

East Hampton Housing Authority  
 Chatham Acres  
 1 Governor Bill O'Neill Drive  
 East Hampton, CT 06424

A meeting was held on November 14, 2018 at 10am at Chatham Acres. Members present were Thomas Denman, Richard Sheehan, Ann McLaughlin, Linda Brogan, Linda Nadeau and Judie Bobbi.

**Minutes:**

Ms. Brogan made a motion to approve the minutes of September 19<sup>th</sup>. Ms. Nadeau seconded. Vote was unanimous.

There was no October meeting held.

**Public Comments:**

Two residents from Bellwood had photos of the bank where the mowing had left ruts. Mr. Denman pointed out that with such wet weather this summer into fall that we will make sure this is corrected by Grasshopper Landscaping. We have spoken to Grasshopper about adding more yew planting on the bank to maybe avoid having to mow there. We will follow up but it most likely will have to wait until spring.

Also, one resident remarked about the damaged seal on her window.

**Bills and Communication:**

Snow removal contract for 2018 through April 2020 was discussed. Ms. McLaughlin made a motion to approve the contract. Ms. Brogan seconded. Vote was unanimous.

Quote received to have more tree work done at Bellwood Court and Chatham Acres. Ms. Nadeau made a motion to approve. Mr. Sheehan seconded. Vote was unanimous.

Quote received from Arrow Fence to repair fence at Bellwood Court due to tree damage. Ms. McLaughlin made a motion to approve. Mr. Sheehan seconded. Vote was unanimous.

Ms. Bobbi looked at pricing for security cameras for both sites for inside the community buildings and outside on property. Ms. Nadeau made motion to approve the purchase. Ms. Brogan seconded. Vote was unanimous. CHARM Medical Supply contacted Ms. Bobbi regarding a presentation for residents at both sites. Ms. Bobbi gave the information to our RSC, Grace and she will follow up.

CRT Meals on wheels has asked if they could do a presentation regarding the home meals and they have made some beneficial changes. Ms. Bobbi has also passed the information along to Grace.

**Cash Report:**

Bank Reconciliations for September and October were presented for review. They will be filed for audit.

**Old Business and New Business:**

CDBG RFP by the Town had one proposal from Housing Development Team, LLC. At the Council meeting on November 13<sup>th</sup>, the Town Council approved. The Town and Housing Authority will need to meet with them as soon as possible.

The Booster Pump upgrade may take place at the end of the month.

Letter was sent by the Housing Authority regarding dumping brush by a neighbor on an adjacent property.

2019 Budget proposal was presented. Mr. Sheehan made a motion to approve the 2019 Budget pending approval from CHFA. Ms. Nadeau seconded. Vote was unanimous.

No vacancy as of this month

**Tenant Commissioner:**

Mentioned that the trash containers at Bellwood Court have not been moved as per prior discussion.

Motion to adjourn by Ms. McLaughlin at 11am. Mr. Sheehan seconded.

Respectfully submitted by Judie Bobbi, recording secretary

CC: Housing Board, Town Manager, Town Clerk, Town Council