
- D. TENANT COMMISSIONER
  - Discussion on issues with snow removal during the most recent storm
  - Generator for emergency situations for those who are dependent on power

## **IX. PUBLIC COMMENT**

Resident of D1 – There have been a few residents who have gone door to door to remind people to move their cars before the snow. Possible solutions could be to have those who do not want to move to park in visitors so that it does not interfere with those who do move. The tow truck will move those cars for those who are capable of moving but refuse to move. If any calls are received by residents who do not follow the policy, they will be referred to Tom by his request.

**VI. ADJOURNMENT**

Time: 7:20 pm

RESULT: Pass

MOVER: Bonnie Berkovich

SECONDER: Roseanne Amenta

AYES: 4

NAYS: 0

ABSTENTIONS: 0

Respectfully submitted by Sylena Krackowsky, LMSW, RSC

Cc: Board Members, Town Manager, and Town Council