

EAST HAMPTON HOUSING AUTHORITY MONTHLY BOARD MEETING

January 20, 2021 Minutes

I. CALL TO ORDER

TIME: 6:10 pm

COMMISSIONERS PRESENT: Tom Denman, Bonnie Berkovich, Beth Kelpen, Roseanne Amenta

STAFF PRESENT: Jodi Brazal, Dion Roccapriore, Sylena Krackowsky, Sheryl Dougherty - BSW Intern, Avery Brautigan – MSW Intern

RESIDENTS PRESENT: Residents of 3,10, D1, D6, E5

II. APPROVAL OF PREVIOUS MEETING MINUTES

RESULT: Pass

MOVER: Bonnie Berkovich

SECONDER: Roseanne Amenta

AYES: 4

NAYS: 0

ABSTENTIONS: 0

III. PAYMENTS OF BILLS AND FINANCIAL REPORT

RESULT: Pass

MOVER: Roseanne Amenta

SECONDER: Bonnie Berkovich

AYES: 3

NAYS: 0

ABSTENTIONS: 0

Jodi met with Marge (fee accountant) and the contract will be rewritten to twice annually, paid hourly which will reduce the expense of the accountant.

The only bill that was substantial was snow plowing and it was approximately \$10,000.

IV. COMMUNICATIONS

No further communication has been received from the state about the grant.
Renewal of CONN NAHRO membership

V. PUBLIC COMMENT

No public comment

VI. OLD BUSINESS

A. Active:

1. Board opening
 - The town council has not appointed anyone as of this time
 - An application has been received
2. Cost lists for repairs
 - Dion and Sheryl are in the process of creating a repairs list
3. Visiting Animals
 - Amend pet policy to include that the visit pet policy mirrors the pet policy
 - Visiting pet owners who bring their pets to the EHHA will be assumed liable for the pet and anything that may occur relating to the pet

B. Tabled:

1. Bids Bellwood Repaving Project (tabled until late winter)
2. Addition for Chatham Acres (tabled until estimate is received)

VII. NEW BUSINESS

A. Snow Removal

- Dion and Sheryl have been working on a new policy regarding snow removal and parking
- Drafts are in progress at this time
- Grasshopper left because residents were coming out while the plows were moving snow

B. Personal Items on lawn

- There were personal items interfering with the removal of snow from the walkways

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VIII. VACANCY REPORT

A. Chatham Acres: 0 Bellwood: 0

- Applications closed on 1/15 through 3/15
- There are some individuals that contact EHHA on a frequent basis
- The waitlist is extensive and there are no predicted openings in the near future

XI. UPDATES & REPORTS

A. MAINTENANCE PROJECTS

- Heat pumps are being thoroughly cleaned, only 18 units left to be cleaned
- Analysis of cleaning is dirt and dust build up, there has not been any mold found
- A few outside lights will not be working until new wiring is installed at Chatham

B. RESIDENT SERVICES COORDINATOR

- Energy assistance
- Vaccine distribution is a major priority at this time
- Information is currently being gathered and will be shared with residents as more is determined

C. COMMISSION ON AGING

- Senior center working very hard to be able to reach individuals who are unable to utilize or access technology
- Reoccurring conversations over the past few months
- Chatham health was reluctant to host a clinic at the senior center

D. TENANT COMMISSIONER

- Laundry scheduling issues still occurring – Jodi has addressed this incident
- Let staff know if this continues to be an issue
- A resident has requested information about generator directly to apartment due to medical equipment requiring power
- Residents should create a reasonable accommodation request

IX. PUBLIC COMMENT

No additional comments

VI. ADJOURNMENT

Time: 7:31 pm

RESULT: Pass

MOVER: Bonnie Berkovich

SECONDER: Roseanne Amenta

AYES: 4

NAYS: 0

ABSTENTIONS: 0

Respectfully submitted by Sylena Krackowsky, LMSW, RSC

Cc: Board Members, Town Manager, and Town Council