

EAST HAMPTON HOUSING AUTHORITY MONTHLY BOARD MEETING

December 18th, 2019 10 AM
Chatham Acres

Minutes

I. CALL TO ORDER

TIME: 10:12 am

COMMISSIONERS PRESENT: Ann McLaughlin, Richard Sherman, Linda Nadeau

STAFF PRESENT: Jodi Brazal, Dion Roccapiore, Sylena Krackowsky

RESIDENTS PRESENT: Residents of D1 & D3

II. APPROVAL OF PREVIOUS MEETING MINUTES

RESULT: Pass

MOVER: Ann McLaughlin

SECONDER: Linda Nadeau

AYES: 3

NAYS: 0

ABSTENTIONS: 0

III. PUBLIC COMMENT

No public comments made

IV. PAYMENTS OF BILLS AND FINANCIAL REPORT

RESULT: Pass

MOVER: Ann McLaughlin

SECONDER: Linda Nadeau

AYES: 3

NAYS: 0

ABSTENTIONS: 0

V. COMMUNICATIONS

2020 Insurance policy

Changes to the STIFF account

VI. OLD BUSINESS

1. Bellwood water tank Millenium to schedule in January
 - Scheduled for January 10, 2020
2. Heat pumps winter prep
 - Completed
3. Trees near D and B building
 - Trees removed by Grasshopper
4. Request to make temporary SRAP permanents still not progressed
 - Not progressed as of current
5. Small Cities Grant
 - Previously applied for, continue with same grant writer
6. Windows at Bellwood update
 - Dion is working on receiving quotes from three different companies. Currently waiting for quote from Anderson and Harvey windows and seeking one more option
7. Cracks at Bellwood in sidewalks and potholes in parking lot
 - Potholes have been filled, will require further work in the spring
8. Addition for Chatham Acres
 - Reviewed current plan options, continue to discuss plans at future meeting
9. Generators – Cost of Propane and Upgrade for CA generator- still awaiting quote
 - Cost of new generator suitable for CA will be substantial, BW currently uses \$5,000 worth of propane for annual generator maintenance
10. Forsythia will be taken out in the spring
 - Forsythia behind BW apartments 10 & 11 will be removed in the spring

V. NEW BUSINESS

1. Parking Stickers for residents
 - All tenant cars will receive parking sticker to prevent non-residents from parking overnight
 - Motion made by Ann McLaughlin, seconded by Linda Nadeau; motion passed: ayes 3
2. Threshold for Board Approvals on quotes/purchases
 - Tabled until next meeting; Discuss \$5,000 threshold with full board
3. Flooding at Bellwood
 - Discussion on drainage on hill behind BW 10 & 11

- Motion made by Ann McLaughlin to get three quotes for drainage installation, second by Linda Nadeau; motion passed: ayes 3
- 4. Alternating Meeting sites
 - Motion made by Ann McLaughlin motioned to alternate board meeting sights monthly, second by Linda Nadeau; motion passed: ayes 3

VI. VACANCY REPORT

December: Bellwood – 2

January: Bellwood – 1 as of January 1

Chatham Acres- 2 as of January 1 (1 filled for February 1st)

VII. UPDATES:

1. RSC
 - Presented letter to board regarding progress with energy assistance and other assistance applications, senior pen pals and wellness groups
2. COA
 - Not present
3. TENANT COMMISSIONER
 - Requested no smoking sign to be installed at BW. Motion made by Linda Nadeau, second by Ann McLaughlin; motion passed: ayes 3

VIII. PUBLIC COMMENT

No public comments made

IX. ADJOURNMENT

Time: 11:25 am

RESULT: Pass

MOVER: Ann McLaughlin

SECONDER: Linda Nadeau

AYES: 3

NAYS: 0

ABSTENTIONS: 0

Respectfully submitted by Linda Nadeau

Cc: Board Members, Town Manager, and Town Council