

East Hampton Housing Authority
Chatham Acres
1 Governor Bill O'Neill Drive
East Hampton, CT 06424

A meeting was held on April 19, 2017 at Bellwood Court. The meeting opened at 6pm. Members present were Thomas Denman, Patricia Dufour, Ann McLaughlin and Judie Bobbi.

Minutes:

Minutes for March 15th Regular Meeting presented by Ms. Bobbi.

Minutes for March 31st Special Meeting presented by Ms. Bobbi.

Minutes for April 10th Emergency Meeting presented by Ms. Bobbi.

Board members reviewed all three Meeting Minutes. A motion was made by Ms. McLaughlin to accept all three. Ms. Dufour seconded. Vote was unanimous.

Public Comments:

Washers at Bellwood seem to have problems with the coins. A notice has been put in the laundry room about not using Canadian or other foreign coins as the machines will not accept them.

Resident asked about a doorbell on the storm door. Ms. Bobbi asked them to check with Dion as to whether it can be used so that it does not damage the door.

A resident asked about the use of E-cigarettes. Ms. Bobbi noted that as of now no decision was made on the use in the units. The Smoke Free policy will be reviewed by January each year.

A concern about some smokers not complying with the new Notice 1 regarding 25 feet from the buildings and guests or workers prohibited from smoking on the housing authority campuses. Ms. Bobbi will notify at least one person with a written letter.

Bills and Communication:

P&Z approval on 04/05/2017 to be included in the cdbg application.

MERS Demonstration online for the RSD reporting that will start this month. Ms. Bobbi attended online.

Lenard Engineering Invoice for \$2638.39 for services through 04/11. Ms. Nadeau made a motion to approve.

Ms. Dufour seconded. Vote was unanimous.

Intuit Quick Books Pro 2017 with the Enhanced Payroll total was 471.63 for the year. This was a savings of \$190.98.

Advertisements to accept applications were sent to the Rivereast News Bulletin, Middletown Press and The Chronicle in Willamantic.

RMCA- Radon Mitigation for the units at Bellwood Court requires a deposit of \$2500. Ms. McLaughlin made a motion to pay the deposit. Ms. Dufour seconded. Vote was unanimous.

Cash Report:

Ms. Bobbi presented the Reconciliations for the Admin Checking Fund and the Construction Fund for March 31, 2017. Board members reviewed and it will be filed for audit.

Old Business and New Business:

CDBG Application was submitted on time on 04/13.

Certified Construction Report is underway and hopes to have a closing by sometime in May.

Maletta & Company who is doing the Certified Report is also doing the required Single State Audit and when completed will help Ms. Bobbi in setting up the new workbook accounts.

Ms. McLaughlin would like a notice in the newsletter about calls that a person needs to call a number about having to go to court. No one should be giving any information or returning this call.

Vacancy - one

Tenant Commissioner:

Bellwood residents are anxious to have the new curtains purchased. Question was asked why the new Hot Water Heaters at Bellwood are wrapped. Ms. Bobbi noted that whenever work is done the state is looking for ways to improve energy efficiency.

One resident is concerned with the lack of ground cover on the hill up from #10 and #11 as it makes for a lot of dirt flying around when the mowing is done. Ms. Bobbi will ask Grasshopper about ground cover and edging.

A motion was made by Ms. McLaughlin to adjourn at 6:40pm. Ms. Nadeau seconded.

Respectfully submitted by Judie Bobbi, recording secretary

CC: Board Members, Town Manager, Town Clerk, Town Council