

East Hampton Housing Authority
 Chatham Acres
 Governor Bill O'Neill Drive
 East Hampton, CT 06424

A meeting was held on April 18, 2018 at Chatham Acres. The meeting opened at 6:05 pm. Members present were Ann McLaughlin, Richard Sheehan, Linda Brogan. Thomas Denman and Linda Nadeau were absent.

Minutes:

A Motion was made to approve the March 21, 2018 Minutes by Ms. Brogan. Mr. Sheehan seconded. Vote was unanimous.

Public Comment: None

Bills and Communication:

Ms. Bobbi reported the funds from the Construction Account have been transferred to STIF.

1st Loan payment was due April 1st and has been paid.

Lenard Engineering has submitted a quote to revise the parking and sidewalk plans to only include sidewalks.

Mr. Sheehan made a motion to approve the quote in order to proceed with cost estimates to just have the sidewalks done at Bellwood Court. Ms. Brogan seconded.

Ms. Bobbi will attend the annual Fair Housing Training sponsored by Conn Nahro, tomorrow.

Cash Report:

Ms. Bobbi presented the March 2018 Reconciliation. Board reviewed and it will be filed for audit.

Old Business and New Business:

Brooks CPA provided services to help with the conversion of the accounting to the GAAP system and made journal entries for end of year 2017 and added some new accounts. We are planning to pursue quote for a fee accountant to help with the reports on a quarterly basis. It has also been recommended by CHFA to have a fee accountant service.

Mr. Denman reported that he has met with Steve from Grasshopper and walked the property at Bellwood to take care of some tree work.

Vacancy: None

RSC:

Ms. Franceschi will be away next week for her conference with AHEPA. She is trying to complete Energy Assist.

Tenant Commissioner:

No reports as Ms. Nadeau is absent due to illness

Mr. Sheehan made a motion to adjourn at 6:35pm. Ms. Brogan seconded.

Respectfully submitted by Judie Bobbi, recording secretary

CC: Board Members, Town Manager, Town Clerk, Town Council