

**HIGH SCHOOL- ADDITIONS AND RENOVATIONS**

**S.P.N.042-0041 RNV**

**BUILDING COMMITTEE**

East Hampton High School

15 N. Maple St., East Hampton, CT 06424

**Thursday, March 15, 2018**

**Minutes**

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**Committee Members Present:** Sharon Smith, Chairperson, Cynthia Abraham, Tom Seydewitz, and Michael Zimmerman

**Committee Members Not Present:** Michele Barber, Vice Chairperson, Roy Gauthier and Alternate Members David Ninesling and Thomas Cooke

**Also Present:** Robert Hart, Colliers International (CI); Steve Smith, Downes Construction Company (DCC)

**Call to Order:** Chairperson Smith called the meeting to order at 5:30 p.m.

**Public Remarks:** None

**Review and Approve Minutes:**

*Mr. Zimmerman moved and Mr. Seydewitz seconded to approve the minutes of the February 15, 2018 regular meeting. Voted (4-0).*

**Project Manager's Report (Colliers International):**

**Project Update:** Please see the Owners Project Manager's Report as detailed by Mr. Hart. The State is still reviewing change orders; 3 have been reviewed and 12 are outstanding. Chairperson Smith stressed that the Committee will need to know the possible financial impact if any or all of the remaining COs are not accepted by the State. Once the State completes the CO review, Colliers can file the necessary paperwork for closeout. Document turnover to the town will begin shortly.

There is still about \$322,000 remaining in the project balance. The total project was 51.7 million and so far 48.9 million has been paid. The remaining 2 million has been contracted but still remains to be paid.

**Blue Water Update:** Mr. Hart learned from the State DPH that they will verbally approve running plastic piping for the cold water lines only. This will cause a decrease in the previously quoted amount for running the plastic piping. The first step is to give a

written recommendation to the State for this project. It was discussed who will write this; Mr. Hart will check with SLAM to see if they have a person with the proper credentials to make the report. There was discussion on the fact that the Building Committee needs to have control over communications regarding this process, as apparently Mr. Harwood had known about this change for a few months, but the Building Committee is just learning of it now with no communication from Mr. Harwood himself.

**Roof Leak Update:** There have been leaks in the roof in different places since last fall. At least one has been attributed to rain coming in an intake vent, and that has been remedied. A leak in the girl's bathroom was found to have been caused by gashes and holes in the roof and by the roof drain from the custodians shoveling snow off the roof. As the roof is engineered to handle the snow's weight, communication has been sent to Mr. Harwood regarding this with no response. There is now a leak in the hallway by the kitchen which Downes and the roofer cannot find.

Colliers can perform an infrared scan on the whole roof to find the origins of any leaks. The scan is temperature dependent and will be done overnight. Cost estimate is around \$5,000 - \$6,000.

### **Reports and Discussion:**

**Construction Update (Downes):** Mr. Steve Smith stated that work at the vault continues, with one more shut down needed over April vacation. The security film installation will also take place at that time along with work to shore up the wobbly store front in the cafeteria. The steps in the front have been repaired. The landscape punch list will be worked on once the snow melts. There is an issue in the hallway with an existing joint that is causing tile issues; it is being looked at now.

### **Architect's Update (SLAM):**

**Washington Photo Mounting System:** Ms. Abraham is in possession of the photos and is working with SLAM on the 10' rail system to hang them. A few contacts to help with the glass installation were discussed and how they can be invoiced for the project.

**Stage Floor Update:** SLAM is working with the school to determine a 3-4 week window to replace the thin layer of plywood over the stage floor.

## **Action Items:**

### **Approval of Invoices**

- *A motion was made by Mr. Seydewitz to approve Downes invoice number 39, dated 2/28/18, in the amount of \$17,722.29. Second by Mr. Zimmerman. Motion passed 4-0.*
- *A motion was made by Mr. Seydewitz to approve Downes invoice number 39R, dated 2/28/18, in the amount of \$66,873.23. Second by Mr. Zimmerman. Voted 4-0. Discussion: This is the retention for the plumber that was discussed at the last meeting. After this he is paid in full.*
- *A motion was made by Mr. Seydewitz to approve SBS/Colliers invoice number 20567, dated 2/28/18, in the amount of \$1,321.50. Second by Mr. Zimmerman. Motion passed 4-0.*
- *A motion was made by Mr. Seydewitz to approve WB Mason invoice SF00104391, dated 2/28/18, in the amount of \$12,696.00. Second by Mr. Zimmerman. Motion passed 4-0. Discussion: Money was withheld from WB Mason for poor performance. This series of invoices here washes out all their invoices and a credit is included because at one point they were double billing.*
- *A motion was made by Mr. Seydewitz to approve WB Mason invoice SF00104396, dated 2/28/18, in the amount of \$1,391.00. Second by Mr. Zimmerman. Motion passed 4-0.*
- *A motion was made by Mr. Seydewitz to approve WB Mason invoice SF00104398, dated 2/28/18, in the amount of \$0.99. Second by Mr. Zimmerman. Motion passed 4-0.*
- *A motion was made by Mr. Seydewitz to approve WB Mason invoice SF00104401, dated 2/28/18, in the amount of \$9,545.00. Second by Mr. Zimmerman. Motion passed 4-0.*
- *A motion was made by Mr. Seydewitz to approve WB Mason invoice SF00104428, dated 2/28/18, for a credit in the amount of \$2,014.00. Second by Mr. Zimmerman. Motion passed 4-0*

**Sub-Committee Reports:** None

**Public Remarks:** None

**Next Meeting** – April 19, 2018, 5:30 p.m. – East Hampton High School.

**Adjournment:**

*At 6:15 p.m. a motion was made by Ms. Abraham to adjourn; seconded by Mr. Zimmerman. Motion passed 4-0.*

Respectfully submitted,

Eliza LoPresti  
Recording Clerk