

East Hampton Housing Authority
1 Governor Bill O'Neill Drive
East Hampton, CT 06424

A meeting was held on September 18, 2019 at Chatham Acres. The meeting opened at 6:05pm. Members present were Tom Denman, Richard Sheehan, Ann McLaughlin, Linda Nadeau, Bonnie Berkovich and Jodi Brazal.

Minutes:

Motion was made by Ms. McLaughlin to approve the Minutes of August 21st. Ms. Nadeau seconded. Vote was unanimous. Some discussion was had originating with Ms. McLaughlin about adding a director's report to the meeting to learn what items discussed at the last month's meeting has been addressed and those that have not. Mr. Denman responded that that information is contained in the old business below.

Public Comment:

A resident of Chatham Acres asked for an update on the heat pump issue. Ms. Brazal informed him that T&S was still awaiting the parts ordered from T&S Heating.

Bills and Communication: None. The Audit Close-out from the agenda was kept on in error. That had been addressed at the August meeting.

Cash Report:

The bank reconciliation was presented to Board members. After review will be filed for audit.

Old Business and New Business:

Ms. Brazal updated the board that the Senior center trips have been more successful
Ms. Brazal updated the board on the request to make temporary SRAP permanents. It has been presented to J. D'Amelia, CHFA, and DOH. Ms. Brazal is waiting to hear from any of the aforementioned with a final answer.

A Draft of a Bed Bug Policy based on CT state law was given to each of the board members by Ms. Brazal. After a brief discussion, it was agreed that the board members would take it home and review it along with the state regulations and procedures surrounding Housing Authority Commissions.

Ms. Brazal informed the board that Millenium Water is still awaiting parts they ordered for Bellwood water tank.

Ms. Brazal reiterated the parts are still on order for the heat pump dehumidifiers. Mr. Roccapriore is also trying to schedule the winterizing/cleaning of the heat pumps for winter with T&S.

Rent Increase meeting notice has gone out

\$5 increase for non SRAP units? \$25 for SRAP (JDA has indicated that they would improve the increase) and \$2 increase for cable

Transfer of Municipal Revenue savings to Municipal checking

Filter replacement completed at Chatham on 9/12, electric board still needs to be replaced

Employee raises for new budget year

Election for Tennant Commissioner

Trees near D building

Line painting at CA

Phone stipend for on-call phone

Vacancy Report: Bellwood – 2 with 1 additional pending. None at Chatham

RSC:

Motion was made to adjourn at 7:15pm by Ms. McLaughlin. Ms. Nadeau seconded.

Respectfully submitted by Judie Bobbi, recording secretary

CC: Board Members, Town Manager, Town Clerk, Town Council